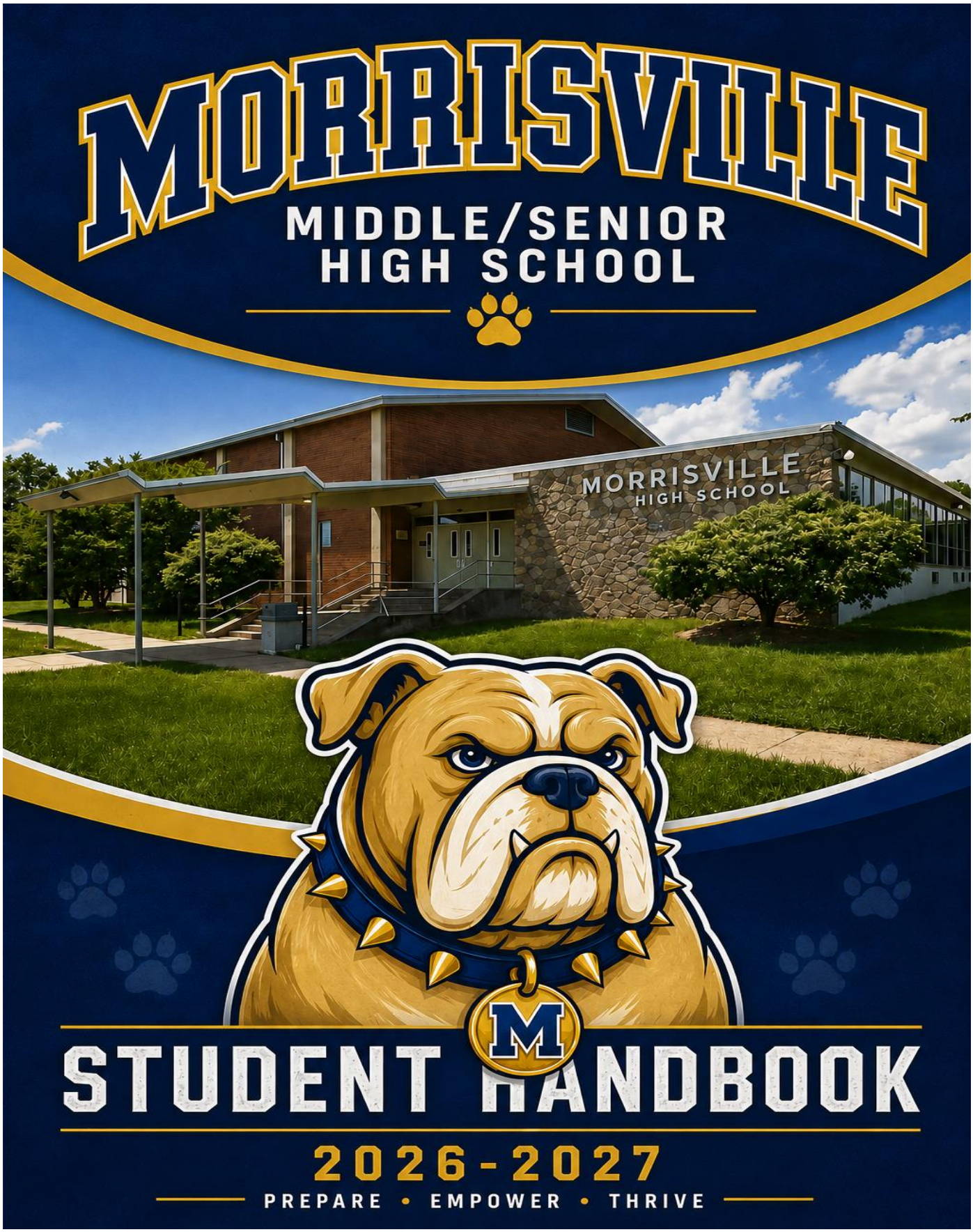


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SCHOOL DISTRICT OF THE BOROUGH OF MORRISVILLE

Morrisville Middle/Senior High School
550 West Palmer Street
Morrisville, PA 19067
Phone 215-736-5260
www.mv.org

BOARD OF SCHOOL DIRECTORS

Damon Miller, President
Donna Getty, Vice President
Sara Stern, Secretary
Dave May, Treasurer
Llamar Brockington
Timothy Evans
Craig Jackson
Kathryn Price-Engelhard
Jodi Thompson
David Truelove, School Solicitor, Hill Wallack LLP

ADMINISTRATION

Middle/Senior High School
Grades 6-12
Principal
Brian M. Oberdick

Acting Superintendent of Schools
Dr. Elaine Eib

MORRISVILLE SCHOOL DISTRICT – MISSION STATEMENT

The mission of the School District of the Borough of Morrisville is to prepare confident students who are knowledgeable and capable of utilizing academic and social skills necessary to thrive in a complex society by providing a superior education in a stimulating, secure environment through the effective use of challenging instructional strategies, technology and extra-curricular activities that are designed to meet the needs of individual students, capitalizing upon its unique position as a small district within a large area rich in historic and cultural resources.

NOTICE OF NONDISCRIMINATION

The School District of the Borough of Morrisville does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment.

Inquiries about Title IX may be referred to the School District of the Borough of Morrisville Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The District's prohibition against sex discrimination includes sexual harassment and sexual violence. Moreover, the District believes that sexual violence is a form of prohibited sex discrimination.

The School District of the Borough of Morrisville Title IX Coordinator is:

Human Resource Manager 215-736-5374
550 W. Palmer St.
Morrisville, PA 19067
215-736-8404
morrisvilletitleIX@mv.org

The School District of the Borough of Morrisville's nondiscrimination policy and grievance procedures can be located at Policy 103 – Discrimination/Title IX Sexual Harassment Affecting Students and Policy 104 – Discrimination/Title IX Sexual Harassment Affecting Staff under the Policies on the District's Boarddocs website at https://go.boarddocs.com/pa/morr/Board.nsf/Public.

To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please refer to Polices 103 and 104 and contact the Title IX Coordinator at the addresses above.

NONDISCRIMINATION STATEMENT

The School District of the Borough of Morrisville provides equal opportunity for ALL individuals to achieve, access programs and services and to secure employment. This opportunity in the Morrisville Educational Community, will be afforded to all individuals equally and will not be limited nor discriminated on the basis of race, color, age, religious creed, sex, gender, ancestry, national origin, or disability, as required by Title VI of the Civil Rights Act of 1964, Title IX of the 1972 Educational Amendments, Section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990, and the Pennsylvania Human Relations Act of 1955 as amended.

Specifically, the District is required by Title IX not to discriminate on the basis of sex in the education programs or activities it operates. The District's prohibition against sex discrimination includes sexual harassment and sexual violence.

For information regarding Civil Rights or grievance procedures, contact the Title IX Coordinator at 215-736-5374. The District is mandated by Federal and State Regulations to provide the necessary accommodations to insure equal access. If

you require an accommodation to participate, please call the District's Pupil Services Coordinator, at 215-736-5932.

Amanda Klein, ADA/Section 504 Coordinator- Supervisor of Special Education. 215-736-3036
Compliance Officer – Human Resource Manager 215-736-5374
Title IX Coordinator – Human Resource Manager 215-736-5374
550 W. Palmer St. Morrisville, PA 19067
morrisvilletitleIX@mv.org

NONDISCRIMINATION IN-SCHOOL AND CLASSROOM POLICY PRACTICES

The Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act and the Individual with Disabilities Education Act (IDEA) provides, in part, that "no otherwise qualified individual shall, solely by reasons of a disability, be excluded from participation in, be denied benefits of, or be subjected to discrimination in programs or activities sponsored by a public entity." In accordance with the provisions of these federal and other state laws and regulations, the District sets as their standard the Non-Discrimination In-School and Classroom Practices (Policy #103). This policy provides guidance and accountability to ensure and maintain non-discrimination in school and classroom practices. It provides a conduit for complainants to be able to articulate their concerns and allegations. It also directs the Compliance Officer to investigate promptly and provide corrective action when allegations are substantiated. Confidentiality of all parties shall be maintained, consistent with the District's legal and investigative obligations. Note: Non-Discrimination In-School and Classroom Practices, Policy #103 and other related policies; #103.1 Non-Discrimination – Qualified Student with Disabilities; #104 Non-Discrimination in Employment and Contract Practices; in their entirety can be found on the District website, mv.org.

ADA/Section 504 Coordinator- Supervisor of Special Education. 215-736-3036
Compliance Officer – Human Resource Manager 215-736-5374
Title IX Coordinator – Human Resource Manager 215-736-5374
550 W. Palmer St. Morrisville, PA 19067
morrisvilletitleIX@mv.org

MORRISVILLE HIGH SCHOOL ALMA MATER

To thee, Morrisville High School
We raise our voices;
And to thine altars our praises we bring.
Thine be the glory; ours be the valor
With honor, truth and loyalty may thine halls ever ring.
Thine be the honor ours be the service
True Alma Mater, Builder, may we be to thee.

SCHOOL COLORS

Morrisville's school colors are blue and gold. The blue signifies loyalty to the school, friends, and ambitions and dreams, all to the highest possible standards. The gold is emblematic of the precious metal, expressing all the best and finest in the traditions of our school.

PRINCIPAL'S MESSAGE

Dear Students, Parents, Guardians, and Families,

Welcome to Morrisville Middle/Senior High School! We are excited to begin another school year and look forward to partnering with you to support the success of every student.

At Morrisville Middle/Senior High School, we are committed to creating a safe, inclusive, and engaging learning environment where every student is supported, challenged, and encouraged to reach their full potential. We believe that the strongest schools are built on meaningful partnerships among students, families, staff, and the community. Together, we can provide every student with the opportunities and support they need to succeed academically, socially, and personally.

This handbook serves as a resource for students and families, providing important information about school policies, procedures, expectations, and student rights and responsibilities. We encourage all members of our school community to review it carefully and refer to it throughout the year.

Education is a shared responsibility, and we value the trust you place in us each day. We encourage families to stay actively involved in their child's education by maintaining open communication with our teachers, counselors, and administrators. If you have questions or need assistance at any time during the school year, please do not hesitate to contact us. Our faculty and staff are dedicated to helping every student grow, achieve, and prepare for a successful future.

Thank you for your partnership and continued support. We look forward to a year filled with learning, growth, and memorable experiences. Together, let's make this an outstanding school year.

Go Bulldogs!

Brian Oberdick
Principal
Middle/Senior High School

A PARENT/GUARDIAN'S PLEDGE

1. I want my child to have the best possible education, and I realize that my support for strong public schools is essential.
2. I will provide a home environment that will encourage my child to learn.
3. I will help my child build a small but meaningful home library and will include stimulating books among the presents I give my child.
4. I will insist that all homework assignments are done each night.
5. I will discuss what my child has learned at school each day, as well as world events and how they may affect our family.
6. I will respect my child as an individual, providing consistency and standards that will reinforce my love and respect.
7. I will communicate regularly with my child's teachers.
8. I will remind my child of the necessity of discipline in the classroom, especially self-discipline.
9. I will teach my child to be respectful of adults, themselves, and others.
10. I will help my child to learn responsibility by letting them experience the consequences of their choices and actions, to learn from their mistakes.
11. I will help my child learn responsibility by letting my child experience an environment that comfortably expresses ideas, feelings, and concerns.
12. I will help my child appreciate and enjoy the excitement of learning and the thrill of an inquiring mind.

STANDARDS OF BEHAVIOR

To ensure schools are a safe place where students can learn and grow as individuals, the School District of the Borough of Morrisville has standards of behavior for students and staff. The list of behaviors below provides examples of the type of conduct expected from all parties but is not exhaustive.

Expectations for Students

1. To show respect and act in accordance with all School District of the Borough of Morrisville Policies and courtesy towards all school personnel.
2. To treat other students with respect.
3. To respect school property and the property of others.
4. To behave in a manner that does not impede other students' learning.
5. To act with integrity in all situations.
6. To report problems.
7. To use school appropriate language.
8. To refrain from making threats to school personnel or other students.

Expectations for Staff

In order to help students, avoid violating the school's standards of behavior, staff are expected:

1. To meet the needs of individual students while maintaining school standards.
2. Act as an example of self-discipline and model the standards of behavior for students.
3. To maintain the safety of students by establishing fair and consistent standards for behavior in school, on school property, or at an offsite school sponsored event.
4. To establish firm authority in order to develop an atmosphere for effective teaching and learning.
5. To recognize the limitations of discipline and apply only actions that can be carried out within the framework of policy and legal action.

Living in a democracy requires us to respect the rights of others. Students will consider the rights and privileges of others and shall practice cooperation with all members of the school community. We shall maintain high personal standards of respect, integrity, language and honesty. Since discipline is the process of helping students make the right choice, the faculty and staff will encourage students to make appropriate decisions in all situations. The School District of the Borough of Morrisville wants and expects students to have pride in themselves and accomplishments.

PUBLIC AWARENESS NOTICE

To parents and guardians of children who reside in School District of the Borough of Morrisville:

In compliance with state and federal law, notice is hereby given by the District that it conducts ongoing identification activities as part of its school program for the purpose of identifying students who may be in need of special education and related services. If your child is identified by the District as possibly in need of such services, you will be notified of applicable procedures. Individualized services and programs are available for children who are determined to need specially designed instruction due to the following conditions:

- Autism/pervasive developmental disorder.
- Neurological impairment.
- Blindness or visual impairment.
- Other health impairments.
- Hearing impairment, including deafness.

- Physical disability.
- Developmental delay.
- Emotional disturbances.
- Mentally gifted.
- Specific learning disability.
- Intellectual Disability.
- Speech and language impairment.
- Multiple disabilities.
- Traumatic brain injury.
- Orthopedic impairment.

If you believe that your school-age child may be in need of special education services and related programs, or your young child (ages 3 to school age) may be in need of early intervention, a screening and evaluation process designed to assess the needs of the child and his/her eligibility are available to you at no cost, upon written request. You may request a screening and evaluation at any time whether or not your child is enrolled in the District's public school program. If you feel your child may be in need of special education services, please contact the special education office to discuss your concerns and the evaluation process at 215-736-5932. For further information on the rights of parents/guardians and children, provision of services, evaluation, and screening (including purpose, time, and location), you may also contact the telephone number listed above.

ACCESS TO EDUCATION

Under Pennsylvania state law, persons between the ages of 6 and 21 years are entitled to a free and full education in the public schools and have the right to be treated fairly and equally under the law. In addition, the District ensures any student who is pregnant has the right of access to any instructional and/or extracurricular activity. Requests for homebound instruction for pregnant students should be forwarded to the School Psychologist. Provision of homebound instruction will be based upon the same criteria used for students with medical disabilities.

CONFIDENTIALITY

Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents/guardians certain rights regarding our conduct of surveys, collection, and use of information for marketing purposes, and certain physical exams. These include the right to:

1. Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED).
    a. Political affiliations or beliefs of the student or students' parent/guardian.
    b. Mental or psychological problems of the student or students' family.
    c. Sex behavior or attitudes.
    d. Illegal, anti-social, self-incriminating, or demeaning behavior.
    e. Critical appraisals of others with whom respondents have close family relationships.
    f. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers.
    g. Religious practices, affiliations, or beliefs of the student or parents/guardians; or
    h. Income, other than as required by law to determine program eligibility.

2. Receive notice and an opportunity to opt a student out of –

a. Any other protected information survey, regardless of funding.
b. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
c. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

3. Inspect, upon request and before administration or use –

a. Protected information surveys of students.
b. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
c. Instructional material used as part of the educational curriculum.

These rights transfer from the parents/guardians to a student who is 18 years old or an emancipated minor under State law. The District has developed policies, in consultation with parents/guardians, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The District will directly notify parents and guardians of these policies at least annually at the start of each school year and after any substantive changes. The District will also directly notify, such as through U.S. Mail or email, parents/guardians of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent/guardian to opt his or her child out of participation in the specific activity or survey. The District will make this notification to parents and guardians at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents/guardians will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents and Guardians will also be provided an opportunity to review any pertinent surveys. The following is a list of the specific activities and surveys covered under this requirement:

1. Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
2. Administration of any protected information survey not funded in whole or in part by ED.
3. Any non-emergency, invasive physical examination or screening as described above.

