



Margaret Landell Elementary School

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Principal: Vanessa Freedman



School Site Council Meeting Minutes

October 24, 2024

I. Opening

- a. Call to Order by Brittney Cook at 3:01p.m.
- b. Members in attendance:
 - Vanessa Freedman, Principal
 - Sean Kennedy, Teacher Representative
 - Fernando Sintora, Teacher Representative
 - Dana Gonzalez, Teacher Representative
 - Gina Rush, Teacher Representative
 - Mary Hein, Classified Representative
 - Brittney Cook, Parent, Chairperson
 - Monika Shah, Parent
 - Rahul Shirale, Parent, Secretary

II. Approval of Minutes

- a. Filed for approval of meeting minutes from May 14, 2024.

III. Public Input

- a. No public attendees.
- b. Action item: Ms. Hein will send out public input Google form for next meeting.

IV. Information

- a. What is School Site Council?:
 - i. A school based decision-making organization.
 - ii. A group of individuals whose central focus is supporting the best decisions for all students.
 - iii. A broad-based committee who listens to each other, as well as the community.
 - iv. A resource team that promotes trust and encourages full participation in school and district activities.
- b. A school Site Council is not:
 - i. A school management committee
 - ii. A political organization
 - iii. A grievance committee
 - iv. A personnel committee
 - v. A fundraising organization
 - vi. An extension of the PTA or Parent Club
 - vii. A social group

- c. Overall Responsibility of the SSC
 - i. Serves as the school community representative body for determining the focus of the school's academic instructional program and all related categorical resources.
- d. Single Plan For Student Achievement
 - i. Plan is required document for schools who receive federal funding.
 - ii. Landell does receive federal funding, therefore not required to have a SPSA.
- e. Academic data review
 - i. **Student achievement:** Focus on writing this year, using "Thinking Maps" and "Write from the beginning".
 - ii. All teachers will continue small-group differentiated instruction, with a focus on increasing the rigor of the assignments in student work stations.
 - iii. **ELA Star Progress Check:** Percentages are rising.

	% of Students >40th PR Administration 1 (August) % of Students >50th PR Administration 1 (August)	% of Students >40th PR Administration 2 (December) % of Students >50th PR Administration 2 (December)	% of Students >40th PR Administration 3 (April) % of Students >50th PR Administration 3 (April)
Total Grades 1-6	86.92% 82.80%	89.93% (↑ 3.01%) 84.38% (↑ 1.57%)	90.53% (↑3.61%) 85.44% (↑2.64%)
Total Grades 3-6	86.98% 82.06%	88.56% (↑ 1.59%) 82.24% (↑ 0.17%)	88.75% (↑1.77%) 83.70% (↑1.64%)

- iv. **Math Star:** Not available yet.

V. Resignation of Parent Member

- a. Resignation of member Mr. Acosta effective immediately.
- b. Ms. Cook made a motion to approve resignation and Ms. Shah second. All members approved.

VI. Special Election

- a. Per best practice, it was decided to hold an election for the position.
- b. Ms. Cook made a motion to approve special election, second by Mr. Shirale. All members approved.

VII. Extending member terms and electing Parliamentarian

- a. In an effort to keep the council members on staggered terms, so that we can avoid all terms ending at the same time, Ms. Cook motioned to have Ms. Shah extend her term by one year, Ms. Gonzalez second. All members approved.
- b. Ms. Shah will continue this year and remain on the council through 25/26 school year.
- c. Ms. Hein, Mr. Kennedy, Mr. Sintora, Ms. Cook, and Mr. Shirale will end their terms this year as planned, 24/25.
- d. Ms. Cook made the motion to elect Ms. Hein as Parliamentarian for the remainder of her 24/25 term. Ms. Shah second. Approved by all members.

VIII. Bylaws

- a. Action item: Ms. Freedman to review and clean up the language of Bylaws on who is eligible to be a member on the SSC, per California Ed Code.

IX. 2025/26 Landell Comprehensive School Safety Plan

- a. Council was given 24/25 School Safety Plan to review and note any comments for when it is time to review next meeting.

X. Discussion

- a. No further discussion topics.

XI. Closing

XII. Next Meeting

- a. January 30, 2025

XIII. Adjournment

- a. Adjournment time 3:39 p.m.