



ALLEN COMMUNITY COLLEGE
IOLA, KANSAS
ANNOUNCEMENT OF VACANCY

- POSITION:** Vice President of Academic Affairs and Operations
12 Month Contract Full-time Position
- RESPONSIBILITIES:** The Vice President of Academic Affairs and Operations is responsible for providing executive leadership for Academic Affairs, financial management, business services and facilities at Allen. Aligns institutional resources with student success, academic quality, financial sustainability and strategic priorities. Reports to the President and serves on President's Cabinet.
- [Position Description](#)
- QUALIFICATIONS:** Master's degree required from an accredited institution in higher education administration, educational leadership, business administration, finance, accounting or a closely related field. Doctorate in a field related to the position is preferred. At least five years of progressively responsible leadership experience in higher education or a closely related organization, including at least three years of administrative or supervisory responsibility. Demonstrated experience providing leadership for academic programs or instructional services and managing budgets, resource allocation or financial operations. Demonstrated ability to interpret financial reports, evaluate program and operational costs and use data in institutional planning and decision-making. Strong written and verbal communication, analytical, organizational and problem-solving skills.
- LOCATION:** Iola, Kansas Campus office location.
- SALARY:** \$112,000 – 132,000/year based upon education and experience. An excellent benefits package is available.
- STARTING DATE:** Position is open until filled.
- APPLICATION:** Submit letter of interest, resume, completed online employment application, unofficial transcripts, and contact information for five professional references. Review of applications will continue until the position is filled. Official transcripts are required at time of employment. The successful candidate will be subject to a background check.
- APPLY TO:** Shellie Regehr, Human Resources Specialist
Allen Community College
1801 N Cottonwood
Iola, KS 66749
Email: hr@allencecc.edu

Allen Community College provides quality higher education and workforce development through onsite and online learning to approximately 4,000 students each academic year. The Iola Campus, with residence halls and vibrant arts and athletics programs, offers the two-year college experience in a caring environment. Allen Online Learning serves students with individual online courses and fully online certificate and degree programs. Allen also provides dual credit opportunities to high school students in our service area and throughout the state of Kansas.

Allen Community College is committed to a policy of nondiscrimination on the basis of race, sex, color, national origin, religion, age, and disability in admissions, educational programs or activities, and employment; all as required by applicable laws and regulations under the Title VI Civil Rights Act of 1964, the Title IX Regulations of 1972, Section 504 of the Social Rehabilitation Act of 1973, and the Americans with Disability Act of 1990. Responsibility for coordination of compliance and receipt of inquiries has been delegated to the Vice President for Student Affairs, Allen Community College, 1801 North Cottonwood Street, Iola, Kansas 66749, 620-365-5116, vpsa@allencc.edu.