

Mountain Lakes Board of Education

Bills And Claims Report By Vendor Name

1

va_bill5.032923
09/01/2026

Vendor # / Name	PO #	Account # / Description	Inv #	Check Type *	Check Description or Multi Remit To Check Name	Check #	Check Amount
Pending Payments							
ABLE SHRED BUSINESS PRODUCTS LLC/ 6913							
	27-0758	11-000-230-339-AD-0120D-/ GEN ADMIN-OTH PROF SERV	8079	CF	GEN ADMIN-OTH PROF SERV		65.00
AC DAUGHTRY, INC/ 4813							
	27-0757	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	9107389	CF	REQ MAINT-CLN/REPAIR/MNT		3,550.20
ACCESS/ 6086							
	27-0316	11-000-251-500-AD- -/ MISCELLANEOUS PURCHASED	12442448	CF	MISCELLANEOUS PURCHASED		1,482.56
AMAZON CAPITAL SERVICES, INC./ 7036							
	27-0577	11-190-100-610-HS-0240A-G/ REG PROG UND-SUPPLIES	1F9P-CKMN-CF	CF	REG PROG UND-SUPPLIES		321.36
			PL				
	27-0707	20-040-100-610-DW- -/ MLEF-DW	1JPM-WJFC-G	CF	MLEF-DW		18.99
			H44				
	27-0143	11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	16D4-X3HV-HR	CF	REG PROG UND-SUPPLIES		1,365.06
			CL				
	27-0685	11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	1K6Q-DNJL-CV	CF	REG PROG UND-SUPPLIES		73.94
			LH				
	27-0706	11-190-100-610-HS-0240A-A/ REG PROG UND-SUPPLIES	1WN4-MLCD-H	CF	REG PROG UND-SUPPLIES		254.97
			31F				
	27-0755	11-190-100-610-HS-0240A-E/ REG PROG UND-SUPPLIES	1YHX-YTDM-R3	CF	REG PROG UND-SUPPLIES		254.83
			JW				
Total for AMAZON CAPITAL SERVICES, INC./ 7036							\$2,289.15
B&H PHOTO/ 6282							
	27-0141	11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	245932175	CF	REG PROG UND-SUPPLIES		2,824.01
		11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	246298798	CF	REG PROG UND-SUPPLIES		75.58
Total for B&H PHOTO/ 6282							\$2,899.59
BAKER TILLY VANTAGEN, LLC/ 7916							
	27-0340	11-000-230-339-AD-0120D-/ GEN ADMIN-OTH PROF SERV	BTVAN-100024	CF	GEN ADMIN-OTH PROF SERV		354.00
			16				
BILLYBOARD, INC./ 9715							
	27-0615	11-190-100-610-BC-0730A-/ REG PROG UND-SUPPLIES	2629	CF	REG PROG UND-SUPPLIES		577.56
BOROUGH MOUNTAIN LAKES/ 1292							
	27-0690	11-000-266-100-DW- -/ SECURITY SALARIES	FINALPAYMEN	CF	SECURITY SALARIES		35,966.05
			T OFFICER				
BSN SPORTS, LLC/ 1342							

* CF -- Computer Full CP - Computer Partial HF - Hand Check Full HP - Hand Check Partial

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	27-0246	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	935587778	CF	ATHLETICS-SUPPLIES		6,350.40
	27-0561	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	935050823	CF	ATHLETICS-SUPPLIES		681.99
	27-0588	11-402-100-610-HS-1020A-54/ ATHLETICS-SUPPLIES	935695908	CF	ATHLETICS-SUPPLIES		145.00
Total for BSN SPORTS, LLC/ 1342							\$7,177.39
BULKBOOKSTORE/ 9455							
	27-0117	11-190-100-610-WW-0240A-D/ REG PROG UND-SUPPLIES	252120	CF	REG PROG UND-SUPPLIES		128.00
CABLEVISION LIGHTPATH, INC./ 8745							
	27-0155	11-190-100-500-TD-0720C-/ REG PROG UND-OTH SERVICE	56414-261001	CF	REG PROG UND-OTH SERVICE		1,240.80
CANON FINANCIAL SERVICES, INC/ 8659							
	27-0152	11-000-252-500-TD- -/ IT-OTH PUR SERVICES	43980736	CF	IT-OTH PUR SERVICES		619.59
		11-190-100-440-TD- -/ REG PROG UND-RENTALS	43980736	CF	REG PROG UND-RENTALS		2,477.10
Total for CANON FINANCIAL SERVICES, INC/ 8659							\$3,096.69
CDW GOVERNMENT, INC./ 5750							
	27-0719	11-000-251-890-AD-0130L-/ CENTRAL SERV-OTH OBJECTS	AL3QY1F	CF	CENTRAL SERV-OTH OBJECTS		112.61
CENTRAL TECHNOLOGY INC/ 9403							
	27-0681	11-000-230-610-AD-0130E-/ GEN ADMIN-SUPPLIES	38426	CF	GEN ADMIN-SUPPLIES		352.00
CHEROKEE GLASS INC./ 9647							
	27-0752	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	1015130	CF	REQ MAINT-CLN/REPAIR/MNT		535.00
DECKER INC. SCHOOL FIX/ 8920							
	27-0486	11-190-100-610-HS-0240A-S/ REG PROG UND-SUPPLIES	659706	CF	REG PROG UND-SUPPLIES		1,125.30
DI CARA RUBINO ARCHITECTS/ 9321							
	27-0696	12-000-400-450-DW-0720B-/ CAPITAL-CONSTRUCT	0014001	CF	CAPITAL-CONSTRUCT		2,731.50
	27-0785	11-000-230-339-AD-0120D-/ GEN ADMIN-OTH PROF SERV	0014039	CF	GEN ADMIN-OTH PROF SERV		674.40
Total for DI CARA RUBINO ARCHITECTS/ 9321							\$3,405.90
DIRECT ENERGY BUSINESS/ 9391							
	27-0522	11-000-262-622-BC-0640B-/ CUSTODIAL-ELECTRICITY	08-26 TO 09-27 2026	CF	CUSTODIAL-ELECTRICITY		2,002.69
		11-000-262-622-HS-0640B-/ CUSTODIAL-ELECTRICITY	08-26 TO 09-27 2026	CF	CUSTODIAL-ELECTRICITY		11,761.39
		11-000-262-622-LR-0640B-/ CUSTODIAL-ELECTRICITY	08-26 TO 09-27 2026	CF	CUSTODIAL-ELECTRICITY		3,156.22
		11-000-262-622-WW-0640B-/ CUSTODIAL-ELECTRICITY	08-26 TO 09-27	CF	CUSTODIAL-ELECTRICITY		2,771.23

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Pending Payments							
	27-0522		2026				
					Total for DIRECT ENERGY BUSINESS/ 9391		\$19,691.53
EDUC SVCS COMM. MORRIS CNTY/ 2500							
	27-0763	11-000-270-518-DW- -/ TRANSP-ESC SPEC ED	202700211 SEPT/26	CF	TRANSP-ESC SPEC ED		17,780.96
	27-0764	11-000-270-517-DW- -/ TRANSP-ESC REG ED	202700178 SEPT26	CF	TRANSP-ESC REG ED		10,781.26
		11-000-270-518-DW- -/ TRANSP-ESC SPEC ED	202700178 SEPT26	CF	TRANSP-ESC SPEC ED		2,902.67
		11-000-270-517-DW- -/ TRANSP-ESC REG ED	202700331 OCT26	CF	TRANSP-ESC REG ED		10,781.26
		11-000-270-518-DW- -/ TRANSP-ESC SPEC ED	202700331 OCT26	CF	TRANSP-ESC SPEC ED		2,902.67
	27-0783	20-501-200-600-DW- -/ NP TEXTBOOK	202700309	CF	NP TEXTBOOK		2,164.36
					Total for EDUC SVCS COMM. MORRIS CNTY/ 2500		\$47,313.18
ERIC ARMIN, INC./ 5107							
	27-0035	11-190-100-610-HS-0240A-B/ REG PROG UND-SUPPLIES	1482714	CF	REG PROG UND-SUPPLIES		148.30
FEA/ 5719							
	27-0767	11-000-240-890-WW-0250D-BB/ SCH ADMIN-OTH OBJECTS	C2026-0019-07 32-0863	CF	SCH ADMIN-OTH OBJECTS		450.00
GLANDER ELECTRIC CO. INC./ 8134							
	27-0697	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	15992	CF	REQ MAINT-CLN/REPAIR/MNT		302.46
HUNTERDON PREPARATORY SCHOOL/ 8758							
	27-0342	11-000-100-566-CS-0870F-/ TUIT TO PRIV SCH INSTATE	346011012026 NOV26	CF	TUIT TO PRIV SCH INSTATE		6,399.65
INSTITUTE FOR MULTI-SENSORY EDUCATION/ 8038							
	27-0698	11-000-213-330-CS-0431A-/ HEALTH-OTH PUR PROF SERV	249470-9472-94 74	CF	HEALTH-OTH PUR PROF SERV		375.00
KAREN J NOBLE/ 9212							
	27-0515	11-000-213-330-LR-0430A-/ HEALTH-OTH PUR PROF SERV	04-28-26 EE EVALUATI	CF	HEALTH-OTH PUR PROF SERV		914.30

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Pending Payments							
		11-000-213-330-LR-0430A-/ HEALTH-OTH PUR PROF SERV	05-13-26 RS EVALUATI	CF	HEALTH-OTH PUR PROF SERV		911.19
					Total for KAREN J NOBLE/ 9212		\$1,825.49
KEAN UNIVERSITY DIVERSITY COUNCIL/ 7274							
	27-0703	11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	26-27 MEMB KEAN IC	CF	IMPROV INSTR-OTH OBJECTS		300.00
MAA AMERICAN MATH COMPETITIONS/ 4788							
	27-0670	11-190-100-890-BC-0250A-/ REG PROG UND-OTHER OBJ	SO # 001020799	CF	REG PROG UND-OTHER OBJ		255.00
MADISON BOARD OF EDUCATION/ 8913							
	27-0766	11-402-100-890-HS-1020A-21/ ATHLETICS-OTHER OBJECTS	ENTRY FEE MADISON	CF	ATHLETICS-OTHER OBJECTS		150.00
MCSSIHL INC./ 8839							
	27-0686	11-402-100-890-HS-1020A-21/ ATHLETICS-OTHER OBJECTS	2627-12	CF	ATHLETICS-OTHER OBJECTS		9,680.00
MONELLO LANDSCAPE INDUSTRIES LLC/ 9655							
	27-0657	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	659159	CF	GROUNDS-CLN/REPAIR/MNT		563.84
		11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	659160	CF	GROUNDS-CLN/REPAIR/MNT		856.20
	27-0668	11-000-263-420-DW-0720A-/ GROUNDS-CLN/REPAIR/MNT	ML20261001	CF	GROUNDS-CLN/REPAIR/MNT		15,568.02
					Total for MONELLO LANDSCAPE INDUSTRIES LLC/ 9655		\$16,988.06
MORRIS AREA CURRICULUM NETWORK/ 2562							
	27-0700	11-000-221-800-CI- -/ IMPROV INSTR-OTH OBJECTS	2626-ML02	CF	IMPROV INSTR-OTH OBJECTS		1,100.00
MORRIS COUNTY VOCATIONAL SCHOOL DIST./ 6027							
	27-0762	11-000-100-563-DW-0870A-/ TUITION - VOC ED-REGU	7V0151 SEPT-2026	CF	TUITION - VOC ED-REGU		10,989.12
		11-000-100-564-LD-0870A-/ TUITION-VOTECH SPED	7V0151 SEPT-2026	CF	TUITION-VOTECH SPED		7,326.08
	27-0760	11-000-100-564-LD-0870A-/ TUITION-VOTECH SPED	7V0197	CF	TUITION-VOTECH SPED		3,000.00
	27-0753	11-000-100-563-DW-0870A-/ TUITION - VOC ED-REGU	7V0109	CF	TUITION - VOC ED-REGU		9,138.50
					Total for MORRIS COUNTY VOCATIONAL SCHOOL DIST./ 6027		\$30,453.70
MORRIS PSYCHOLOGICAL GROUP, P.A./ 8471							

