



**77 Graterford Road  
Limerick, PA 19468**

**Joint Operating Committee Meeting Minutes  
June 1, 2026  
7:00 in the WMCTC Boardroom**

A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held via Zoom. Mr. Keith McCarrick, the Chairperson, called the meeting to order at 7:02 PM.

**JOC Members**

Sarah Bieber

Keith McCarrick

Erica Hermans

Patti Grimm

Karen Weingarten

Jay Strunk

Paige Konopelesky

Bill Thompson

**Absent:** Heidi Goldsmith

**Guests:** Andrew Klein, Michael Bland, Erica Scott, Robb Colyer, Mike Florczkowski

**Non-Members**

Dr. David Finnerty, Superintendent, Pottsgrove SD & WMCTC Superintendent of Record

David Livengood, Executive Director

Craig Robinson, Principal

Donna Wilson, Business Office Manager

Wendy Sigourney, Administrative Assistant

**Solicitor**

Beth Shore, Esq., Fox, Rothschild, LLP

## **Agenda**

### **1. Call to Order**

Attendance/Roll Call

Pledge of Allegiance

Agenda Items and/or changes - None

An Executive Committee meeting regarding Personnel items was held prior to the JOC meeting.

### **2. Approval of Minutes**

A. Approval of the JOC Meeting Minutes from the May 3, 2026, meeting.

A motion was made by Karen Weingarten and seconded by Patti Grimm to approve the JOC Meeting Minutes from May 3, 2026.

|                  |     |                 |     |                  |     |
|------------------|-----|-----------------|-----|------------------|-----|
| Erica Hermans    | Yes | Keith McCarrick | Yes | Karen Weingarten | Yes |
| Patti Grimm      | Yes | Jay Strunk      | Yes | Sarah Bieber     | Yes |
| Paige Konopelsky | Yes | Bill Thompson   | Yes |                  |     |

Motion carried 8-0

### **3. Presentations**

- Lincoln Electric Partnership
  - Mr Dave Livengood introduced Mike Florczykowski from Lincoln Electric, who is here to share about a partnership opportunity with WMCTC. The highlights are below.
    - WMCTC is a perfect location for this region, with most sites within a 1 - 2 hour traveling distance.
    - They would donate \$79,185 worth of equipment that we would have an opportunity to purchase after training usage. Equipment would include 6 welding booths with self-ventilation. This would be ideal for WMCTC, so they don't have to do any renovation of the HVAC system for ventilation.
    - They would also have training equipment that would be used, which our students don't currently have in the curriculum, but would be able to be trained on and use for their portfolio. This would make our students very marketable.
    - They would like to have approximately 10 - 15 training programs a year with an average of 100 - 150 attendees per year.
    - This would not be a disruption to the current students based on the design of the room.

- Everyone agreed this looked to be a great opportunity for WMCTC. We would be the only High School with this type of training site.
- Climate Survey Results
  - Mr. Livengood shared a presentation recapping the climate survey from the staff.
  - Highlights are the following:
    - The survey was a bit different from the previous years, with the questions designed by the staff. There were 33 questions, and 39 responded, and 21 did not.
    - It ranged from topics in the following areas: Safety, Facilities, Support Staff, Morale, Culture, Staff Experience, Leadership, Communication, Transparency, Workload, Time, Equity, Recognition, Respect, Professional Value, Collaboration, External Communication, and Systems.
    - Some strengths are:
      - ★ Staff are highly committed to prioritizing student success.
      - ★ WMCTC is a caring, supportive, and collaborative workplace.
      - ★ Recommend WMCTC as a place to work.
      - ★ Promotes the value of Career and Technical Education.
      - ★ Recognizes unique strengths and expertise within each program.
      - ★ Expressed pride in WMCTC, its programs, and opportunities for students.
    - Some Opportunities for Improvements
      - ★ Student behavior, consistent and disciplined practices
      - ★ Communication and collaboration with sending districts
      - ★ Staffing shortages
      - ★ Stronger security presence
      - ★ Limited planning time
      - ★ Facilities needs
      - ★ Consistency among leadership practices
      - ★ Strengthen school culture
    - Mrs. Erica Hermans asked what areas of communication with the districts need improvement: schedules, field trips, Sr. trip, Keystones, etc.
    - Mr. Jay Strunk asked about the comfort levels, and whether we are looking at that as a whole, or if it ok to just have it be by program.

