



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | [www.ycsd.k12.or.us](http://www.ycsd.k12.or.us)

## BOARD OF DIRECTORS

### REGULAR SESSION AGENDA

LOCATION: YCSB BOARDROOM: 120 N. LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/91341315065>

Password: sW66uH

Tuesday, September 08, 2026

Regular Session: 6:00pm

**Board Members Present:** Susan FitzGerald, Erin Galyean, JaJetta Dumdi

**Administrators/District Office Staff:** Clint Raeveer, Mary Brown, Ian Barr, Amanda Dallas, Chad Tollefson, Morgan Bishop, Tanner Smith, Richard Ceder, John Horne (via Zoom)

## MINUTES

### Meeting Recording

#### I. Call to Order Regular Session

*S.FitzGerald called the meeting to order at 6:00pm.*

#### II. Flag Salute

#### III. Individuals, Delegations, Recognitions, and Communications

##### A. YCHS – Tanner Smith & Richard Ceder – Verbal Report

*T.Smith and R.Ceder provided updates on:*

- Behavior
- Attendance
- Grades
- Athletics participation
- Portrait of a Graduate
- Professional development

*(More detailed information provided in the attached documents)*

##### B. YCIS – Amanda Dallas & Chad Tollefson - Verbal Report

*A.Dallas and C.Tollefson provided updates on:*

- Expectations for the year
- Lead secretary training
- Hiring new attendance secretary
- Athletic participation
- Outdoor School planning
- MTSS and STAR State testing

*(More detailed information provided in the attached documents)*

##### C. YCES – Morgan Bishop – Verbal Report

*M.Bishop provided updates on:*

- Supply drop off/meet the teacher night
- Attendance initiatives
- Inservice week
- STAR training
- New teacher hour
- MTSS and STAR State testing
- Upcoming events

*(More detailed information provided in the attached documents)*

**Note:** Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

**IV. Review of Agenda (Action Item)**

*E.Galyean motioned to approve the agenda as presented. J.Dumdi seconded. All in favor. Motion passed.*

**V. Regular Session – Consent Agenda (Action Item)**

**A. Approval of Board of Directors Minutes**

1. Regular Session Minutes: 08/11/2026
2. Board Retreat Minutes: 08/11/2026
3. Work Session Minutes: 08/25/2026

**B. Personnel**

**C. Enrollment**

**D. Donations**

*J.Dumdi motioned to approve the consent agenda as presented. E.Galyean seconded. All in favor. Motion passed.*

**VI. Announcements and Reports**

**A. Superintendent's Report – Clint Raever – Verbal Report**

*-C.Raever provided a report on teaching and learning, school safety summit, strategic plan update, and digital literacy curriculum (see attached document for the complete report).*

*The district is beginning work with its instructional framework, the five dimensions of teaching. The initial focus will be on Dimension One, Purpose, which includes learning targets.*

*-A walkthrough is scheduled at the elementary school for Friday. R.Ceder has developed a Google-based walkthrough tool that will be used during the process. The tool is intended to be a living document that can be refined as the district adds additional dimensions and areas of focus.*

*-C. Raever attended the second annual School Safety Summit in Salem. The summit included information about school safety incidents and the importance of continually improving district systems and communication.*

*-He noted that the district continues to conduct tabletop exercises with first responders and review its emergency response protocols to ensure that staff remain prepared.*

*-The district is beginning work on its next strategic plan earlier than in previous years. He is working with Kyle, Carol, and the district team to develop an implementation plan.*

*-The district is considering focus groups at each school that would include staff, students, and parents, as well as focus groups involving community members. A committee will also be formed to assist with development of the strategic plan.*

*-The district is beginning to explore digital literacy curriculum options for students. The curriculum would address topics such as artificial intelligence literacy, internet safety, and appropriate use of technology.*

*-He reported that a former classmate who serves as a technology director in Eugene had provided resources that may be useful. The resources are free, and the district will review them to determine whether one curriculum or a combination of curricula would best meet the district's needs.*