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	27-0705	11-000-213-330-CS-0431A-/ HEALTH-OTH PUR PROF SERV	JULY-AGUST-S CF EPT 2026		HEALTH-OTH PUR PROF SERV		9,450.00
MOUNT OLIVE TWP SCHOOL DISTRICT/ 6774							
	26-1428	11-207-100-890-DW- -/ AUD IMP-OTH OBJECTS	TUITIONREBIL L 23-24	CF	AUD IMP-OTH OBJECTS		3,615.00
N.J. MATHEMATICS LEAGUE/ 2668							
	27-0737	11-190-100-890-HS-0250D-BL/ REG PROG UND-OTHER OBJ	26-27 MATH REGIST	CF	REG PROG UND-OTHER OBJ		223.55
NJPSA/ 4331							
	27-0692	11-000-240-890-HS-0250D-BE/ SCH ADMIN-OTH OBJECTS	000116522 K.W.	CF	SCH ADMIN-OTH OBJECTS		930.00
O'DOWD TRANSPORTATION/ 8993							
	27-0736	11-000-270-512-DW-0520E-/ TRANSP-CONTR OTH H/S	1971	CF	TRANSP-CONTR OTH H/S		515.00
OVERDRIVE, INC./ 9419							
	27-0645	11-000-222-610-WW-0230A-/ MEDIA-SUPPLIES	H-0121733	CF	MEDIA-SUPPLIES		250.00
PANORAMA EDUCATION, INC./ 9646							
	27-0735	11-000-230-590-DW-0820D-/ GEN ADMIN-MISC PUR SERVI	16071	CF	GEN ADMIN-MISC PUR SERVI		5,592.50
PDI EDUCATION, LLC/ 9718							
	27-0636	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	BH00381	CF	REG PROG UND-SUPPLIES		5,134.23
PEARSON EDUCATION INC./ 5347							
	27-0732	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	33190639	CF	AUD IMP-SUPPLIES		73.60
PHOENIX ADVISORS, LLC/ 8453							
	27-0784	11-000-230-339-AD-0120D-/ GEN ADMIN-OTH PROF SERV	18297	CF	GEN ADMIN-OTH PROF SERV		1,350.00
PICKUP PATROL LLC/ 9508							
	27-0718	11-000-240-610-WW-0250A-/ SCH ADMIN-SUPPLIES	I26004858	CF	SCH ADMIN-SUPPLIES		847.06
POMPTONIAN, INC./ 6640							
	27-0517	60-910-310-870-DW-000 -/ CAFE-COST OF SALES	MUL 574 092526	CF	CAFE-COST OF SALES		20,095.30
PRINCIPALS/SUPERVISORS/DIRECTORS/ 2798							
	27-0711	11-000-223-500-CI- -/ INSTR TRAIN-OTH PUR SVCS	J.L. REIMB 06-23-26	CF	JULIE LAZARATION		67.30
READ NATURALLY INC/ 9410							

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Pending Payments							
	27-0720	11-000-213-330-CS-0431A-/ HEALTH-OTH PUR PROF SERV	282123	CF	HEALTH-OTH PUR PROF SERV		640.00
RSA-HIGH SCHOOL/ 8369							
	27-0726	11-190-100-610-HS-0240A-L/ REG PROG UND-SUPPLIES	REIMB STUDENT ACTIVI	CF	REG PROG UND-SUPPLIES		2,136.00
SAGE ALLIANCE/ 9005							
	27-0341	11-000-100-566-CS-0870F-/ TUIT TO PRIV SCH INSTATE	206558 OCT/2026	CF	TUIT TO PRIV SCH INSTATE		10,089.86
SCHOOL ACCOUNTING SERVICES LLC/ 9633							
	27-0781	11-000-230-339-AD-0120D-/ GEN ADMIN-OTH PROF SERV	SEPTEMBER-2 6 SERVICE	CF	GEN ADMIN-OTH PROF SERV		6,650.00
SCHOOL HEALTH CORPORATION/ 3169							
	27-0653	11-000-213-610-BC-0420A-/ HEALTH-SUPPLIES	000467609	CF	HEALTH-SUPPLIES		93.80
		11-000-213-610-BC-0420A-/ HEALTH-SUPPLIES	000468389	CF	HEALTH-SUPPLIES		28.61
Total for SCHOOL HEALTH CORPORATION/ 3169							\$122.41
SCHOOL SPECIALTY, LLC/ 9170							
	27-0258	11-190-100-610-WW-0240A-U/ REG PROG UND-SUPPLIES	208137751169	CF	REG PROG UND-SUPPLIES		90.70
	26-1677	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	208137746046	CF	AUD IMP-SUPPLIES		2.92
	26-1681	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	208137750830	CF	AUD IMP-SUPPLIES		57.73
	27-0598	11-190-100-610-BC-0730A-/ REG PROG UND-SUPPLIES	308104984050	CF	REG PROG UND-SUPPLIES		792.38
	27-0597	11-190-100-610-BC-0730A-/ REG PROG UND-SUPPLIES	308104984625	CF	REG PROG UND-SUPPLIES		1,567.18
Total for SCHOOL SPECIALTY, LLC/ 9170							\$2,510.91
SCIENCE CONVENTION OF NEW JERSEY (NJSC)/ 9617							
	27-0701	11-000-221-500-CI- -/ IMPROV INSTR-OTH SERVICE	REGIST SCIENCE CONV	CF	IMPROV INSTR-OTH SERVICE		240.00
STANTON'S SHEET MUSIC, INC */ 7172							
	27-0581	11-190-100-610-BC-0240A-/ REG PROG UND-SUPPLIES	2045549	CF	REG PROG UND-SUPPLIES		34.70
		11-190-100-640-BC-0220A-G/ REG PROG UND-TEXTBOOKS	2045549	CF	REG PROG UND-TEXTBOOKS		532.48
Total for STANTON'S SHEET MUSIC, INC */ 7172							\$567.18
STAPLES/ 7945							

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	27-0691	11-000-230-610-AD-0130E-/ GEN ADMIN-SUPPLIES	6074926153	CF	GEN ADMIN-SUPPLIES		267.36
	27-0729	11-190-100-610-BC-0240A-/ REG PROG UND-SUPPLIES	6076454184	CF	REG PROG UND-SUPPLIES		29.26
	27-0731	11-190-100-610-HS-0240A-D/ REG PROG UND-SUPPLIES	6076454181	CF	REG PROG UND-SUPPLIES		349.40
Total for STAPLES/ 7945							\$646.02
STRONGE AND ASSOCIATES EDUCATIONAL CONSULTING, LLC/ 9500							
	27-0139	11-000-223-320-CI- / INSTR TRAIN-PUR PROF SVC	3254	CF	INSTR TRAIN-PUR PROF SVC		4,700.00
TEACHER/ 3320							
	27-0309	11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	M.M. SEPT26	CF	MARIA MORES		12.13
		11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	MILEAGE				
		11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	R.W. SEPT26	CF	RYLEY WHITE		170.70
			MILEAGE				
		11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	M.P. SEPT26	CF	MEREDITH PERKINS		123.14
			MILEAGE				
	27-0310	11-219-100-530-LI-0641 -/ SP ED HOME INSTR-COMMUNI	A.R. SEPT26	CF	ANASTASCIA RICCA		40.00
			PHONE				
		11-219-100-530-LI-0641 -/ SP ED HOME INSTR-COMMUNI	M.P. SEPT26	CF	MEREDITH PERKINS		40.00
			PHONE				
		11-219-100-530-LI-0641 -/ SP ED HOME INSTR-COMMUNI	K.O. PHONE	CF	KELLY ORAVEC		40.00
			SEPT26				
	27-0309	11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	K.O. SEPT26	CF	KELLY ORAVEC		424.88
			MILEAGE				
		11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	J.S. SEPT26	CF	JOB SCHWARTZ		140.06
			MILEAGE				
		11-219-100-580-LI-0250 -/ SP ED HOME INSTR-TRAVEL	A.R. SEPT26	CF	ANASTASCIA RICCA		325.71
			MILEAGE				
Total for TEACHER/ 3320							\$1,316.62
TEACHER SYNERGY, LLC/ 8801							
	27-0793	11-190-100-610-HS-0240A-F/ REG PROG UND-SUPPLIES	01804151	CF	REG PROG UND-SUPPLIES		454.99
			23-0181				
TK ELEVATOR CORP./ 5481							
	27-0672	11-000-261-420-DW-0750 -/ REQ MAINT-CLN/REPAIR/MNT	4800137381	CF	REQ MAINT-CLN/REPAIR/MNT		100.00
USI INSURANCE SERVICES LLC/ 8849							

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	27-0743	11-000-230-590-DW-0820D-/ GEN ADMIN-MISC PUR SERVI	6103227	CF	GEN ADMIN-MISC PUR SERVI		67,429.00
		11-000-230-590-DW-0820D-/ GEN ADMIN-MISC PUR SERVI	6103220	CF	GEN ADMIN-MISC PUR SERVI		8,377.00
Total for USI INSURANCE SERVICES LLC/ 8849							\$75,806.00
VISUAL COMPUTER SOLUTIONS, INC/ 9304							
	27-0740	11-402-100-500-HS- -/ ATHLETICS-SERVICES	136000384	CF	ATHLETICS-SERVICES		505.74
W.W. NORTON & COMPANY, INC./ 8831							
	27-0576	11-190-100-610-HS-0240A-G/ REG PROG UND-SUPPLIES	3923000	CF	REG PROG UND-SUPPLIES		911.60
WESTERN PSYCHOLOGICAL SERVICES/ 8971							
	27-0676	11-207-100-610-LR-0240 -/ AUD IMP-SUPPLIES	WPS-661725	CF	AUD IMP-SUPPLIES		191.40
Total for Pending Payments							\$355,522.44

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**Annual Maintenance
Budget Amount Worksheet
Per N.J.A.C. 6A:26-20.8**

County	Morris	Current Area Cost Allowance per SF	\$ 143.00
District Name	Mountain Lakes	District contact name	Keith Lisa
District Number	3460	District contact phone	973-334-8280
Filing Date	10/20/2026	District contact e-mail	KLisa@mlsschools.org

A	B	C	D	E	F	G
School Facility Name	School Number	Gross Building Area (GSF)	Building Replacement Value	Prior 10 Years' Actual + Current Year's Budgeted Expenditures <i>(See Detailed Sheet)</i>	Min. Annual Target Expenditure for FY	Anticipated Budget for FY
					27-28	27-28
Mountain Lakes High School	050	150,021	\$ 21,453,003	\$ 4,736,982	\$ 42,906	\$ 659,564
Briarcliff Middle School	060	64,800	9,266,400	2,047,299	18,533	\$ 284,892
Lake Drive School	070	48,000	6,864,000	1,733,563	13,728	\$ 211,031
Wildwood Elementary School	080	45,580	6,517,940	1,503,779	13,036	\$ 200,391
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District Total		308,401	\$ 44,101,343	\$ 10,021,623		
Min. Required amount for FY	27-28				\$ 88,203	
Anticipated Budget amount for FY	27-28					\$ 1,355,878

Prepared by:
District School Business Administrator

Max. Maintenance Reserve Amount (4% of column D)
Current District Maintenance Reserve Amount

Print Keith Lisa
Sign Keith Lisa

Date 10/20/2026

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

10

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
1. Date of the drill;
 2. Time of day the drill was conducted;
 3. School name;
 4. Location of the drill;
 5. Route number(s) included in the drill; and
 6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: September 30, 2026

Time of day the drill was conducted: 2:45 pm

School Name: Mountain Lakes High School

Location of the Emergency Evacuation Drill: MLHS Side Lot

96 Powerville Road Mountain Lakes N.J. 07046

Route Number(s): Route #1 & 2

Name of the school principal/person(s) overseeing the drill: Assistant Principal Lisa Cortese

SRO Carmello Imbruglia, Bus Aide - Jason Donilecki

Other information relative to the emergency evacuation drill:

Students from Briarchiff Middle School and Mountain Lakes High School participated in the drill.

