LITTLEFIELD UNIFIED SCHOOL DISTRICT #9
GOVERNING BOARD MEETING
Administrative Services Site
3490 East Rio Virgin Road
Thursday, September 17, 2026
5:00 P.M.
(Doors Open at 4:45 p.m.)

Mission Statement

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:

Board President Cobb called the meeting to order at 5:01 p.m. There were three (3) people in attendance. Board Secretary Hogan attended the meeting by phone and Elementary Principal, Lael Calton, was absent from the meeting.

2. ROLL CALL:

Mark Cobb, Board President
Sean Hogan, Board Secretary
Mike Fagnan, Board Member
Karen Johnson, Board Member
Cathy Wright, Board Member

Troy Heaton, Superintendent/Secondary Principal
Lael Calton, Elementary Principal
Edward Dickie, Business Manager
Sheree Goessman, Human Resources Director

CEREMONIAL ITEMS

3. Pledge of Allegiance: By invitation of Board President.

AGENDA

4. Consideration of approval of the September 17, 2026 LUSD9 Board Meeting agenda.

Board Member Fagnan made a motion to approve the agenda, seconded by Board Member Johnson. The motion passed unanimously.

Board President Cobb: Yes

Board Member Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Johnson: Yes
Board Member Wright: Yes

PUBLIC COMMENT

At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

5. Public Comment.

None.

INFORMATION AND DISCUSSION:

6. Edward Dickie, Business Manager
    a. Student Activity Balance.
    b. Food Service Financial.
    c. Budget Update
    d. Other

Ed Dickie reviewed the student activities report. Karen asked whether the Student Council figures were for the current year, and Mr. Dickie confirmed that they were. Mr. Heaton noted that the Student Council account has grown and that the funds must benefit the entire student body.

Board Member Fagnan asked why the Auto Body Club's funds had been depleted. Mr. Heaton explained that, under the arrangement with the paint company, the club had to pay for the paint it used when the remaining paint was returned. Board Secretary Hogan said the club still has access to paint, which is brought to the school with the safety data sheets and a spray booth. The club is working on projects that will generate revenue. Mr. Heaton added that a donated motorcycle will be sold to raise funds.

Mr. Dickie reviewed the food services report. He also reviewed the adopted budget and said the district would not know whether a revision was needed until after the Annual Financial Report (AFR) was completed. Board President Cobb requested a year-over-year comparison of the Food Service Reports. Questions were also asked about the gifts and donations.

7. Lael Calton, Elementary Principal
    a. School Update
        i. September 11, 2026 – 911 Moment of Silence
        ii. September 17, 2026 @ 11:15 a.m. – Daughters of American Revolution – 5th Grade
        iii. September 22, 2026 – Lifetouch Pictures

iv. September 28, 2026 Eagles Soar Assembly
v. October 7, 2026 – Bookmobile
vi. October 14, 2026 – Parent/Teacher Conferences
vii. October 26-30, 2026 – Red Ribbon Week
viii. October 28, 2026 – Lifetouch Picture Retakes
ix. October 29, 2026 – Pop/Pumpkin Run

b. Other

Mr. Heaton reported that Mrs. Calton was absent due to illness. He commended the elementary school for the improvement in students' reading levels.

8. Troy Heaton, Superintendent/Secondary Principal
   a. School Update.
      i. September 14-18, 2026 – Homecoming Week
         a) Monday, 9/14/26 – Meme Day
         b) Tuesday, 9/15/26 – Twin/Trio Day
         c) Wednesday, 9/16/26 – Class Color Day and Parade at 1:00 pm
         d) Thursday, 9/17/26 – White Lie Day
         e) Friday, 9/18/26 – School Spirit Day and Football Game at 6:00 pm
         f) Saturday, 9/18/26 – Homecoming Dance 6:00 pm – 9:00 pm at Beaver Dam Lodge
      ii. September 17, 2026 – 7th and 12th Grade Field Trip to Mesquite City Hall to participate in Bells Across America
      iii. September 23, 2026 – Picture retakes – 6:45 am – 8:00 am
      iv. October 1, 2026 – Early Out for Students 12:20 p.m. – Parent Teacher Conferences: Title I Information: Senior Night for Seniors and Parents.
      v. October 7, 2026 – Bookmobile – 7:15 am – 8:00 am
   b. Other.

