



Steve Luther Elementary School

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Principal: Helen Chung

School Site Council (SSC)/ English Learner Advisory Committee (ELAC)

Minutes for SSC/ELAC Meeting of 01/20/2026 (date)

Legal Requirements (Check topics to be covered at **this** meeting):

	1. Other: By-Law
	2. Parent Involvement Policy
	3. Uniform Complaint Procedures
X	4. Parent Education Opportunities
	5. Consolidated Programs Overview
	6. Home-School Compact
X	7. Assessment/Curriculum/ Program Effectiveness

X	8. Safety Plan
	9. Attendance
	10A. SPSA Development
	10B. SPSA Budget
	10C. SPSA Review/Approval
	11. EL Program
	12. R30
	13. Needs Assessment

I. Welcome and Introductions

- Meeting was called at 2:45 pm. The pledge of allegiance was recited.
- Agenda was shown for today's meeting.
- Introductions (name, role, extra information):
 - o Harold Huang (parent)
 - o Jennifer Marroquin (parent)
 - o Alicia Caley (parent)
 - o Diana Cebreiro (School Admin Assistant)
 - o Katie Knupfer (teacher)
 - o Liz Irving (teacher)
 - o Sarah Pyo (teacher)
 - o Brittney Davidson (teacher)
 - o Helen Chung (principal)

II. Call to Order

(Open the meeting and state the time. Count the members present. Indicate if a quorum is met. A quorum is 51% of the total School Site Council membership. If a quorum is not met, the meeting can proceed as an informational meeting only; items may not be voted on.) Ms. Irving motioned, Alicia Caley seconded.

III. Committee Reports

(This section includes correspondence and various committee or advisory committee reports. Each report could conclude with a motion that the Council must address.)

- DELAC Report
 - o DELAC representative sent to District for approval: Brittanie Hammerlie
 - o Jenn Marroquin voted as co-chair of DELAC
 - o Waiting for acceptance from candidate before proceeding.

IV. Legal Requirements

- Assessment/Curriculum/Program Effectiveness

- Brittney Davidson shared that students take part in four statewide assessments including the CAASPP (5th grade), physical fitness testing (5th grade), a new assessment for students in K-2, and the ELPAC assessment. Mr. Huang asked why the new assessment was chosen for grades K-2, and Ms. Chung shared that it was a decision made to assist with assessing students for dyslexia.
- Students participate in district assessments including the STAR test, the SABERS social-emotional screener, and ELA assessments given through the Benchmark curriculum. Teachers use these assessments in combination with formal curriculum assessments and informal assessments of student knowledge and performance.
- According to CAASPP results, 58% of our students are meeting or exceeding expectations. According to STAR testing results, students in all grade levels saw an increase in scores from administration 1 to administration 2. Predictions made based on STAR testing data show an expected gain in both ELA and math test scores for future administrations.
- Mr. Huang had a concern regarding how the district was planning to address the relatively low level of English learner proficiency. Mrs. Chung presented the team with data from English Learners in our school. Mr. Huang was wondering how often teachers were meeting with students who were struggling with their English language proficiency, and Mrs. Chung let him know that it is an expectation that teachers meet with their students who are considered to be “at risk” at least 3-5 times throughout the week in a small group.
- **Safety Plan**
 - The safety plan will be addressed in more detail at the next meeting. All members agreed with this plan.

V. Unfinished Business

The school safety plan will be discussed in greater detail at the next meeting.

VI. New Business

- Next meeting scheduled for 03/10/2026

IX. Adjournment

- Meeting was adjourned at 3:18 PM. Ms. Irving motioned to adjourn the meeting and Mrs. Caley seconded the motion.