Drill #1

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

10-8-26

Time of day the drill was conducted:

8:15 AM

School Name:

Wildwood

Location of the Emergency Evacuation Drill:

Front entrance, circle

Route Number(s):

#3

Name of the school principal/person(s) overseeing the drill:

Ken Doolittle

Other information relative to the emergency evacuation drill:

Drill #1

N/A

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: October 13, 2026

Time of day the drill was conducted: 12:13-12:35pm

School Name: Mountain Lakes High School

Location of the Emergency Evacuation Drill: Buses were parked on the side of the school right outside the auditorium.

Route Number(s): School-wide Drill N/A

Name of the school principal/person(s) overseeing the drill: Rick Mangili, Lisa Cortese, Officer Carmello Imbruglia, SRO and Jason Doniloski - Bus Aide

Other information relative to the emergency evacuation drill:

All MLHS students participated in the drill.

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice with school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

October 9

Time of day the drill was conducted:

11:30 am

School Name:

Briarcliff Middle School

Location of the Emergency Evacuation Drill:

Parking lot

Route Number(s):

School-wide Drill

Name of the school principal/person(s) overseeing the drill:

Erik Carlson

Other information relative to the emergency evacuation drill:

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

10-14-26

Time of day the drill was conducted:

10:45-12:45

School Name:

Wildwood Elementary

Location of the Emergency Evacuation Drill:

Side of school

Route Number(s):

School-wide bus drill for Wildwood Elementary

Name of the school principal/person(s) overseeing the drill:

Ken Doolittle

Other information relative to the emergency evacuation drill:

10 LD
#1

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Aldin Transportation

Telephone Number: 973-925-5000

Route #: _____

Vehicle Number: 1 License Plate # B877-S2 Inspection expire date 12/26

Name of Bus Driver: Hannah Jackson Tremols cell phone #: _____

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: Felicia Tremols

LD staff conducting Drill: Michael Mandanici Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9-23-26 Time of Day: 8:41am

Time it Took To Exit Bus: _____ Minutes 33 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Horizon Link

Telephone Number: 973-429-0054 Route #: E 27091

Vehicle Number: 416 License Plate # 2554-51 Inspection expire date 11/26

Name of Bus Driver: Garcia, Milagros cell phone #: 936-877-2505

CDL Driver's Lic. #: 6054 5100 54612

Name of Bus Aide assisting in Drill: Fred Davis

LD staff conducting Drill: Diane/Megan Title: _____

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9-²³~~22~~-26 Time of Day: 8:37

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: 10

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Rajah

Telephone Number: 973-917-9835 Route #: _____

Vehicle Number: 16 License Plate # F540.S2 Inspection expire date 9/26

Name of Bus Driver: Stefanny Riva cell phone #: 800-460-056

CDL Driver's Lic.#: P 0001 12/00 00000000

Name of Bus Aide assisting in Drill: Luz

LD staff conducting Drill: Christine Lao Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS ~~2 way radio~~ video camera

Date Drill Conducted: 9/23/26 Time of Day: 8:49

Time it Took To Exit Bus: _____ Minutes 27 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: —

4
Angel

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Smart

Telephone Number: 973-685-7780 Route #: _____

Vehicle Number: _____ License Plate # S2X769 Inspection expire date 1/27

Name of Bus Driver: Demitrio Carreno cell phone #: 973-851-1099

CDL Driver's Lic.#: C0663 H030011512

Name of Bus Aide assisting in Drill: Michelle Mcg

LD staff conducting Drill: Shirley Title: nurse

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera
Cell

Date Drill Conducted: 9/22/26 Time of Day: 8:35am

Time it Took To Exit Bus: 1 Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

10 LD
5

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: K² D Bus Service

Telephone Number: 347-210-7374 Route #: 013 EC

Vehicle Number: 03 License Plate # B837.52 Inspection expire date 2/27

Name of Bus Driver: Torres Vargas, Carina cell phone #: 732-642-1211

CDL Driver's Lic.#: T6696 11000 0195 2

Name of Bus Aide assisting in Drill: Ramon Bueno

LD staff conducting Drill: Thorsen Title: _____

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2-way radio video camera

Date Drill Conducted: 9/23/26 Time of Day: 8:45

Time it Took To Exit Bus: _____ Minutes 11 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

6

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046Bus Company: Jarvis TranspTelephone Number: 973 829 9738 7687 Route #: 49Vehicle Number: 62 License Plate # 52C213 Inspection expire date 12/26Name of Bus Driver: Snarez Gladys cell phone #: 201 640 5170CDL Driver's Lic. #: SAD007 29100 60632Name of Bus Aide assisting in Drill: Angela Balone M
*****LD staff conducting Drill: Shaon Wendler Title: LDBus company name displayed on the side of the vehicle? Yes ☒ No ☐Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐Driver has current roster of students and emergency #s? Yes ☒ No ☐Driver knows where all emergency equipment is located? Yes ☒ No ☐Current registration and insurance on vehicle? Yes ☒ No ☐Circle all that are available on vehicle: GPS ☒ 2 way radio ☒ video camera ☒Date Drill Conducted: 9/23/26 Time of Day: 8:35Time it Took To Exit Bus: _____ Minutes 45 SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]

Students transported: _____

10 LD
7

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Y Kids Trans.

Telephone Number: 932-379-2482 Route #: 38

Vehicle Number: _____ License Plate # F806.S2 Inspection expire date 3/27

Name of Bus Driver: Aly Maher Abdelmonem cell phone #: 908-922-3148

CDL Driver's Lic.#: A5689 50961 07612

Name of Bus Aide assisting in Drill: Shehata Ahmed

LD staff conducting Drill: S. Rossi Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/26 Time of Day: 8:48

Time it Took To Exit Bus: 1 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

10 LD
#8

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: R + May

Telephone Number: 973-914-8489 Route #: _____

Vehicle Number: _____ License Plate # S2-X398 Inspection expire date 10/26

Name of Bus Driver: Angrid Nunez cell phone #: 551-208-3434

CDL Driver's Lic.#: NJ 2/2 36300 51150

Name of Bus Aide assisting in Drill: Miriam Duron

LD staff conducting Drill: Sharon Wondra Title: RN

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/26 Time of Day: 8:35

Time it Took To Exit Bus: _____ Minutes 10 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

#9

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company:

Adapt Trans

Telephone Number:

973-832-7570

Route #:

Vehicle Number:

9

License Plate #

S2 X567

Inspection expire date

10/26

Name of Bus Driver:

Albertina Celeste Amador

cell phone #:

862-686-9389

CDL Driver's Lic. #:

C0316901700 511652

Name of Bus Aide assisting in Drill:

LD staff conducting Drill:

Michael Mandonia

Title:

Para

Bus company name displayed on the side of the vehicle?

Yes ☒No ☐

Fire Extinguisher and seat belt cutter on vehicle?

Yes ☒No ☐

Driver has current roster of students and emergency #s?

Yes ☒No ☐

Driver knows where all emergency equipment is located?

Yes ☒No ☐

Current registration and insurance on vehicle?

Yes ☒No ☐

Circle all that are available on vehicle:

GPS2 way radiovideo camera

Date Drill Conducted:

10/23/26

Time of Day:

8:30

Time it Took To Exit Bus:

Minutes

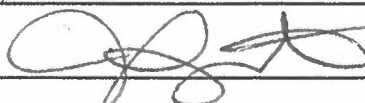
16

Seconds

Location of Drill:

School Driveway

Signature of Principal:



Students transported:

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

10

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046Bus Company: Destiny 23Telephone Number: 862-812-5140 Route #: _____Vehicle Number: 91 License Plate # JL636.52 Inspection expire date 1/27Name of Bus Driver: Pimentel, Gray cell phone #: 973-931-4726CDL Driver's Lic.#: P4424 35165 60552Name of Bus Aide assisting in Drill: Maria Nunez

LD staff conducting Drill: Daurv Title: adminBus company name displayed on the side of the vehicle? Yes ☒ No ☐Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐Driver has current roster of students and emergency #s? Yes ☒ No ☐Driver knows where all emergency equipment is located? Yes ☒ No ☐Current registration and insurance on vehicle? Yes ☒ No ☐Circle all that are available on vehicle: GPS 2 way radio video cameraDate Drill Conducted: 8:43am Time of Day: _____Time it Took To Exit Bus: _____ Minutes 8 SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]

Students transported: _____

10 LD

#11 Bus
y/lie

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: M+N bus

Telephone Number: 732-621-9130 Route #: 24131

Vehicle Number: _____ License Plate # E598 S2 Inspection expire date 2/27

Name of Bus Driver: Jessenia Aybar cell phone #: 641-785-0293

CDL Driver's Lic #: A9627 4000 63752

Name of Bus Aide assisting in Drill: Gabriel Torres

LD staff conducting Drill: Francine Caniglia Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/26 Time of Day: 830 832

Time it Took To Exit Bus: _____ Minutes 20 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

12

10 LD

#12

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company:

K&D Bns

Telephone Number:

347 210 7374

Route #:

41-37

Vehicle Number:

28

License Plate #

1807-52

Inspection expire date

2/27

Name of Bus Driver:

Loapanda Tomama

cell phone #:

732 755 1641

CDL Driver's Lic. #:

1807 6874 60781

Name of Bus Aide assisting in Drill:

Altagracia Marquez

LD staff conducting Drill:

Sharon Wendle

Title:

RD

Bus company name displayed on the side of the vehicle?

Yes

☒

No

Fire Extinguisher and seat belt cutter on vehicle?

Yes

☒

No

Driver has current roster of students and emergency #s?

Yes

☐

No

Driver knows where all emergency equipment is located?

Yes

☒

No

Current registration and insurance on vehicle?

Yes

☒

No

Circle all that are available on vehicle: GPS 2 way radio ☒ video camera

Date Drill Conducted:

9/23/26

Time of Day:

8:30

Time it Took To Exit Bus:

Minutes

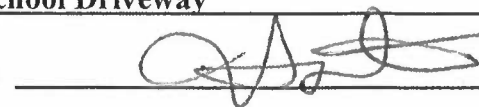
40

Seconds

Location of Drill:

School Driveway

Signature of Principal:

Students transported: ...

