



Vessels Elementary Schoolsite Council (SSC) Meeting Notes

I. Meeting called to order 10/07/2025 3:05 p.m.

II. Attending

1. Stacy Burke
2. Mark Holman
3. Michael Lasky
4. Charissa McCord
5. Annika Miyashiro-Ruiz
6. Felix Pham
7. Melinda Rowley
8. Karrie Takeuchi
9. John Tosh (absent)

III. Announcements

- Holman welcomed new members and provided time for quick introductions.
- Holman shared about an accurate website for school achievements to reference <https://www.caschooldashboard.org/reports/30664806027833/2024>
- Holman reviewed composition of SSC, responsibilities, agenda, and reviewed bylaws.

IV. Discussion

Takeuchi introduced the new members to the District English Learner Advisory Committee (DELAC) and the special assignments she will take on to improve services for English learners.

Election for Board Members was held and voted on with unanimous decisions.

- Felix Pham, Chair
- Charissa McCord, Vice Chair
- Annika Miyashiro-Ruiz, Secretary

As new Chair, Pham initiated a motion to incorporate DELAC as part of the SSC. Burke seconded the motion. With unanimous decision and no discussion, DELAC will participate and provide advice to SSC.

As new Chair, Pham motioned to approve bylaws. McCord seconded the motion. With unanimous decision and no discussion, bylaws were approved.

V. Summary

Pham adjourned the meeting at 3:46 p.m. Next meeting set for Tuesday, December 9, 2025 at 3:05 pm. via Zoom.