Parents and Guardians who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-8520

Family Educational Rights and Privacy Act (FERPA)

Notice for Directory Information:

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the School District of the Borough of Morrisville, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the District to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your students' role in a drama production.
- The annual yearbook.
- Honor roll or other recognition lists.
- Graduation programs.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's/guardian's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses, and telephone listings – unless parents/guardians have advised the LEA that they do not want their students' information disclosed without their prior written consent.

If you do not want the District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by the third Monday in September. The District has designated the following information as directory information:

- Students' name.
- Address.
- Telephone listing.
- Electronic mail address.
- Photograph.
- Date and place of birth.
- Major field of study.
- Dates of attendance.
- Grade level.
- Participation in officially recognized activities and sports.
- Degrees, honors, and awards received.

Confidential Communications of Students

The Board recognizes that some written and oral communications between students and school personnel are confidential.

The Board directs school personnel to comply with all federal and state laws, Department of Education regulations and Board policy concerning confidential communications of students.

Information received in confidence from a student may be revealed to the students' parent/guardian, building principal, or other appropriate authority by the staff member who received the information when the health, welfare or safety of the student or other persons clearly is in jeopardy.

Use of a student's confidential communications to school personnel in legal proceedings is governed by statutes and regulations appropriate to the proceedings.

In qualifying circumstances, a staff member may reveal confidential information to the building principal and other appropriate authorities.

In qualifying circumstances, the building principal may reveal confidential information to a student's parents or legal guardians and other appropriate authorities, including law enforcement personnel.
Please refer to Board Policy 207

SECTION 2: ACADEMIC INFORMATION

ACADEMIC INTEGRITY

Morrisville Middle/Senior High School challenges its students to become independent, life-long learners. For such learning to be meaningful, it must be the product of one's own effort. For this very reason, the staff views any activity which is inconsistent with this understanding as "cheating." Cheating, in any form, will not be tolerated. Plagiarism is one form of cheating that is prohibited. Copying another person's work and passing it off as one's own is inappropriate and deceitful. A consequence for cheating is failing the assignment/project and/or re-submitting the assignment/project for lower credit (determined by the teacher). If a student chooses not to complete the assignment, then the student is choosing to fail.

GRADING, GRADUATION, & COURSE INFORMATION

Reporting Pupil Progress

The Board believes that the cooperation of school and home is a vital ingredient in the growth and education of the whole child. It recognizes its responsibility to keep parents or guardians informed of student welfare and progress in school. It also recognizes the effects of State Board regulations and federal regulations governing school records.
Please refer to Board Policy 212

Percentage Grading System

All students within grades 6-12 are graded based upon a percentage grading system. A students' cumulative grade is calculated on the total points earned divided by the total points attempted. Each grade-level team or department is responsible for communicating their total points values to students and families within their course syllabi. See the chart below.

Grade System & GPA

Percentage	Grade	Grade Points
94% - 100%	A	4.0
90% - 93%	A-	3.67
87% - 89%	B+	3.33
84% - 86%	B	3.0
80% - 83%	B-	2.67
77% - 79%	C+	2.33
74% - 76%	C	2.0
70% - 73%	C-	1.67
67% - 69%	D+	1.33
64% - 66%	D	1.0
60% - 63%	D-	0.67
0% - 59%	F	0.0

A student's final score determines how many grade points they earn. A student's GPA is calculated by adding the total number of grade points divided by the total class points attempted.

Other Grades

I – Incomplete
NG – No Grade

Honor Roll

To promote and celebrate high academic success, students may receive honor roll if they meet specific criteria. Students may make the 'Principal's Honor Roll' if they have obtained all A's for the marking period. Students may make "Honor Roll" if they have a B average (GPA = 3.0 or better) with no grade below a C.

Required Midterm and Final Exams

Reflecting the academic needs of our students, the Middle/Senior High School's grading system, and the need for preparatory experience in testing, the district shall require all students grades 9-12 to take final exams for all courses and both midterm and final exams for year-long courses.

The exceptions to the exam requirement may be physical education, art, music, and industrial arts, which may require either an exam or project as determined by the teacher with the approval of the principal. Students who earn a 90% or higher in every marking period and the midterm may be exempt from that class's final exam if their parents/guardians sign a Final Exam Exemption Form.

Grading Procedures (High School Only)

Each full-year course is worth one credit, and each half year course is worth .5 credits. The final grade for a full credit course is determined by adding the four marking period grades and averaging the midterm and final examinations. Each marking period represents 20% of the final grade, and the midterm and the final exams each represent 10% of the final grade. To pass a course, a student must have, minimally, a D with a 60% average.

PERIOD	VALUE
First Semester	
Marking Period 1	20%
Marking Period 2	20%
Midterm Exam	10%
Second Semester	
Marking Period 3	20%
Marking Period 4	20%
Final Exam	10%

Class Rank

The Board acknowledges the usefulness of a system of computing grade point averages and class ranking for secondary school graduates to inform students, parents or guardians, and others of their relative academic placement among their peers under similar circumstances.
Please refer to Board Policy 214 and 214 AR-0

Promotion and Retention

The Board recognizes that the emotional, social, physical, and educational development of students will vary and that students should be placed in the educational setting most appropriate to their needs. The district will establish and maintain high standards for each grade and monitor student achievement in a continuous and systematic manner.
Please refer to Board Policy 215 and 215 AR-0

All students should move forward in a continuous pattern of achievement and growth that is in harmony with their development. Students will be promoted when they successfully achieve the learning objectives established for the present level.

Senior High students are classified as freshmen (9th), sophomores (10th), juniors (11th), and seniors (12th).

1. To be classified as a freshman a student must have successfully completed 8th grade.
2. To be classified as a sophomore a student should have accumulated 6.0 credits prior to the sophomore year.
3. To be classified as a junior a student should have accumulated 13.0 credits prior to the junior year.
4. To be classified as a senior a student should have accumulated 20.0 credits prior to the senior year and must be eligible to graduate in June.

All credits acquired must satisfy the graduation requirements in accordance with the chart below.

GRADUATION REQUIREMENTS

Graduation from Morrisville Middle/Senior High School requires the satisfactory completion of a minimum of 23 credits and the completion of an Act 158 Graduation Pathway, both are outlined below.

Certain subjects, due to their dependency on previous course studies, can be elected in upper class years only. Further study of certain sequential subjects such as World Languages, depends upon success in previous courses. In their junior and senior year of high school students must be enrolled in a full day schedule, unless participating within a transition program or cooperative learning experience.

Subject	Standard Diploma	Description
English	4	Each student must carry and pass English each year.
Social Studies	3	Each student must carry and pass Social Studies each year.
Mathematics	3	All students are required to take Algebra 1, Geometry, and Algebra 2.
Science	3	All students must take Physical Science, Biology, and Chemistry.
Phys Ed.	1.5	All students must take and pass three 0.5 credit Physical Education classes.
Health	.5	All students must take and pass one 0.5 credit Health class.
Business	1	All students must take and pass Money Management and Service Learning.
Arts & Humanities	2	Art, History, Language, Literature, Music/Theater.
Elective Courses	5	Art, Music, IA, Business.

ACT 158 PATHWAYS TO GRADUATION

In recognition that standardized testing is not a predictor of a students' future success, the Pennsylvania Department of Education (PDE) created Act 158, which provides alternative pathways to graduation. Traditionally, all students graduating high school within the state of Pennsylvania were anticipated to score a minimum of Proficient upon their Keystone Exams. Keystone Exams are end of course assessments designed to determine a students' ability in Algebra I, Literature, and Biology. Beginning with the class of 2023, the PA Department of Education has provided students with the option to demonstrate postsecondary preparedness through one of four additional pathways that more fully illustrate college, career, and community readiness. In order to graduate from high school, all students must meet one of the four

pathways. Each pathway is outlined below.

Keystone Proficiency Pathway

A student must score Proficient or Advanced on all 3 Keystone exams.

Keystone Composite Pathway

A student must earn an overall combined score of 4452 across all 3 Keystone exams. A student must also obtain a Proficient or Advanced score on at least one exam.

Alternative Assessment Pathway

A student must complete one of the following requirements:

1. Obtain a passing score on one alternative assessment: ACT (21), ASVAB (31), PSAT (970), or SAT (1010).
2. Acceptance into a four year institution of higher education.

Evidence-Based Pathway

A student must demonstrate readiness for postsecondary engagement through three pieces of evidence from the students' career portfolio aligned to the students' goals and career plan.

The portfolio must include one piece of evidence from the following domain.

1. 630 or better on any SAT Subject test.
2. Successful completion of any concurrent or postsecondary course.
3. Industry recognized credentials.
4. Acceptance into a non-four-year Institution of Higher Education for college-level course work.

The portfolio must include two pieces of evidence from the following domain.

1. Attainment of Proficient or Advanced on any Keystone Exam.
2. Successful completion of a Service-Learning Project.
3. Letter guaranteeing full-time employment or military enlistment.
4. Completion of a Cooperative Education Program.
5. Compliance with NCAA Division II academic requirements.

Graduation Activities

Graduation season is the time during which the school, families, and students observe certain graduation rituals that have come to be a tradition. These rituals have deep meaning to many within the school community. Due to this reason, the School District of the Borough of Morrisville approaches this season with great seriousness. The graduation activities are under the direction of school administration, the counseling office, and the senior class advisor. Families of seniors are anticipated to pay a senior fee for inclusion in all activities. These fees include the cost of the senior picnic, yearbook, senior class t-shirt, and a cap and gown for the commencement ceremony.

The commencement ceremony will be held on school grounds, with a final graduation date announced in March. Graduation activities, including the commencement ceremony, are optional on the part of the seniors. Students with poor behavior records may not earn the privilege to attend the commencement ceremony. The final decision on who participates in the graduation ceremony rests with the school principal.

Credit Recovery

If a student fails a required or sequential course, credit recovery will be required. There is a tuition charge and any transportation to and from is the responsibility of the family. It is the responsibility of the student to apply for credit recovery. The Guidance Office can be of help in answering questions regarding the process.

HOMEWORK

Morrisville Middle/Senior High School recognizes that homework is an integral part of the learning process and that it is an essential tool in the effort to reinforce, enrich and extend learning. As such, homework should be viewed as a vital part of the instructional program by students, parents/guardians, and teachers. Each should recognize and fulfill their respective responsibilities with regard to homework. Those responsibilities are:

1. Student Responsibility - It is the responsibility of the student to make a genuine effort to complete all homework in a timely manner and to the best of his/her ability. In addition, students are expected to be prepared for class, which includes having a writing instrument and notepaper, a textbook when required, and homework.
2. Parent/Guardian Responsibility - It is the responsibility of the parents/guardians to encourage their child to complete all assignments in a timely manner and to the best of his/her ability. This is facilitated by being familiar with assignments and putting routines in place at home that stress the importance of schoolwork.
3. Teacher Responsibility – It is the responsibility of the teacher to assign homework regularly in order to reinforce and assess student achievement. Assignments should be relevant and encourage students to improve their academic and social skills. In addition, teachers should communicate to parents/guardians if a student appears to have consistent difficulty with the assignments and/or is not completing the assignments on time.

Request for Homework

If a student is absent from school for 3 or more days, a parent or legal guardian can request that the school gather missed assignments so the child may not fall too far behind. Parents/Guardians should notify the school by 9:00 am at 215-736-5266 in order for the school to gather the assignments. A parent, guardian, or designee should pick up the assignments from the Main Office at a predetermined time. Requests for homework will only be honored for excused absences. The exception will be for students who are suspended for more than 3 days.

LATE WORK POLICY

The School District of Borough of Morrisville recognizes that all students learn at their own pace and that learning is not a linear process. To promote success and tenacity amongst all academic courses, Morrisville M/S HS strives to establish a climate that recognizes and rewards hard work, persistence, and dedication. We also acknowledge that mistakes are a part of the learning process and are essential for student growth. As a result, Morrisville M/S HS has adopted the following late work policy.

1. It is the responsibility of teachers to have well prepared and meaningful lessons.
2. Assignments given by teachers are integral parts of the instructional process; therefore, each should be completed by students to maximize learning and to provide assessment of student skills.
3. Teachers will set reasonable due dates for assignments allowing for adequate time to complete each lesson and associated projects.
4. It remains the primary responsibility of the student to record details of the assignments and due dates.
5. Students are responsible to complete assignments by the appropriate due date(s).
6. As a method of promoting tenacity of content, students may submit past due assignments up to one week prior to the end of the marking period.

7. In an effort to promote student responsibility, teachers reserve the right to sustain a 50% maximum reduction towards the final grade.

SERVICE LEARNING

To meet Act 158 Pathways to graduation requirements all graduating seniors are required to take a half-year, pass or fail, Service-Learning Course. Service Learning is a model of teaching that uses community service as a catalyst for educational and personal growth through a cycle of action and reflection. Based upon a reciprocal relationship, service learning promotes learning within the classroom that is reinforced within the community. Classroom experiences then strengthen learning in the community. It encourages the development of personal values, beliefs, awareness, confidence, self-esteem, empathy for others, and social responsibility. It also assists in developing project management, team building, and leadership skills. In short, service learning happens when students learn through community experiences.

SECTION 3: ATTENDANCE POLICIES & PROCEDURES

ABSENCE FROM SCHOOL

The Board requires that school-age students enrolled in district schools attend school regularly, in accordance with state laws. The educational program offered by the district is predicated upon the presence of the student and requires continuity of instruction and classroom participation in order for students to achieve academic standards and consistent educational progress. All students are required to attend school during the days and hours that school is in session. Temporary student absences may be excused by school administration in accordance with applicable laws and regulations.

It is the responsibility of the parent or guardian to provide the school with a note explaining each and every absence or lateness of their child(ren). Within the first three days that a student returns to school following an absence, the student is required to present a note for the absence to the first-period teacher. The note must be written and signed by the parent or guardian and must provide the following information:

1. Full name of student.
2. Student's grade level.
3. Dates for which the excuse is written.
4. Reason for absence.
5. Telephone number at which the parent/guardian can be reached.

To report a student absence Parents or guardians will email mshsattendance@mv.org.
Please reference Board Policy 204 AR

COLLEGE VISITS

Juniors and seniors are entitled to attend college visits a maximum of three days per year. Absences will be excused with an official letter on the college/university letterhead.

EARLY DISMISSALS

Students may be excused from attendance during the regular school day upon the receipt of a written request submitted by the parent/guardian to the building principal. Requests for early dismissal of a student must be submitted to the school office at the beginning of the school day. The request must contain the students' name and grade; date of the early dismissal; time of the requested dismissal; reason for the dismissal, with name and telephone number of doctor/dentist if applicable; signature of parent/guardian; and home/business telephone number of parent/guardian.

District staff may take steps necessary to verify the request.

The parent/guardian must come into the school office with a photo ID to pick up a student for early dismissal. All other dismissal arrangements, such as the student driving, must be indicated on the early dismissal request and verified in person or via phone.

No student will be released during the school day to any individual who has not identified him/herself to the satisfaction of the principal or designee.

Upon return to school from an early dismissal, the student must submit to the school office an excuse signed by the professional office the student visited.

EDUCATIONAL TRIPS

Morrisville School District does not grant approval for students to miss school for vacation purposes. For this reason, parents/guardians are advised to schedule family vacations during holiday and/or summer periods. Any absence from school for vacation purposes will be considered unexcused and illegal. An exception is for trips that are considered educational and have received prior written approval by the administration.

Parents or legal guardians may request that their child be excused from school attendance to participate in an educational trip that is not sponsored by the school district. Since regular class attendance is a critical component of a students' educational program, the educational benefits of the trip should outweigh the negative impact of the disruption of the students' educational program.

Each request to excuse a student from school attendance for an educational trip will be individually reviewed and evaluated to determine if the trip serves an educational purpose. The students' academic achievement and prior attendance record will also be considered.

A request for an educational trip is subject to the following conditions:

1. Parent/Guardian must submit a written request to the building principal on the Request Form for Educational Trips included at the end of this handbook. The form requests an indication of the days of absence; destination of the trip; adult supervision; and educational value of the trip.
2. If more than one (1) child in a family is taking the trip, the request for all the children must be included in the request made to the building principal of the oldest child. That principal will coordinate the review of the request with the appropriate principals.
3. Requests must be submitted at least two (2) weeks prior to the date of the trip.
4. No more than five (5) school days each school year per student will be approved for an educational trip.
5. Trips that coincide with the first or last ten (10) days of the school year or during final examination periods will not be approved, except in emergency situations. There will be no permission granted to students during state testing (i.e., PSSA and Keystone Exam) dates.

