REQUEST FOR QUALIFICATIONS

STANISLAUS COUNTY OFFICE OF EDUCATION

ARCHITECTURAL SERVICES

October 2026 - June 2029

SUBMIT RESPONSES TO:

Facilities Department
Stanislaus County Office of Education
1100 H Street
Modesto, CA 95354

OVERVIEW

The Stanislaus County Office of Education (SCOE) is pleased to request a qualification from your firm for professional architectural services regarding relocatable site work, possible new construction, special projects, and possible modernization of Stanislaus County Office of Education facilities. All services must be fully compliant with all Office of Public School Construction (OPSC), DSA, State, and local requirements as applicable.

- Qualifications
  - Specify number, qualifications, and types of employees
  - Provide background of key employees
  - Provide organizational chart
  - Firm strengths/specialization
  - CAD capabilities
- Services Capability
  - Firm Resources
  - Specify number and types of modernizations projects completed
  - Specify total number of projects in progress
  - Methodology to be utilized
  - Use of consultants- i.e. internal/external resources such as engineers, landscape architects, etc.
- Experience and past performance
- Fees schedule and other services provided (ex. Mileage)
- Other factors, such as details regarding the company contact assigned to Stanislaus County Office of Education projects, how the firm would manage its obligations with the Stanislaus County Office of Education, and how the firm would provide continuing customer service to the Stanislaus County Office of Education.

It is anticipated that responses will be evaluated by a Stanislaus County Office of Education evaluation committee utilizing evaluation criteria generally consisting of: qualifications, experience and past performance, service capability, cost to the Stanislaus County Office of Education, and other relevant considerations such as responses to Stanislaus County Office of Education requested information, references, suitability, fees, etc. It is anticipated that the highest ranking firm(s) will be invited for an interview.

Please submit two completed copies of your request for qualifications packet (RFP), along with all related documents, to the Stanislaus County Office of Education by hand delivery, U.S. Mail, or Fed Ex to 1100 H Street, Modesto, CA 95354 no later than 2:00 p.m. on Tuesday, November 3, 2026. UPS deliveries will not be accepted.

RFP Schedule

The following dates below are a general guideline and are subject to change by SCOE:

1. Advertisement Publication Dates: 10/16/26 & 10/23/26
2. RFP Due Date: 2:00 PM on November 3, 2026
3. RFP Evaluations and Firm Interview (as deemed appropriate): November 9-13, 2026
4. Anticipated Award Date: November 20, 2026
5. RFP Effective Dates: November 2026 – June 2029

Responses shall be submitted **no later than November 3, 2026 at 2:00 p.m.**

This Request for Qualifications does not commit the Stanislaus County Office of Education to award a contract or pay any costs incurred in the preparation of a qualification responsive to this request. The Stanislaus County Office of Education reserves the right to accept all or part of an RFP or to cancel in part or in its entirety this Request for Qualifications. The County Office further reserves the right to accept the response(s) that it considers to be in the best interest of the County Office.

SECTION A – GENERAL INFORMATION

(1) Firm name, address and contact information:

_____

_____

_____

_____

_____

(2) Telephone: ( )_____ Facsimile: ( )_____

Email: _____

Website: _____

(3) Type of firm: (check one)

Individual ☐ Partnership ☐ Corporation ☐ State ☐

(4) Names and titles of all principals/officers of the firm:

Names	Title	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(5) Please list any applicable certifications and licenses and the associated numbers:

_____

_____

_____

(6) Is the firm registered with the DIR?

a. If Yes, please provide your DIR Number _____

(7) Have you or any of your principals ever conducted similar services under a different name or certification or different license number? _____

a. If Yes, give firm name, address and certification or license number.

i. Name _____
ii. Address _____
iii. License No. (if any) _____

(8) How many years has your firm been in business under its present business name? _____

(9) How many years of experience does your firm have providing similar services? _____

(10) How many public agencies has your firm provided similar services for? _____

(11) Please list the public agencies including School Districts and the like, that your firm has provided similar services for

_____

_____

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_____

(12) Please attach a short history of the firm including whether it is local, national, or international as well as approximate number of employees. Also provide the number of firm offices and locations.

(13) Please attach a copy of your firm's most recent financial statement or other financial instruments that would establish your firm's ability to complete its obligations under any agreement resulting from this RFP.

(14) Please attach or list below why your firm should be selected by the Stanislaus County Office of Education to provide the solicited services. .

SECTION B – LEGAL

(15) Have you or any of your principals been in litigation or arbitration of any kind on a question or questions relating to similar services involving a school or community college district during the prior five (5) years? _____

a. If Yes, provide the name of the public agency and briefly detail the dispute:

_____

_____

_____

_____

(16) Have you ever had a services agreement terminated for convenience or default in the prior five (5) years? _____

a. If Yes, provide details including the name of the other party:

_____

_____

_____

_____

(17) Is your firm, owners, and/or any principal or manager involved in or is your firm aware of any pending litigation regarding professional misconduct, bad faith, discrimination, or sexual harassment? _____

a. If Yes, provide details:

_____

_____

_____

_____

(18) Is your firm, owners, and/or any principals or manager involved in or aware of any pending disciplinary action and/or investigation conducted by any local, state or federal agency?

a. If Yes, provide details:

_____

_____

_____

_____

(19) Does your firm maintain errors and omissions coverage? _____

a. If so, please provide a current copy of the declaration page showing the maximum liability or policy value.

(20) Will your firm comply with all Stanislaus County Office of Education, local, State and Federal legal requirements, regulations and laws? _____

SECTION C – ADDITIONAL INFORMATION

(21) Please provide any other information that may assist the Stanislaus County Office of Education in ascertaining your qualifications, capability and customer service under any resultant agreement.

REFERENCES

(22) Have you ever had any direct or indirect business, financial or other connection with any official, employee or consultant of the Stanislaus County Office of Education?
Identity any conflict of interest in (a):

(a) Please elaborate and discuss any potential actual or apparent conflict of interest:

_____

_____

_____

_____

(23) Each firm must include the following references:

a. List at least three clients for whom you have provided similar services. Show the names, addresses, and telephone numbers of the persons who can be contacted. Information obtained through the references will be evaluated by the Stanislaus County Office of Education.

Names	Address	Phone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____ _____ _____
Signature Title Date