

# KASHMERE GARDENS ELEMENTARY

## KGES SDMC MEETING

Date: Thursday, October 8, 2026  
Time: 4:20 pm – 5:20  
Facilitator: Mr. M. Collins, Principal

### SDMC Member attendance:

Marques Collins, Principal  
Lameika Walker, Other School Leader  
Tameka Hornsby, Other School Leader  
Bryshanna Curtis, Professional Staff  
Anna Quiroz, Paraprofessional  
Phaedra Gray, Teacher

Brandi Moore, Teacher  
Miranda Bettis, Parent  
Devonte Dunbar, Parent  
Vanessa Batiste, Teacher  
Stefanie Spencer- District Level Administrator  
Inge Garibaldi, District Level Administrator

Keith Downey, Community Member  
Kenneth Williams, Business Partner  
Huey Wilson, Community Member  
Ashley Miles, Professional Staff  
Darlene Ladmiraault, Paraprofessional

### Welcome & Member Introduction

Mr. Collins began the meeting at 4: 20pm. He welcomed the staff and SDMC members and opened the floor for introductions.

#### I. Welcome/Greetings: Changes in District

Mr. Collins opened the meeting by providing updates on Kashmere Gardens Elementary School's current student enrollment, enrollment trends, and preparations for the upcoming October 30 enrollment snapshot. He reported that the campus currently has 269 students enrolled. During the discussion, Mr. Collins emphasized the importance of closely monitoring enrollment numbers, identifying changes in student enrollment, and ensuring that all student records are accurate and up to date.

He also discussed the significance of the October 30 PEIMS snapshot, which serves as an important checkpoint for reviewing campus enrollment data and ensuring that student information is accurately reflected in district reporting systems. Preparations include reviewing student enrollment records, verifying student attendance and enrollment status, and addressing any discrepancies before the snapshot date. Mr. Collins stressed the importance of collaboration among campus leadership, office personnel, and teachers to ensure that all enrollment information is properly documented and submitted in a timely manner. Maintaining accurate enrollment records will support effective campus planning, staffing decisions, resource allocation, and overall student services.

#### II. Campus Updates

Mr. Collins reviewed the upcoming Gifted and Talented (GT) testing dates and schedule, emphasizing that all second-grade students will participate in testing. He discussed the importance of ensuring students are prepared and that teachers are familiar with testing procedures and expectations to support a smooth testing process.

Mr. Collins also discussed the upcoming Instructional Review Team (IRT) window and the importance of the Mock IRT in preparing the campus for the official review. He reminded teachers to align daily instruction with SPOT form expectations, incorporate meaningful turn-and-talk opportunities, model effective instructional strategies, and provide consistent opportunities for student writing. He emphasized that these practices are essential to strengthening instructional quality, increasing student engagement, and ensuring campus readiness.

Lastly, Mr. Collins reviewed campus instructional priorities and the importance of maintaining consistent, high-quality instruction across all classrooms. He highlighted the continued use of digital instructional resources, including Zearn, Amira, and IXL, to support student learning and academic growth. Teachers were encouraged to utilize these platforms consistently to reinforce skills, monitor student progress, and provide targeted instructional support based on student needs.

#### III. Counselor's Corner

Ms. Curtis started with explaining to the staff the importance of the Sunrise Centers.

## **1. Sunrise Center**

Ms. Curtis provided staff with an overview of HISD Sunrise Centers, emphasizing their importance in supporting students and families by connecting them with essential community resources. She explained that Sunrise Centers serve as one-stop service hubs offering assistance with basic needs such as food, clothing, and hygiene items, as well as medical and mental health services, case management, student enrichment programs, adult education, and support for families experiencing homelessness or foster care transitions. Ms. Curtis also demonstrated how to complete the student referral form and encouraged staff to identify students and families who may benefit from these services. She emphasized the importance of addressing students' social, emotional, and basic needs to promote academic success, overall well-being, and family stability.

## **2. Campus Needs Assessment**

Ms. Curtis discussed the Campus Needs Assessment (CNA) for Kashmere Gardens Elementary School, emphasizing its importance in identifying campus strengths, areas of concern, and opportunities for improvement. She explained that the assessment involves reviewing student performance data, attendance records, behavioral concerns, parent and family engagement, and overall campus climate to determine the needs of students and families. She also discussed how the information gathered through the CNA helps guide the development of the Campus Improvement Plan (CIP) and ensures that Title I funds and campus resources are used effectively to support student success. Ms. Curtis emphasized the importance of collaboration among administrators, teachers, parents, and community stakeholders to establish meaningful goals and promote continuous campus improvement.

Ms. Curtis provided an update on the campus partnership with Brighter Bites. She encouraged staff to complete the Brighter Bites lessons to ensure the partnership remains active and in good standing.

### **IV. Upcoming Calendar Events**

Mr. Collins and Mrs. Hornsby informed the staff of the upcoming campus events:

1. Staff Development Day- October 9
2. GT Testing- October 13-16
3. Mock IRT- October 14
4. PEIMS Snapshot- October 30
5. IRT Window- November 2-19
6. Literacy Night – October 29

Mrs. Hornsby and Ms. Walker informed the staff to post the flyers on their class ParentSquare.

### **V. Open Forum/Feedback from Members**

Mr. Kenneth Williams and Mr. Keith Downey shared information with staff regarding free community resources, services, and upcoming events available to students and families. They highlighted the importance of increasing awareness and encouraging participation in these opportunities. They also stated that informational flyers would be shared with Principal Collins to distribute throughout the campus, ensuring staff and families remain informed and connected to valuable community resources. Some of the upcoming events and services include:

- LBJ has a farmers market set up on the corner of Lockwood and Kelly every 1<sup>st</sup> and 3<sup>rd</sup> Saturday.

Mr. Downey emphasized the importance of actively participating in community events and utilizing available resources to help ensure continued opportunities and support for underserved neighborhoods. He also commended The Gardens and Mr. Collins for their consistent involvement, dedication, and commitment to supporting community initiatives and strengthening local partnerships.

## **VI. Closing**

Mr. Collins closed the meeting by extending his sincere gratitude to all staff, attendees, and community partners for their continued dedication, involvement, and support of The Gardens.

**Meeting adjourned at 5:20 pm**