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| **Meeting Title:** | **REGION IV HELP ME GROW IEIC COMMITTEE MEETING** |
| **Meeting Date:** | Wednesday, October 1, 2025<br>9:00-10:30 a.m. |
| **Meeting Location:** | https://lcsc-org.zoom.us/j/88188646514?pwd=Wsdz41L0JrttPxhZnbe8eTsFK0YGcb.1 |

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| **Attendees:** | Bailey Gibbons, Marsha Erickson, Sara Peterson, Deb Henry, Josh Nelson, Leah Krauth, Katie Ganoe, Anne Frustol, Migdalia Caballero, Rhonda Hjelle, Kari Kreft, Julie Domino, Linda Nelson, Alicia Amundson, Kara Williams and Maria Steen |
| **Note taker:** | Jolene King |

| Agenda | Notes |
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| **-Introductions** | Attendees shared their name, agency and role. |
| **-Review, modify and approve agenda** | Motion to approve by Linda, second by Julie. |
| **-Review and approve July 16, 2025 Minutes** | Motion to approve by Leah, second by Kari. |
| **-Budget Update** | Josh shared that the FY26 allocation is $31,739.36 and carryover is $20,458.33. Total $52,197.69. Only expenditure so far has been for Sara's coordination. Sara shared the budget summary of proposed expenses. Approximately $13,000 is unallocated. |
| **-FY26 IEIC Work Plan Activities**<br>• **Why is this helpful**<br>• **What info do we need**<br>• **Who do we get it from**<br>• **When/how often do we get it**<br>• **Where do we store it**<br>• **How do we use it**<br>• **Where are referrals coming from**<br>• **How often do we review** | • Create referral tracking system<br>1. Updates by Sara and tracking system subcommittee, seeking systems from other IEIC committees. *Subcommittee includes Sarah, Leah, Alicia, Marsha and Julie.<br><br>• Why is this helpful<br>• What info do we need<br>• Who do we get it from<br>• When/how often do we get it<br>• Where do we store it<br>• How do we use it<br>• Where are referrals coming from<br>• How often do we review<br><br>• 3rd Birthday Cards<br>1. The newest version includes the Help Me Grow tagline, logo, and contact information.<br>2. Working with White Earth to add a Native card and a translator for Arabic.<br>• HMG event kits<br>1. For those who have used the kit, which HMG materials "go" the most?<br>2. Suggestion to prepack HMG brochures and booklets to |

| Agenda | Notes |
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| | hand out during busy events.<br>3. Should we purchase a Spanish pull-up banner? - Yes<br>• HMG training<br>1. Upcoming meeting to adapt the training for non-child care groups.<br>• Newborn letter<br>1. Horizon Public Health example shared<br>• Community baby showers<br>1. Provide some requirements to host a Community Baby Shower. Request Link https://forms.gle/AHmPMVyMKNqKEJut9<br>• MN Story Collective – More at next meeting<br>• HMG materials https://resources.finalsite.net/images/v1756317776/brightworksmnorg/blmuua8n2kuczkvwzf9j/MNHMG_Resource_Catalog_2023.pdf |
| **-Old Business** | • (FY25 carry over) Child find activities per county<br>1. Clay and Douglas Counties ECI<br>• Assess IEIC Membership list<br>1. Webpage updated<br>• Review IEIC Procedures<br>1. Updated and submitted to Cat at the State for approval |
| **-New Business** | • Equity Audit, deadline January 6th |
| **-Future Meetings** | **Meetings are scheduled quarterly for the 1st Wednesday starting at 9:00 am.**<br>January 7, 2026<br>April 1, 2026 (May be in person due to MN Story Collective)<br>July 1, 2026 (In Person) |
| **-Adjourn** | Meeting adjourned. |