CDE MEETING AGENDA

COLORADO
Department of Education

Meeting Logistics & Desired Outcomes

MEETING:	Special Education Fiscal Advisory Committee- SEFAC
DATE & TIME:	Thursday, April 9th, 2025 8:30-3:30
LOCATION:	Englewood Schools Administration Office 4101 S Bannock St. Englewood, CO To join via Zoom: https://us02web.zoom.us/j/6826246736 Meeting ID: 682 624 6736
MEETING LEAD:	Susan Udenberg
MEETING PARTICIPANTS: *(Who most needs to attend?)*	Erich Dorn, Tamara Durbin, Brandi Durr, Paul Foster, Vicki Graham, Lazlo Hunt, Elizabeth Mauler, Lisa Schmit, Caryl Manuszak, Susan Udenberg, Callan Ware, Jon Paul Burden, Jana Schleusner
MEETING OBJECTIVES: *(Is a meeting necessary to accomplish the objectives?)*	High Cost Application Review for OOD & IAU

Agenda Items and Next Steps

TIME	AGENDA ITEM	NOTES & NEXT STEPS *(Be sure to include communications to those not at the meeting who need to know the results.)*
8:30	Welcome & Introductions	• Roll Call to be completed Meeting called to order at 8:38 a.m. All in attendance but Committee Members Foster & Mauler
8:35	Approval of Agenda Approval of Meeting Minutes from 11/3/25	Motion to approve agenda by Committee Member Ware 2nd by Committee Member Burden. Motion passed unanimously Motion to approve minutes by Committee Member Ware 2nd by Committee Member Hunt. Motion passed unanimously
8:40	Public Comment	• 3 minutes per person who has requested to speak to the committee, no later than 24 hours prior, by emailing Suzanne Shotts at shotts_s@cde.state.co.us. No Public Comment

8:45	Introduction of High-Cost Reviews	Discussion about norms in particular, assuming positive intent when reviewing applications and to have caution around deducting additional funding due to the big lift for districts. The committee also discussed whether to provide directors with feedback. A suggestion was made to provide it to directors who reach out or attend office hours rather than contacting every director.
8:50	Executive Session	Motion to enter into Executive Session pursuant to C.R.S. 24-6-402 (4)(c) to review High Cost Applications by Committee Member Durbin. 2nd by Committee Member Manuszak. Motion passed unanimously.
11:55	Exit Executive Session	Motion to exit executive session by Committee Member Durbin, 2nd by Committee Member Ware. Motion passed unanimously at 12:04 pm.
12:00- 12:30	Lunch Break	
12:30	Resume Executive Session - High Cost Application Review	Motion to resume executive session by Committee Member Durbin. 2nd by Committee Member Manuszak at 12:48 pm.
3:20	Exit Executive Session	Motion to exit executive session made by Committee Member Waren, 2nd by Committee Member Durbin
	High Cost Process Review	The committee discussed application requirements and the need for greater clarity and consistency across provider types (independent contractors, agencies, and employees). Members considered what level of documentation is reasonable, noting reliance on audited financial statements and the importance of consistent expectations. The committee will review and potentially revise application instructions at the next meeting. A legislative update was provided regarding proposed additional funding for out-of-state educational orphans, which may involve a SEFAC reimbursement process. A Metro member recommendation was presented and will be forwarded to the consortium for next steps. The committee discussed the need to review updated financial runs. Committee Member Graham will complete comparisons using current data. The committee agreed not to meet again until the fall, when runs can be reviewed to determine whether changes to thresholds are warranted. The committee reviewed a letter from the Director of EC BOCES and agreed to send a formal response, to be written by the committee chair. The committee noted the importance of further analysis before making any decisions. The possibility of sharing best practices at a fall directors meeting was discussed.

3:30	Adjourn	Motion to adjourn Committee Member Ware 2nd by Committee Members Manuszak Adjorned 3:40 pm.