BOARD MEETING AGENDA

OCTOBER 19, 2026

7:30 PM - Middle School Auditorium

1. **Opening Meeting:** Call to Order/Pledge - President John Wardle
2. **Student/Staff Recognition and Board Reports**
3. **Reading of Correspondence**
4. **Recognition of Visitors -** please sign in on the clipboard for tonight's meeting
5. **Public Comment Period**
6. **Approval of Minutes**

   Motion to approve the Buildings and Property Committee, Committee of the Whole and Board Meeting Minutes for October 5, 2026 as presented?

7. **Financial Reports**

7.a. Payment of Bills

Fund Name	Amount	Fund Accounting Payment Register	Fund Accounting Payment Summary
General Fund - Procurement Card	$33,735.39	Procurement Card - Detail	See Procurement Card Detail
General Fund - Checks/ACH/Wires	$5,830,320.46	General Fund - Detail	General Fund - Summary
Special Revenue	$659.75	Special Revenue - Detail	Special Revenue - Summary
Capital Projects Reserve Fund	$0.00	No Payments	No Payments
Cafeteria Fund	$108,945.98	Cafeteria Fund - Detail	Cafeteria Fund - Summary
Student Activities	$31,368.40	Student Activities - Detail	Student Activities - Summary

Total amount of all funds **$6,005,029.98**

Motion to approve the Payment of Bills as presented

7.b. Treasurer's Fund Report

- General Fund Report
- Special Revenue Report
- Capital Reserve Report
- Cafeteria Fund Report
- Student Activities Fund Report
- Student Activities Account Summary
- Investment Report
- Earned Interest and Bank Fees YTD for General Fund, Special Revenue, Capital Projects, and Cafeteria
- Earned Interest YTD Student Activities

Treasurer's Fund Reports are noted.

7.c. YTD General Fund Report and YTD Taxes

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expenses for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

The Year-To-Date General Fund and Tax Reports are noted.

8. Old Business - Do we have any old business?

9. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine all New Business Personnel Action Items listed under #9 into one motion.

9.a. Recommended Approval of MOU for the Act 93 Agreement

Dr. Nicholas Guarente, Superintendent, is recommending an Assistant to the Superintendent for Pupil Services position be added to the current Act 93 Agreement to replace the position of Director of Pupil Services which requires a Memorandum of Understanding between the school district and Act 93 Administrative Team.

The administration recommends the Board of School Directors approve the MOU to amend the current agreement as presented.

9.b. Recommended Approval of Job Description

Administration proposed the job description listed below at the October 5, 2026 meeting for review by the Board:

- 116 - Assistant to the Superintendent for Pupil Services

The administration recommends the Board of School Directors approve the job description as presented.

9.c. Recommended Approval of 2026-27 Extra-Curricular Professional and Classified Personnel

Extra-Duty positions and recommended personnel for 2026-2027 have been prepared by Stacy Lehman, Human Resources Coordinator and reviewed by Phyllis Martin, Payroll to establish the 2026-2027 salaries for these positions based on the current Classified Compensation Plan and Collective Bargaining Agreement between the Big Spring Education Association and the Big Spring School District.

The administration recommends the Board of School Directors approve the 2026-2027 extra-duty professional and classified personnel as presented.

9.d. Recommended Approval of the Winter Coaching Roster

A list of the winter coaching positions and recommended personnel prepared by Scott Penner, Director of Athletics and Student Activities, has been reviewed by Stacy Lehman, HR Coordinator and Phyllis Martin, Payroll and Benefits. The 2026-2027 salaries established for these positions are based on the current contract between the Big Spring Education Association and the Big Spring School District.

The administration recommends the Board of School Directors approve the winter coaching roster for 2026-2027 as presented.

9.e. Recommended Approval of Resignations

Cheri Frank, Director of Facilities Management and Planning, requests approval of the following resignation:

- Nirmal Rai resigned from the full-time position of Custodian at Newville Elementary School.

Scott Penner, Director of Athletics and Student Activities, recommends approval of the following athletic resignation:

- Josh Beck provided a resignation from the position of High School Head Track and Field Coach.
- Austin Myers provided a resignation from the position of Assistant Boys High School Basketball Coach.

The administration recommends the Board of School Directors approve the resignations as presented.

9.f. Recommended Approval of Assistant to the Superintendent for Pupil Services - David Borrell

Dr. Nicholas Guarente, Superintendent, recommends the Board of School Directors appoint David Borrell to serve as Assistant to the Superintendent for Pupil Services. The compensation for this position should be established at $129,000.00 for the 2026-2027 school year, in accordance with the current Act 93 Agreement.

The administration recommends the Board of School Directors approve David Borrell as Assistant to the Superintendent for Pupil Services as presented.

9.g. Recommend Approval of a Student Intern

The district engages high school students as paid interns rather than hiring a part-time employee to help with paraprofessional tasks. Based on a recommendation from Dr. Nadine Sanders, Assistant Superintendent, we have a candidate for the 2026-2027 school year:

- Reagan Hayden to serve as a part-time paid student intern supporting the MDS Classroom at Oak Flat Elementary School pending receipt of all required internship and employment documentation.

The administration recommends the Board of School Directors approve hiring Reagan Hayden at a rate of $12.35 per hour not to exceed 20 hours per week.