10 LD
14

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Byram Township

Telephone Number: 973 347 1047 Route #: _____

Vehicle Number: 1 License Plate # P80051 Inspection expire date 3/27

Name of Bus Driver: Smith Gary Stephen cell phone #: 973 703 9513

CDL Driver's Lic.#: S3278 27482 06554

Name of Bus Aide assisting in Drill: Lisa Esposito

LD staff conducting Drill: Sharon Wende Title: RD

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS ☒ 2 way radio ☒ video camera ☒

Date Drill Conducted: 9/23/21 Time of Day: 8:35

Time it Took To Exit Bus: _____ Minutes 5 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

10 LD #17

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: 8 Transportation

Telephone Number: 973-397-0695/973-794-6451 Route #: _____

Vehicle Number: 14 License Plate # Y659.SI Inspection expire date 1/27

Name of Bus Driver: Rehanna Parvin Chowhan cell phone #: 973-896-5181

CDL Driver's Lic.#: C 3627 64777 32581

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Michael Mondanelli Title: Para

- Bus company name displayed on the side of the vehicle? Yes ☒ No _____
- Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____
- Driver has current roster of students and emergency #s? Yes ☒ No _____
- Driver knows where all emergency equipment is located? Yes ☒ No _____
- Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/26 Time of Day: 8:37am

Time it Took To Exit Bus: _____ Minutes 20 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

Driver couldn't close Emergency door in back

10 LD
#18

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Wayne Public Schools

Telephone Number: 973-633-3120 Route #: _____

Vehicle Number: _____ License Plate # D157-S1 Inspection expire date 10/26

Name of Bus Driver: Scarlett Josefine Soto cell phone #: 201-640-3397

CDL Driver's Lic.#: 86773 09371 51692

Name of Bus Aide assisting in Drill: Alia Davis

LD staff conducting Drill: Ghosen/Tes Title: _____

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/26 Time of Day: 8:40

Time it Took To Exit Bus: _____ Minutes 40 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

10

LD

#19

Raine

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046Bus Company: Scott BusTelephone Number: 908-319-0925 Route #: _____Vehicle Number: _____ License Plate # G-274-S2 Inspection expire date 11/26Name of Bus Driver: Ethel Lewis cell phone #: 908-574-8262CDL Driver's Lic.#: L-2160 24165 60487

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Christine Lao Title: ParaBus company name displayed on the side of the vehicle? Yes ☒ No _____Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____Driver has current roster of students and emergency #s? Yes ☒ No _____Driver knows where all emergency equipment is located? Yes ☒ No _____Current registration and insurance on vehicle? Yes ☒ No _____Circle all that are available on vehicle: GPS 2 way radio video cameraDate Drill Conducted: 9/23/26 Time of Day: 8:44Time it Took To Exit Bus: _____ Minutes 19 SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]

Students transported: _____

10

LD

#20

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046Bus Company: Morris School DistrictTelephone Number: 973-292-2066 Route #: _____Vehicle Number: _____ License Plate # Y750-SL Inspection expire date 1/27Name of Bus Driver: Rosemary Toro cell phone #: 201-388-9203CDL Driver's Lic.#: T632-61100-1612Name of Bus Aide assisting in Drill: X

LD staff conducting Drill: Sharon Wende Title: _____Bus company name displayed on the side of the vehicle? Yes ☒ No _____Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____Driver has current roster of students and emergency #s? Yes ☒ No _____Driver knows where all emergency equipment is located? Yes ☒ No _____Current registration and insurance on vehicle? Yes ☒ No _____Circle all that are available on vehicle: GPS ☒ 2 way radio ☒ video camera ☒Date Drill Conducted: 9/23/26 Time of Day: 8:30Time it Took To Exit Bus: _____ Minutes 16 SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]Students transported: [Signature]

10

LD

21

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Express Tran

Telephone Number: 973-727-1251 Route #: _____

Vehicle Number: #5424 License Plate # F470.52 Inspection expire date 2/27

Name of Bus Driver: Bakhtyar, Ferhta cell phone #: 973-908-4377

CDL Driver's Lic.#: 50221 26900 51932

Name of Bus Aide assisting in Drill: Asakina Bakhtyao

LD staff conducting Drill: Sharon Title: RN

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☐ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/24 Time of Day: 8:40

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

22

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company:

Denmark Transfer.

Telephone Number:

973 706 4911

Route #:

LDH 1042

Vehicle Number:

99

License Plate #

C62352

Inspection expire date

3/27

Name of Bus Driver:

Sanjima Edla

cell phone #:

973 593 8829

CDL Driver's Lic. #:

SD481 1892251642

Name of Bus Aide assisting in Drill:

Maria Lozano

LD staff conducting Drill:

Sharon Wendt

Title:

LD

Bus company name displayed on the side of the vehicle?

Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle?

Yes ☒ No ☐

Driver has current roster of students and emergency #s?

Yes ☒ No ☐

Driver knows where all emergency equipment is located?

Yes ☒ No ☐

Current registration and insurance on vehicle?

Yes ☐ No ☐Circle all that are available on vehicle: GPS ☒ 2 way radio ☒ video camera:inside

Date Drill Conducted:

9/23

Time of Day:

12:35

Time it Took To Exit Bus:

Minutes

10

Seconds

Location of Drill:

School Driveway

Signature of Principal:



Students transported:

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046Bus Company: Alyft TransportTelephone Number: 973-832-7570 Route #: E27090Vehicle Number: 28 License Plate # S2 Z225 Inspection expire date 10/26Name of Bus Driver: Paulina Scirella cell phone #: [REDACTED]CDL Driver's Lic. #: [REDACTED]Name of Bus Aide assisting in Drill: Maria

LD staff conducting Drill: Sharon Wendler Title: RIDBus company name displayed on the side of the vehicle? Yes ☒ No ☐Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐Driver has current roster of students and emergency #s? Yes ☒ No ☐Driver knows where all emergency equipment is located? Yes ☒ No ☐Current registration and insurance on vehicle? Yes ☒ No ☐Circle all that are available on vehicle: GPS 2 way radio video cameraDate Drill Conducted: 9/23/24 Time of Day: 8:45Time it Took To Exit Bus: _____ Minutes 30 SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]Students transported: 5

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
 Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Tarvis Trav

Telephone Number: 973-794-3808

Route #: Rt 22 CS16m

Vehicle Number: 35 License Plate # SZ.V739 Inspection expire date 12/26

Name of Bus Driver: Tercharlie, Wahid cell phone #: 973-459-2393

CDL Driver's Lic.#: J266177500 08352

Name of Bus Aide assisting in Drill: Sadam Awan

LD staff conducting Drill: Dawnell Title: admin

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/26 Time of Day: 8:47am

Time it Took To Exit Bus: _____ Minutes 21 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

28

Students transported

10 LD
29

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Taris Trans.

Telephone Number: 973-794-3808

Route #: 23-CS-194/4-R

Vehicle Number: 34 License Plate # SZJ110 Inspection expire date 12/26

Name of Bus Driver: Castillo, Emelinda cell phone #: 973-960-1533

CDL Driver's Lic.#: CO 776 22261 55682

Name of Bus Aide assisting in Drill: Ana Bautista De Polanco

LD staff conducting Drill: Francine Caniglia Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/28/20 Time of Day: 8:47

Time it Took To Exit Bus: _____ Minutes 10 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: 1

10

LD

30

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046Bus Company: Gigi TransportTelephone Number: 973-405-6262 | 508-488-7896 Route #: LDHI05QVehicle Number: 09 License Plate # H457-S2 Inspection expire date 3/27Name of Bus Driver: Salem, Maisoun Marwan cell phone #: 973-405-0566CDL Driver's Lic. #: 80265 51079 61742Name of Bus Aide assisting in Drill: ~~Dunja~~ Dunia Ghounem

LD staff conducting Drill: Raquel Feliciano Title: ParaBus company name displayed on the side of the vehicle? Yes ☒ No ☐Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐Driver has current roster of students and emergency #s? Yes ☒ No ☐Driver knows where all emergency equipment is located? Yes ☒ No ☐Current registration and insurance on vehicle? Yes ☒ No ☐Circle all that are available on vehicle: GPS 2 way radio video cameraDate Drill Conducted: 9/23/26 Time of Day: 8:37Time it Took To Exit Bus: 2 min Minutes SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]Students transported:

10 LD
31

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN
Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: R? May Trans

Telephone Number: 973-914-8489 Route #: _____

Vehicle Number: 31 License Plate # D501.52 Inspection expire date 10/26

Name of Bus Driver: Alicea Acosta Maria de la Cruz cell phone #: 973-816-9335

CDL Driver's Lic.#: A539 51964 59872

Name of Bus Aide assisting in Drill: Dianis Garcia

LD staff conducting Drill: Michael Mardian Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/24 Time of Day: 8:39am

Time it Took To Exit Bus: _____ Minutes 40 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: 1

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: Lincoln Park District Bus

Telephone Number: 973 567 0648 Route #: Blue ML run

Vehicle Number: X License Plate # W19WBW Inspection expire date 7/30

Name of Bus Driver: Cusack, Pam (temp driver) cell phone #: (same)

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: none

LD staff conducting Drill: Sharon Wenzel Title: [Signature]

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS ☒ 2 way radio ☒ video camera ☒

Date Drill Conducted: 9/24 Time of Day: 8:35

Time it Took To Exit Bus: _____ Minutes 10 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

10

LD

#40

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDRENAddress: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company:

Cassidy Transport

Telephone Number:

201-874-7900

Route #:

Vehicle Number:

License Plate #

SJ-W 761

Inspection expire date

Name of Bus Driver:

Sandra Monroe

cell phone #:

973-214-5472

CDL Driver's Lic. #:

NJ 430 68900 56492

Name of Bus Aide assisting in Drill:

LD staff conducting Drill:

Sharon Lwen

Title:

RD

Bus company name displayed on the side of the vehicle?

Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle?

Yes ☒ No ☐

Driver has current roster of students and emergency #s?

Yes ☒ No ☐

Driver knows where all emergency equipment is located?

Yes ☒ No ☐

Current registration and insurance on vehicle?