Mr. Heaton reported that it had been a busy week. He said the parade went smoothly and was well attended, then reviewed upcoming events. Board Member Johnson asked whether it was customary to hold parent-teacher conferences on only one evening. Mr. Heaton explained that the school had tried offering two evenings, but it had not made a difference in attendance.

9. Board Reports.
   a. Other

Board Secretary Hogan thanked everyone who helped with the vote. He discussed Proposition 320 and said he did not expect it to affect the district because of its size. Mr. Heaton described the proposition as an unfunded mandate. He said its supporters believe schools should spend 60% of their funds on direct instruction, and expressed concern that meeting that target would require cuts to areas such as food service and transportation. Board Member Johnson asked whether the proposition was likely to pass. Board Secretary Hogan said the outcome was uncertain and noted that advertisements describe it as providing more money for teachers and direct instruction.

Board Secretary Hogan said some people had asked to remove gun control and bullying from the ballot. He thanked the Board for their input. He also discussed a presentation about treating

others with dignity and how those interactions affect students.

Karen Johnson reported that a community group was formed and received feedback. She said the group did not intend for her and Trisa to lead it alone. A meeting is scheduled for September 30 at 6:00 p.m. at the Virgin Mountain RV Park clubhouse, 3380 Stoddard Road. Other groups seen on Facebook have been invited. Mrs. Johnson said participants would meet as one group and then break into smaller groups. She said she will report back at the next meeting. Her focus is supporting the school, expressing appreciation, raising funds, and encouraging community involvement and self-sufficiency.

CONSENT AGENDA

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

Board President Cobb, made a motion to approve the consent agenda, seconded by Board member Johnson. The motion passed unanimously.

Board President Cobb: Yes
Board Member Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Johnson: Yes
Board Member Wright: Yes

Board President Cobb acknowledged the donations received.

10. Consideration of approval of the August 13, 2026 Work Session Minutes and August 13, 2026, Regular Governing Board Meeting Minutes.

11. Consideration of approval of Vouchers and Stipends:
    a. LUSD9 Payroll Vouchers: 04/2704, 05/2705, and 06/2706.
    b. LUSD9 Payables Vouchers: 2752, 2753, and 2754.
    c. Stipends – None
    d. Deposits Over 30 Days.

    (Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

12. Consideration of approval of the LUSD/Beaver Dam Title I Parent & Family Engagement Policy.

13. Consideration of approval of the LEA Family and Community Engagement Policy.

14. Consideration of approval of donations received by the District per Policy KCD.
    a. Tag N Go – 20 Ultimate Car Washes – Staff Back to School Event
    b. Fixxology – (2) $5 Gift Cards & (3) $10 Gift Cards – Staff Back to School Event
    c. Ace Hardware – Gift Basket – Staff Back to School Event
    d. Jersey Mikes - $10 Gift Card – Staff Back to School Event
    e. Lael Calton – (2) Framed Pictures – Staff Back to School Event

f. Mesquite Entertainment – (2) Buffet at the VR, (2) Comp. Bowling for 4 people, (2) $50 Dining Certificates, (2) Golf or Spa – Staff Back to School Event
g. Fringe Salon – Haircut & Style – Staff Back to School Event
h. Asbait – Health Gift Basket – Staff Back to School Event
i. Beaver Dam Station – (3) Beaver Dam Jam Shirts – Staff Back to School Event
j. Danielle's Chocolates – Gift Basket – Staff Back to School Event
k. Reliance Connects - $50 Off Towards Statement Cert. & Echo Show Kids – Staff Back to School Event
l. Maverik – Bag of snacks – Staff Back to School Event
m. The Locker Room – (3) Sets of Pickleballs – Staff Back to School Event.
n. Deb Parsley – Gift Bag containing personal care items – Staff Back to School Event.
o. Los Lupes - $60 Gift Card – Staff Back to School Event.
p. Shereen's Hair & Nails - $50 Gift Certificate – Staff Back to School Event.
q. First Financial Group – (2) $50 Visa Gift Cards – Staff Back to School Event.
r. Eagles Landing Travel Center - $40 Gift Card – Staff Back to School Event
s. Mountain America – Monitors, Stands, and Cords – Beaver Dam Elementary
t. Western Alliance Bank – School Supplies & $100 – Beaver Dam Elementary
u. LDS Anthem Board – School Supplies – Beaver Dam Elementary
v. Cheryl Weaver – School Supplies & Kleenex – Beaver Dam Elementary
w. Dorthea Garlick - $100 donation to Yosemite Trip & $20 Lunch Donation
x. Louise Espera - $100 donation to Yosemite Trip
y. Trisa Cummings - $50 donation to Yosemite Trip