The building principal will review each request for compliance with the stated conditions and make a recommendation before submitting the request to the Superintendent.

The building principal will notify the parent/guardian of approval or denial of the request.

If approval is granted prior to the trip, the students' absence will be excused. If prior approval is not granted, the absence will be classified as an unlawful absence. If a students' absence exceeds the approved number of days, those additional absences will be classified as unlawful.

The student is responsible for the following:

1. Getting all assignments from his/her teachers prior to leaving on the trip.
2. Completing all given assignments and assessments within the time period specified.
3. Submitting all completed assignments to teachers upon return to school or as indicated on the assignment sheet.

EMERGENCY SCHOOL CLOSURE

In the event of inclement weather or other emergency situations which require the closing of school, please check the following:

T.V./WEBSITES	FOX 29, NBC10, ABC6, CBS3, District TV Channel
SCHOOL WEBSITE	WWW.MV.ORG
SCHOOL FACEBOOK	School District of Borough of Morrisville (Group Page)
SCHOOL	Phone and Email Blast

LATE ARRIVALS

Students' late arrival to school causes a major disruption to the educational process and their individual progress in class. Any student having four (4) or more unexcused late arrivals to school during the school year will be considered excessively tardy. In accordance with School Board Policy, administration may seek to restore school time via detentions, in-school suspensions, and out-of-school suspensions. Additionally, a meeting with parent/guardian and a member of the school administration will be required.

Late arrivals will only be excused for one of the following reasons:

1. Illness of the students.
2. Family emergency.
    a. Specific details regarding the nature of the emergency must be provided.
3. Exceptions as provided by the Board.

Any excuse for lateness, no matter what the reason, must be supported by a note from the parent/guardian. The note must be submitted the day of the lateness. A maximum of ten (10) days of cumulative lateness verified by parent/guardian notification shall be permitted during a school year. All lateness beyond ten
(10) cumulative days shall require an excuse from a licensed physician.

UNLAWFUL AND EXCESSIVE ABSENCES

Absences shall be treated as unexcused until the district receives a written parent or legal guardian excuse explaining the absence, to be submitted within three (3) days of the students' return. A maximum of ten
(10) days of parent or guardian excused absences are permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed medical practitioner. If a student is absent from class or school for ten (10) days or more during any marking period, the student is classified as excessively absent:

a. The student may, with the approval of the administration, be given an incomplete in the subject(s). All incomplete grades must be made up within two weeks after the date report cards were distributed or they will become failures.
b. The student will be referred to the school counselor to identify additional supports. Administration will schedule a parent/guardian meeting to review the students' attendance and create a Student Attendance Improvement Plan.

Notification for Unlawful and Excessive Absence

In the event of unlawful absences, parents and guardians will be notified via written correspondence. Each letter outlines potential next steps for repeated violations. Letters are mailed to family homes after the following occurrences.

First Occurrence

- Letter for First Unlawful Absence

Second Occurrence

- Letter for Second Unlawful Absence

Third Occurrence

- Letter for Third Unlawful Absence - Official Notice of Truancy Letter

Fourth Occurrence

- Letter for Fourth Unlawful Absence
- Notice of School Attendance Improvement Plan Conference

Sixth Occurrence

- Letter for Sixth Unlawful Absence
- District Response to Habitual Truancy, which may result in the following:
    - Referral to school-based or community-based attendance improvement program.
    - Referral to the Bucks County Office of Children and Youth.
    - Citation sent to the magisterial judge.
    - For students aged 14 through 17, potential loss or denial of working papers at the discretion of school administration.

Tenth Occurrence

- Letter for Tenth Unlawful Absence

Student Attendance Improvement Plan

When a student exhibits increased amounts of unlawful absences, school administration will request the attendance of both parent/guardian and student within a conference designed to identify and address the underlying reasons for the students' absences. During the conference a plan to improve the students attendance will be developed and the plan may result in additional services and outside agency involvement.

Excessive Absence for the Year

Students with irregular or unusual attendance patterns may be required to submit a doctor's note for any absence to be excused. Credit for the year's work for any student absent twenty-five (25) days or more without a medical excuse may be withheld. Seniors absent twenty-five (25) days or more unexcused may have graduation privileges withheld, and/or not participate in the graduation ceremony. The administration further reserves the right to send authorized school representatives to investigate any situation of absence. Pupils absent because of illness may be required to be examined by the nurse or doctor before readmission to school.

MAKE-UP WORK

Students are responsible for making up missed work when they are absent from class. Arrangements for obtaining the assignments should be made immediately after the student returns to class. In all cases of absences from class, it is the responsibility of the student to arrange to make up for missed work in cooperation with the teacher. This must be in accordance with the following:

- Work Missed During an Absence of One (1) Or Two (2) Class Meetings:
    - Work assigned and tests announced prior to the absence of two or less consecutive classes should be made up within one (1) or two (2) classes after the students' return. Work assigned or tests announced while a student is absent should be made up by the second or third day.
- Work Missed During an Absence of Three (3) Or More Class Meetings:
    - Work assigned and tests announced during the absence is due one (1) week from the day of return.
- Work Missed Due to a Protracted Absence:

- It is the responsibility of the parent/guardian to notify the school of any protracted absence and request assignments from the guidance office. All requests for assignments are to be made twenty-four hours in advance.

- Work Missed When Excused for a School Activity:
  - Students excused for school sponsored activities are responsible for submitting work due on the day they are to be excused. If a test is missed, it must be made up the next day, unless the teacher agrees to an alternative.

SCHOOL SCHEDULE

School Hours

Middle and High school students who desire to eat school breakfast in the morning may enter through the back doors beginning at 7:15 am. Students are expected to report directly to the cafeteria upon entry into the building.

Students who do not desire a school breakfast may enter the school building beginning at 7:33 am. Students enter through the C-Hall doors. Students arriving after 7:45 am must enter through the main door in the front of the building. Once on school property, students are not to leave until dismissed. The first period class begins at 7:45 am and the last class ends at 2:30 pm. Students must leave the building and school grounds promptly at 2:30 pm, unless they are actively enrolled in an after-school activity with a staff member.

In the event of inclement weather, students will enter the building through the auditorium doors beginning at 7:20 am. Students will remain inside of the auditorium until 7:33 am, when they are released to prepare for their first period class.

Daily Schedule

Students will have full year and semester classes on an eight-period day. The core subjects (English, Math, Science, Social Studies, and World Languages) will meet for the full year. Most elective classes (Business-not including Accounting, Wellness, Art, etc.) will meet for a semester.

After dismissal at the end of the day, students should go directly to their lockers and exit the building, unless there is an after-school activity (extracurricular activities, tutoring, special projects, detention, etc.). Loitering is prohibited.

Regular Bell Schedule

Period	Start	End
1st	7:45	8:33
2nd	8:36	9:24
3rd	9:27	10:15
4th	10:18	11:06
5th	11:09	11:57
6th	12:00	12:48
7th	12:51	1:39
8th	1:42	2:30

Early Dismissal Bell Schedule

Period	Start	End
1st	7:45	8:12
2nd	8:15	8:42
3rd	8:45	9:12
4th	9:15	9:40
5th	9:43	10:03
6th	10:06	10:26
7th	10:29	10:49
8th	10:52	11:20

Two-Hour Delay Bell Schedule

Period	Start	End
1st	9:45	10:18
2nd	10:21	10:54
3rd	10:57	11:30
4th	11:33	12:06
5th	12:09	12:42
6th	12:45	1:18
7th	1:21	1:54
8th	1:57	2:30

SECTION 4: PUPIL SUPPORT SERVICES

DATING VIOLENCE

Dating violence is defined as behavior where one person uses threats of, or actually uses, physical, sexual, verbal or emotional abuse to control the person's dating partner. Such behaviors are inconsistent with the educational goals of the district and are prohibited at all times. Students who have been subject to dating violence or suspect and potentially have witnessed dating violence in the relationship of a peer, are strongly encouraged to report incidents orally or in writing to school administration, guidance counselors, and/or a classroom teacher.

GUIDANCE

School counselors is concerned with the education and personal growth of all the students. Counselors are available to assist students in identification and resolution of personal problems with peers, teachers, or parents/guardians. The cooperative effort of students, faculty, parents/guardians and the counselor enable students to achieve their fullest potential. If interested in seeing a counselor students will email their school counselor to make an appoint, unless it is an emergency.

The Guidance Department, in coordination with other social agencies, offers counseling/support groups throughout the school year. The groups provide students with information on various topics like study skills, self-esteem, divorce, grief, anger management, parenting skills, and problem solving. Topics of discussion could also include issues that face most teens today such as drug and alcohol education, peer pressure, and dealing with feelings.

HOMELESS STUDENTS

The Board recognizes its obligation to ensure that homeless students have access to the same educational programs and services provided to other district students. The Board shall make reasonable efforts to identify homeless children within the district, encourage their enrollment, and eliminate existing barriers to their attendance and education, in compliance with federal and state law and regulations.
Please refer to Board Policy 251

PEER MEDIATION

Peer mediation is based on the idea that students can resolve common interpersonal conflicts themselves, under the guidance and supervision of a School Counselor or a member of Pupil Services. It places the power and responsibility of resolving conflicts into the students' hands and emphasizes a win-win solution. Peer mediation is not used following physical altercations and is only utilized if both students agree to solve the problem. Peer mediation is available to all students in grades 6-12. Students that violate a peer mediation agreement could be subject to other disciplinary consequences.

PREGNANT STUDENTS

No student, whether married or unmarried, who is otherwise eligible to attend the schools of this district shall be denied an educational program solely because of pregnancy, childbirth, pregnancy-related disabilities, or actual or potential

parenthood.
Please refer to Board Policy 234

SAFE2SAY SOMETHING (S2SS)

S2SS is a lifesaving and life-changing school safety program that teaches students, educators, and administrators how: (1) to recognize the signs and signals of individuals who may be at risk of hurting themselves or others, and (2) to anonymously report this information through the S2SS app, website, or 24/7 Crisis Center Hotline. Individuals who desire to make an anonymous report can do so in one of the following formats.

1. Call the tipline: 1-844-SAF2SAY
2. Use the website: https://www.safe2saypa.org/
3. Use the mobile App available for Apple and Android devices.

How it Works:

1. A tip is submitted via mobile app, website, or phone call—arriving first at the S2SS Crisis Center.
2. The Crisis Center reviews, assesses and processes all submissions, then engages the tipster in anonymous two-way chat in order to provide detailed and immediately actionable information to schools and dispatch.
3. Crisis Center analysts deliver the tip to the impacted school and as needed, local law enforcement via 911 County Dispatch.
4. The school and, as needed, local law enforcement, assess and intervene with the at-risk individual.
5. The school then closes out the tip and reports actions taken as a record for their school.

STUDENT ASSISTANCE PROGRAM (SAP)

The Board is committed to assisting all students in achieving their maximum potential. The Student Assistance Program (SAP) is a systematic process using effective and accountable professional techniques to mobilize school resources to remove the barriers to learning, and when the problem is beyond the scope of the school, to assist the parent/guardian and student with information so they may access services within the community.

SAP Team

The Morrisville Middle-Senior High School Student Assistance Program is called the SAP Team. The purpose of the team is to provide a means of identifying and helping students who have barriers to learning that interfere with their success in school. Students can be referred to the SAP team by a parent/guardian, teacher, staff, peer, or by a self-referral.
The SAP Team will target, but not limited to, the following crisis areas:

1. Unsatisfactory Academic Progress.
2. Drug and Alcohol Abuse.
3. Reoccurring Problematic Behaviors.
4. Grading Concerns.
5. Mental Health.

*With parental permission, all students who have incurred a drug or alcohol violation are referred to the SAP Team for additional support.
Please refer to Board Policy 146

TRANSCRIPT REQUESTS

Students must give the Guidance Office five (5) school days written notice for a transcript request and provide the name and address of the school/college that is to receive the transcript.

WORKING PAPERS

All minors aged 14-17 are required to have working papers completed prior to employment. The hours of employment during the school year and during vacation periods are stipulated by law. Any student under the age of 17 must attend school if not employed. Students under the age of 17 who secure full-time employment cannot withdraw from school without written consent by a parent or legal guardian.
For employment in Pennsylvania, a student should first fill out an Application for Work Permit and submit it to the Main Office. The student will also need a birth certificate to complete the application. Students are encouraged to familiarize themselves with the Pennsylvania Child Labor Law.

Students have the ability to earn working papers by maintaining passing grades and attending school regularly. Students that cannot maintain adequate academic achievement during the school year or fail to attend school may have their work permit revoked by the issuing officer/school administrator.

For New Jersey working papers, a student must first get a Promise of Employment form and copy of his/her transcript from the Guidance Office. A birth certificate is also needed. When all forms have been completed, the student should telephone Trenton High School to make arrangements to complete the application process. The certificate will be issued by New Jersey officials.

WITHDRAWAL FROM SCHOOL

The Board affirms that, while statute requires attendance of each student only between the ages of six (6) and seventeen (17), it is in the best interests of both students and the community that students complete the educational program that will equip them with skills and increase their chances for a successful and fulfilling life beyond school.
Please refer to Board Policy 208

SECTION 5: HEALTH AND SAFETY

AUTOMATIC EXTERNAL DEFIBRILLATOR (AED)

Morrisville High School is fortunate to have three strategically placed Automatic External Defibrillators (AED's) to be used in the event of a sudden cardiac arrest. Because the AED's must be readily available, they are kept in unlocked storage units in high traffic areas of the school. The storage units are clearly marked and are connected to an alarm system that will go off when the storage unit is opened. Unauthorized opening of an AED storage unit is a serious offense and may result in suspension. Theft or damage to the defibrillator or storage units will be treated as a criminal offense and the police will be notified.

EMERGENCY CARDS

Emergency cards are distributed at the beginning of each school year for completion by parents or legal guardians. These must be on file for emergency purposes. It is the students and parent's/guardian's responsibility to update any changes that may occur throughout the school year. Please notify the Nurses Office if changes occur. Failure to return a completed emergency card after five school days may result in administrative restrictions. This includes, but is not limited to, participation on athletic teams.

EMERGENCY EVACUATION PROCEDURES

If the fire alarm sounds, all students, teachers, and other employees are to leave the building quietly and orderly assemble in the designated areas until otherwise notified. If the alarm sounds while in class, follow the directions posted by the classroom door and report to the current class period teacher. If the alarm sounds while classes are passing, students will leave by the exit nearest them at the moment the alarm is sounded and report to the evacuation site of their previous period teacher. If the alarm is sounded when the gymnasium is in use by the entire student body, gym exits are to be used to report to the evacuation site of their current class period teacher. If the alarm sounds when the auditorium is in use, students are to exit via the door at the front of the auditorium and report to the evacuation site of their current class period teacher. In all other situations, an announcement will be made, and students/faculty will follow predetermined procedures.

HEALTH EXAMINATIONS & SCREENINGS

In compliance with the School Code, the Board requires that district students submit to health and dental examinations to protect the school community from the spread of communicable diseases. Additionally, to ensure that the students' participation in health, safety, and physical education courses meet their individual needs and that a remedial physical disability does not lessen the learning potential of each student.
Please refer to Board Policy 209

MEDICATIONS

The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent/guardian or family physician will be permitted only when:

1. Failure to take such medicine would jeopardize the health of the student.
2. The student would not be able to attend school if the medicine were not available during school hours.

In order for school employees to dispense medication, the parent or guardian must sign an authorization form. Before medication is accepted by the school nurse, an authorization form matching the medication must be on file. The medication must be in its original container, clearly labeled with prescription directions.
Please refer to Board Policy 210 and 210 AR-0 (document doesn't exsist)

Requirements for Medication to be Administered

Prescribed and/or nonprescription medication:

1. Physician and parent/guardian authorization stating what the medication is, what it is for, and dosage and time to be given.
2. Medication must be in the original container.
3. Nonprescription medication may be parent/guardian-administered in the school office.
4. No medication is given within the first hour of school and prior to one hour of the end of the school day.
5. Medication will only be given with a completed Emergency Card that has a parent/guardian(s) written consent for treatment and permission to dispense medication, or a physician order for medication.

