HERITAGE SOUTHWEST INTERMEDIATE S/D
61682 Dailey Road
Cassopolis, Michigan 49031
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MINUTES OF THE BOARD OF EDUCATION
September 16, 2026

Call to Order — Mr. Dyes called the regular meeting of the Heritage Southwest Intermediate School District Board of Education to order at 10:00 a.m. in Conference Room #1 of the Administrative Services Center on Wednesday, September 16, 2026.

Roll Call

Members present:	Ms. Cripe, Mr. Garber, Mr. Dyes, Mr. Ross, Ms. Dodd
Members absent:	None
Administrators Present:	Mr. Hubbard, Ms. DePas, Ms. Butchbaker, Ms. Wimberley

Declaration of a Quorum — Mr. Dyes declared a quorum of the Board.

Pledge to the Flag — Pledge to the Flag was recited.

Approval of Agenda — Moved by Mr. Ross, supported by Ms. Dodd, to approve the agenda as presented. All in favor. Motion carried.

Communications to the Board

Captains of the Month
Brookside & NPC for Trustworthy: Jordan Wing - Pam Sova, teacher; and Erin Kereszturi - Blakely Light, teacher. Each received an award.

Communication from the Audience — None

Presentations

Special Education Update
Staff Member, Tina Wimberley, gave the board a handout and discussed some listed topics. Molly High gave a PowerPoint presentation on Pathways to Employment. Haylie Dolan and therapy dog 'Winnie' did a presentation on Therapy Animals.
Early Childhood Update
Superintendent went over the handout on department updates for September 2026.

Approval of Minutes — Moved by Mr. Ross, supported by Ms. Dodd, to approve the minutes of August 19, 2026, as presented. All in favor. Motion carried.

Treasurer's Report — Moved by Ms. Cripe, supported by Mr. Ross, to accept the Treasurer's Report as presented. All in favor. Motion carried.

Payment of Bills — Moved by Ms. Dodd, supported by Mr. Ross, that the Board of Education hereby approves payment of bills which includes General Fund totaling $347,747.22, Special Ed Fund totaling $684,721.89, and Trust & Agency totaling $653.21.
Roll Call Vote. Ayes: Mr. Dyes, Mr. Garber, Ms. Cripe, Ms. Dodd, Mr. Ross
Nays: None
All in favor. Motion carried.

Hirings — Moved by Mr. Garber, supported by Mr. Ross, that the Board of Education approve the hiring of Amber Skorupa, Breehana Hansen, and Olivia Curry upon appropriate unprofessional conduct review and criminal background check as recommended by the administration.
Roll Call Vote. Ayes: Mr. Ross, Mr. Garber, Ms. Cripe, Mr. Dyes, Ms. Dodd
Nays: None
All in favor. Motion carried.

Leave of Absence — Moved by Ms. Cripe, supported by Ms. Dodd, to approve the request from Debra Zachary for an unpaid leave of absence beginning August 31, 2026, through June 1, 2027, contingent on medical documentation.
Roll Call Vote. Ayes: Mr. Ross, Mr. Dyes, Mr. Garber, Ms. Dodd, Ms. Cripe
Nays: None
All in favor. Motion carried.

Adjournment — Moved by Mr. Ross, supported by Ms. Dodd, to adjourn at 11:16 a.m. All in favor. Motion carried.

Respectfully submitted,
Debra Cripe
Secretary

These minutes are subject to board approval.