Approved by the Capital Planning/Finance Subcommittee on October 19, 2026

HAMILTON-WENHAM Regional School District

5 School Street, Wenham MA 01984

Capital Planning/Finance Subcommittee Minutes

Date: **September 21, 2026**
Time: **1:00 PM**
Location: **Superintendent's Office**

Present:
Julia Campbell
Tom Reed
Jennifer Carr (on Zoom)

Also present:
Eric Tracy
Vinny Leone

Jennifer Carr called the meeting to order at 1:05 PM.

Topic 1: FY28 Budget Calendar Review. The Committee talked about the budget calendar and reviewed key dates:

- Quintuple Board Meeting 12/3 at 6:30 PM at Buker
- Full School Committee meeting has moved from 1/7 to 1/5
- Quintuple Board Meeting 1/20 at 6:30 PM
- Final Budget vote February 4th School Committee meeting

The Committee chose dates for future meetings:

- 10/19 1:00 PM
- 11/9 1:00 PM
- 12/14 1:00 PM
- 1/11/2027 1:00 PM
- Tentative meeting 1/25 1:00 PM - as needed

Topic 2: FY28 Budget Preparation and Direction. The Committee discussed budget questions and the order in which to present the budget.

Topic 3: Topics for Next Agenda. Mr. Leone will present a picture of the full budget in more detail.

Approve Meeting Minutes: The committee unanimously approved the minutes from the June 15, 2026 meeting with the following changes - edit the names of attendees to the correct spellings: Scott Maddern and Jack Lawrence.

The meeting was adjourned at 1:56 PM.