A supply of medication must be brought to the school nurse or principal's designee for verification by an adult. All medication will only be administered for the prescribed length of time. All medication orders require a physician and parent's/guardian's written authorization. All medication is kept in a locked cabinet, drawer, or medication room. Students who need staff to assist in medical procedures at school, i.e., blood sugar testing, blood pressure, tube feedings, etc., must have the medication form filled out annually with the doctor's order and parent/guardian permission for treatment.

All medication that is administered is entered daily into a school computerized charting system.

NURSE

A registered nurse is on duty within the district throughout each school day to provide care for students who become ill or injured. Injuries and illnesses that occur during non–school hours should be attended to at home or by a family physician. Students who are in need of medical attention during the school day are to ask their teacher to see the nurse. If the nurse's office is closed, students are then to report to the Front Office. Students are not to report to the School Nurse's Office or the Front Office for medical reasons without an electronic pass, except in case of emergency. Electronic passes will be issued by the teachers through Minga. Students may not leave the school for an illness without first reporting to the School Nurse or Front Office. Except in an emergency, students are not sent home during the last period. In order to maintain a healthy building, parents and guardians are asked not to send an ill child to school.

POSSESSION & USE OF ASTHMA INHALERS & EPINEPHRINE AUTO INJECTORS

The Board shall permit students in district schools to possess asthma inhalers and epinephrine auto- injectors and to self-administer the prescribed medication in compliance with state law.
Please refer to Board Policy 210.1

STUDENT ACCIDENT INSURANCE

The Board recognizes the need for insurance coverage for unforeseen accidents which may occur to students in the course of attendance at school or student participation in the athletic and extracurricular programs of the schools. The accident insurance form can be found on page 66 as well as on the district website with directions on how to complete it.
Please refer to Board Policy 211

SECTION 6: GENERAL STUDENT & PARENT/GUARDIAN INFORMATION

BOOKBAGS & BACKPACKS

Students are permitted to carry a bookbag to and from school, and during the school day to transport their belongings. Athletic bags and equipment must be placed in designated areas (as per the coach's instructions) prior to the start of the school day and picked up at the appropriate dismissal time.

BULLETIN BOARDS

The bulletin boards in the corridors and classrooms are for the use of the school and for school events only. Students may not post any materials on the bulletin boards without the approval of the administration. Approval will not be given for posting materials that do not relate to school activities or activities that do not provide a valuable benefit for our students, as determined by the administration. No materials are to be posted on areas other than bulletin boards.

CAFETERIA

Cafeteria service is provided for student convenience. Appropriate behavior will ensure that the cafeteria will function as intended. Please take pride in Morrisville M/S HS! It is important for students to adhere to the following:

1. All students must report directly to the cafeteria as scheduled (arriving later than five (5) minutes without a pass will be assessed as late for class; see Discipline Code).
2. Students must remain in the cafeteria for the entire lunch period unless excused and provided with a signed appropriate hall pass by one of the staff in charge.
3. Students should form orderly lines at the various serving areas and should not cut in line.
4. Students must utilize their Student ID Number to purchase food from the cafeteria. Students can access their Student ID Number in PowerSchool and on their Student ID.
5. Students must return trays, utensils, etc. to the proper location.
6. Students must be certain to clear their tables and place trash and garbage in the proper receptacles provided.
7. Throwing food, etc. is strictly prohibited.
8. Students must remain seated at their tables until the designated time for dismissal and/or the staff on duty dismiss them.
9. Loud, inappropriate, and/or disruptive conduct of any kind will not be tolerated.
10. The cafeteria staff does not lend money to students for lunch. Students must come prepared to pay for their lunch.
11. Students are prohibited from ordering food from outside vendors. Deliveries will be refused.

Failure to comply with any of the above will result in disciplinary action at the discretion of the administration and the possible loss of cafeteria privileges.

CARE OF SCHOOL PROPERTY

The Board believes that the schools should help students learn to respect property and develop feelings of pride in community institutions.
Please refer to Board Policy 224

COMMUNICATION

Confidential Communications of Students

The Board recognizes that some written and oral communications between students and school personnel are confidential.

The Board directs school personnel to comply with all federal and state laws, Department of Education regulations and Board policy concerning confidential communications of students.

Information received in confidence from a student may be revealed to the students' parent/guardian, building principal, or other appropriate authority by the staff member who received the information when the health, welfare or safety of the student or other persons clearly is in jeopardy.

Use of a student's confidential communications to school personnel in legal proceedings is governed by statutes and regulations appropriate to the proceedings.

In qualifying circumstances, a staff member may reveal confidential information to the building principal and other appropriate authorities.

In qualifying circumstances, the building principal may reveal confidential information to a student's parents or legal guardians and other appropriate authorities, including law enforcement personnel.
Please refer to School Board Policy 207

Communicating with the School

Morrisville Middle/Senior High School encourages parents and guardians to have regular communication with teachers and/or staff. Anyone may contact the Front Office at 215-736-5260 or email staff. Please note that teachers are not called out of classes when they are teaching; therefore, leave a message and staff will return the call. District e-mail addresses can be found on our website in the Staff Directory. Also, please note that students are called out of their classes only in extreme emergency situations.

Communication App

Morrisville Middle/Senior High School uses Talking Points is available on devices that have access to the App Store (iOS) and Google Play Store (Android) to communicate with parents and guardians.

Student-Teacher Communication

Students should recognize that the direction of the classroom teacher is to be respected at all times. If a student feels that he/she has been subject to prejudicial or wrongful teacher conduct, the student should take the following steps:

1. Speak privately with the teacher about the incident. Classes should not be disrupted by argumentative or disorderly behavior.
2. If the student is not satisfied with the response of the teacher or is uncomfortable speaking with the teacher, the student should speak to a counselor or administrator.
3. Inform a parent/guardian of the concern and ask a parent/guardian to contact the school.

DRESS & GROOMING

The student dress code was created for students by students to build a comfortable space at Morrisville M/S High School where our students are allowed to wear something casual and self-expressive while keeping it appropriate and staying on

task. To do this, we have set up an equal dress-code for all genders that gives everyone the opportunity to express themselves in a fitting manner and in a way that allows creative freedom for all. We want students to come to school with a respectful choice of clothing that will not offend anyone while being mindful of themselves and others in a learning space. The following lists are examples of allowed and prohibited clothing but are not exhaustive.

Allowed	Prohibited
Ripped jeans Tee shirts Backpacks Jewelry Off the shoulder tops Sweatsuits Slides Winter boots Shorts/skirts/dresses to midthigh Bonnets Durags Wool hats Tank Tops	Unprofessional language Clothing or patches on clothing which can be interpreted as obscene by message or placement. Clothing that is excessively revealing, short and/or tight. Ensure that underwear is completely covered with outer clothing. See-through/sheer clothing Drugs/paraphernalia Gore/violence/weapons Hats/hoods Ski masks Blankets Sunglasses Tube Tops

The Board recognizes that each students' mode of dress and grooming is a manifestation of personal style and individual preference and has the authority to impose limitations on students' dress in school, or while attending any school function. The Board will not interfere with the right of students and their parents/guardians to make decisions regarding their appearance, except when their choices disrupt the educational program of the schools or constitute a health or safety hazard. The Administration reserves the right to determine the appropriateness of student attire. Students who violate the dress code will be required to modify their appearance to remedy the situation. Parents/Guardians may be asked to bring suitable clothing to school before the student may return to class. Any student who refuses to dress appropriately may be subject to disciplinary consequences at the discretion of the administration.
Please refer to Board Policy 221

FLAG SALUTE & PLEDGE OF ALLEGIANCE

Although students may decline to recite the Pledge of Allegiance and refrain from saluting the flag on the basis of personal or religious beliefs, they must respect the exercise and the right of others to participate.

FOOD & DRINKS

Students are not permitted to eat or drink beverages while in school hallways or common areas during the school day, unless given specific written permission by the administration. For safety reasons, glass bottles or containers are not permitted at any time and will be confiscated. Eating and drinking during class will be at the discretion of the teacher. Teachers are not permitted to send students to the cafeteria to buy food or drink during class unless the student is not scheduled for lunch that day. Food or beverages are not to be ordered from outside establishments and delivered to school by anyone including parents/guardians.

LOCKERS

School lockers are the property of the school district and students should not assume any privacy with their school-issued locker. They are provided and maintained for legal and proper use by our student body. School authorities maintain the right to seize from a students' locker any item that is illegal or inappropriate, such as, but not limited to, sexually explicit materials, contraband, weapons, alcohol, or illegal substances. Where school authorities have a reasonable suspicion that a students' locker contains materials which pose a threat to the health, welfare, and safety of the students, faculty, and staff, a students' locker may be searched without warning. Lockers may be inspected periodically throughout the school year as per policy.
Please refer to Board Policy 226

The school provides a locker and a combination lock for every student on a loan basis. They are used at the student's own risk. Leave valuables at home. Students should not keep valuable articles in lockers, as the school is not responsible for theft of property from lockers. Coats must be kept in lockers during the school day.

All students will be provided with a lock that they are expected to return at the end of the school year. Students are responsible for the cleanliness and security of their lockers at all times. Damaged, difficult-to-open, or broken lockers must be reported to the Front Office.
Any decorations or items placed or posted on the outside of the lockers may be removed at the close of the school day.

Locker Times

Students in Grades 6 through 12 will not be permitted to go to their lockers while classes are in session without being provided with an appropriate hall pass from their teacher. Students can visit their lockers three times during the school day:

- Before 1st Period (7:33am - 7:44am)
- After the students scheduled Lunch Period
- At dismissal at the end of the school day before promptly leaving the building

Searches

The Board acknowledges the need for safe in school storage of books, clothing, school materials and other personal property and may provide lockers for such storage. All lockers are and shall remain the property of the school district. As such, students shall have only a limited expectation of privacy in their lockers.
Please refer to Board Policy 226

Right of Inspection

Where there is reasonable suspicion of a threat to the health, welfare, or safety of students in school, administrative personnel have the authority to inspect lockers, request students to divulge the contents of their personal belongings, such as, but not limited to, handbags, emptying pockets or items on their person, or, when necessary, vehicles on school property. Inappropriate and/or illegal materials found may be used as evidence in disciplinary proceedings and for police investigations.

LOST & FOUND

When found, unidentified articles are to be turned into the Front Office. Students in search of missing items may check in the cafeteria room where items will be held for two (2) weeks. Please understand that after two weeks, the items may be donated to a local charity.

MILITARY RECRUITERS

As part of the No Child Left Behind Act of 2001 (NCLB), schools are required to provide military recruiters access to a directory of secondary school students' names, addresses and telephone listings. Students have the right to respond in writing within 21 calendar days after the first day of school to request being excluded from this disclosure. These written requests should be sent to the front office. A copy of the Military Opt Out form is located in the "Forms" section of this handbook.

Selective Service

All young men have an obligation to register with the Selective Service System within 30 days of their 18th birthday. Registration can be done at any U.S. Post Office. More information concerning registration can be obtained from your counselor. Selective Service is comparing registrations against lists supplied by the PA Department of Transportation, the Social Security Administration, and the Internal Revenue Service to locate possible violators. Young men applying for grants, loans, or work assistant programs under Title IV of the Higher Education Act will be required to complete a Statement of Compliance at the school, college, or university they are attending, or plan to attend. Failure to register may result in the cancellation of your loan, grant, or other assistance.

NON-SCHOOL FUNCTIONS

School groups may not plan for out-of-school functions on school time unless the planning, as well as the carrying out of the plan, is under the supervision of a school advisor acting in an official capacity with the prior approval of the administration. An example of a non–school function would be a trip to Spain.

OBLIGATIONS

Students may receive an obligation due to, but not limited to, lost, overdue, or ruined books, damage to school property, money owed, cafeteria bill, etc. Students who have any outstanding obligations may not:

1. Participate in the graduation ceremony.
2. Attend or participate in athletics or extracurricular activities.
3. Attend any field trips.

Students will receive ongoing consequences (e.g., detention) if they fail to meet the imposed deadlines for returning books or payment of obligations. If you are approved for a payment plan, you must adhere to your scheduled payments. Students who have outstanding obligations at the conclusion of the school year will not receive the final report card and charges for theft could be filed. At the beginning of each school year, outstanding obligations will be reviewed, and sanctions outlined above may be imposed.

PASSES

No student will be in the hallway while classes are in session without an appropriate hall pass. With staff permission, students are expected to fill out an electronic hall pass prior to their departure from class. Students and/or Teachers will create timed passes using Minga, an electronic pass platform. All Morrisville School District personnel have the authority to examine a student's hall pass and question the student's presence in the hallway. Students who do not have an electronic pass or whose pass has timed out are in violation of the Code of Student Conduct and will be subject to disciplinary consequences.

Bathroom Privileges

Students should attempt to use the bathrooms before school, during passing times, at lunch, and after school. Bathrooms should not be used during instructional times, except in the event of an emergency. If a student needs to use the bathroom, permission must be obtained from the teacher prior to the submission of a hall pass. Students are expected to quickly move to and from the bathroom to minimize the loss of instructional time. Students should not socialize or disturb classes. If a student has a medical concern, please notify the school nurse. If it appears that a student is abusing bathroom privileges, a restricted pass may be instituted.

PHOTOGRAPHY, ID & INTERVIEW CLEARANCES

Student photographs, identification, and interviews for all forms of print and electronic media occurring inside any Morrisville school building or on any premises shall be permissible with the approval of the School District.

Parents and guardians wishing to have their child(ren) excluded from such activities must notify the school principal in writing at the start of the school year, or when a student is newly enrolled in the School District. A copy of the media release is located in the 'Forms' section of this handbook.

PUBLIC DISPLAYS OF AFFECTION

Public displays of affection are not appropriate in a school setting and therefore are prohibited. Chronic offenders of this policy may warrant progressive disciplinary consequences, such as detention, parent/guardian notification, ISS, or loss of privileges.

STANDARDIZED ASSESSMENTS

Keystone Exams

Keystone Exams are end of course assessments designed to assess proficiency in Algebra I, Literature, and Biology for Pennsylvania students and districts. Passing the Keystone Exams is one of the pathways to meeting Pennsylvania's statewide high school graduation requirements and are designed to help school districts guide students toward meeting state standards.

Keystone Exam schedules will be developed each year in coordination within the Pennsylvania Department of Education provided testing window.

Pennsylvania Alternate System of Assessments (PASA)

The Individuals with Disabilities Act of 2004 (IDEA) requires that States and Local Education Agencies (LEAs) ensure that all children with disabilities are included in all general state and district-wide assessment programs, including assessments used for purposes of satisfying the Every Student Succeeds Act (ESSA). The Pennsylvania Alternate System of Assessment (PASA) was developed in accordance with this allowance to meet the needs of students with the most significant cognitive disabilities who are not able to participate in the general assessment even with accommodations. The PASA is aligned with Pennsylvania's academic content standards with a reduction in depth and breadth evidenced by the Alternate Eligible Content and measures the attainment of knowledge and skills of children with significant cognitive disabilities through performance tasks. Like the state-wide standardized test (the Pennsylvania System of Assessment or PSSA), the purpose of the PASA is to provide information to school districts and other educational service providers that will aid them in improving instruction for children.

Pennsylvania System of School Assessment (PSSA)

Through the federal No Child Left Behind (NCLB) legislation, Pennsylvania currently requires a standardized assessment, called the Pennsylvania System of School Assessment (PSSA), of all 3rd through 8th grade students in the areas of English Language Arts and Mathematics. Pennsylvania also assesses every student in 4th and 8th grade in Science. The purpose of the PSSA is to:

1. Determine the degree to which the school program enables students to achieve and exceed student learning outcomes.
2. Provide the school with assessment results that will assist in strategic planning, curriculum revisions, and improved instructional strategies.
3. Provide information regarding the school's accomplishments to state policymakers.
4. Provide information to the general public regarding assessment accomplishments of the school.
5. Compare students' academic achievement to their peer group within the state.

Students may score at the Advanced, Proficient, Basic, or Below Basic levels. The state of Pennsylvania considers students that score at or above the "Proficient" level to have met the NCLB mandates. PSSA schedules will be developed each year in coordination within the Pennsylvania Department of Education provided testing window.