**4. Public Comments on Agenda Items** - Mr. Klein clarified that the survey was sent out to the entire staff, and the Faculty was about 50% of the responses.

## **5. WMCTC Reports**

### **Administrative Reports**

- Mr. Dave Livengood

- We received \$250,000 from Representative Webster, which will go to Welding and Diesel
- We received a grant for \$10,000 (gift card) from Home Depot.
- Today is the last student day. For the next week, the teachers have the ability to do site visits with new vendors and established OAC members.
- We will be holding an auction in July. We have lots of items, including 3 sheds and a playhouse.
- Mrs. Donna Wilson
  - She is going to miss Craig
- Mr. Craig Robinson
  - He is going to miss Donna, the staff, and the students. He has appreciated the time here and the opportunity for learning and growth. Many board members wished him well.
- Student Reports - None
- Student Awards - None

## 7. Additional Reports

- Dr. David Finnerty - No report
- Ms. Beth Shore, Esq. - No report
- Mrs. Sarah Bieber, JOC Secretary - No report
- Other Advisory Groups
  - Personnel Advisory Group - No report.
  - Policy Advisory Group - The committee did not meet this month, but the reviewed policies from last month are up for the 2nd read and approval.
  - Facilities Advisory Group - No report
- Important Dates
  - August 3, 2026                      JOC Meeting

## 8. Old Business - Policies (2<sup>nd</sup> Reading - Approval)

- A. [Policy 231](#) - Social Events and Class Trips
- B. [Policy 232](#) - Student Involvement in Decision Making
- C. [Policy 235](#) - Student Rights and Responsibilities
- D. [Policy 235.1](#) - Surveys

A motion was made by Patti Grimm and seconded by Sarah Bieber to approve the JOC Policies A-D.

|                  |     |                 |     |                  |     |
|------------------|-----|-----------------|-----|------------------|-----|
| Erica Hermans    | Yes | Keith McCarrick | Yes | Karen Weingarten | Yes |
| Patti Grimm      | Yes | Jay Strunk      | Yes | Sarah Bieber     | Yes |
| Paige Konopelsky | Yes | Bill Thompson   | Yes |                  |     |

Motion carried 8-0

## **9. New Business - Policies (1<sup>st</sup> Reading) - None**

## **10. Personnel**

### **A. Employment**

1. The Administration recommends approving the hiring of Mrs. Sarah Chapman as the Early Childhood Education Instructional Assistant, Part-Time, at a rate of \$17.50, beginning on August 18, 2026.
2. The Administration recommends approving the hiring of Mr. Michael Bland as the Carpentry Instructor at Lane 3, Step 17, at \$100,310.16, beginning on August 18, 2026.
3. The Administration recommends approving the hiring of Mrs. Erica Scott as the Health Science Instructor at Lane 2, Step 9, at \$70,524.54, beginning on August 18, 2026.
4. The Administration recommends approving the hiring of Dr. Robert Colyer as Principal at \$133,447.39 per the Act 93 agreement.

### **B. Retirements**

1. A letter was received from Mrs. Donna Wilson stating her intent to retire on December 31, 2026.

Mr. Livengood shared that Donna had been here for 35 years and that she has worked for every director except for the first one, Herbert Kerchner. She leaves with a wealth of knowledge and contributions to WMCTC. Donna responded it's been a very special place to work.

