



School Site Council (SSC)

Agenda/Minutes

Chelsea Public Schools

School Name: John Silber Early Learning Center

Principal: Margo DiBiasio

Meeting Date: 10/08/26	Meeting Location: John Silber Early Learning Center
Starting Time: 8:54 AM	Ending Time: 10:01 AM

Participants: All staff, parents and elected SSC members invited.

Item/Time Limit	Actions Requested	Person Responsible
1. Call to Order (1 minute)		Chair Meeting called to order by Margo DiBiasio
Comments/Parent Advice		
2. Roll Call (1 minute)		Secretary Roll Call – Margo DiBiasio The following SSC members were present: Margo DiBiasio, Hillary Paul Metcalf, Lori Loussedes, Joanna Glennon, Vilma Rojas-Lopez, Stephanie Berry, Portsha Franklin, Kristin Faiella, Katie Laundre, Absent: Jackeline Baker
Comments/Parent Advice		
3. Additions/Changes to Agenda (0min)		Chair N/A



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Comments/Parent Advice		
4. Reading and Approval of Minutes (2 min.)		Secretary Approved and confirmed minutes were posted on our website
Comments/Parent Advice		
5. Introductions (1min.)	*Not Applicable	Welcome all - Names, how many children and grade All same members
6. Election Results (19min)	*Not Applicable	- Regardless if you are a voting member, everyone is still welcome. - Staff Results - Margo DiBiasio (chair) Katie Laundre, Joanna Glennon, Kristin Faiella - Parent Results - Hilary Metcalf, Vilma Rojas, Portsha Franklin - We still want everyone to attend - Voting process - Nominations / Voting - Co-Chair: Nominate themselves: Hiliary - Secretary: Nominate themselves Vilma - Treasurer: Nominate themselves Porscha - All agree to moving SSC voting to electronic vote before October 15th so Jackeline can have the opportunity to nominate herself if she would like - Margo - We are doing our best following Roberts Law, and create a more official and formal SSC while keeping it warm and welcoming
Comments/Parent Advice		

*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.



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7. Meeting Dates (5min)	*Vote for approval	Margo - we can aim for every Thursday if that works with everyone • Thursdays every 3rd 8:45am • Nov. 19th • December 17th • January 14th • February 25th • March 18th • April 15th • May 13th All members vote - yes confirmed
Comments/Parent Advice • Hilary - Kelly School runs theirs on Fridays (Avoid for the ELC)		
8. Fall Data Collections (18min)	*Not Applicable	• For many students it is their first school experience or their first very structured curriculum. Results might be loose and vary, we use to take a stab to see how our students are doing, it is just a place to start. The next data collections happens in November, and that is where we have more information to go off of • Lori - K & 1st Grade We use iready and that takes place on the tablet • Pre-K is less formal and not on a computer it is a checklist that teachers use. • Dibble - children's ability to blend sounds together, reading skills and a way to catch kids early if we can catch if they are able to read yet but it is not the end all, be all but it is a very great indicator. This also different progress monitoring cycles. • We are switching to trimester assessments for math -

		teachers are also doing their own tracking for the students. This is what we used to make intervention groups if needed. • Students who were flagged in grade 1 for ignite that potential at risk. Those students are already getting tutoring and practice and if needed they switch tutors and work very quickly on getting them different support or making any necessary changes, 32 First Graders on ignite. • Is Ignite also taken in SC classes? Only first First Grade. We do not use this in Pre-K or K. ACE has their own progress date collections. SC teachers have a checklist that they use, and depending on the students' disability they might have different accommodations. • DIBBLES - Dynamic, Indicators of Basic Early Literacy Skills • Dibbles starts in K and Ignite starts in 1st • Faiella, In pre-k we take notes daily on each student and access notes in order to better support the students and know where their skills are. So we do similar testing and assessments. • Glennon - Many teachers do this anyway, and have their own notes and assessments to keep track of student progress and how much they know like letters for example. • Margo - this might change next year, we want to see if we can introduce something like this for pre-k, we also want to make sure we can accommodate for most or all students • Owl - which is what is used in the Boston curriculum, and they changed it to accommodate Boston. Frogstreet is similar and we used Owl too and changed • Author of Owl - We have a customized planning guide with this. Owl is the extended day curriculum, • Owl - Opening World of Learning
Comments/Parent Advise • Hilary - Is it safe to say this is a way to measure Science of literacy? • Hilary - CRBT Curriculum Ratings By Teachers is great to check out as well		
9. Recap of Budget SY 25-26 (15min)	*Not Applicable	• We are coming up on another tough budget season, we were already aware this was not going to be a one year problem, the Superintendent has prepared us to know and what to expect. This topic will be on our November agenda and the start of the budget season and what we have to inform longer term. • The timeline will be updated as much as possible,

		we will share as we learn as well. • Hilary - As a voting body, we can also vote on the ELC priorities and that gives Margo leverage to have something to refer to which would be our votes on what is important to our SSC. • What has been done during budget season in the past? - Margo - we all have different priorities of course. We used surveys last year but only for staff and SSC - this year maybe we can send it to all families. Last year I always got the question about specifying what positions I would cut if needed but last year I wasn't able to share upfront that information because I take in consideration what the district needs - Taking into consideration the district needs to get feedback from school committee • Margo - No cut is a good cut. I think every position is important and we are doing the best we can in a bad situation. • How are we informed? Will it be granular? Exact numbers? • Margo - eventually we will know. I get how much is the district being cut and then eventually how much will our schools be cut individually. • Hilary - Does budget affect the waitlist for Caminos programing? • Margo - No. But we can't expand at the ELC because then there will be no space for them at the Kelly. The district has also been strengthening the Caminos program in the middle schools so we don't lose those students in the higher grades. • Hilary - This is making me think about how or ways we can showcase how everything can be shared about all the great things going on in Caminos. • Vilma - There is misinformation regarding the waitlist. Parents are being told "you'll most likely get in this year" depending on their number on the list and that is not true and just gets parent's hopes up. • Margo - I don't know where that information has come from but families should not be told that. To be transparent - There are two buckets / lists. Spanish dominate language or English dominate and when spots become available - that is a factor of who is getting called from which lists. But no one should be told they will definitely get in according to their number because until slots become available that is not accurate.
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Comments/Parent Advise		
Hiliary - At the Browne now they have evolved so much, the whole school is now Caminos and that is attractive and something to highlight long term.		
10. Open House Feedback (2min)		40 more families came to Open House compared to last year - We also have shared a survey for feedback on what went well and what we can improve on.
11. Issues/concerns /comments (1min)	*Not Applicable	Stephanie - I have a suggestion for an agenda item for the next meeting. I would like to discuss field trips.
12. Adjournment (1 min.)		Chair Motion to adjourn meeting by Margo DiBiasio at 10:01AM. Motion second by Hillary Paul Metcalf. All in favor. No objections. Meeting adjourned at 10:01AM

Prepared By: Delmy Perez Mejia
Date: 10/16/26