Yes ☒ No ☐Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted:

9/23/24

Time of Day:

8:45

Time it Took To Exit Bus:

Minutes

20

Seconds

Location of Drill:

School Driveway

Signature of Principal:



Students transported:

10 LD #41

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: myH Transportation

Telephone Number: 973-349-5013 Route #: _____

Vehicle Number: _____ License Plate # G970 S2 Inspection expire date 2/27

Name of Bus Driver: Mahady Paniahie cell phone #: 973-978-0911

CDL Driver's Lic. #: police called for report

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Dawn Title: _____

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/21 Time of Day: 2:35

Time it Took To Exit Bus: _____ Minutes 10 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: 10

10 LD #412

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company: move me

Telephone Number: 732-841-0205 Route #: _____

Vehicle Number: _____ License Plate # D960.S2 Inspection expire date 11/26

Name of Bus Driver: Shehata Halib Bushai cell phone #: 201-723-5561

CDL Driver's Lic.#: P-2803 10468 07051

Name of Bus Aide assisting in Drill: Hanan

LD staff conducting Drill: Michelle Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/23/26 Time of Day: 8:30

Time it Took To Exit Bus: 1 Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

0 0

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT WILDWOOD SCHOOL

Address: 51 Glen Road, Mountain Lakes, New Jersey 07046

Bus Company: AFM Transportation

Telephone Number: 973 262 1312 Route #: C3303

Vehicle Number: 3 License Plate # H96382 Inspection expire date 9/27

Name of Bus Driver: Ferida Nory cell phone #: 973 262 1312

CDL Driver's Lic. #: [REDACTED]

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Abriel Gil Cardillo Title: Teacher

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 10/13/24 Time of Day: 3:00

Time it Took To Exit Bus: — Minutes 8 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: 1

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: Cassidy Trans LLC

Telephone Number: 908 876 5470 Route #: Q054

Vehicle Number: NO License Plate # E19752 Inspection expire date Nov 26

Name of Bus Driver: Evangelina M. McDowell cell phone #: 908 887 0774

CDL Driver's Lic. #: 11164 25274 0352

Name of Bus Aide assisting in Drill: None

LD staff conducting Drill: Matt Wendler Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/24/26 Time of Day: 2:30

Time it Took To Exit Bus: 0 Minutes 5 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: Cussey Trans, Inc Long Valley, NJ

Telephone Number: 908 876 5470 Route #: None (don't know)

Vehicle Number: 228 License Plate # G269 52 Inspection expire date Nov 2026

Name of Bus Driver: Yegorina Josefina Ruiz cell phone #: [REDACTED]

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: None

LD staff conducting Drill: Matt Wendler Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/24/26 Time of Day: 2:20 PM

Time it Took To Exit Bus: 0 Minutes 4 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported:

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: Campidy Trans, Inc Long Valley NJ

Telephone Number: 908 876 5470 Route #: LE 613

Vehicle Number: 228 License Plate # E220 S2 Inspection expire date Nov 2026

Name of Bus Driver: Harold Henry Buesh cell phone #: 908 674 1382

CDL Driver's Lic.#: PT 119 31568 06564

Name of Bus Aide assisting in Drill: None

LD staff conducting Drill: Matt Wendler Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/24/20 Time of Day: 2:25

Time it Took To Exit Bus: 0 Minutes 2 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: D & LTelephone Number: 848 2500315 Route #: 26015Vehicle Number: 1 License Plate # E9020 Inspection expire date 11/23/27Name of Bus Driver: Fernandez/Marta cell phone #: 2484687117CDL Driver's Lic.#: 2218 52561 97732

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Sharon Wendler Title: PDBus company name displayed on the side of the vehicle? Yes ☒ No ☐Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐Driver has current roster of students and emergency #s? Yes ☒ No ☐Driver knows where all emergency equipment is located? Yes ☒ No ☐Current registration and insurance on vehicle? Yes ☒ No ☐Circle all that are available on vehicle: GPS 2 way radio video cameraDate Drill Conducted: 9/23 Time of Day: 2:30Time it Took To Exit Bus: _____ Minutes 10 SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: Best Transport

Telephone Number: 973 588 5796 Route #: CS-259EC

Vehicle Number: - License Plate #: H46552 Inspection expire date: 3/27 ~~8/5/24 8799~~

Name of Bus Driver: Valdes Olgo Alta cell phone #: -

CDL Driver's Lic.#: ~~20256 LP 261 60581~~

Name of Bus Aide assisting in Drill: Peralata Jashina

LD staff conducting Drill: Sharon Wender Title: MD

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

phone

video camera

Date Drill Conducted: 9/23 Time of Day: 2:30

Time it Took To Exit Bus: _____ Minutes 10 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: 0

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: Scott

Telephone Number: 908 475 5000 Route #: 555

Vehicle Number: 2 License Plate # 52X214 Inspection expire date 1/26

Name of Bus Driver: Vasile Joe Anthony cell phone #: ~~908 619 8233~~

CDL Driver's Lic.#: ~~V0743 41061 67655~~

Name of Bus Aide assisting in Drill: none

LD staff conducting Drill: Sharon Wondh Title: RN

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: phone ☒ GPS ☒ 2 way radio ☒ video camera

Date Drill Conducted: 9/23 Time of Day: 2:30

Time it Took To Exit Bus: _____ Minutes 10 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

10 BC
HS

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: Garas Trans

Telephone Number: 732 585 0403 Route #: 23/89

Vehicle Number: 121 License Plate # 52X513 Inspection expire date 3/27

Name of Bus Driver: Neras Arevalo cell phone #: 732 889 6322

CDL Driver's Lic.#: 1224742715 59932

Name of Bus Aide assisting in Drill: none

LD staff conducting Drill: Sharon Winkler Title: RD

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera
phone ☒ ☒ ☒

Date Drill Conducted: 9/23 Time of Day: 2:30

Time it Took To Exit Bus: _____ Minutes 15 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: 1

10

LD

BC

#4

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN

Address: 10 Lake Drive, Mountain Lakes, New Jersey 07046

Bus Company:

Omar Trans.

Telephone Number:

973-685-7780

Route #:

MLHS-2526

Vehicle Number:

103

License Plate #

52-X769

Inspection expire date

1/27

Name of Bus Driver:

Carreno, Demetrio

cell phone #:

973-851-9299

CDL Driver's Lic. #:

0663 16200 11522

Name of Bus Aide assisting in Drill:

Glerda Pena

LD staff conducting Drill:

Sharon Wender

Title:

W2

Bus company name displayed on the side of the vehicle?

Yes

☒

No

Fire Extinguisher and seat belt cutter on vehicle?

Yes

☒

No

Driver has current roster of students and emergency #s?

Yes

☒

No

Driver knows where all emergency equipment is located?

Yes

☒

No

Current registration and insurance on vehicle?

Yes

☒

No

Circle all that are available on vehicle:

GPS

2 way radio

video camera

Date Drill Conducted:

9/23

Time of Day:

2:30

Time it Took To Exit Bus:

Minutes

15

Seconds

Location of Drill:

School Driveway

Signature of Principal:

[Signature]

Students transported:

10

BC +
HS

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046Bus Company: Howe MTelephone Number: 732 841 0205 Route #: 030Vehicle Number: --- License Plate # E56252 Inspection expire date 11/26Name of Bus Driver: Solama Rasha cell phone #: 201 930 6202CDL Driver's Lic.#: S2233 24267 59872Name of Bus Aide assisting in Drill: Mme

LD staff conducting Drill: Sham Wenth Title: RDBus company name displayed on the side of the vehicle? Yes ☒ No ☐Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐Driver has current roster of students and emergency #s? Yes ☒ No ☐Driver knows where all emergency equipment is located? Yes ☒ No ☐Current registration and insurance on vehicle? Yes ☒ No ☐Circle all that are available on vehicle: GPS ☒ 2 way radio ☒ video camera ☒Date Drill Conducted: 9/23 Time of Day: 2:30Time it Took To Exit Bus: --- Minutes 10 SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]Students transported: ---

U

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM FOR DEAF & HARD OF HEARING CHILDREN AT BRIARCLIFF SCHOOL: 93 Briarcliff Rd, Mountain Lakes, NJ 07046

Bus Company: Journey Safe Transit

Telephone Number: 862 428 7016 Route #: BRC

Vehicle Number: 116 License Plate # 51 2741 Inspection expire date Jan 2027

Name of Bus Driver: Saad Bokkhabza cell phone #: 867 458 7510

CDL Driver's Lic.#: PL803 68200 0449

Name of Bus Aide assisting in Drill: Ngre

LD staff conducting Drill: Maft Wandler Title: Para

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: ☒ GPS ☐ 2 way radio ☐ video camera

Date Drill Conducted: 9/24/26 Time of Day: 2:30

Time it Took To Exit Bus: 0 Minutes 6 Seconds

Location of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

10

HS

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOLAddress: 96 Powerville Road, Mountain Lakes, New Jersey 07046Bus Company: K&S TransportTelephone Number: 973-279-4200

Route #: _____

Vehicle Number: _____

License Plate # 52-5555Inspection expire date 2026 NovName of Bus Driver: NAGIAcell phone #: [REDACTED]CDL Driver's Lic. #: [REDACTED]Name of Bus Aide assisting in Drill: TANYA Milane

LD staff conducting Drill: Tanya MilaneTitle: Para

Bus company name displayed on the side of the vehicle?

Yes ☒

No _____

Fire Extinguisher and seat belt cutter on vehicle?

Yes ☒

No _____

Driver has current roster of students and emergency #s?

Yes ☒

No _____

Driver knows where all emergency equipment is located?

Yes ☒

No _____

Current registration and insurance on vehicle?

Yes ☒

No _____

Circle all that are available on vehicle:GPS ☒2 way radio ☒video camera ☒Date Drill Conducted: 2.3.7.Time of Day: 06:17/2027Time it Took To Exit Bus: 1.00

Minutes

Seconds

Location of Drill: School DrivewaySignature of Principal: [Signature]Students transported: U

10

HS

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOLAddress: 96 Powerville Road, Mountain Lakes, New Jersey 07046Bus Company: RPMTelephone Number: +1 732 735 1710 Route #: _____Vehicle Number: _____ License Plate # A40952 Inspection expire date 11/20 26Name of Bus Driver: Aina Hanna cell phone #: 908 907 9779CDL Driver's Lic. #: H0 447 553 6103 011Name of Bus Aide assisting in Drill: N/A

LD staff conducting Drill: Angie Jerguson Title: Art Teacher / perBus company name displayed on the side of the vehicle? Yes ☒ No _____Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____Driver has current roster of students and emergency #s? Yes ☒ No _____Driver knows where all emergency equipment is located? Yes ☒ No _____Current registration and insurance on vehicle? Yes ☒ No _____Circle all that are available on vehicle: GPS 2 way radio video cameraDate Drill Conducted: 10-6-26 Time of Day: 2:57Time it Took To Exit Bus: _____ Minutes 7 SecondsLocation of Drill: School Driveway

Signature of Principal: _____

Students transported: _____

10

HS

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOLAddress: 96 Powerville Road, Mountain Lakes, New Jersey 07046Bus Company: Joshua ToursTelephone Number: (862) 898-8333 Route #: 2526Vehicle Number: 94 License Plate # _____ Inspection expire date 9/1/26Name of Bus Driver: Maryan Chaykivsky Cell phone #: (908) 930-2274CDL Driver's Lic.#: C326752700 03034

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Kyle Jorgensen Title: Art Teacher/parentBus company name displayed on the side of the vehicle? Yes ☒ No _____Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____Driver has current roster of students and emergency #s? Yes ☒ No _____Driver knows where all emergency equipment is located? Yes ☒ No _____Current registration and insurance on vehicle? Yes ☒ No _____Circle all that are available on vehicle: GPS 2 way radio video cameraDate Drill Conducted: 10-6-26 Time of Day: 2:59Time it Took To Exit Bus: _____ Minutes 12.3 SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]Students transported: 1

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Bright Start

Telephone Number: 917-340-9620 Route #: _____

Vehicle Number: _____ License Plate # 6140-52 Inspection expire date 3/27

Name of Bus Driver: Edward cell phone #: [REDACTED]

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: Tanya

LD staff conducting Drill: Tanya Title: _____

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/30/27 Time of Day: 2:35

Time it Took To Exit Bus: _____ Minutes 2.00 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: 1