STUDENT COMPLAINT PROCEDURES

The Board recognizes that students have the right to request redress of complaints. Further, the Board believes that the inculcation of respect for lawful procedures is an important part of the educational process. Accordingly, individual and group complaints should be recognized, and appropriate appeal procedures should be provided.
Please refer to Board Policy 219

STUDENT EXPRESSION, DISTRIBUTION & POSTING OF MATERIALS

The right of public-school students to freedom of speech is guaranteed by the Constitution of the United States and the Constitution of the Commonwealth. The Board respects the right of students to express themselves in words or symbols and to distribute and post materials in areas designated for posting as a part of that expression. The Board also recognizes that exercise of that right must be limited by the district's responsibility to maintain an orderly school environment and to protect the rights of all members of the school community.

This policy addresses student expression in general and distribution and posting of materials that are not part of district-sponsored activities. Materials sought to be distributed or posted as part of the curricular or extracurricular programs of the district shall be regulated as part of the school district's educational program.
Please refer to Board Policy 220

STUDENT FUNDRAISING

Student Fundraising

The Board acknowledges that the solicitation of funds from students must be limited since compulsory attendance laws make the student a captive donor and since such solicitation may disrupt the program of the schools.
Please refer to Board Policy 229

Fund Raising

Students may be involved in fundraising activities or the selling of fundraising items on the school campus or at school functions as long as they have received written approval from the administration.

TECHNOLOGY, COMPUTER USAGE, & INTERNET ACTIVITY

Use of the Internet provides great educational benefits to students. However, some material accessible via the Internet may contain items that are illegal, defamatory, or potentially offensive to some people. Access to the Internet is given as a privilege to students who agree to act in a considerate and responsible manner. Violating the school's Internet policies and procedures are taken seriously and may result in loss of access, as well as other disciplinary consequences and/or legal action.

Students and parents/guardians must read, understand, and adhere to the following rules for acceptable Internet use in school and for school-related activities.

1. Students are responsible for good behavior on the Internet just as they are in a school building. General school rules for behavior and communications apply.
2. Network storage areas may be treated the same as school lockers. Network administrators may review files and communications to maintain system integrity and to ensure that users are using the system responsibly. Users should not expect that files will be private.
3. The following are not permitted:
    a. sending or displaying offensive messages or pictures.
    b. using obscene language.
    c. harassing, insulting, or attacking others.
    d. damaging computers, computer systems or computer networks.
    e. violating copyright laws. Any data uploaded or downloaded from the network shall be subject to "fair use" guidelines.
    f. using another person's password.
    g. trespassing in another's folders, work or files.
    h. intentionally wasting limited resources, including using chain letters and messages broadcast to mailing lists or individuals.
    i. employing the network for commercial purposes.
    j. revealing the personal address or phone numbers of any other person without the written permission of the individual and the supervising teacher.
4. The District currently utilizes the GoGuardian platform on all Chromebook devices. GoGuardian actively monitors and records student Internet activity on District-provided Chromebooks and provides Teachers and Administrators with the opportunity to view the activity. Please remember to use your best judgment while using a District-provided device as the activity is not private.
5. All students are provided a District-owned device annually. Please ensure that you are keeping the device in its protective case if one was provided and using best practices when transporting the device. When transporting the device to and from school, the device should be kept in a cushioned area such as a backpack. When transporting the device in a classroom or throughout the building, the device should be closed and carried with both hands. Damaging or losing a device may result in disciplinary action or a monetary fine.

In signing the School District of the Borough of Morrisville Parent/Guardian Permission Form page found in the Appendix, the student acknowledges to abide by the provisions of these Computer- Internet Guidelines.
Please refer to Board Policy 815

TELEPHONE/STUDENT DELIVERIES

Messages or items received in the Front Office for students will be forwarded during the school day only in the event of an emergency, as determined by the office personnel. Classroom instruction will not be interrupted. Students will be called to the office at the end of the day. Students anticipating messages or deliveries may stop by the Front Office before or after school and inquire about a message/item. Office telephones will be used for emergencies only.

USE OF BICYCLES AND MOTOR VEHICLES

The Board regards the use of bicycles and motor vehicles for travel to and from school by students as an assumption of responsibility by parents/guardians and students.
Please refer to Board Policy 223

VISITORS

Persons on school property without legitimate school business may be cited for trespassing. Visitors need to have a scheduled appointment if they are coming in to see a teacher or a student. When visiting the school, you will be asked to provide a valid photo license or PA ID.

Current students may not bring visitors to school without prior written permission from an administrator. This requires a note from the students' parent or legal guardian, as well as a note from the parent/guardian of the prospective guest. These notes must indicate the reasons for the visit. The notes must also be submitted a minimum of three days prior to the date of the requested visit. As a rule, students will not be permitted to bring a guest to school. Graduates wishing to visit teachers should do so after 2:45 p.m. after signing in at the Front Office.

SECTION 7: STUDENT EXPECTATIONS & CONSEQUENCES

DEFINITION OF TERMS

1. Administrator(s) – the person(s) in charge of the individual building in which the incident takes place.
2. Cooperative Behavior – shall be defined as the willingness of a student to work with staff and school personnel in a continuing reasonable and helpful manner, complying with requests and recommendations of the members of the SAP. Team.
3. Cumulative Records – all Drug and Alcohol violations records will be cumulative in Grades K through 5 with no carry-over to grades 6-12. Beginning in grade 6, Drug and Alcohol violations will again become cumulative.
4. Distributing – deliver, sell, pass, share or give any alcohol, drug, or mood-altering substance, as defined by this policy, from one person to another or to aid therein.
5. Drug/Mood Altering Substance/Alcohol – shall include any alcohol or malt beverage, any drug defined by law as a controlled substance, chemical, abused substance or medication for which a prescription is required under the law and/or any substance which is intended to alter mood.
    a. Examples of the above include but are not limited to beer, wine, liquor, marijuana, hashish, chemical solvents, glue, look-alike substances and any capsules or pills not registered with the school nurse, annotated within the student's health record and given in accordance with the school district policy for the administration of medication in school.
6. Drug Paraphernalia – includes any utensil or item which in the school's judgment can be associated with the use of drugs, alcohol, or mood altering substances as defined by law. Examples include but are not limited to roach clips, pipes, bowls or other items as defined by law.
7. Possession – possess or hold, without any attempt to distribute, any alcohol, drug or mood-altering substance determined to be illegal or as defined by this policy.
8. Uncooperative Behavior – is resistance or refusal, either verbal, physical or passive, on the part of the student to comply with the reasonable request or recommendations of school personnel. Defiance, assault, deceit, and flight shall constitute examples of uncooperative student behavior. Uncooperative behavior shall also include the refusal to comply with the recommendations of the SAP Team.

CODE OF STUDENT CONDUCT

The Board finds that student conduct is closely related to learning. An effective educational program requires a safe and orderly school environment. The following Code of Conduct acts as guidance for disciplinary consequences to be issued at the discretion of the Principal and Assistant Principal.

Levels	Offences	Consequences
Level I	1. Arrival/Dismissal misconduct 2. Assembly misconduct 3. Cafeteria misconduct 4. Restroom misconduct 5. Dress Code violations 6. Hall misconduct 7. Loitering (remaining after school without a legitimate reason) 8. After school activity misconduct 9. Nuisance items 10. Continued unmodified Level I behavior (minor classroom	1st Offense: Student conference with administration, Parent/Guardian notified. 2nd Offense: Detention, Parent/Guardian notified.

	disruptions-addressed by teacher) 11. Electronic devices violation 12. Classroom disruption 13. Abuse of Pass (out on a pass for more than five minutes) 14. Late to class after 4th occurrence 15. Late to school after 4th occurrence	
Level II	Continued or Repeated: 1. Arrival/Dismissal misconduct 2. Assembly misconduct 3. Cafeteria misconduct 4. Restroom misconduct 5. Dress Code violations 6. Hall misconduct 7. Loitering (remaining after school without a legitimate reason) 8. After school activity misconduct 9. Nuisance items 10. Continued unmodified Level I behavior (minor classroom disruptions-addressed by teacher) 11. Electronic devices violation 12. Classroom disruption 13. Abuse of Pass (out on a pass for more than five minutes) 14. Late to class after 4th occurrence 15. Late to school after 4th occurrence	1st Offense: Detention, Parent/Guardian notified. 2nd Offense: Detentions, Parent/Guardian notified. 3rd and subsequent Offenses: 1-3 days of In-School Suspension.
Level III	1. Major disruption of school activities or the school day 2. Insubordination 3. Continued unmodified Level II behavior 4. Unauthorized Areas 5. Class Cut (Failing to show up to class or arriving to class later than ten 10 minutes, or out on a pass longer than 10 minutes). 6. Destruction of school property/personal property 7. Vandalism 8. Disrespect 9. Endangering Acts: a. Threats/Harassment/Intimidation b. Hazing c. Bullying/Cyberbullying d. Instigating a fight e. Extortion f. Gang-related activity and/or gang-related characteristics (Gang apparel, colors, jewelry, notebook, gang sign, gang symbol, hand sign that denotes gang affiliation, etc.) 10. Fraud/Cheating 11. Horseplay/Play Fighting 12. Profanity/Obscenity 13. Theft 14. Leaving the school building without permission	1st Offense: Student conference with Administrator, Parent/Guardian notified, 1 to 3 Days In-School Suspension/Out of School Suspension. Alternative actions may consist of a mandatory SAP team referral and the issuing of a cease-and-desist order between students. 2nd Offense: Student conference with Administrator, Parent/Guardian notified, Parent/Guardian Conference, 3 to 5 Days In-School Suspension/Out of School Suspension. Alternative actions may consist of a mandatory SAP team referral and the issuing of a cease-and-desist order between students. 3rd or Subsequent Offences: Student conference with Administrator, Parent/Guardian notified, Parent/Guardian Conference, 5 to 10 Days In-School Suspension/Out of School Suspension. Alternative actions may consist of a mandatory SAP team referral and the issuing of a cease-and-desist order between students.

Level IV	1. Fighting 2. Habitual Defiance 3. Assault of a student or district employee 4. Weapons/Dangerous objects 5. Possession of or under the influence of alcoholic beverages, controlled substances, look alike/designer drugs, anabolic steroids, paraphernalia, cannabis vaping devices. 6. Intentionally causing a false alarm (fire, bomb threat, or lock-down) 7. Tampering with the personal property of a staff member	After each offense: Student conference with Administrator, Parent/Guardian notified, Parent/Guardian Conference, 3 to 10 Days Out of School Suspension. Any Level IV infraction may/will be referred to the Board of School Directors for possible expulsion from the school.

The Disciplinary Action Sequence may be modified by the Administrator.

A student who on school grounds, during a school session, or anywhere at a school-sponsored activity is in possession of any nicotine products including but not limited to cigarettes, vapes and/or vaping pods, e-cigarettes, will be referred to Morrisville Police Department for the issuance of a citation. Repeated infractions may/will be referred to the Board of School Directors for possible expulsion from the school. This policy is in compliance with state statute §6306.1.

Level III infractions resulting in personal injury to any person or substantial damage to property, or which otherwise results in actual harm to the health, safety, or welfare of the school community may be immediately referred by the building principal to the Superintendent for consideration of a referral for an expulsion hearing before the school board. In addition, any criminal offense substantially interfering with or negatively affecting the health, safety, and/or welfare of the school community may result in an expulsion hearing.
Please refer to Board Policy 218, 218-AR-0, and 218-AR-1

CYBERBULLYING & BULLYING

The Board is committed to providing a safe, positive learning environment for all district students. Bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence; therefore, it is prohibited.

Bullying is defined as an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting, and /or outside a school setting, that is severe, persistent, or pervasive and has effect of doing any of the following:

1. Substantial interference with students' education.
2. Creation of a threatening environment.
3. Substantial disruption of the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school. The Board prohibits all forms of bullying by district students and encourages students who have been bullied to promptly report such incidents to the building principal or designee. Complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith reports of bullying.

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying. The Code of Student Conduct, which shall contain this policy, shall be share with students annually. This policy shall be accessible in every classroom. It shall be posted in a prominent location within each school building and on the district website, if

available.

The Superintendent or designee shall develop administrative regulations to implement this policy and shall ensure that it is reviewed every three (3) years in cooperation with other appropriate administrators. Necessary revisions shall be recommended to the board.

District administration shall annually provide the following information with the Safe School Report:

1. Board's Bullying Policy.
2. Report of bullying incidents.
3. Information on the development and implementation of any bullying prevention, intervention or education programs.

Education

The district may develop and implement bullying prevention and intervention programs. Such programs shall provide district staff and students with appropriate training for effectively responding to, intervening in, and reporting incidents of bullying.

Consequences for Violations

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, at the discretion of Administration, which may include:

1. Counseling within the school.
2. Parent or legal guardian conference.
3. Loss of school privileges.
4. Transfer to another school building, classroom, or school bus.
5. Exclusion from school-sponsored activities.
6. Detention.
7. Suspension.
8. Expulsion.
9. Counseling/Therapy outside of school.
10. Referral to law enforcement officials.

If a student violates more than one policy within a given situation, administration may exercise the right to discipline under each policy.

Students in violation of bullying or cyberbullying of others will face administrative consequences that are age and developmentally appropriate. Progressive disciplinary consequences may be, but are not limited to, parent/guardian notification and meeting, Cease and Desist Order, administrative detention, In-School Suspension (ISS), Out of School Suspension (OSS), and Expulsion.
Please refer to School Board Policy 249

DETENTION

When a student is assigned a detention, he/she must serve the detention on the day assigned by the administrator. Detentions must be served immediately and may only be deferred in cases of family or work obligations. Attendance at a school function, including sports and other extracurricular activities, does not constitute a valid reason for deferment of detention. Failure to serve a detention will result in the student being prohibited from attending special events and may result in being assigned In-School Suspension.

Detentions will be held immediately after school Monday through Thursday. Students will not be admitted to detention if they are not on time. Students that do not follow the rules will be dismissed without credit.

Detention Rules:

- Arrive to room D-19 or designated area on time.
- Check in with the staff member proctoring the detention.
- Turn in cell phone.
- Complete work or sit quietly.

All students must serve detention for the length of time the detention was assigned. For example:

- A student that is assigned a 30-minute detention must serve the full 30-minute detention.

DISCRIMINATION & HARASSMENT OF STUDENTS & STAFF

It is the policy of the Morrisville Board of School Directors to support fully the laws prohibiting harassment and discrimination, including harassment and/or discrimination because of race, sex, sexual orientation, religion, color, national origin, ancestry, marital status, disability, medical condition and age as well as sexual harassment, and to maintain a learning environment which is free of any such harassment and discrimination.

ANTI-HARASSMENT STATEMENT

The Board strives to provide a safe, positive learning climate for students in the schools. Therefore, it shall be the policy of the district to maintain an educational environment in which harassment in any form, including but not limited to sexual or disability harassment, is not tolerated.

Title IX of the Educational Amendments of 1972 states that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. Sex discrimination under Title IX includes sexual harassment and sexual violence. Sexual Harassment is defined as conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the recipient conditioning the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct.
2. Any unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient's education program or activity.
3. Sexual assault (as defined in the Clery Act), dating violence, domestic violence, or stalking as defined in the Violence Against Women Act (VAWA).

The District calls upon students and staff alike to cooperate to prevent sexual and disability harassment. The District encourages any student who believes he or she has been subjected to sexual harassment or disability harassment to report the harassment to the District by contacting the following individuals:

ADA/Section 504 Coordinator- Supervisor of Special Education. 215-736-3036
Compliance Officer – Human Resource Manager 215-736-5374
Title IX Coordinator – Human Resource Manager 215-736-5374
550 W. Palmer St. Morrisville, PA 19067
morrisvilletitleIX@mv.org

Investigation

The District is committed to the prompt investigation of discrimination or harassment complaints.

Discipline of Offenders

A finding by the investigator that a student has engaged in sexual, or disability harassment or discrimination shall subject the student to appropriate consequences, consistent with school rules and district policies. This may include detention, suspension, exclusion from social activities, and/or expulsion from school. In addition, the District may refer students to the appropriate authorities for possible criminal charges.

Similarly, a finding by the investigator that an employee has engaged in sexual, or disability harassment or discrimination shall promptly result in appropriate consequences, consistent with school rules, district policies, and applicable law. Such discipline may include, if circumstances warrant, termination from employment. In addition, the District may refer employees to the appropriate authorities for possible criminal charges.