*-The Board asked whether the digital literacy curriculum would be K–12. C.Raever confirmed that it would.*

**B. District Facilities Report – Ian Barr – Verbal Report**

*-I.Barr provided an update on facilities.*

*-Another round of HVAC repairs at the elementary school is being scheduled.*

*-He is also working on obtaining an estimate and scheduling tree pruning.*

*-Additional facilities work includes filling holes in the lower practice field, adjusting sprinkler heads, and addressing drainage issues at the intermediate school. A plumber is expected to visit the intermediate school to help determine how to address the drains.*

*-An estimate has been received for seal coating the district office driveway to the high school. The work is intended to help maintain the district's aging asphalt and provide updated striping.*

*-Carpet installation is planned for the two classrooms in the 88 building.*

*-I.Barr also reported that the courtyard drainage issue remains an item to be addressed.*

*-C.Raever asked I.Barr to talk about the projects that were completed over the summer. I.Barr reported that the cafeteria roof was done, track paving, seal coating at the elementary school, the compactor fixed, siding work, and a lot of other small projects with the help of some employees from ESS.*

*-The Board expressed appreciation for the work done to improve the stadium handrails. A community member who is disabled had expressed that the improvements made attending games more comfortable.*

**C. Financials and List of Bills for August 2026– Melanie Neece (Action Item)**

*-M.Neece was unable to attend the meeting. C.Raever stated if the board has any questions to reach out to her via email and she will respond as soon as possible.*

*-E.Galyean motioned to accept the Financial Report and List of Bills for August 2026 as presented.*

*J.Dumdi seconded. All in favor. Motion carried.*

**VII. New Business**

**A. Declaration of Vacancy (Action Item)**

*-C.Raever reported that Board Director Chris Zook submitted a resignation from the board, effective August 31, 2026.*

*-The board must formally declare Position 1 vacant before beginning the process of appointing a replacement.*

*-E.Galyean motioned that the Yamhill Carlton School Board declare Position 1 vacant effective 8/31/2026. J.Dumdi seconded. All in favor. Motion passed.*

**B. Adopt Board Vacancy Process and Timeline (Action Item)**

*-The district reported that the district has worked with OSBA and board members to establish a timeline for filling the vacancy.*

*-The timeline and application are included in the board meeting packet.*

*-J.Dumdi motioned to adopt the board vacancy process and timeline as presented. J.Dumdi seconded. All in favor. Motion passed.*

C. Approve Board Goals (Action Item)

*-The board reviewed the proposed 2026-2027 board goals. No changes were requested.*

*-J.Dumdi motioned to approve the 2026-2027 Board Goals as presented. E.Galyean seconded. All in favor. Motion passed.*

D. Integrated Program Annual Report

*-Tollefson presented the Integrated Program Annual Report.*

*-C.Raever explained that the integrated programs include High School Success, Everyday Matters, Career and Technical Education (CTE), Student Investment Account (SIA), and other related programs. The district is required to review progress annually through an annual progress report and financial audits and present the report to the Board in an open meeting.*

*-C.Tollefson reported that the annual report focuses on two questions: reflecting on success and identifying areas for growth.*

*-He explained that this is the last year the district will use longitudinal performance growth targets.*

*-The district will transition toward more localized student data, including STAR assessment data, because the current targets are based on state assessment data and the district's low participation rate makes it difficult to evaluate student growth accurately.*

*-C.Tollefson reported several positive outcomes from the previous year, including improved student attendance, increased student engagement and connection to school, measurable improvement in the percentage of ninth-grade students on track to graduate, and a four-year graduation rate that edged out the state average.*

*-He explained that the district's work to create welcoming, safe, supportive, and relationship-centered learning environments has helped establish conditions that support regular attendance, student belonging, and meaningful engagement in learning.*

*-C.Tollefson identified several areas of growth, including the challenge of training and supporting new teachers and instructional assistants and the difficulty of evaluating instructional effectiveness using state assessment data with low participation rates.*

