



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting Minutes
August 3, 2026
7:00 via Zoom**

A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held via Zoom. Mr. Keith McCarrick, the Chairperson, called the meeting to order at 7:08 PM.

JOC Members

Sarah Bieber
Erica Hermans
Karen Weingarten
Paige Konopelesky

Keith McCarrick
Patti Grimm
Jay Strunk
Bill Thompson
Heidi Goldsmith

Absent: Donna Wilson

Guests: Barb Mueller

Non-Members

Dr. Gregory Puckett, Superintendent, Pottsgrove SD & WMCTC Superintendent of Record
David Livengood, Executive Director
Dr. Robert Colyer, Principal
Donna Wilson, Business Office Manager
Wendy Sigourney, Administrative Assistant

Solicitor

Beth Shore, Esq., Fox, Rothschild, LLP

Agenda

1. Call to Order

Attendance/Roll Call

Pledge of Allegiance

Agenda Items and/or changes - It was agreed that two items on the agenda be removed for a later date. They are highlighted below in yellow; they are personnel items D.1, bullets one and two.

An Executive Committee meeting was held at 6:30 pm to discuss Personnel items. It was continued after the meeting from 7:22 to 7:41 pm.

2. Approval of Minutes

A. Approval of the JOC Meeting Minutes from the June 1, 2026, meeting.

A motion was made by Mrs. Grimm and seconded by Mr. Thompson to approve the JOC Meeting Minutes from June 1, 2026.

Erica Hermans	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
Patti Grimm	Yes	Jay Strunk	Yes	Sarah Bieber	Yes
Paige Konopelsky	Yes	Heidi Goldsmith	Yes	Bill Thompson	Yes

Motion carried 9-0

3. Presentations - None

4. Public Comments on Agenda Items - None

5. Discussion Topics - None

6. WMCTC Reports

Administrative Reports

- Mr. Dave Livengood
 - Dave indicated that we have hired most of our new employees and they will be on board soon.
 - Commercial Art and CIS got a room upgrade, new flooring, paint, and desks. It's amazing what a few things can do to make a difference. These were all paid through a grant.
 - Beth Shore, Solicitor, reviewed the Lincoln Electric agreement, and we will have more to come on it so that it can hopefully be approved in September.

- Dave has been working with GKO and has asked them to provide a progress update at the September meeting. Mr. Keith McCarrick asked if we could have the presentation in advance to review.
- Dave has been working with Mark Fitzgerald on the Articles of Agreement, and we will have a presentation in September on how to move forward.
- The first teacher day is 8/18. We are implementing a new SIS system, and we will be having training during In-Service. The first day for the districts is: Spring-Ford 8/26, Pottsgrove 8/27, and Upper Perkiomen 8/31.
- Mrs. Donna Wilson - Absent, no report
- Dr. Robert Colyer
 - Robb began on July 1st and has just been consuming information about the CTE side of education. He is eager to see continued growth in the students and center. The PACTA conference was great to provide general CTE knowledge.
 - The schedule was changed by 5 minutes to give the Pottsgrove and Upper Perk students time to arrive at class on time. The administrators were very appreciative of this and agreeable.

7. Additional Reports

- Dr. Gregory Puckett - Not present, no report
- Ms. Beth Shore, Esq. - No report
- Mrs. Sarah Bieber, JOC Secretary - No report
- Other Advisory Groups
 - Personnel Advisory Group - No report.
 - Policy Advisory Group - No report
 - Facilities Advisory Group - No report
- Student Awards - None
- Important Dates

○ Aug 18	In-Service - First Teacher Day
○ Aug 19	In-Service
○ Aug 20	In-Service
○ Aug 21	No 10-Month Employees
○ Aug 24	Trade-Off Day for November 23
○ Aug 25	Trade-Off Day for November 23
○ Aug 26	First Student Day
○ Aug 28	No 10-Month Employees
○ Sept 7	School Closed/Holiday
○ Sept 14	JOC Meeting via Zoom at 7:00 pm

8. Old Business - Policies (2nd Reading - Approval) - None

9. New Business - Policies (1st Reading) - None

10. Personnel

A. Medical Sabbatical

1. The Administration recommends approving the medical sabbatical of Barb Muller at 50% of her annual salary for the first semester of the 2026-2027 School year.