Reporting Acts of Retaliation

If harassment and/or discrimination are found to have occurred, prompt and appropriate remedial action will be taken. No student or employee will be retaliated against for reporting harassment or discrimination or participating in an investigation thereof. Any student or employee who feels he/she has been retaliated against for making a complaint or participating in an investigation should immediately report the retaliatory act to the investigator of the original complaint and shall immediately commence an investigation in accordance with the procedures outlined above.

ADA/Section 504 Coordinator- Supervisor of Special Education. 215-736-3036
Compliance Officer – Human Resource Manager 215-736-5374
Title IX Coordinator – Human Resource Manager 215-736-5374
550 W. Palmer St. Morrisville, PA 19067
morrisvilletitleIX@mv.org

DISORDERLY CONDUCT

In addition to students receiving school consequences for being disorderly, they may also be cited for disorderly conduct by local authorities. An ordinance prohibiting disorderly conduct in a public place was adopted by the Morrisville Borough Council on October 10, 1995. The Morrisville Borough ordinance 875 states:

A person is guilty of disorderly conduct if, with intent to cause public inconvenience, annoyance or alarm, or recklessly creating a public risk thereof, he/she engages in fighting or in threatening, violent or tumultuous behavior, makes unreasonable noise, creates a hazardous or physically offensive condition by any act which serves no legitimate purpose to the actor. Any persons who violate any provision of the ordinance shall, upon conviction thereof, be sentenced to pay a fine of not more than $600.00 and costs, and in default of payment of said fine and costs, to imprisonment to a term not to exceed 30 days.

Obscene Language, Profane Gestures, Etc.

The use of obscene language in school or at school functions will not be tolerated. Use of such language, etc. is disruptive to the educational program and will be met with appropriate and progressive consequences. Students who choose to use obscene or profane language directed toward any member of the staff will be cited for Disorderly Conduct.

Theft/Vandalism

In the event a theft or vandalism occurs, those persons having knowledge of the activity have a duty to report the facts as they understand them to the appropriate school official. In the case of theft, a report should be filed in the Principal's office. Any person involved in such activity, or any person withholding information useful in identifying those involved, will be subject to the stiffest possible penalties, up to and including the possibility of expulsion and police involvement.

Snowballs

Throwing snowballs on school property is prohibited. Students throwing snowballs will receive a consequence such as detention. In situations that become severe, charges may be filed in district court.

ELECTRONIC DEVICES

Electronic Devices shall include all devices that can take photographs; record audio or video data; store, transmit or receive messages or images or provide a wireless, unfiltered connection to the internet. Examples of these electronic devices includes, but shall not be limited to cell phones, tablets, laptops, eReaders, and music devices.

Cell Phones

Morrisville Middle/Senior High School students access to cell phones will be progressively limited throughout the school year. In the first semester, we will continue with our current practice of having students put their cell phones in the pocket charts in their classrooms. Students who do not place their cell phones in the pocket chart and are seen on their cell phones will turn in their cell phones to administration in the main office. Starting in the third marking period, students will no longer be permitted to carry their cell phones into class. Students will be required to put their cell phones in their lockers. The expectation is that cell phones will remain secure in students' lockers for the duration of the school day. Cell phones may not be carried or used during instructional time, transitions, lunch, or other school activities. Any device that is ringing/vibrating, playing music, sitting on a desk, or being touched for any reason is considered in use. Students that fail to comply with this request will be subject to the consequences below.

Unauthorized use of video or still photography is prohibited and may result in confiscation of device and/or suspension. Cell phones and personal devices may not be used to record images or voice recordings of faculty, staff, or other students for personal use or inclusion on any internet or other media site.

Morrisville School District is not liable for lost or stolen personal electronic equipment. It is the responsibility of the parent or legal guardian to notify the local Police Department should they wish to file a police report.

The use of Electronic Devices is prohibited at all times, in locker rooms, bathrooms, health suites and other changing areas.

The School District further prohibits the use of Electronic Devices for the purpose of intercepting any wire, electronic or oral communication unless all parties consent to the communication prior to the interception.

If the School District has reasonable suspicion to believe that a student has used a cell phone or other electronic device to cheat, plagiarize, violate a copyright or commit any other act that is in violation of the Student Conduct Policy, then the School District shall have the right to search the device to the maximum extent permitted by law for evidence of such activity. If it is determined that the use of the device violated more than one policy, then the student may be disciplined under each policy.

Any Staff member seeing an electronic device in use will require that it be immediately surrendered.

- First offense: Device is turned over to Administration in the main office. Administration will record

infraction, and the teacher will contact parent or legal guardian. The student may retrieve the device at the close of the school day. A student that refuses to turn over the device will be assigned In-School Suspension.

- Second offense: Device is turned over to Administration in the main office. Administration will record infraction, and the teacher will contact parent or legal guardian. The student will be assigned a ½ hour detention and may retrieve the device at the close of the school day. Parent/Guardian will be contacted. A student that refuses to turn over the device will be assigned In-School Suspension.
- Third offense: Device is turned over to Administration in the main office, who will record the infraction, contact parent/guardian. The student will be assigned an hour detention. Parent/Guardian must retrieve device from Administration. A student that refuses to turn over the device will be assigned an Out of School Suspension.
- Fourth offense: Device is turned over to Administration in the main office, who will record the infraction, contact parent/guardian. Students will be assigned one day In-School Suspension or placed on social probation. Parent/Guardian must retrieve the device from Administration. A student that refuses to turn over the device will be assigned an additional Out of School Suspension.
- Fifth offense: Consequences to be determined by Administration.

HAZING

The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the district and are prohibited at all times. **Please refer to Board Policy 247**

HEARING

The School Board, or an appropriate officer of the Board, may conduct hearings with regard to any alleged violation of this policy. Nothing in this policy shall prevent the school administration from immediately suspending a student for a temporary period pending a hearing.

Probationary Status

A student subject to probation under this policy shall continue to attend school but shall be required to observe certain conditions relating to in-school conduct and behavior. These conditions may include, but need not be limited to:

1. Probation of association with certain students.
2. Social Probation of participation in athletic or social functions.
3. Reporting at stated period to appropriate persons for counseling.
4. Attending after school hour's disciplinary detention.
5. Such other reasonable conditions related to ensuring a correction of the behavior or misconduct for which the probation was imposed.

IN-SCHOOL SUSPENSION (ISS) EXPECTATIONS

In-School Suspension is an opportunity for students to continue receiving an education in a modified learning environment. Students are expected to use this opportunity to complete assignments provided to assist them from falling behind in their classes.

- Students are expected to complete an ISS self-reflection form, provided the day of the suspension.
- All assignments must be completed by the end of the day.
- Students are not permitted to leave the ISS Room for any reason without permission.

- There will be scheduled lavatory breaks and students will be escorted to and from the cafeteria.
- Students will work in a quiet environment.

Students who do not meet the ISS expectations may receive additional days of ISS or be assigned an OSS at the discretion of the Administration.

INVESTIGATING THREATS/BULLYING/HARASSMENT

When incidents of threats, bullying or harassment are reported to the school the Principal or Assistant Principal will investigate the claim. The administrator(s) will obtain a detailed account of the incident by interviewing the person making the claim, the target, witnesses, and the accused person. The investigator will consider the circumstances in which the incident took place. In cases when threats are reported a threat assessment will be conducted by the school's social worker and/or counselor. Once the level of threat has been determined and the investigation concluded the administrator conducting the investigation will inform the parents of the target and the accused with their findings and attempt to resolve the issue. When appropriate administration will determine the level of consequences applicable for the incident from a warning to an out of school suspension pending an informal hearing and alerting the proper authorities.

LEAVING SCHOOL WITHOUT PERMISSION

Once students have arrived on school property, students may not leave without the prior permission of a school administrator or school nurse. If students have a valid reason to leave school before the end of the school day, students must contact the school nurse or a building administrator. Students may not leave until their parent or guardian has been contacted and permission has been granted by the parent/guardian, nurse, and building administrator. If students leave school without following these procedures, their absence will be recorded as unexcused, and the student will receive a consequence. In all cases, if a student leaves school without the permission of a parent/guardian, nurse, and the building administration, the student will receive appropriate consequences.
Please refer to Board Policy 204

RECORDS OF ADJUDICATED STUDENTS

In accordance with the law, the school district shall maintain required records concerning adjudicated students and transfer students disciplined for offenses involving weapons, alcohol, drugs and violence on school property.
Please refer to Board Policy 216.1

REGULATED AND CONTROLLED SUBSTANCES

The Board recognizes that the abuse of controlled substances is a serious problem with legal, physical, and social implications for the whole school community. As an educational institution, the schools shall strive to prevent abuse of controlled substances.
Please refer to Board Policy 227

A student who on school grounds, during a school session, or anywhere at a school-sponsored activity is under the influence of alcohol, drugs, or mood-altering substances or possesses, uses, dispenses, sells or aids in the procurement of alcohol, narcotics, restricted drugs, mood altering substances, or any such chemical substance restricted by law or over the counter drug not registered with the school nurse, shall be subjected to discipline pursuant to the provisions and procedures outlined in Board policies. The school administration has not only the right, but also the obligation to take

whatever appropriate action is necessary, including notifying law enforcement, to ensure the health, well-being and safety of the school community and to prevent any disruption of the school program.

A search of a student's locker, desk, car or other possessions may occur under this policy where there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating the law or the rules of the school with respect to possession or use of drugs, alcohol or paraphernalia. The extent of the search will be reasonably related to its objectives and will not be unnecessarily intrusive in light of the age and sex of the student and the nature of the violation. As an integral part of the Morrisville School District Drug and Alcohol Prevention Program, these guidelines represent one component in a district-wide effort to respond effectively to drug, mood altering substance and alcohol related situations that may occur at school or at school-sponsored activities. These guidelines are intended to provide a positive means to respond to drug, mood altering substance and alcohol related incidents. The Morrisville School District will provide a safe and healthy environment for students with due consideration for their legal rights and responsibilities. The Board reserves the right to use any reasonable measures deemed necessary to control substance abuse even if the same is not provided for specifically in any rule or regulation enumerated herein.

This policy will apply to drugs and controlled substances as defined by the laws of the Commonwealth of Pennsylvania, including but not limited to, drugs or controlled substances as defined by The Controlled Substance, Drug, Device and Cosmetic Act of April 14, 1972, or the amendments to such Act.

Situational Category	Immediate Action	Investigation	Notification Of Parent/ Guardian	Notification Of Police	Disposition Of Substance	Student Support Strategy	Disciplinary Action
A student is referred to SAP Team by a student, staff member, family member, or member of the community. It may be a substance abuse concern.	SAP Team reviews referral for appropriate action.	As deemed appropriate by the SAP team.	D&A coordinator, administrator, or administrator designee will notify parent/ guardian when risk factors may pose barriers.	Not applicable	Not applicable	Implement SAP Team support strategies with parent/ guardian permission.	Not applicable.
A student contacts a staff member about personal substance use and asks for help.	The student is informed of services available. Refer SAP Team for assistance.	As deemed appropriate by the SAP team.	Yes	Not applicable	Not applicable	Implement SAP Team support strategies with parent/ guardian permission.	Not applicable.
The student has a medical emergency that may be related to substance use or the student is suspected of being under the influence of alcohol or a mood altering substance.	All standard health and emergency procedures will be followed. Treat as medical emergency if warranted. Based on Nurse's recommendation a student may be transported to a medical facility if the school is unable to contact a parent/guardian. A signed release (pertaining to the incident) of discovered medical information is to be requested. Refer to SAP	The student, his/her locker, car, desk, and other possessions will be searched by an administrator or designee. An administrator will investigate and document the incident.	Yes	Yes	If a substance Is confiscated, it is provided to medical staff and police.	Implement SAP Team support strategies with parent/ guardian permission.	Informal Hearing. Disciplinary action may be suspension from school for 3 to 10 days with additional action possible if occurrence is proved to be related to substance abuse.

	Team.						
Situational Category	Immediate Action	Investigation	Notification Of Parent/ Guardian	Notification Of Police	Disposition Of Substance	Student Support Strategy	Disciplinary Action
A student possesses, uses, or is under the influence of alcohol or other mood altering substances or "look-alike" substances, or is in possession of suspected paraphernalia at school or any school activity on or off school property or on school-provided transportation.	Treat as medical emergency if warranted. If treated as medical emergency, the student may be transported to a medical facility if the school is unable to contact a parent/ guardian. A signed release (pertaining to the incident) of discovered medical information is to be requested. Refer to the SAP Team. A staff member will contact an administrator.	The student, his/her locker, car, desk, and other possessions will be searched by an administrator or designee. An administrator will investigate and document the incident.	Yes	Yes	If a substance is confiscated, it is provided to medical staff and police.	Implement SAP Team support strategies with parent/ guardian permission.	Informal hearing. Disciplinary action may include 3-10 days suspension. Required assessment by licensed D&A facility. Appointment for assessment must be scheduled within the suspension period for the first available appointment and the appointment verified by the facility. Once evaluated, compliance with recommendations must be verified by the facility. Lack of compliance, verification thereof, or further offenses will lead to referral to the School Board for possible expulsion from school, which could be permanent. If expulsion is less than permanent, students may be required to comply with certain readmission conditions.
A student distributes or is suspected of distributing alcohol, mood altering substances or a look-alike substance during school or at any school sponsored activity on or off school property.	(1) Notify the police. (2) Attempt to contact parent/ guardian. (3) Referral to SAP Team.	The student, his/her locker, car, desk, and other possessions will be searched by an administrator or designee. An administrator will investigate and document the incident.	Yes	Yes	Provide to police	Implement SAP Team support strategies with parent/ guardian permission.	Informal hearing. Disciplinary action may include 5-10. Required assessment by licensed D&A facility. Appointment for assessment must be scheduled within the suspension period for the first available appointment and the appointment verified by the facility. Once evaluated, compliance with recommendations must be verified by the facility. Lack of compliance, verification thereof, or further offenses will lead to referral to the School Board for possible expulsion from school, which could be permanent. If expulsion is less than permanent, students may be required to comply with certain readmission conditions.

Situational Category	Immediate Action	Investigation	Notification Of Parent/ Guardian	Notification Of Police	Disposition Of Substance	Student Support Strategy	Disciplinary Action
A student possesses, uses, or distributes over the counter or prescription drugs in violation of medications policy during school or at any school sponsored activity on or off school property.	Treat as medical emergency if warranted. Staff member will notify Administrator, who will, confidentially, if possible, investigate the incident.	An administrator will investigate and document the incident.	At administrative discretion.	Administration will confiscate substance and at his discretion submit to medical personnel or the police.	Administrator will confiscate the substance and at his or her discretion submit to medical personnel or the police.	Implement SAP Team support strategies with parent/ guardian permission.	As deemed appropriate by administrator, but may include disciplinary hearing, required assessment (as above), and/or SAP Team support strategies with parent/guardian consent.

RELATIONS WITH LAW ENFORCEMENT AGENCIES

The Board recognizes that compulsory attendance laws impose on the Board the custodianship of district students while they are present in the schools. Cooperation with law enforcement agencies is considered essential for protecting students and staff, maintaining a safe environment in schools, and safeguarding district property.
Please refer to Board Policy 805.1

SEARCHES

Where there is reasonable suspicion of a threat to the health, welfare, or safety of students in school, administrative personnel have the authority to inspect lockers, request students to divulge the contents of their personal belongings, such as, but not limited to, handbags, emptying pockets or items on their person, or, when necessary, vehicles on school property. Inappropriate and/or illegal materials found may be used as evidence in disciplinary proceedings and for police investigations.

SUSPENSION & EXPULSION

The Board recognizes that exclusion from the educational program of the schools, whether by suspension or expulsion, is the most severe sanction that can be imposed on a student and one that cannot be imposed without due process. The Board shall define and publish the types of offenses that would lead to exclusion from school. Exclusions affecting students with disabilities shall be governed by applicable state and federal law and regulations.
Please refer to Board Policy 233

TARDY

Late Arrivals to School

All students are expected to be at school on time. The Morrisville M/S HS school community recognizes that being tardy to school is disruptive to the educational program. Students arriving late at school should follow the following procedures.