9.h. Recommended Approval of a Volunteer

Scott Penner, Director of Athletics and Student Activities, recommends approval of the following 2026-2027 volunteer:

- Michele Clelan as a Volunteer for the Girls Wrestling Program.

The administration recommends the Board of School Directors approve the volunteer staff as presented.

10. New Business - Actions Items

10.a. Recommended Approval of Utilization

- Dr. Adam Nobile, on behalf of Big Spring Marching Band, is requesting use of the high school commons and auditorium on November 22, 2026 for a Marching Band Banquet. Because the utilization request is on a Sunday, board action is necessary.
- Evan Jarusewski, on behalf of Big Spring Aquatics Club, is requesting use of the high school gym, commons, and pool on February 21, 2027 for CPAL All Stars. Because the utilization request is on a Sunday, board action is necessary.

The administration recommends the Board of School Directors approve the utilization requests as presented.

10.b. Recommended Approval of Fundraiser

Scott Penner, Director of Athletics and Student Activities, requests approval of the following 2026-2027 fundraiser:

- Peer 2 Peer Campaign October 20 - November 13, 2026 to benefit High School FBLA.

The administration recommends the Board of School Directors approve the fundraiser as presented.

10.c. Recommended Approval of a Middle School Field Trip

Clarissa Nace, Middle School Principal, is requesting permission for the following 2026-2027 field trip:

- Middle School participating PBIS students to travel to Harrisburg for the Nutcracker performance on Friday, December 4, 2026

The administration recommends the Board of School Directors approve the field trip as presented.

11. New Business - Information Item

11.a. Contracted Staff Update

Dr. Nadine Sanders, Assistant Superintendent, provides the following contracted staff update:

- Brooke Barrick to serve as an ESS long-term substitute Teacher for Elementary Health and PE during Melissa Motter's leave.
- Perry Capurro to serve as an ESS Paraprofessional for Principal's Discretion at Mount Rock Elementary School.
- Hannah Gibson to serve as an ESS Paraprofessional for high school and middle school Library.
- Nichole Nelson to serve as an ESS long-term substitute Teacher for 3rd Grade at Oak Flat Elementary School during Clayton Maiden's term covering 4th Grade at Oak Flat.
- Devin Sanders to serve as an ESS long-term substitute Teacher for Special Education at the Middle School to cover a vacant position.

11.b. Leave Requests

According to Family and Medical Leave Policy 335, administrative, professional and support employees may request a leave of absence for specific family and medical issues in compliance with the Family Medical Leave Act:

- Valerie Day, District Speech Clinician, is requesting a child-rearing leave of absence beginning Wednesday, January 27, 2027 through Wednesday, April 21, 2027 with a return date of Thursday, April 22, 2027.

11.b. Leave Requests (continued)

- Dianne Doll, Middle School Nurse, is requesting a leave of absence beginning Tuesday, December 1, 2026 through Monday, January 18, 2027 with a return date of Tuesday, January 19, 2027.
- Melissa Motter, Newville Elementary School Teacher, is requesting a leave of absence beginning Wednesday, October 7, 2026 through Wednesday, December 30, 2026 with a return date of Monday, January 4, 2027.
- Lauren Swigart, Middle School Teacher, is requesting a leave of absence beginning Tuesday, October 13, 2026 through Friday, November 20, 2026 with a return date of Monday, November 23, 2026.

11.c. Donation Recognition

The Big Spring School District received a donation of money from the McInroy-Sheffer People Trust in memory of the late Mary McInroy Sheffer, which was accepted by Superintendent Dr. Nicholas Guarente to assist with the cost of regional, state, and hopefully national competition for Future Business Leaders of America students.

12. Board Reports

12.a. Athletic Council - Ben Brown, Mike Hippensteel, Frank Myers, and John Wardle - Meetings: December 2, February 3, April 7, and June 9

12.b. Building and Property Committee - Ben Brown, David Fisher, Mike Hippensteel, and Lisa Shade - Meeting: Nov. 16

12.c. Capital Area Intermediate Unit (shared seat with SASD) - Alison Mellott CAIU

12.d. Cumberland Perry Area CTC - John Wardle Alternate: Mike Hippensteel - Meetings: Oct. 26, Nov, 23, Dec. 14, Jan. 25, Feb. 22, March 22, Apr. 26, May 24, and June 28

12.e. Finance Committee - Julie Boothe, Frank Myers, Lisa Shade, and John Wardle - Meetings: Oct. 19, Dec. 1, Mar. 15, Apr. 19, May 17, and June 7

12.f. Future Ready Comp Plan Board Reps - Julie Boothe and Lisa Shade

12.g. South Central Trust - Seth Cornman

12.h. Tax Collection Committee - David Fisher

12.i. Wellness Committee - Seth Cornman and Alison Mellott

12.j. PSBA 2026 Voting Delegates: Ben Brown and Seth Cornman
Delegate Assembly Saturday, November 7, 2026 at 9:00 am at the CV School District Mountain View Auditorium.

12.k. Future Board Agenda Items

12.l. Superintendent's Report - Dr. Nicholas Guarente

13. Second Public Comment

14. Meeting Closing

14.a. Business from the Floor/Board Member Comment

14.b. Adjournment

Meeting adjourned at _____ pm, **October 19, 2026**

Next scheduled meeting is **November 16, 2026 at 7:30 pm**