



Margaret Landell Elementary School

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Principal: Vanessa Freedman



School Site Council Meeting Minutes

October 24, 2023

I. Opening

- a. Call to Order by Brittney Cook at 3:03p.m.
- b. Members in attendance:
 - Vanessa Freedman, Principal
 - Sean Kennedy, Teacher Representative
 - Ashley Trieb, Teacher Representative
 - Dale Krehbiel, Teacher Representative
 - Mary Hein, Classified Representative
 - Brittney Cook, Parent
 - Monika Shah, Parent
 - Rahul Shirale, Parent
 - Jerry Acosta, Parent

II. Approval of Minutes

- a. Approval of meeting minutes from June 7, 2023

III. Public Input

- a. There were no members of the public in attendance or requesting to be heard

IV. Information

- a. What is School Site Council?:
 - i. A school based decision-making organization.
 - ii. A group of individuals whose central focus is supporting the best decisions for all students.
 - iii. A broad-based committee who listens to each other, as well as the community.
 - iv. A resource team that promotes trust and encourages full participation in school and district activities.
- b. A school Site Council is not:
 - i. A school management committee
 - ii. A political organization
 - iii. A grievance committee
 - iv. A personnel committee
 - v. A fundraising organization
 - vi. An extension of the PTA or Parent Club
 - vii. A social group
- c. Overall Responsibility of the SSC
 - i. Serves as the school community representative body for determining the focus of the school's academic instructional program and all related categorical resources.
- d. Single Plan For Student Achievement

- i. Plan is required document for schools who receive federal funding.
 - ii. Landell does receive federal funding, therefore not required to have a SPSA.
- e. PBIS: Positive Behaviors, Interventions, and Supports.
 - i. PBIS Team consists of 9 staff volunteers and 1 PTA member.
 - ii. Staff focus on starting new PBIS system
 - iii. PBIS program will begin after Trimester ends on 11/3/23.
 - iv. Start with assembly for students on PBIS expectations.
 - v. Parent meeting for PBIS in November and January.
 - vi. PBIS discipline flow chart will be made available to substitutes.

V. Election of Officers

- a. Positions Open (Council members selection)
 - i. Chairperson: Brittney Cook
 - ii. Parliamentarian: Jerry Acosta
 - iii. Secretary: Rahul Shirale

VI. Bylaws

- a. Reviewed bylaws, council will review old bylaws as well as newly modified and approve them at next meeting.

VII. 2023/24 Landell Comprehensive School Safety Plan

- a. Safety Plan is posted on Landell's website as well as kept in office.
- b. Staff PD- 9/20/23- Backpack checks, roles, and responsibilities review
- c. Question was asked if staff went through current trainings? Answer: Not recently, but the district received a recent grant for threat assessments and working on getting appropriate training for all staff.
- d. Two drills so far this school year
- e. Great Shakeout- 10/20/23

VIII. Discussion

- a. No further discussion topics.

IX. Closing

X. Next Meeting

- a. January 16, 2024

XI. Adjournment

- a. Adjournment time 4:05 p.m.