1. If the student arrives any time after 7:45 AM, the student is late to school and must report to the front office to sign in. Parent/guardian notes explaining the lateness are due upon signing in. After two parent notes in a marking period, a medical note is required to excuse the lateness.
2. If a note is not provided within 24 hours, the lateness will be classified as unexcused. After the fourth unexcused lateness, a letter may be sent to the parent/guardian. The letter may request a meeting with Guidance or Administration, as per the PDE Truancy Tool Kit.
3. Chronic lateness is defined as being late four times per year. Starting on the fifth, unexcused lateness student privileges may be revoked for chronic late arrivals.
4. Tardy to School Consequences
    - 5 lates = 15-minute detention & parent contact
    - 10 lates = 30-minute detention & parent contact
    - Each additional 5 lates = an additional 15 minutes per detention & parent contact
    - At 45 lates, students will receive a day of ISS and a parental meeting with administration.
    - Every marking period will restart the count of lates to school

Late Arrivals to Class

Students in grades 6-12 receive three minutes from the end of one class to the beginning of the next class. Tardies to class will be cumulative and restart every marking period.

Tardy to Class Consequences

Lateness to Class	Consequence	Additional Consequence
Lateness to Class #1-5	Warning	
Lateness to Class #6-7	Warning	Parent/Guardian Contact
Lateness to Class #8	30 min detention	Write-up

TOBACCO & VAPING PRODUCTS

Tobacco and vaping products, including the product marketed as JUUL and other electronic cigarettes, present a health and safety hazard that can have serious consequences for users, nonusers and the school environment. The Board is committed to providing a healthy environment for students and employees by providing smoke-free campuses for employees, students, and visitors. The possession, use, purchase or sale of tobacco and vaping products are prohibited and will be confiscated and disposed of. They will not be returned to the student or the parent/guardian.

A student who on school grounds, during a school session, or anywhere at a school-sponsored activity is in possession of any nicotine products including but not limited to cigarettes, vapes and/or vaping pods, e-cigarettes, will be issued a citation by the District in compliance with state statute §6306.1. Repeated infractions may/will be referred to the Board of School Directors for possible expulsion from the school.
Please refer to Board Policy 222

UNAUTHORIZED ABSENCE FROM CLASS

Since the teacher-student relationship is the chief factor in determining what results in the classroom level and experience indicates that more effective results are obtained by a sequential course of action with increasing severity of punishment, teachers should assume initial efforts in resolving class cutting problems.

The following actions should be followed by teachers and administrators in addressing class cuts.

- First Cut: Teacher meets with the student and verifies that a cut has occurred. The teacher informs the parent or legal guardian and submits a discipline referral to an administrator. The administrator informs the parent/guardian of the cut, and the student is assigned a half-hour detention.
- Second Cut: Teacher meets with the student and verifies that a cut has occurred. The teacher informs the parent or legal guardian and submits a discipline referral to an administrator. The administrator meets with the student and assigns one day of In-School Suspension. The administrator contacts the parent/guardian to inform them of the cut and In-School Suspension.
- Third Cut: Teacher meets with the student and verifies that a cut has occurred. The teacher informs the parent or legal guardian and submits a discipline referral to an administrator. The administrator meets with the student and assigns two days of In-School Suspension. The administrator contacts the parent/guardian to inform them of the cut and the In-School Suspension. The student cannot participate in extracurricular activities for a minimum of two weeks. A parent/guardian conference is required before the student can return to school.
- Fourth Cut: Teacher meets with the student and verifies that a cut has occurred. The teacher informs the parent or guardian and submits a discipline referral to an administrator. The administrator meets with the teacher to determine if the student should fail the course. If the student is to fail, the administrator contacts the parent/guardian, teacher, and counselor, in writing stating that the student is to receive a failing grade for the marking period. The administrator meets with the student and assigns three days In-School Suspension. The administrator contacts the parent/guardian to inform them of the cut and the In-School Suspension. A parent or guardian conference is required before the student can return to school.

Any assignments, projects, or tests due on the day of a verified class cut shall receive a failing grade.

WEAPONS

The Morrisville School District, in compliance with Act 26 of 1995, and 24 P.S. 13-1317.2, prohibits any type of weapon and/or explosive devices in school buildings, on school grounds, and/or on school buses. The Board recognizes and respects the rights of students and staff to learn and work in a safe, nonviolent, and non-threatening environment. The Board acknowledges the importance of a safe school environment to the educational process. Possession of weapons in the school environment is a threat to the safety of students and staff and is prohibited by law.
Please refer to Board Policy 218.1

Section 912 of the Crimes Code of Pennsylvania states

A person commits a misdemeanor of the first degree if he possesses a weapon in the buildings of, on the grounds of, or in any conveyance providing transportation to or from an elementary or secondary publicly funded educational institution, any elementary or secondary private school licensed by the Department of Education, or any elementary or secondary parochial school. A "weapon" for purposes of this section shall include, but not be limited to, any knife, cutting instrument, cutting tool, nun-chuck stick, firearm, shotgun, rifle, and any other tool, instrument, or implement capable of inflicting serious bodily injury.

Possession of an Edged Weapon

For the purposes of this handbook, an “Edged Weapon” will be defined as any item, device or instrument that is not a part of any approved activity and that could be used to pierce, puncture, slash or otherwise cause injury or bodily harm. Any student found in possession of a weapon will be suspended for the maximum duration allowed by the laws of the Commonwealth of Pennsylvania.

Possession of a Firearm

For the purposes of this handbook, a “Firearm” will be defined as any item, device or instrument that is designed to propel

a projectile with enough force to penetrate the human body. According to this definition, a B.B. Gun WILL be considered a Firearm.

The administration will immediately alert the law enforcement officials to remove any student suspected of being in possession of a firearm. Any student found in possession of a firearm will be subject to expulsion proceedings.

Violent Acts Involving a Weapon

For the purposes of this handbook, "Violent Acts Involving a Weapon" will be defined as the physical act of inflicting pain, injury or any type of bodily harm to another person with the use of any item that would increase the severity of the intended injury. The administration will immediately alert the law enforcement officials to remove any student engaged in a violent act involving a weapon. Any student found engaged in a violent act will be immediately expelled from this school.

The Board recognizes the danger that terroristic threats and acts by students' presents to the safety and welfare of district students, staff and community. The Board acknowledges the need for an immediate and effective response to a situation involving such a threat or act.

Terroristic threat - shall mean a threat to commit violence communicated with the intent to terrorize another; to cause evacuation of a building; or to cause serious public inconvenience, in reckless disregard of the risk of causing such terror or inconvenience.

Terroristic act - shall mean an offense against property or involving danger to another person.
The Board prohibits any district student from communicating terroristic threats or committing terroristic acts directed at any student, employee, board member, community member or school building.

The Board directs the Superintendent to react promptly and appropriately to information and knowledge concerning a possible or actual terroristic threat or act.

Staff members and students shall be responsible for informing the building principal regarding any information or knowledge relevant to a possible or actual terroristic threat or act.
The building principal shall immediately inform the Superintendent after receiving a report of such a threat or act.
When an administrator has evidence that a student has made a terroristic threat or committed a terroristic act, the following guidelines shall be applied:

1. The building principal or designee may immediately suspend the student.
2. The building principal or designee shall promptly report the incident to the Superintendent.
3. Based on further investigation, the Superintendent may report the student to law enforcement officials.
4. The building principal or Superintendent shall inform any person directly referenced or affected by a terroristic threat.
5. The Superintendent may recommend expulsion of the student to the Board.

If a student is expelled for making terroristic threats or committing terroristic acts, the Board may require, prior to readmission, that the student provide competent and credible evidence that the student does not pose a risk of harm to others.

In the case of students with disabilities, the district will take all steps necessary to comply with the Individuals with Disabilities Education Act and follow Board policy.

SECTION 8: EXTRACURRICULAR ACTIVITIES

BAND

Marching Band and Concert Band is open to all students in grades 6-12. Contact Mrs. Erica Woodruff, the band director, for further information at ewoodruff@mv.org.

CLUBS

Clubs are organized by students and sponsored by a faculty member when there is a common interest to be served. Students interested in forming a club must first seek the permission of a school administrator.

DANCES & SPECIAL EVENTS

All dances and/or special events must be arranged with, and approved by, the Administration. Identifying faculty or staff advisors is the first condition for securing approval. The advisor(s) will be the responsible party for coordinating all details pertaining to the proposed dance or event with the Administration. No request for a dance or activity will be approved without a minimum of two school chaperones. All verbal or written contracts with outside parties must be reviewed and approved by an administrator prior to commitment. The following are some rules and regulations for dances and special events:

1. Doors to the dance or special event will remain open to a time designated by an administrator. Students will not be permitted to enter after this time.
2. Once admitted to the dance or special event, students must remain there. If a student chooses to leave before the official end of the dance or special event, he/she may not return and must leave school grounds.
3. Alcoholic beverages and drugs are not permitted on the school premises. Disciplinary action consistent with the drug and alcohol policy will be taken against all offenders.
4. If a student or guest appears to be under the influence of drugs or alcohol or has the odor of alcohol on his/her breath, the student will be denied admission to the dance, parents/guardians will be contacted, and emergency/medical personnel will be notified as needed. Further disciplinary action may be taken.
5. Those attending a dance will be restricted to the cafeteria/gym and lavatories nearest the cafeteria/gym.
6. High school dances are open to students in grades nine through twelve only.
7. School aged guests will be permitted to attend high school dances only if accompanied by a Morrisville Middle/Senior High School student. A Social Function Attendance form must be completed and returned to the Administration. Hosts are responsible for their guests. (see appendix)
8. All students must respect the authority of the chaperones.
9. Compliance with all school rules and regulations are expected. Violators will be excluded from future dances or special events and may face possible Administrative consequences.
10. Prior approval to advertise for dances (i.e., display posters) is restricted to the school building. Flyers and posters are not to be placed outside of the school building unless prior administrative written authorization is given.

EXTRACURRICULAR CODE OF CONDUCT

Morrisville School District believes that anyone who participates in or attends an extracurricular activity is acting as an ambassador of the school. Violations of the Morrisville High School Student Handbook by students at an event which requires administrative action will be handled in accordance with the provisions of the specific sections as outlined in the Student Handbook. Each member of a club or team must meet a minimum set of requirements to actively participate in any extracurricular activity. These requirements include the following:

1. Failing two classes will exclude a player/member from participating for at least one week, until the player/member has elevated their grade above a D average.
2. A student who may be eligible to participate during a current season but then fails more than one subject for that current marking period becomes ineligible to participate in extracurricular activities for the first 15 school days of the next athletic season, beginning on the first day of the new activity.
3. If a student is suspended from school, whether in school or out of school, that student will be on social probation throughout the duration of their suspension.
4. Students assigned to alternative schools may not be eligible to participate in any co-curricular or extra-curricular activity or sport.

Any student participating on a Morrisville High School athletic team must meet the following academic eligibility requirements.

1. Has not failed more than one subject the semester prior to the season. A student who has failed one subject is ineligible to participate in scrimmages or games for 15 school days with the understanding he/she is meeting all academic requirements. (PIAA)
2. During the season, any student who is failing TWO or more course(s) will be ineligible to participate in scrimmages or games for a one-week period (Sunday to Saturday). The student will be able to participate in practice and games once he/she has met all academic eligibility standards.

NATIONAL HONOR SOCIETY

Students in grades 10 through 12 are eligible to join the Morrisville High School chapter of the National Honor Society if they meet the following criteria and complete the application process. Membership may be revoked at any time should the student fail to meet the eligibility and membership criteria.

The Pillars of the National Honor Society

1. Scholarship: A commitment to life-long learning and cultivating the mind are characteristics of scholarship. Members must maintain a cumulative G.P.A. of at least 3.5.
2. Service: This involves voluntary contributions made by a student to the school or community, done without compensation. Students demonstrate contributions to the school and/or local community through volunteerism and/or extracurricular activities. Members must participate in a minimum of eight activities per year sponsored by the Morrisville chapter of the National Honor Society or approved by its advisor and officers. Students who do not meet these requirements by the spring deadline will not be inducted and will be eligible to reapply the following year provided they continue to meet all eligibility requirements.
3. Leadership: Student leaders are those who are resourceful, good problem solvers, and idea contributors. Leadership experiences can be drawn from school or community activities while working with or for others. Members must demonstrate leadership traits such as resourcefulness, problem-solving, and idea contribution in the classroom, extracurricular activities, and/or a job.

4. Character: The student maintains high standards of honesty, reliability, courtesy, respect, and concern for others both in and outside of school. The member has no in or out-of-school suspensions, class cuts, or disciplinary referrals for cheating for the current or previous school year.

NATIONAL JUNIOR HONOR SOCIETY

Students in 7th and 8th grade are eligible to join the Morrisville Middle School chapter of the National Junior Honor Society if they meet the following criteria and complete the application process. Membership may be revoked at any time should the student fail to meet the eligibility and membership criteria.

The Pillars of the National Junior Honor Society

1. Scholarship: A commitment to life-long learning and cultivating the mind are characteristics of scholarship. Students must maintain all A's and B's in all classes.
2. Service: This involves voluntary contributions made by a student to the school or community, done without compensation. Students demonstrate contributions to the school and/or local community through volunteerism and/or extracurricular activities. Members must participate in a minimum of five activities per year sponsored by the Morrisville chapter of the National Honor Society or approved by its advisor and officers. Students who do not meet these requirements by the spring deadline will not be inducted and will be eligible to reapply the following year provided they continue to meet all other eligibility requirements.
3. Leadership: Student leaders are those who are resourceful, good problem solvers, and idea contributors. Leadership experiences can be drawn from school or community activities while working with or for others. Members must demonstrate leadership traits such as resourcefulness, problem-solving, and idea contribution in the classroom, and/or extracurricular activities.
4. Character: The student maintains high standards of cooperation, honesty, reliability, courtesy, respect, and concern for others both in and outside of school. The member has no in or out-of-school suspensions, class cuts, or disciplinary referrals for cheating for the current or previous school year.
5. Citizenship: The student who demonstrates citizenship understands the importance of civic engagement; has a high regard for freedom and justice; respects the law for all citizens at the local, state, and federal levels; and demonstrates mature participation and responsibility in activities such as scouting, community organizations, or school clubs.

PUBLIC PERFORMANCES BY STUDENTS

The Board recognizes the value to students of sharing their talents and skills with the community through student participation and performances in public events.
Please refer to Board Policy 230

STUDENT GOVERNMENT

High School grades 9-12 Middle School grades 7-8

The Board acknowledges the importance of offering students the opportunity to participate in self-government within the establishment of the schools. The administration is committed to a strong and active Student Government Association in the Middle/Senior High School. The elected representatives are the vehicle for student expression on school government and student life issues. Elected officers must sign and abide by the student code of conduct developed by the Student

Government Advisor and approved by the Principal.
Please refer to Board Policy 228

THEATER ARTS

A major production will be presented during the academic year. Participation is determined by audition. The objective of the theater arts program is to culturally develop students who participate in theatrical productions as well as to culturally educate the rest of the student body who participate as members of the audience. Creative maturity is the goal of each student active in theater arts.

YEARBOOK

The yearbook is published by the yearbook members and is available for purchase. Contact Mr. Kevin Jones, the Yearbook Advisor, for further information at kjones@mv.org.

SECTION 9: ATHLETICS

ATHLETIC PARTICIPATION

The primary purpose of the athletic program in the Morrisville School District is to promote the physical, social, emotional, and mental well-being of the participants. It is hoped that athletics in our school will be a positive force in preparing youth for an exciting and vital role in society. The athletic program is an important and integral part of the total school program and is open to participation. The athlete gives time, energy, and loyalty to the program. They also accept the training rules, regulations, and responsibilities that are unique to the athletic program. In order to contribute to the welfare of the group, the athlete must willingly assume these obligations because the role demands that the individual makes sacrifices not required of others.

The rules and regulations for the student-athlete have been approved by the Morrisville administration and the Board of School Directors and shall apply to any violation -- on and off the school premises, during the sport season of participation. Morrisville School District offers interscholastic athletic teams in the following sports:

GIRLS:	BOYS:
Soccer (Co-Ed)	Football (HS Only)
Basketball	Soccer (Co-Ed)
Bowling (HS Only)	Basketball
Softball	Bowling (HS Only)
Cheerleading (HS Only)	Baseball

COACHING RULES

Each coach will be issued an Athletic Handbook prior to their season. The athletic director and principal must approve any additional rules or regulations developed by the Head Coach of any sport. These additional rules must be issued to all participants in their sort, in writing. A copy of these rules must be in writing and on file in the Athletic Office. These additional rules and regulations must be in writing and on file in the Athletic Office.