*-The Board discussed the transition from state assessments to more frequent interim assessments. Superintendent Raever explained that the district is still required to administer state assessments because of federal requirements. However, the state has added an interim assessment requirement, and the district selected STAR as its interim assessment system.*

E. Review Policy IKF – Graduation Requirements

*-C.Raever explained that the policy outlines the state requirements for graduation, as well as the district's requirements for honors diplomas, distinguished diplomas, modified diplomas, and certificates of attendance.*

*-The Board would like more clarity in the policy, particularly the sections addressing honors diplomas and distinguished diplomas. Board members noted that the language is difficult for parents and students to follow and suggested that the requirements be presented in a clearer format.*

*-The Board discussed the possibility of presenting the requirements in a chart or checklist format.*

*C.Raever agreed that the requirements could be rewritten to make them easier to understand. He also explained that the district could consider placing the Oregon standard diploma requirements in*

*policy and moving the district-specific diploma requirements to an administrative rule. This would allow the district to make changes to the district-specific requirements more easily without requiring the full policy revision process.*

*-C.Raever agreed to work with T.Smith to review and reformat the policy.*

**F. Adopt Updated Policies: (Action Item)**

1. Individual Board Member's Authority and Responsibilities (BBAA)
2. Evaluation of the Superintendent (CBG)
3. Equal Employment Opportunity (GBA)
4. Sexual Harassment (GBN/JBA and JBA/GBN)

*-These policies were given to the board at the last board meeting for review. Most of the changes were minor language updates.*

*-E.Galyean motioned to adopt policies BBAA, CBG, GBA, GBN/JBA and JBA/GBN as presented. J.Dumdi seconded. All in favor. Motion passed.*

**G. Adopt New Policy:**

1. Immigration Enforcement on District Property (KNA)

*-C.Raever explained that recent legislation requires school districts to adopt a policy addressing immigration enforcement on district property. This policy was presented at the last board meeting for review.*

*-The policy designates a point of contact for immigration enforcement matters. C.Raever will serve as the primary point of contact, with John serving as the backup.*

*-The policy outlines the district's responsibilities when immigration enforcement officers come to district property and request information or access to a student.*

*-The board discussed the requirement to provide notice to students, parents, and staff if immigration enforcement occurs on district property. Board members expressed concern that a mass notification could create confusion or unrest.*

*-C.Raever explained that the notification requirement is included in the law and that the district would need to comply. He stated that, if such an event occurred, he would consult with district legal counsel and work with the district's communication staff to frame the notification appropriately.*

*E.Galyean motioned to adopt policy KNA as presented. J.Dumdi seconded. All in favor. Motion passed.*

**H. First Read of Updated Policies:**

1. Board Meetings, Notices and Communications (BD)
2. Executive Sessions (BDC)
3. Recordings and Minutes of Board Meetings (BDDG)
4. Qualifications and Duties of Superintendent (CBA)

*C.Raever explained that the policies had been updated to reflect changes in law and current practice.*

**VIII. Board of Directors Comments**

*No comments*

**IX. Adjournment**

*S.FitzGerald adjourned the meeting at 6:56pm.*



# TIGER YCHS NATION

2026-2027



# YCHS Updates 9/8/26



01

## Behavior

4 referrals - 1 suspension  
Handbook reviewed during Tiger Time

02

## Attendance

Enrollment: ~275  
Attendance: TBD

03

## Grades

- Freshman on Track - 4 referrals but 69/71 turned in first assignment in Freshman Success!
- MTSS