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Cassidy Trans. Inc

Telephone Number: 973-1091-2400 Route #: _____

Vehicle Number: 189 License Plate # C28852 Inspection expire date 11/26

Name of Bus Driver: Giovana Aranda cell phone #: 973-870-2357

CDL Driver's Lic.#: 217624077 50842

Name of Bus Aide assisting in Drill: Sam Donahue

LD staff conducting Drill: Sam Donahue Title: Teacher

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/30 Time of Day: 2:40 pm

Time it Took To Exit Bus: _____ Minutes _____ Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: 1

10

HS

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOLAddress: 96 Powerville Road, Mountain Lakes, New Jersey 07046Bus Company: Kris Transport Inc.Telephone Number: 962-249-9570 Route #: —Vehicle Number: — License Plate # B57352 Inspection expire date 12/26Name of Bus Driver: WENGY cell phone #: 973-704-1437CDL Driver's Lic.#: 06751100555711Name of Bus Aide assisting in Drill: —

LD staff conducting Drill: Tanya Milone Title: —Bus company name displayed on the side of the vehicle? Yes ☒ No ☐Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐Driver has current roster of students and emergency #s? Yes ☒ No ☐Driver knows where all emergency equipment is located? Yes ☒ No ☐Current registration and insurance on vehicle? Yes ☒ No ☐Circle all that are available on vehicle: GPS 2 way radio video cameracellDate Drill Conducted: 9/30 Time of Day: 2:40Time it Took To Exit Bus: — Minutes 30 SecondsLocation of Drill: School DrivewaySignature of Principal: [Signature]Students transported: —

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Safe Guard

Telephone Number: 973-615-8822 Route #: CS213

Vehicle Number: License Plate # H985-SZ Inspection expire date 2027

Name of Bus Driver: Eric cell phone #: [REDACTED]

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: Tanya - Mago

LD staff conducting Drill: Tanya Title: Pora

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera 3
cell

Date Drill Conducted: 9/30/2026 Time of Day: 2:30

Time it Took To Exit Bus: Minutes 1.50 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported:

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Teisa Transportation

Telephone Number: 732-767-8294 Route #: Mountain Lake

Vehicle Number: 32 License Plate # 097652 Inspection expire date _____

Name of Bus Driver: Clara Savely cell phone #: [REDACTED]

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Jeannette Title: teacher

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐ *no parent number

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/30 Time of Day: 2:40

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: ALYFT Transportation LLC

Telephone Number: 973-832-7570 Route #: _____

Vehicle Number: 9 License Plate # S2 X867 Inspection expire date 09/27

Name of Bus Driver: Albertina Celestano cell phone #: 908-406-4300

CDL Driver's Lic.#: 02369 0170051453

Name of Bus Aide assisting in Drill: Sam Donohue / Maribel Oyelle

LD staff conducting Drill: Sam Donohue Title: Teacher

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/30 Time of Day: 2:39 pm

Time it Took To Exit Bus: _____ Minutes 4 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Fa Fa LLC

Telephone Number: 646-417-3233 Route #:

Vehicle Number: License Plate # 6293-S2 Inspection expire date 2027

Name of Bus Driver: Fatima cell phone #: [REDACTED]

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: Tanya

LD staff conducting Drill: Tanya Misae Title: Aide

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☐ No ☒ *belt cutter*

Driver has current roster of students and emergency #s? Yes ☐ No ☒

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS ☒ 2 way radio ☒ video camera ☒

Date Drill Conducted: 9/30/2024 Time of Day: 2:25

Time it Took To Exit Bus: Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported:

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Wayne Hills Public Schools

Telephone Number: 973-316-0311 Route #: _____

Vehicle Number: 73 License Plate # D15751 Inspection expire date 10/24

Name of Bus Driver: Scarlett Josefina Soto cell phone #: [REDACTED]

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: Alia Dair

LD staff conducting Drill: Sam Donohue Title: Teacher

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/30 Time of Day: 2:40pm

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Gharnies Coach

Telephone Number: 201-494-7000 Route #: _____

Vehicle Number: 13 License Plate # H481S2 Inspection expire date 12/26

Name of Bus Driver: Hasham Khan cell phone #: [REDACTED] 08

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Sam Title: teacher

Bus company name displayed on the side of the vehicle? Yes ✓ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ✓ No _____

Driver has current roster of students and emergency #s? Yes ✓ No _____

Driver knows where all emergency equipment is located? Yes ✓ No _____

Current registration and insurance on vehicle? Yes ✓ No _____

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/30 Time of Day: 2:40pm

Time it Took To Exit Bus: _____ Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: First Care Medical Transportation

Telephone Number: 973-349-4163 Route #: _____

Vehicle Number: 64 License Plate # B49452 Inspection expire date 1/27

Name of Bus Driver: Fulvio A. Brito cell phone #: 862-328-6067

CDL Driver's Lic.#: B7456 27061 02591

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Marg Lottore Title: Counselor

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2-way radio video camera

Date Drill Conducted: 9/30/26 Time of Day: 245

Time it Took To Exit Bus: 4 Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Sate Guard Transportation

Telephone Number: 973-6155822 Route #: _____

Vehicle Number: _____ License Plate # 88592 SJ 4766 Inspection expire date 7/27

Name of Bus Driver: Ana Zoranchy Florenio-Morillo cell phone #: [REDACTED]

CDL Driver's Lic.#: F5592 091960122

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Margo Costone Title: Counselor

Bus company name displayed on the side of the vehicle? Yes ☒ No _____

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No _____

Driver has current roster of students and emergency #s? Yes ☒ No _____

Driver knows where all emergency equipment is located? Yes ☒ No _____

Current registration and insurance on vehicle? Yes ☒ No _____

Circle all that are available on vehicle: (GPS) 2 way radio ~~video camera~~

Date Drill Conducted: 9/30 Time of Day: 2:13

Time it Took To Exit Bus: 1 Minutes X Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: 1

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Aldin Transportation

Telephone Number: 973-462-3582 Route #: 10

Vehicle Number: 72 License Plate # G59552 Inspection expire date 9/27

Name of Bus Driver: Yasmin Nunez Zepeda Cell phone #: [REDACTED]

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Margaret Title: Counselor

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/30/20 Time of Day: 2:35 PM

Time it Took To Exit Bus: 1 Minutes 30 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Alysha

Bus Company: MAN Bus Transport

Telephone Number: 732-621-9130 Route #: 24131

Vehicle Number: 11 License Plate # ES9852 Inspection expire date 11/26

Name of Bus Driver: Jessenia Aybar cell phone #: [REDACTED]

CDL Driver's Lic.#: A9633 40000 5375

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Margo Cotton Title: counselor

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/30/26 Time of Day: 230

Time it Took To Exit Bus: 2 Minutes X Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported:

School Year: 2026-2027
CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOL

Address: 96 Powerville Road, Mountain Lakes, New Jersey 07046

Bus Company: Sateguard Transportation

Telephone Number: 973-392-6522 Route #: _____

Vehicle Number: 19 License Plate # 52 X892 Inspection expire date 05/2027

Name of Bus Driver: Roderick Duwayne Allen cell phone #: [REDACTED]

CDL Driver's Lic.#: [REDACTED]

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Margo Cottone Title: Counselor

Bus company name displayed on the side of the vehicle? Yes ☒ No ☐

Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐

Driver has current roster of students and emergency #s? Yes ☒ No ☐

Driver knows where all emergency equipment is located? Yes ☒ No ☐

Current registration and insurance on vehicle? Yes ☒ No ☐

Circle all that are available on vehicle: GPS 2 way radio video camera

Date Drill Conducted: 9/30/26 Time of Day: 236

Time it Took To Exit Bus: 1 Minutes 45 Seconds

Location of Drill: School Driveway

Signature of Principal: [Signature]

Students transported: _____

School Year: 2026-2027

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

School: LAKE DRIVE PROGRAM AT MOUNTAIN LAKES HIGH SCHOOLAddress: 96 Powerville Road, Mountain Lakes, New Jersey 07046Bus Company: West Coast CompanyTelephone Number: cell - Driver 973-452-3369 Route #: _____Vehicle Number: _____ License Plate # 5860-52 Inspection expire date 3/2024Name of Bus Driver: Latifa cell phone #: 973-610-1104CDL Driver's Lic.#: A3 561-44300 51712

Name of Bus Aide assisting in Drill: _____

LD staff conducting Drill: Tanya Milane Title: ParaBus company name displayed on the side of the vehicle? Yes ☒ No ☐Fire Extinguisher and seat belt cutter on vehicle? Yes ☒ No ☐Driver has current roster of students and emergency #s? Yes ☒ No ☐Driver knows where all emergency equipment is located? Yes ☒ No ☐Current registration and insurance on vehicle? Yes ☒ No ☐Circle all that are available on vehicle: GPS 2 way radio video cameraDate Drill Conducted: 10/9/2026 Time of Day: 10Time it Took To Exit Bus: _____ Minutes 8 SecondsLocation of Drill: School Driveway

Signature of Principal: _____

Students transported: 0



Mountain Lakes School District
96 Powerville Road, Suite 1
Mountain Lakes, NJ 07046

19

Job Description

Position Title: Custodial Supervisor
Department: Facilities
Location: District Wide
Reports To: Educational Facilities Manager or designee

Summary: The Custodial Supervisor assists the Educational Facilities Manager or designee in maintaining the physical school facilities and grounds in a condition of operating excellence, safety, cleanliness, neatness, and attractiveness so that full educational use is available at all times; and, to ensure that standards of cleanliness, safety sanitation, and security are met.

Duties and Responsibilities:

- Supervises, trains and evaluates the custodial staff assigned to a particular building and shifts with regard to custodial tasks to include but not limited to safety, general building cleaning, work assignments, summer cleaning, snow removal, operation and maintenance of job related equipment, and proper use of supplies and chemicals.
- Monitors the general operation of the assigned buildings to include but not limited to building opening and closing, fire and vandal alarm operations, repair work, boiler room and HVAC control operations, custodial time sheets, overtime, building maintenance and security, natural gas meters, trash and recycling, receipt, storage and ordering of supplies and equipment, and after school activities in accordance with the directives of the Building Administrators.
- Provides orientation to new employees to include but not limited to building orientation, fire and vandal alarm procedures, work areas and procedures, safety, and supply and equipment usage.
- With the approval of the Educational Facilities Manager, call meetings of custodial staff when deemed necessary for purposes of training or morale. Supervise, establish, and administer schedules and procedures for the regular, ongoing custodial care and maintenance of school and office facilities of the district.
- Assists in the preparation of the custodial budget.
- Maintains rapport and harmonious relationships with colleagues, school staff and students to achieve a positive school spirit and atmosphere.
- Attends relevant workshops and conferences in order to remain current and knowledgeable as time and resources may permit and with prior approval.
- Evaluates work performance of custodial staff on a regular basis, prepare and submit the written evaluation reports as directed, and prepare and submit any Warning Notices as needed.
- Reports any serious or persistent violation by the custodial staff of administrative regulations.
- Responds to emergencies or necessary clean up and other duties anywhere inside or outside the building whether school is in session or not in session.
- Files the necessary paperwork required for building maintenance, including: scheduling overtime as needed; following up all requests until work is completed; cooperating with outside contractors who have legitimate business in the particular building; and reporting any irregularities to Educational Facilities Manager or his/her designee.
- Oversees the monitoring tools used in conjunction with the boiler rooms. Maintain all boiler and mechanical rooms in a safe and clean condition at all times.
- Check on assigned buildings and grounds not less than once over regular weekends, not less than once over a multi-day, mid-week holiday and not less than twice over an extended holiday period and in conjunction with building occupancy and operations.

