



Cedar Hill ISD Police Department

Security Request Form
Police Department Dispatch (469) 272-2088 or fax (972) 293-2395



Email completed form to: chisdpcd@chisd.net

This form is to be used by persons or organizations requesting the use of the Cedar Hill ISD Police or Security. **Please complete this form and email it to the Police Department Office at least (20) days prior to the scheduled event. No exceptions.**

Today's Date: _____

EVENT DATE: _____ EVENT LOCATION: _____

NAME OF DEPARTMENT OR ORGANIZATION: _____

NUMBER OF EXPECTED ATTENDEES (INCLUDE PARTICIPANTS & ATTENDEES): _____

NAME OF RESPONSIBLE PERSON AT THE EVENT: _____

DAYTIME PHONE: _____ MAILING ADDRESS: _____

CITY, STATE _____ ZIP CODE: _____ CONTACT EMAIL: _____

EVENT NAME: _____

DETAILS OF EVENT: _____

EVENT SETUP TIME: _____ EVENT START TIME: _____ EVENT END TIME: _____

To ensure the safety and security of your event, CHISD PD makes the determination of the number of officers and security required. A **minimum of 3 paid hours** is required per event, per assigned officer or security officer.

RATES OF POLICE OFFICERS AND SECURITY

Police Officer(s): \$71 per hour/per officer

Security Officer(s): \$42 per hour/per security officer

Only for School District events- PLEASE NOTE: A PO number must be approved before we assign any security.

PO# _____

FOR OFFICE USE ONLY EVENT NOTES:

Campus Administrator..... Approved _____ Not Approved _____ Signature _____

CHISDPD..... Approved _____ Not Approved _____ Signature _____