04

## Athletic Participation rate

- 102 student athletes = 37%



# Portrait of a Grad



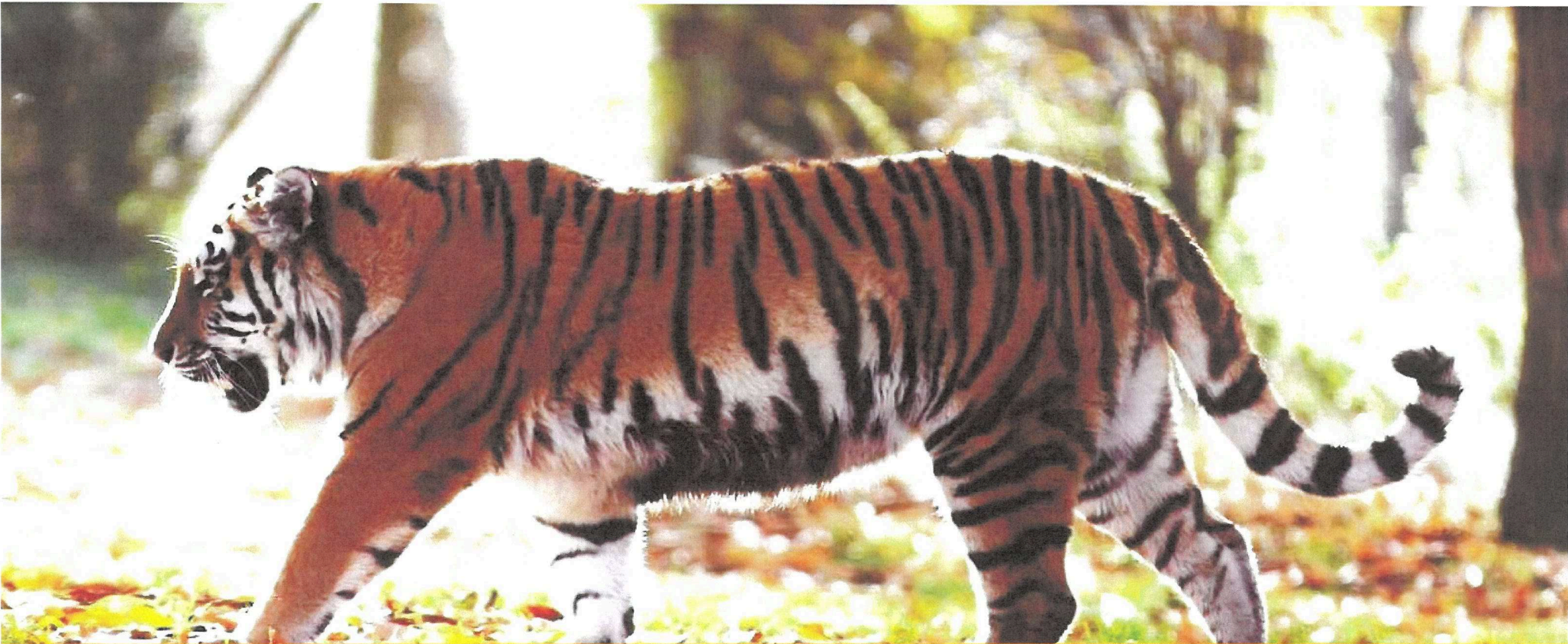
- Leadership Team
  - Critical Thinking/Problem Solving
  - Goal Oriented/Post High Plans
  - Employability/Social Skills
  - Collaborate and Communicate
  - Resilience and Confidence
- Matrix
  - HS Implementation plan by grade
- Portrait of an Athlete
  - Trust/Integrity
  - Accountability
  - Good Sportsmanship/Respectful
  - Team first
  - Perseverance
  - Disciplined



# Professional Development



- Instructional Rounds
- Staff PD



# Questions?

Thank you for your support

**September 2026-2027**

*Progress*  
*Perfection*

We have had one of the strongest starts to the school year during my time at YCIS. Students and staff have returned with enthusiasm and are excited to be together again. This positive energy has established an encouraging tone across the building.

Last week we did expectation stations around the building using our CHAMPs model. All of our students walked through the building with their WIN teacher reviewing what the expectations are from the locker room to the cafeteria. Since we don't take the STAR test until next week, we have been using this extra time in our WIN classes doing community building through our Wayfinder curriculum.