- On a scheduled basis, check lavatories, kitchen, hallways, etc. for cleanliness.
- Maintain an inventory of supplies, equipment and tools and requisition replacements and recommend purchases.
- Supervises custodial personnel as assigned.
- Performs any other duties as determined by Educational Facilities Manager or designee.

Work Environment: Must be able to work within various degrees of noise, temperature and air quality consistent with industry standards. Job responsibilities may require both inside and outside assignments. Interruptions of work are routine. Flexibility and patience are required. Must be self-motivated and able to complete job assignments without direct supervision. Occasional after-hour work may be required. Must be able to work under stressful conditions, in a fast-paced, deadline oriented environment, while maintaining a positive, customer service approach to problem solving.

Physical Requirements: Sitting, standing, lifting, and carrying (50 lbs with assistance), reaching, climbing, squatting, stooping, crawling, kneeling, and moving furniture may be required.

Education and Experience:

- High School Diploma (highly desirable) or equivalent training.
- CEFM Certification preferred.
- Prior experience as custodian or in building trades is highly desirable.
- Experience in cleaning methods and procedures; plant operation and maintenance; security procedures; repairs; some heating and ventilation and air conditioning desirable
- Minimum experience as determined by the board.
- Ability to read, write, and communicate effectively.
- Black Seal (Low Pressure) license required.
- Willingness to work overtime/on weekends/nights may be required.
- Valid New Jersey driver's license.
- Good physical health and ability to perform assigned tasks.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.
- All legal requirements necessary to work in a public school district in the State of New Jersey.

Terms of Employment:

- Twelve month work year.
- Salary as established by the Board of Education.
- Schedule: Rotating shift or as directed by the Educational Facilities Manager.
- FLSA: Non exempt.
- Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.



Mountain Lakes School District
96 Powerville Road, Suite 1
Mountain Lakes, NJ 07046

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Job Description

Position Title: Integrated Pest Management (IPM) Coordinator
Department: Facilities
Location: District Wide
Reports To: Educational Facilities Manager or designee

Summary: Under limited supervision, performs supervisory and administrative work, coordinating an Integrated Pest Management Program for Mountain Lakes School District. Responsible for determining and evaluating potential health threats or hazards due to pest infestations for all employees, students, and visitors and for inspecting facilities to ensure that all necessary problems have been identified and appropriate actions are taken. IPM Coordinator must exercise considerable independent judgment and initiative to perform and complete necessary job functions and considerable tact and courtesy in frequent contact with school officials, district staff, and members of the public.

Duties and Responsibilities:

- Acts as District contact if the Integrated Pest Management effort is contracted to local vendors.
- Serves as the primary contact for the outsourced pest control professional and communicates any pest problems.
- Assures that pest management practices are carried out by outsourced pest management professionals and are consistent with the IPM policy.
- Coordinates with all school district departments, health department and school administrators to ensure that all IPM policies and procedures are followed.
- Coordinates with other departments as it relates to sanitation, landscaping and maintenance to ensure IPM policies and regulations are adhered to.
- Oversees the daily operation of the program and evaluates progress in achieving pest management objectives.
- Conducts periodic audits of the IPM program.
- Ensures that all pesticides used on school district property are in compliance with the school district's policies and keep current pesticide labels and Material Safety Data Sheets.
- Maintains or causes to be maintained records of all pest sightings by school staff and students.
- Maintains a prioritized list of needed structural and landscape improvements. Develops, updates and maintains the Districts' IPM policy. Assists when requested with developing the sites/schools IPM procedures. Performs other related work as required.
- Considerable knowledge of IPM programs, policies, methods and procedures.
- Considerable knowledge of federal, state and local rules and regulations regarding IPM.
- Considerable knowledge of sanitation procedures in regards to IPM.
- Considerable knowledge of the principles of coordination, supervision, organization and administration.
- Responsible for carrying out Districts pesticide postings and emergency postings.
- Ability to develop and implement a system-wide IPM program.
- Ability to identify potentially unsafe or unsanitary conditions.

Work Environment: Must be able to work within various degrees of noise, temperature and air quality consistent with industry standards. Job responsibilities may require both inside and outside assignments. Interruptions of work are routine. Flexibility and patience are required. Must be self-motivated and able to complete job assignments without direct supervision. Occasional after-hour work may be required. Must be able to work under stressful

conditions, in a fast-paced, deadline oriented environment, while maintaining a positive, customer service approach to problem solving.

Physical Requirements: Sitting, standing, lifting, and carrying (50 pounds with assistance), reaching, climbing, squatting, stooping, crawling, kneeling, and moving light furniture may be required.

Education and Experience:

- High School Diploma (highly desirable) or equivalent training.
- Prior experience working in school districts as custodian or in building trades is highly desirable.
- Minimum experience as determined by the board.
- Ability to read, write, and communicate effectively.
- Must hold and maintain Category 13 License.
- Must hold and maintain Category 3B License.
- Valid New Jersey driver's license.
- Good physical health and ability to perform assigned tasks.
- Such alternatives to the above qualifications as the Board may find appropriate and acceptable.
- All legal requirements necessary to work in a public school district in the State of New Jersey.

Terms of Employment:

- Twelve month work year.
- Stipend as established by the Board of Education.

NJ Single Accountability Continuum (NJQSAC) District Performance Review

School Year : 2026-2027

District Information and Score Summary

District Name and CDS #:	Mountain Lakes	
County Name:	Morris	
District Superintendent Name:	Brad Siegel	
District Mailing Address:	96 Powerville Road, Mountain Lakes, NJ 07046	
Superintendent Email Address:	bsiegel@mlschool.org	
DPR Area	District Score	County Score
Instruction and Program	35%	0%
Fiscal Management	92%	0%
Governance	100%	0%
Operations	100%	0%
Personnel	100%	0%

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7510 USE OF SCHOOL FACILITIES (M)

M

The Board of Education believes that the school facilities of this district should be made available for community purposes, provided that any such use does not interfere with the educational and co-curricular program of the school district and the district does not incur additional, uncompensated expenses. For the purpose of this policy, "school facilities" also includes school grounds.

The Board will permit the use of school facilities when such permission has been requested pursuant to the district's online application process and has been approved by the Business Administrator who shall be responsible to administer the policy on behalf of the Board of Education. The Board, through its designee, reserves the right to withdraw permission after it has been granted in the event circumstances change requiring such school facilities or school grounds will be needed for a school district purpose or due to a school closing due to weather or other emergency.

School facilities are not available during holidays when buildings are closed or during such time when facilities are being maintained, or renovated, or other compelling reasons.

All facilities and grounds use shall comply with State and local fire, health, safety and police regulations.

The use of school facilities will not be granted for the advantage of any ~~commercial or profit-making organization~~, partisan political activity, or any private social function, without Board of Education consultation.



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The use of school facilities will not be granted for any purpose that is prohibited by law.

The Board shall approve a schedule of fees for the use of school facilities based upon the following guidelines:

i. School buildings are only available at times that do not disturb the district's educational operations.

ii. A non-refundable deposit will be paid in advance of the scheduled event. The balance will be due no later than the day of the event unless stipulated in permit.

iii. The district, depending on the activity, may require as a condition of approval, a certain number of chaperones, law enforcement officials, and/or a school district representative(s) to be present at the activity. A fee may be charged for these additional services.

iv. The district shall access charges based upon the facility use fee schedule approved by the Board of Education.

v. No district employee may waive the requirements of this Policy, this right is reserved to the Board of Education.



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The district's administration shall decide on availability and whether to approve or deny a request.

A permit for use is not transferable. Any unauthorized use of district property shall be considered trespassing.

For each event a site coordinator will be assigned to the event to facilitate logistics with the requesting group in advance of the event. The site coordinator shall be in control of the facilities for each event.

No keys shall be issued to any individual or organization.

Insurance Required

Each group shall present evidence of the purchase of organizational liability insurance with each request, starting dated, times and names of the school locations, a Certificate of Insurance naming Mountain Lakes Board of Education as additional insured, in limits of at least \$1,000,000 for each occurrence and \$2,000,000 for general aggregate as prescribed by district regulations. Such insurance shall be in a company licensed to do business in the state of New Jersey. Users shall be financially liable for damage to the facilities and for proper chaperonage consistent with the permit issued for the event.

Alterations of existing School Facilities or Grounds Individuals or groups utilizing or renting school facilities or school grounds may not establish or erect any permanent structures, signs or lights on the premises without explicit approval from the Board of Education. If such is granted for temporary structures, signs or lights, it is the responsibility of the organization to return the space to the original condition at the conclusion of the event.

Smoking and Alcoholic Beverages Prohibited



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Smoking is prohibited on all school premises. No alcoholic beverages and/or illegal substances, including but not limited to fireworks, weapons, etc., shall be brought or allowed to be brought onto any school property. Any person or organization who violates the law and this policy will be reported to law enforcement officials for appropriate prosecution.

Inappropriate Conduct

The district reserves the right to bar from attendance individuals at a school event, activity, or on school premises whose conduct constitutes a disruption of any kind.

Statement of Compliance with Policy and Regulation 2431.4

The school district shall provide a copy of Policy and Regulation 2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries to all youth sports team organizations that operate on school grounds or in school facilities. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the school district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that uses school facilities or operates on school grounds if the youth sports team organization provides the school district proof of an insurance policy in the amount of not less than \$50,000 per person, per occurrence; insuring the youth sports team organization against liability for any bodily injury suffered by a person.

The youth sports team organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries.



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For the purpose of this Policy, a “youth sports team organization” means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

The Board shall provide to all persons who supervise youth programs that are not sponsored by the school district, but operate a program in a district building before or after school hours, on the weekend, or during a period when school is not in session, information on the district’s school practices and procedures in the event of a school safety or security incident at a school including non-confidential information on evacuation procedures, emergency response protocols, and emergency contact information in accordance with the provisions of N.J.S.A. 18A:41-7.

Regulation 7510. R for the Use of School Facilities; shall be provided to every user of the facilities, which is achieved via posting said Policy and Regulation on the district’s website. Permission to use school facilities shall be granted only to persons and organizations that agree to the terms of Policy and Regulation 7510, the requirements as outlined in the use of school facilities application, and in accordance with the terms outlined in the approval granted by the school district.

N.J.S.A. 18A:20-20; 18A:20-34; 18A:41-7

Adopted: 19 January 2021

Revised: 03 February 2025



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Each user/group shall provide evidence of organizational liability insurance consistent with

BOE policy 7510. The representative of the organization granted permission to use a school facility will assume responsibility for the orderly and careful use of the facility and will assume liability for any damage or loss of property caused by such use. All activities must take place on the dates and times as explicitly listed on the permit.

Use of school equipment in conjunction with the use of school facilities must be specifically requested in writing and may be granted at the time of usage request, the users of school equipment accept liability for any damage or loss to such equipment that occurs while it is in their use, regardless of any assignment or negligence. Where rules so specify, no item of equipment may be used except by a qualified operator.

The administration will restrict amplified sound consistent with borough ordinances.

The Board shall approve annually a schedule of fees for the use of school facilities based upon the following guidelines:

The use of school facilities for activities directly related to the educational program and district operations shall be without cost to the user except for fees charged by a law enforcement agency in connection with the use.