### **C. Salaries/Agreements**

1. The Administration recommends approving the Administrative and Support Staff salaries for the 2026-2027 school year.
2. The Administration recommends approving the Nurse Compensation Plan. ([Attachment B](#))

### **D. Hiring Authority**

1. The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC and the Administrative Director to appoint qualified personnel to vacant teacher, support, and other positions as needed on June 2, 2026, until the next regularly scheduled JOC meeting on August 3, 2026.

### **E. Conferences**

1. The Administration seeks approval for Mrs. Lisa Berrodin to attend the PASBO School Operations Academy, July 21-22, 2026, in Camp Hill, PA, at a cost not to exceed \$700.

A motion was made by Patti Grimm and seconded by Karen Weingarten to approve the JOC Personnel items, A - E.

|                  |     |                 |     |                  |     |
|------------------|-----|-----------------|-----|------------------|-----|
| Erica Hermans    | Yes | Keith McCarrick | Yes | Karen Weingarten | Yes |
| Patti Grimm      | Yes | Jay Strunk      | Yes | Sarah Bieber     | Yes |
| Paige Konopelsky | Yes | Bill Thompson   | Yes |                  |     |

Motion carried 8-0

## **11. Finance**

A. Approval of Cash Receipts and List of Bills

B. Budget Transfers

1. The Administration recommends approving the necessary 2025-2026 budget transfers to become part of the June 1, 2026, meeting minutes as determined by the Business Manager upon completion of the audit; payment of properly contracted services through June 30, 2026; and acceptance of non-resident tuition for secondary students for the 2026-2027 school year upon receipt of the required documentation from the non-participating school district.

C. Bills

1. The Administration recommends approving paying WMCTC bills to the extent that the payments reflect a budgeted expense. This will include purchases related to any current grant, following all quote and bid guidelines required by the grant. Any action taken by the Administrative Director/Superintendent of Record in accordance with this authorization shall be deemed to be the action of this JOC. Such action shall be confirmed by the JOC at the August 3, 2026, JOC meeting.

A motion was made by Karen Weingarten and seconded by Patti Grimm to approve Finance item A-B as presented.

|                  |     |                 |     |                  |     |
|------------------|-----|-----------------|-----|------------------|-----|
| Erica Hermans    | Yes | Keith McCarrick | Yes | Karen Weingarten | Yes |
| Patti Grimm      | Yes | Jay Strunk      | Yes | Sarah Bieber     | Yes |
| Paige Konopelsky | Yes | Bill Thompson   | Yes |                  |     |

Motion carried 8-0

## **12. Other Matters**

- A. The Administration recommends approving the partnership agreement between WMCTC and C-CAP for the 2026-2027 school year.

A motion was made by Karen Weingarten and seconded by Patti Grimm to approve Other Action Item A as presented.

|                  |     |                 |     |                  |     |
|------------------|-----|-----------------|-----|------------------|-----|
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| Patti Grimm      | Yes | Jay Strunk      | Yes | Sarah Bieber     | Yes |
| Paige Konopelsky | Yes | Bill Thompson   | Yes |                  |     |

Motion carried 8-0

**13. Board Comment** - Mrs. Eric Hermans shared that she has really appreciated Mr. Finnerty's comments and challenge to leadership. Mrs. Patti Grimm said that the Sr. Ceremony was the best one yet.

**14. Public Comment** - None

### **15. Adjournment**

A motion was made by Karen Weingarten and seconded by Patti Grimm to adjourn the meeting.

|                  |     |                 |     |                  |     |
|------------------|-----|-----------------|-----|------------------|-----|
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| Patti Grimm      | Yes | Jay Strunk      | Yes | Sarah Bieber     | Yes |
| Paige Konopelsky | Yes | Bill Thompson   | Yes |                  |     |

Motion carried 8-0

The meeting adjourned at 8:09 pm.  
Respectfully submitted,

Mrs. Sarah Bieber, Secretary  
Ms. Wendy Sigourney, Recording Secretary