Chad and I are currently in the process of training a lead secretary and hiring an attendance secretary. This is important work as the office sets the stage for our building. Everyone has given grace, showed flexibility, and helped out wherever they can.

### **Sports**

Student participation in athletics has been strong:

- Volleyball: Approximately 35 girls are participating in seventh and eighth grade volleyball. This is an excellent turnout and reflects strong student interest and engagement.
- Football: Approximately 24 students are participating in football.

The high level of participation in athletics is an encouraging indicator of student involvement and school spirit.

We are pleased with the vibe this year!

### **MTSS**

We will be focusing on our STAR testing data and how we use this data in our PLC meetings. We will start to meet with grade levels for our GATE process starting in October.

# SEPTEMBER <<



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

|                       |                                                                                           |                                             |                                             |                                          |                                |
|-----------------------|-------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------------------------|------------------------------------------|--------------------------------|
| Daily Status #2       | 8/31<br>WIN: Champs                                                                       | 1<br>WIN: Champs                            | 2<br>WIN: Champs                            | 3<br>WIN: Expectation<br>Stations CHAMPS | 4<br>WIN: Handbook             |
| 6<br>Daily Status #3  | 7<br>Labor Day                                                                            | 8<br>WIN: Handbook<br><br>School Board 6:00 | 9<br>Fire Drill @ 12:30<br>WIN: SEL         | 10<br>WIN: SEL<br><br>Picture Day        | 11<br>WIN: SEL                 |
| 13<br>Daily Status #4 | 14<br>WIN: SEL                                                                            | 15<br>WIN: SEL<br>STAR-Math                 | 16<br>GFU Serve Day<br>WIN: SEL<br>STAR-ELA | 17<br>WIN: SEL                           | 18<br>WIN: SEL<br>5/6 Assembly |
| 20<br>Daily Status #5 | 21<br> | 22<br>Secure Drill @ 1:45                   | 23<br>Staff Potluck                         | 24                                       | 25<br><br>7/8 Assembly         |
| 27<br>Daily Status #6 | 28                                                                                        | 29                                          | 30                                          |                                          |                                |

**Focus:** Belonging, Purpose

September Birthdays!

**Hilaree Vanderpas 4**

**Jo Lyn Hamilton 11**

**Emily Johnson 15**

**Randi Johansen 21**

**Resources:**

- [Daily Digital Calendar](#)
- [Family Meeting Slides](#)
- [Name Tag](#)
- [Tiger Print Decor](#)
- [Class Procedures](#)
- [Mood Meter](#)
- [Zones of Regulation](#)
- [Exit Tickets](#)
- [Brain Break](#)

Note: This is subject to change, for the most up to date information reference the HUB "26-27 YCIS Staff Calendar".

September is off to a great start and having all the students back in the building has been exciting. Our new staff are adjusting well and getting to know our systems and processes. As I've walked around the building this week, teachers are diving into curriculum and practicing routines.

We held our supply drop off / meet the teacher night on Aug 26th. We had just over 75% of families show up. Fallon has started our attendance initiatives for the year, in hopes of keeping our attendance up. She'll be starting an attendance club, to support students who struggle the most with consistent attendance. Last year our overall attendance rate was 91.85. Our goal was 92% - We came really close and we're hoping to improve that this year.

During inservice week, teachers started learning about the new teaching framework and the implementation of learning targets. We have and will continue that learning during Wednesday PD's. During PLC's, grade level teams will be working on POG work, and should finish up this month.

Our teachers did a full day training on STAR testing - our new Math and Reading diagnostic. Students will be taking their beginning of year assessments starting next week. We are excited to see how students do and begin looking at data.

Shout out to Danna Johnson who is leading our new teacher hour. She meets once a month with new teachers (1st and 2nd year) to answer questions, provide support and prepare them for upcoming tasks and assignments.