All other organizations or persons granted the use of school facilities will distribute such regulations to every user of the facilities and every applicant for the use of school facilities. Permission to use school facilities shall be granted only to persons and organizations that agree in writing to be bound by these regulations.

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A. Classification of Users

Organizations and individuals using school facilities will be classified as Class I, II, III, and IV, ~~or V~~ users as follows:

1. Class I users will be given priority for the use of school facilities over other users and may use school district facilities without payment of a use fee or charge for custodial and service (fuel, water, and electricity) costs. Class I users include the following organizations and individuals:

All Board of Education sponsored school activity clubs and activities

2. Class II users will be given priority for the use of school facilities over Class III and IV ~~and V~~ users may incur a nominal fee for the use of school facilities consistent with the schedule of fees approved by the BOE. Class II users include the following organizations and individuals:

All Mountain Lakes PTA, PTO, Home-School Association, FOTA, MLEF, BTEF, and other school-parent related organizations.

3. Class III users will be given priority for the use of school facilities over Class IV ~~and V~~ users may incur a nominal fee for the use of school facilities consistent with the schedule of fees approved by the BOE. Class III users include the following organizations and individuals:

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Departments and agencies of the Mountain Lakes municipal government: Recreation Department, Senior Citizen Groups, other Municipal Groups

4. ~~Class IV users will be given priority for the use of school facilities over Class V users. Class IV users may incur fees for the use of school facilities consistent with the schedule of fees approved by the BOE. Class IV users include the following organizations and individuals:~~

~~Mountain Lakes community organizations formed for charitable, civil, social or educational purposes, as demonstrated by articles of demonstration, mission statement or the like.~~

5. Class IV will incur fees for the use of school facilities consistent with the schedule of fees approved by the BOE. Class IV users include the following organizations and individuals:

All other organizations as allowed by Policy 7510.

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Tier/Categories

	I	II	III	IV
Description of Organizations/ Classification	Board of Education sponsored academic and extra-curricular clubs/athletics	Mountain Lakes School District recognized PTO/PTA, H&SA, Education Foundation and other parent groups where proceeds are used for the betterment of the school district	Mountain Lakes municipal government, municipal sponsored or organizations that have a mission of betterment of the Mountain Lakes community	All other organizations
Description of Organizations/ Classification	Board of Education sponsored academic, athletic, co/extra-curricular clubs and activities	Mountain Lakes School District recognized non-profit organizations where proceeds are used for the betterment of the school district	Mountain Lakes municipal government, municipal sponsored, and/or Mountain Lakes-based 501(c)(3) organizations.	All other organizations
Retail Rates	No fee	No fee	No fee	Retail fee or contractual agreement
Other Use Rates	No fee	No fee/custodial*	Fee/custodial	Fee/custodial *

B. Application Procedures

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1. Application must be made online via the school facility reservation system ~~rSchool~~ from the school district website.
2. Application for use of school facilities must be submitted to the Business Administrator's office not less than thirty working days before the date of the requested use. A use that requires the approval of the Board must be submitted not less than seven working days prior to a regular Board meeting and not less than thirty working days before the date of the requested use.
3. The application must be signed by an adult representative of the requesting organization, who will be considered by the Board to be the agent of the organization.
4. The application must include all the facilities that the applicant wishes to use and all the dates and times of the requested use. Approval of any application is limited to the facilities, dates, and times expressly requested on the application. Approval does not include the privilege of additional rehearsal time or the use of rooms or buildings not expressly requested.
5. Application for use of requested facility or field may be made up to one year prior to the event.

C. Approval

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1. The Business Administrator or assigned designee will review each application and check the school calendar and resources to determine whether the facility requested is available at the date and time requested.
2. If the facility is not available for use, the application will be denied in the school facility reservation system ~~rschool~~. The Business Administrator or assigned designee may suggest alternative dates, times, or facilities.
3. The Business Administrator or assigned designee will determine the classification of the applicant organization and the fees and costs, if any to be charged for the use of the facility and enter that on the application form.
4. In the event of a conflict between requesting organizations within the same class, the request received earlier by the district will be honored first.
5. Notice of the approval will be sent from the school facility reservation system ~~rschool~~ to the agent who submitted the application form.
6. The application form will include the rules governing the use of school facilities, and the agent's signature on the application will signify notice of those rules and the organization's agreement to be bound by those rules.
7. The Board reserves the right to deny an application and to withdraw permission to use school facilities after approval has been granted and after the use has commenced. Permission may specifically be withdrawn from any organization whose agent has willfully made misrepresentation on the application or whose

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members violate the rules established for the use of school facilities. Such withdrawal of permission may constitute grounds for denying a future application made by the organization.

8. Permission to use school facilities is not transferable.
9. The organization representative/agent must inform the Business Administrator's office of any canceled use request as soon as he/she is aware of the cancellation and incur any relevant fees as approved by the BOE.
10. Permission to use a school facility is automatically withdrawn on a day when the facility is closed for inclement weather, work stoppage, or other emergency.

CANCELLATION

In the event of cancellation by the user/group, fees may be incurred as set forth by the fee schedule approved by the BOE. Approved permits that require rescheduling due to Class I activities, shall be accommodated with an alternative location and/or date/time upon consultation with district administration.

D. Insurance and Indemnification

1. The organization and/or its representative will hold the Board of Education harmless from claims arising out of the permitted use of the school facility or during the user's occupancy.

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- 2. The applicant shall present a certificate of insurance listing the Mountain Lakes School District

- 3. Any youth sports team organization that is granted permission to use school facilities must provide the school district proof of an insurance policy against liability for any bodily injury in the amount of not less than \$50,000 per person per occurrence, insuring the youth sports team organization against liability for any bodily injury suffered by a person. The youth sports team organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries, which will be provided to the adult representative of the requesting organization with the application to use school facilities.

For the purpose of this Policy, a "youth sports team organization" means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

E. Rules for the Use of School Facilities

- 1. Users of school facilities will be bound by the law.
 - a. Users must comply strictly with all applicable statutes; municipal ordinances; and rules of the Board of

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Health, Fire Department, and Police Department regarding public assemblies.

- b. The use must not exceed the established capacity of the facility used.
- c. The use must not involve gambling or games of chance.
- d. The use, possession, and/or distribution of alcohol and/or controlled dangerous substances is absolutely prohibited, in accordance with law and Policies 5530 and 7435.
- e. Smoking is prohibited in accordance with Policies 5533 and 7434.
- f. School facilities cannot be used for any purpose prohibited by law or likely to result in rioting, disturbance of the peace, damage to property or for the purpose of defaming others.

2. Users of school facilities will respect Board property.

- a. The user will not damage, destroy, or deface school property. The facility shall be used with care and left in an orderly and neat condition. If athletic light usage is necessary, the group/user will comply with Policy 7511.

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- b. The user must request in the application and receive permission to bring and use equipment, decorations, or materials to the school facility. No equipment, decorations, or materials may be nailed to floors, walls, windows, woodwork, curtains or fixtures or affixed to the same in any manner that defaces or damages school property or grounds.
- c. Any equipment, scenery, decorations, or other material brought to the school facility and any debris caused by the use or remaining after the use must be promptly removed by the user. Any such materials left on school premises beyond the time period approved in the application may be removed by the Board at the user's expense. The Board assumes no liability for damage to or loss of materials brought to school facilities.
- d. The user must request in the application and receive permission to use, move, or tune a district piano. A piano may be moved only by school district staff or by a competent and experienced commercial mover approved by the Board and at the expense of the user. Any piano that has been moved must be returned to its original placement with the same care and at the expense of the user.
- e. Users of the gymnasium must ensure that all participants wear rubber-soled footwear to prevent damage to floors.
- f. No school facility may be used for a purpose in conflict with the purpose for which the facility was designed.

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- g. Lighting equipment, ventilation systems, and thermostatic controls may be operated only by a representative of the district.
- h. The user must request in the application and receive permission to serve and consume food and/or beverages on school premises. The service and consumption of food and/or beverages is strictly limited to the area for which permission is granted. If food and/or beverages are served, the user must clean all utensils, equipment, serving dishes, and the like and restore the facility to its proper condition. The user may not consume food or beverages or use supplies purchased with public funds.
- i. No signs, posters, advertisements, or other displays may be placed on district property without prior notification.
- j. No school keys shall be issued to a user.
- k. No animal shall be allowed on school premises without prior approval.
- l. An authorized school district representative shall examine the school facilities and/or grounds after the use and will inform the user of any loss or damage that must be corrected.
- m. Permission to use school facilities extends only to the facility requested. Users are not entitled to enter health offices, administrative offices, storage closets, or any other

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room to which permission to use has not been expressly granted. Users are not permitted to use district office equipment.

- n. No vehicles of any type shall be operated in any area that is not designed for such vehicles without prior permission.

- o. All users/groups of BOE property will be limited to the terms and conditions on the permit issued. Unauthorized use of district property shall be considered trespassing. The group holding the permit for the specific date/time/location will supersede all other groups, with the exception of Class I activities. Discrepancies between permit holder and other groups are to be mediated by the site supervisor, administration and/or local law enforcement.

3. Uses Must be Properly Supervised.

- a. A district representative must be on duty during the entire time a use occurs. The district representative is present for the purpose of insuring the security and proper functioning of the facility and of enforcing these regulations. The custodian is paid by the Board and may not accept gratuities from users. If the district representative is needed to perform extra services as an accommodation to the user, the user may be charged an additional fee and the custodian will be compensated accordingly by the district.

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b. The use of certain school facilities (such as including but not limited to the kitchen and auditorium stage) require the services of district representative(s) trained in the use of the facility. The user will be charged an additional fee and the school employee will be compensated accordingly by the district.

c. The user must assume full responsibility for the conduct of all participants in the use while they are in or about school buildings and grounds and must enforce these regulations. The user must provide an adequate number of persons to supervise participants in the activity. The district, depending on the activity, may require as a condition of approval, a certain number of chaperones, law enforcement officials, and/or a school district representative(s) to be present at the activity.

d. The user must, in consultation with the district representative, anticipate the need for the assistance of police officers, fire fighters, and/or parking attendants. All such services must be arranged by the user and will be at the expense of the user. When a user refuses or fails to secure police, fire, and/or parking assistance after having been advised to do so by the Principal district representative, the district representative may recommend that permission to use the facility be withdrawn.

e. Board members and school officials are entitled to full and free access to any part of the school premises during any use. No user may exclude a Board member or school official from a school facility for any reason.

F. Fee Schedule: As approved by the Board of Education on an annual basis.

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G. Provision of Training on School Safety and Security

1. In accordance with the provisions of N.J.S.A. 18A:41-7.c., the Board of Education shall provide to all persons who supervise youth programs that are not sponsored by the school district, but operate a program in a district building before or after school hours, on the weekend, or during a period when school is not in session, information on the district's school practices and procedures in the event of a school safety or security incident at a school including non-confidential information on evacuation procedures, emergency response protocols, and emergency contact information.
2. It shall be the responsibility of the organization that sponsors the youth program to train the program's employees and volunteers on the school security and emergency procedures in effect in the school building in which the youth program is located.
3. The organization that sponsors the youth program shall file a statement of assurance with the Superintendent or designee that it has complied with the training requirements prior to the district authorizing the use of the school building.
 - a. The statement of assurance shall be developed by the Commissioner of Education and shall be filed with the school district on an annual basis.

Issued: 19 January 2021

Revised: 03 February 2025