COMPLETION OF SPORTS SEASON

In order for the student-athlete to be eligible for a letter, team and/or individual awards, it is required that they complete the sports season, including post-season playoffs, tournaments and exhibitions. The only exception will be illness and/or injury, which limits participation. No awards will be given to any student-athlete suspended and/or dismissed from the remainder of the season for Student Handbook violations; or who has an outstanding obligation with the Athletic Department.

EQUIPMENT AND UNIFORMS

Equipment and uniforms are issued to students on a loan basis and are to be worn only when authorized by the coach. If any of the equipment is not returned at the conclusion of the season, an obligation will be issued to the student for the fair cost of replacing it. Until the obligation is resolved, the student will not be eligible for athletic awards and will not be permitted to participate in any future athletic seasons or other extracurricular activities as outlined in this handbook.

HAZING OF ATHLETES

The practices of hazing will not be tolerated in the Morrisville High School Athletic Department. Any violations should be reported immediately to the head coach and/or athletic director. Violators face suspension and/or dismissal from the team, and additional school consequences.

N.C.A.A. DIVISION I ATHLETIC ELIGIBILITY

Students must meet certain specified requirements in order to practice and compete on intercollegiate Division I teams. These requirements do not apply to Division II and III institutions, and they do not affect a student's eligibility for admission.

The requirements are:

A qualifier used herein is defined as one who is a high school graduate and at the time of graduation from high school presented an accumulative grade-point average of 2.0 (based on a possible 4.0) in a core curriculum of at least eleven academic courses including at least three years in English, two years in Mathematics, two years in Social Sciences, and two years in Natural or Physical Sciences (including at least one laboratory class, if offered by the high school) as certified on the high school transcript or by official correspondence, as well as a (minimum) 700 combined score on the SAT verbal and math sections or a (minimum) 15 composite score on the ACT.

Graduation requirements from Morrisville Middle/Senior High School exceed the above stated minimum requirements in the various academic areas. Students and parents/guardians should be aware that the 2.0 minimum grade-point average solely includes courses taken in the core curriculum areas of English, Mathematics, Social Sciences, Science, Foreign Language and Computer Science. Grades from courses in other departments are not included.

PENNSYLVANIA INTERSCHOLASTIC ATHLETIC ASSOCIATION (P.I.A.A.)

Morrisville High School is a member of the Pennsylvania Interscholastic Athletic Association (P.I.A.A.) and subscribes to the philosophy and intent of its by-laws. The P.I.A.A. by-laws that pertain to age, awards, attendance, health, transfers, and residence, participation, representation, curriculum, and seasonal rules will be followed. Each coach is responsible for knowing the rules, inform team members and parents/guardians, and to enforce them.

PRACTICES & CONTESTS

Each member of any team is required to make a commitment to that sport during the season. Part of that commitment involves being at every scheduled practice and contest throughout the season. Unexcused absence from scheduled practices/contests will result in counseling by the head coach and notification of parent or legal guardian if necessary. If subsequent violations occur, a suspension and/or possible dismissal may occur.

REPORTING PROCEDURES FOR ELIGIBILITY

The Athletic Director will check the grades of all students involved in interscholastic athletics twice a week. The first check will be on Wednesday of each week to give an update on any student who has a D or is failing a course. This information will be forwarded to the coach and student. On Monday morning at 9:00 AM grades will be checked. Any student who is failing (2) two courses will be ineligible to travel or participate in any contest from Monday through

Saturday of that week. Eligibility shall be cumulative from the beginning of the grading period and will be reported on a weekly basis. The Athletic Director will compile athletic eligibility reports.

REQUIREMENTS TO PARTICIPATE IN A SPORT

In order to practice or participate in any sport, a student must:

1. Submit a certificate of consent signed by the parent or guardian.
2. Provide a proof of fitness form from a licensed physician.
3. Concussion Education and ImPACT Test
4. Adhere to PIAA and Morrisville's academic standards.
5. Maintain good attendance and conduct.

SCHOOL ATTENDANCE & ELIGIBILITY FOR ATHLETICS

A student must be in school by 10:00 am in order to participate in an athletic contest or practice that day. An exception will be made if the student has a medical appointment, in which case, the student must present to the building administrator a signed statement from the doctor regarding the absence. A note from the parent or guardian for illness will also be acceptable.

If a student is absent the last school day of the week, and the competition is on a non–school day, the student must have administrative and parent/guardian permission to participate. It is recommended that the coach call the parent or legal guardian regarding the absence.

Academic eligibility for athletic activities is based on the premise that academic performance is the keystone of the curriculum and the standard against which participation is measured.
A student who is absent 20 days in a semester will be ineligible to compete in athletics for the remainder of the semester. A student, who has unexcused absences from school during a semester for a total of ten or more school days, shall not be eligible to participate until he/she has been in attendance for a total of sixty school days following their tenth day of absence, except where there is a consecutive absence of five or more school days, due to a confining illness or injury, death in the immediate family, court subpoena, or quarantine. The attendance office will have the authority to review extreme hardship cases.

SPORTSMANSHIP

Student-athletes must keep in mind that they are always in the public eye and that their personal conduct will always be subject to the scrutiny of their fellow students, fans, opponents, community, and the media. Therefore, student-athletes have an obligation to serve as positive role models by subscribing to the following:

1. Show respect for authority and property.
2. Maintain academic eligibility and training rules.
3. Emphasize the ideals of sportsmanship, loyalty, ethical conduct, and fair play.
4. Understand that striving to win is important to success in athletics just as in every facet of life.
   Any display of unsportsmanlike behavior toward an opponent, official, or a spectator during the season will result in counseling by the coach and possible suspension from the team.

STUDENT-ATHLETE CONDUCT POLICY

Violations of the Morrisville High School Student Handbook by student-athletes which require administrative action will be handled in accordance with the provisions of the specific sections as outlined in the Student Handbook.

1. For example, if a violation involves a suspension, then said athlete will be suspended from practices and contests of that team for those days.
2. It should be clearly understood that the same standard of behavior and discipline for the regular student shall also apply to the student-athlete. Any violations of the Student Conduct Policy may result in forfeiture of the privilege to participate on a Morrisville athletic team.
3. The school administration reserves the right to suspend or remove an athlete who has been found to have engaged in behavior detrimental to the school. This can include actions related to school or criminal/civil actions outside of school. The parent or guardian will be informed of the administration's desire to remove their son/daughter and be requested to attend a meeting. The parent/guardian will have an opportunity to present information regarding their son/daughter's actions. For athletes, the removal would be effective during a specific sports season.

Most teams compete in the Bicentennial Athletic League and are governed by the regulations set forth by the Pennsylvania Interscholastic Athletic Association. Our classification in the P.I.A.A. system is Class A, District One. This classification is based on student enrollment.

TOBACCO USE & ANABOLIC STEROID USE

P.I.A.A. Board of Control Policy prohibits the use of tobacco products by participating and nonparticipating team personnel, including coaches, during any level of interscholastic athletic competition. In addition, the use of anabolic steroids, except for a valid medical purpose, by any student involved in school-related athletics is prohibited.

TRAVELING TO COMPETITIONS

Athletes must travel to and from contests, away from Morrisville, in transportation provided by the school. The only exceptions are:

1. Injury to a participant which would require alternate transportation.
2. Prior arrangement made in writing between the participant's parent/guardian and the coach for the student to ride with the parent/guardian. A student may not drive to any contest.

SECTION 10: FORMS

SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE

PARENTAL PERMISSION FORM

Please find below information related to all required Permission forms in order to protect your rights and the rights of your child. All School District of the Borough of Morrisville students must submit a completed permission form at the beginning of each school year.

UPDATED: Media Consent (Video/Photo)

In an attempt to showcase and celebrate the achievements of our students, the School District of the Borough of Morrisville may take pictures or videos of child(ren) as they participate in various activities. At times, these photos/videos may be shared with district administration, TV, Newspaper, Educational sources, and/or district web and social media sites.

If you do not consent, please contact (via email) your school administrator.
Grades k-5 – Mr. Zlupko – nzlupko@mv.org
Grades 6-12 - Mr. Oberdick - boberdick@mv.org

Acceptable Use of Technology

SB Policy 815: Acceptable Use of Electronic Resources www.mv.org/domain/117

_____ By ACCEPTING and submitting to this policy, you agree to abide by the terms in the above SB Policy 815.

_____ By NOT accepting and submitting to this policy, you are disallowing your student to use District Technology.

Student Handbook

Morrisville Middle/Senior High School Student Handbook www.mv.org/page/158

_____ I have read and reviewed, with my child, their building's (Elementary, Intermediate, Middle/Senior High School) Student Handbook.

Student (Print)	Parent/Guardian (Print)
_____	_____
Student (Signature)	Parent/Guardian (Signature)
_____	_____
Date	Date
_____	_____

Morrisville School District Planned Absence Special Request Form

Personal Information:

Name: _____ Grade: _____

Address: _____ Phone: _____

_____ 1st Pd. Teacher: _____

_____

Procedure:

1. ***Student – Complete Personal Information, and Event Information***
2. ***Teacher – Sign and make comments***
3. ***Parent/Guardian – Signature***
4. ***Principal – Signature, Circle: Excused or Unexcused***

Course:	Teacher's Signature	Teacher Comments

All of your Teachers must sign before the request will be acted upon!

Teachers should make comments concerning the students' grades and attendance.

Event Information:

Type of Event: _____ Number of school days involved: _____

Dates of the trip: _____

Parent's Signature: _____

Principal's Signature: _____

204-AR-9. REQUEST FORM FOR EDUCATIONAL TRIPS

Dear Parent/Guardian:

The School Board members and district staff believe that it is extremely important for students to be present for class daily to gain the greatest academic benefit from the learning process.

It is recognized that family circumstances may require a student to be absent from school for what is termed a non–school sponsored trip. In order for such an absence to be considered excused, the request must comply with Board Policy 204, Attendance and the corresponding Administrative Regulations.

If you have any questions or require assistance, please contact the principal of the school which your child attends.

Sincerely,
Dr. Elaine Eib
Acting Superintendent of Schools

REQUEST FORM

Parent/Guardian Name: _____ Phone: _____

1. Destination: _____
2. Day(s) the student(s) will be missing school; _____
3. Explain the educational significance of the proposed trip to the student and include points of particular educational interest or value.

_____

_____

4. State the reasons why the educational trip cannot be taken on days when school is not in session.

_____

_____

5. Student will be accompanied by parent or guardian. Yes No
6. Name(s) of school age students attending the trip and the building to which they are assigned:
7. Student Grade Level Building

_____

_____

PLEASE RETURN TO THE PRINCIPAL OF THE SCHOOL YOUR OLDEST CHILD ATTENDS.

_____
Parent/Guardian and Date

Approved: _____ Disapproved: _____

Superintendent Signature _____ Date: _____

Morrisville High School

Request for a Student from another School to Attend a Social Function

This form must be completed by a building administrator (Principal or Assistant Principal).

_____ (Name of Morrisville student) has requested a student from your school be permitted to attend an upcoming social event.

I would like your input on _____ (Name of student) social, behavioral, and academic standing.

Has this student been involved in any major (fighting, possession of a weapon, possession of illicit substances, etc.) disciplinary incidents this school year?

_____

_____

Is the student in good academic standing? _____

Has this student been excluded from attending any of your school's social functions this year? If so, please provide the reason this student was excluded.

_____

_____

Would you recommend permitting this student to attend our upcoming social event? _____

Administrator's Name: _____

Administrator's Title: _____

Name of School: _____

Contact Number: _____

Thank you for your cooperation in this matter.
If you have any questions or concerns, please contact (215) 736-5260.

Dear Parent/Guardian and Sophomore/Junior/Senior Student:

As stated in the Student Handbook, part of the No Child Left Behind Act of 2001 (NCLB), schools are required to provide a directory of secondary school students' names, address, and telephone numbers to military recruiters.

Students have the right to respond, in writing within 21 days after the first day of school, with a request to be excluded from this disclosure. The request at the bottom of this letter may be used and should be sent to the Main Office.

Sincerely,
Brian Oberdick

OPT OUT FORM

Section 9528 of the **No Child Left Behind Act of 2001** requires schools to release our family's private information to military recruiters unless we **"opt out"** in writing.

_____As a parent/guardian, I am exercising the right to "opt-out" and request that you do not turn over the name, address and telephone number of the following student to military recruiters.

_____As a student, I am exercising the right to "opt-out" and request that my own name, address and telephone number not be released to military recruiters.

School: Morrisville High School

Student Name: _____

Signature of Parent/Guardian: _____

Signature of Student: _____

Date: _____

Federal public law 107-110, section 9528 of the ESEA, "No Child Left Behind Act" requires school districts to release student names, addresses, and phone numbers to military recruiters upon request. The law also requires the school district to notify students and parents/guardians of the right to Opt-Out from this by requesting that the district not release students' information to military recruiters. This form is intended to serve as a request to withhold this information.

ACCIDENT INSURANCE FORM

1. Please Fully Complete This Form
2. See Filing Instructions Attached
3. Mail To

90 Degree Benefits
PO Box 6540
Harrisburg, PA 17112
Phone: 1-800-427-9308
Fax: 717-652-8328
Email: Student.Insurance@90degreebenefits



PART I - PARTICIPATING ORGANIZATION STATEMENT			
Policy Number:	Organization Name:	Event, Activity, or Sport:	
Claimant's Name (Injured Person)	The Injured Person Was A: ☐ Participant ☐ Staff Member ☐ Other	Date and Time Of Accident:	
Place Where Accident Occurred:	Type of Injury: (Indicate Part Of Body Injured - e.g. broken arm, etc.)		
Describe How Accident Occurred - Provide All Possible Details:			
Dental Claims	Indicate Which Teeth Were Involved:	Describe Condition of Injured Teeth Prior To Accident: ☐ Whole, Sound & Natural ☐ Filled ☐ Capped ☐ Artificial	

Did Accident (Check Yes or No for Each of The Following):

A.	During A Participating Organization Sponsored & Supervised, or Sanctioned Activity?	☐ YES	☐ No
B.	On Activity Premises:	☐ YES	☐ No
C.	While Traveling Directly and Uninterruptedly to Or Form the Activity?	☐ YES	☐ No
D.	During A Participating Organization Practice or Competition?	☐ YES	☐ No
E.	Did Injury Result in Death:	☐ YES	☐ No

Signature of Participating Organization Representative:	Name & Title of Participating Organization Representative:	Date:

PART II - PARENT, RESPONSIBLE PARTY, OR GUARDIAN STATEMENT			
Best Contact Number (Included Area Code):	Social Security Number (Of Injured):	Gender (Of Injured): ☐ M ☐ F	Date of Birth (Of Injured):
Address (in which information should be mailed to):			

Do you/spouse/parent have medical/health care, or are you enrolled as an individual, employee or dependent member of a Health Maintenance Organization (HMO) or similar prepaid health care plan, or any other type of accident/health/sickness plan coverage through an employer, a parent's employer, or other source? ☐ YES ☐ No

If yes, name of insurance company: _____ Policy #: _____

Are you eligible to receive benefits under any governmental plan or program, including Medicare? ☐ YES ☐ No

If yes, please explain: _____

Mother (Guardian's) primary employer name, address & telephone: _____

Father (Guardian's) primary employer name, address & telephone: _____

PART III - AUTHORIZATIONS

I authorize medical payments to physician or supplier for services described on any attached statements. If not signed, provide proof of payment.

SIGNATURE:_____ **DATE:** _____

I authorize any physician, medical professional, hospital, covered entity as defined under HIPPA, insurer or other organization or person having any records, dates or information concerning the claimant to disclose when requested to do so, all information with respect to any injury, policy coverage, medical history, consultation, prescription or treatment, and copies of all hospital or medical records or all such records in their entirety to **AXIS Insurance Company** or its designated administrator. A photo static copy of this authorization shall be considered as effective and valid as the original.

I agree that should it be determined at a later date there is other insurance (or similar), to reimburse **AXIS Insurance Company** to the extent of any amount collectible. I understand that any person who knowingly and with the intent to defraud or deceive any insurance company; files a claim containing any material by false, incomplete, or misleading information, may be subjected to prosecution for insurance fraud.

SIGNATURE:_____ **DATE:** _____

SECTION 11: APPENDIX

Act 158 Pathway Graphic