Up ahead:

Picture Day Sept 17th

Tiger Run Kick off Assembly Sept 17th

Tiger Run - Oct 8th: If you get the chance to come watch, the students really have a great time. Carlton PD and FD will attend.

# SEPTEMBER

2026

| MONDAY                                                                            | TUESDAY                                        | WEDNESDAY                                                | THURSDAY                                                                    | FRIDAY                                                                                                                              |
|-----------------------------------------------------------------------------------|------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <b>Week: A</b><br><br><div>1</div>                                                | <div>2</div>                                   | <div>3</div>                                             | <b>Fire Drill @ 9:20AM</b><br><br><div>4</div>                              |                                                                                                                                     |
| <b>Week: B</b><br><b>No School - Labor Day</b><br><br><div>7</div>                | <div>6:00 School Board Mtg.</div> <div>8</div> | <div>9</div>                                             | <div>10</div>                                                               | <div>11</div>                                                                                                                       |
| <b>Week: C</b><br><b>Announcements:</b><br><b>Culbertson</b><br><br><div>14</div> | <div>6:00 PTO Mtg.</div> <div>15</div>         | <b>GFU - Serve Day</b><br><br><div>16</div>              | <b>Picture Day</b><br><br><b>Tiger Run Assembly @ 2:10</b><br><div>17</div> | <div>18</div>                                                                                                                       |
| <b>Week: D</b><br><b>Announcements:</b><br><b>Joramo</b><br><br><div>21</div>     | <div>22</div>                                  | <b>Staff med Training 2:15-3:15</b><br><br><div>23</div> | <div>24</div>                                                               | <div>25</div>                                                                                                                       |
| <b>Week: A</b><br><b>Announcements:</b><br><b>Obrist</b><br><br><div>28</div>     | <div>29</div>                                  | <b>Lockdown Drill @9:45</b><br><br><div>30</div>         |                                                                             | <b>Birthdays:</b><br><b>9/20 Christi Vance</b><br><b>9/25 Marta Cardinal</b><br><b>9/28 Jen Obrist</b><br><b>9/30 Kaylee McAvoy</b> |

## **Teaching and Learning**

Our instructional improvement work is now moving from planning into implementation. Over the past weeks, principals have introduced our instructional framework to their staff and begun building a shared understanding of the work ahead. The response has been positive and continues to align with feedback from our staff survey, which identified a desire for a stronger and more consistent instructional focus across the district.

We will begin by focusing on Dimension 1: Purpose, helping ensure that learning is grounded in clear, meaningful, standards-aligned objectives. Our first instructional rounds will take place this Friday at the elementary school, providing an opportunity for administrators to observe instruction, reflect on our practice, and build a common understanding of effective teaching and learning.

To support this work, we have developed a simple walkthrough and observation tool to help guide our practice and conversations during instructional rounds. This tool will continue to evolve as we use it, learn from the process, and gradually incorporate additional dimensions of the instructional framework.

As we continue this work, we will also examine formative assessment practices and strengthen systems that support the consistent use of our adopted curriculum and standards-aligned instructional materials. Together, these efforts will help create a clearer, more consistent approach to instruction across the district and support improved outcomes for students.

## **School Safety Summit**

I attended the 2nd Annual SKPS School Safety Summit, which brought together educators, school administrators, first responders, emergency managers, and community leaders to discuss school safety and emergency preparedness.

The summit provided valuable information about best practices and the importance of strong partnerships between schools, first responders, and community organizations. It also provided an opportunity to learn from others and share ideas about improving school safety.

Overall, the summit reinforced the importance of preparation, communication, collaboration, and continually reviewing our safety practices to ensure we are prepared to support safe learning environments for students and staff.

## **Strategic Plan Update**

The District is beginning the next phase of work on its Strategic Plan. Our internal planning team recently met to begin mapping out the work that will take place this fall.

A Strategic Planning Steering Committee will be formed to help guide the process. The committee will include district staff and other stakeholders, and we will advertise for community members who are interested in serving on the committee.