B. Employment

1. The Administration recommends approving the hiring of Erin Petters as Assistant Principal at \$113,300, with employment starting on July 27th, 2026.
2. The Administration recommends approving the hiring of Katie Blitzstein as Student Success Coordinator at Lane 4, Step 10, with an annual salary of \$81,790, starting on August 18, 2026.
3. The Administration recommends approving the hiring of Danielle Longacre as the Long-Term Substitute for Cosmetology for the first semester of the 2026-2027 school year or the return of the Cosmetology instructor at a pro-rated rate of Lane 1 Step 1 of \$50,077. Her Instructional Assistant will go unfilled until her return.

C. Mentoring

1. Approval is needed for the following mentors:
 - Andrew Klein will mentor Michael Bland at a rate of \$700.
 - Cindy Prindle will mentor Kate Blitzstein at a rate of \$700.
 - Heather Zornek will mentor Erica Scott at a rate of \$1500.

D. Supplemental Contracts

1. The Administration recommends approving Supplemental Contracts:
 - The Administration recommends approving the appointment of Dr. Gregory Puckett, Superintendent of Pottsgrove School District, to the position of Superintendent of Record for a one-year term starting in August 2026 for an \$8,400 stipend.
 - The Administration recommends approving the appointment of Mrs. Amy Thompson, Human Resource Director of the Pottsgrove School District, to the position of Human Resource Liaison for a two-year term, from August 2026 to July 2028, with a \$4,000 stipend per year.
 - Mrs. Angela Reichert and Ms. Jenni King, Cosmetology Instructors, for the Cosmetology Extended School Day Program, not to exceed 120 hours for the 2026-2027 school year at a rate of **\$44.88/hr**. The \$50.00 student fee and revenue from the Salon will cover the cost.

- Commercial Art Instructor, for Commercial Art activities as needed, with Administration approval, not to exceed 50 hours for the 2026-2027 school year at a rate of **\$44.88/hr.**

D. Conferences

1. The Administration recommends approving Dave Livengood to attend the ACTE's Career Tech Vision Conference, December 2-5 in New Orleans, Louisiana, at a cost not to exceed \$3,000.

E. Hiring Authority

1. The Administration recommends that authority be granted to the Superintendent of Record of Western Montgomery CTC and the Executive Director to appoint qualified personnel to vacant teacher, support, and other positions as needed, effective on August 3, 2026, until the next regularly scheduled JOC meeting on September 14, 2026.

A motion was made by Mrs Grimm and seconded by Mrs. Weingarten to approve Personnel Items A-E as presented. D. 1 bullets 1 & 2 were not voted on - see note under agenda changes.

Erica Hermans	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
Patti Grimm	Yes	Jay Strunk	Yes	Sarah Bieber	Yes
Paige Konopelsky	Yes	Heidi Goldsmith	Yes	Bill Thompson	Yes

Motion carried 9-0

11. Finance

A. Approval of Cash Receipts and List of Bills

A motion was made by Mrs. Grimm and seconded by Mr. Thompson to approve Finance item A as presented.

Erica Hermans	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
Patti Grimm	Yes	Jay Strunk	Yes	Sarah Bieber	Yes
Paige Konopelsky	Yes	Heidi Goldsmith	Yes	Bill Thompson	Yes

Motion carried 9-0

12. Other Matters

A. The Administration recommends approving the Student Handbook for the 2026-2027 school year. (Attachment C)

B. The Administration recommends approving the Staffing Agreement with GHR Education for nurse staffing, effective July 1, 2026, through June 30, 2027.

([Attachment D](#))

C. The Administration recommends approving the contract with Charlestown Landscaping beginning 7/1/2026. ([Attachment E](#))

A motion was made by Mrs. Grimm and seconded by Mr. McCarrick to approve Other Action Item A-D as presented.

Erica Hermans	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
Patti Grimm	Yes	Jay Strunk	Yes	Sarah Bieber	Yes
Paige Konopelsky	Yes	Heidi Goldsmith	Yes	Bill Thompson	Yes

Motion carried 9-0

13. Board Comment - There will be an Executive Committee meeting immediately following the JOC meeting. Our next JOC meeting will be on September 14th at 5:00 pm via Zoom. This is to accommodate additional district meetings.

14. Public Comment - None

15. Adjournment

A motion was made by Mrs. Grimm and seconded by Mr. Thompson to adjourn the meeting.

Erica Hermans	Yes	Keith McCarrick	Yes	Karen Weingarten	Yes
Patti Grimm	Yes	Jay Strunk	Yes	Sarah Bieber	Yes
Paige Konopelsky	Yes	Heidi Goldsmith	Yes	Bill Thompson	Yes

Motion carried 9-0

The meeting adjourned at 7:22 pm.
Respectfully submitted,

Mrs. Sarah Bieber, Secretary
Ms. Wendy Sigourney, Recording Secretary