

Albemarle County School Board

Proposed Timeline for Filling the Rio District Vacancy

Vacancy effective: Wednesday, October 7, 2026

Statutory appointment deadline: Saturday, November 21, 2026

Proposed appointment date: Thursday, November 12, 2026

The following is a proposed timeline for filling the vacant Rio District seat on the School Board. The schedule follows the same general process used for the recent At-Large vacancy and allows time to advertise the vacancy, accept applications, interview all qualified applicants, hold a public hearing, and make an appointment within the 45-day statutory deadline established by Virginia Code § 24.2-228.

Proposed Timeline

Date	Action
Friday, October 16	Finalize the vacancy announcement, application materials, and timeline. Coordinate public notices with the Chief Legal Officer and Chief Communications Officer.
Monday, October 19	Open the application period and advertise the vacancy through the ACPS website and other appropriate communication channels. Arrange publication of the public hearing notice.
Thursday, October 22	Statutory deadline to petition the Circuit Court for a Writ of Special Election under Virginia Code § 24.2-226. Coordinate with the Chief Legal Officer. Submitted 10.14.26 JMB
Sunday, October 25, Midnight	Application period closes.
Monday–Tuesday, October 26–27	Review applications to confirm eligibility, prepare redacted materials for public inspection, and notify all qualified applicants of interview arrangements.
Wednesday, October 28	Post redacted applications of all qualified applicants on the ACPS website for public review before interviews.
Thursday, October 29	Special School Board Meeting: Candidate Interviews. Interview all qualified applicants and publicly announce the names of individuals being considered for appointment.
Thursday, November 5	Public Hearing. Special Meeting - Provide an opportunity for community members to share their views on the applicants for the Rio District vacancy.
Thursday, November 12	School Board Business Meeting. Board considers applicants and votes in open session to appoint the interim Rio District representative.
Saturday, November 21	Statutory deadline for the Board to make an appointment.

Virginia Code § 24.2-228: Interim Appointment

- The School Board has 45 days from the date of the vacancy to appoint a qualified voter residing in the Rio District.
- At least seven days before making the appointment, the Board must hold a public meeting to announce the names of all individuals being considered.
- Resumes and other required application materials must be available for public inspection at that meeting.
- The appointment requires agreement of a majority of the remaining Board members.
- If the Board does not make an appointment within the statutory period, or a majority of the remaining members cannot agree, the Circuit Court judges may make the appointment.