ACTION ITEMS AND/OR DISCUSSION

15. Consideration of approval of Resolution #2026-01, a resolution of the Governing Board of Littlefield Unified School District No. 9 who hereby requests and directs the Mohave County Treasurer to transfer any residual monies from the District's 2008 bond from Debt Retirement Fund No. 4093980 to Operating Fund No. 4093900, pursuant to A.R.S. Section 15-1028. This includes the August 25, 2026, balance of $26,233.54 and any monies collected in the future for taxes levied prior to the date of this notice.

Mr. Heaton explained that the $26,233.54 balance consists of funds remaining from the district's 2008 bond. He said the proposed resolution would direct the Mohave County Treasurer to transfer the balance, along with any later collections covered by the resolution, from the debt retirement fund to the operating fund.

Board Member Fagnan made a motion to approve Resolution #2026-01, directing the Mohave County Treasurer to transfer all residual monies associated with the District's 2008 bond from Debt Retirement Fund No. 4093980 to Operating Fund No. 4093900, pursuant to A.R.S. § 15-1028. This includes the August 25, 2026, balance of $26,233.54 and any monies collected in the future from taxes levied before the date of the notice. Board Member Wright seconded the motion and it passed unanimously.

Board President Cobb: Yes
Board Member Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Johnson: Yes
Board Member Wright: Yes

16. Discussion regarding a proposal for the Old Littlefield School Property.

Board Member Fagnan made a motion to postpone this item until more information is received, seconded by Board President Cobb. The motion passed unanimously.

Board President Cobb: Yes
Board Member Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Johnson: Yes
Board Member Wright: Yes

17. Consideration of adoption of the second reading for Policy Advisory #1047-#1064.
    a. Policy BEDB: Agenda
    b. Policy CBA: Qualifications and Duties of The Superintendent.
    c. Policy DJ: Purchasing Ethics
    d. Policy DJE: Bidding/Purchasing Procedures
    e. Policy IHA: Basic Instructional Program.
    f. Policy IKF: Graduation Requirements
    g. Policy JJAB: Limited Open/Closed Forum
    h. Policy KFA: Public Conduct on School Property.

Board Member Fagnan made a motion to approve the second reading of Policy Advisory, seconded by Board Member Johnson. The motion passed unanimously.

Board President Cobb: Yes
Board Member Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Johnson: Yes
Board Member Wright: Yes

18. Consideration of approval of adoption of second reading of Policy Advisory #1065.
    a. Policy DGD: Credit Cards

Board Member Fagnan made a motion to approve the second reading of Policy Advisory #1065, seconded by Board Member Wright. The motion passed unanimously.

Board President Cobb: Yes
Board Member Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Johnson: Yes
Board Member Wright: Yes

19. Consideration of first reading of Policy Advisory #1067-#1068.
    a. Policy BCB: Board Member Conflict of Interest
    b. Policy GBEAA: Conflict of Interest

Board Member Johnson made a motion to approve the first reading for Policy Advisory #1067-#1068, seconded by Board Member Fagnan. The motion passed unanimously.

Board President Cobb: Yes
Board Member Fagnan: Yes
Board Secretary Hogan: Yes
Board Member Johnson: Yes
Board Member Wright: Yes

20. Discussion and possible direction regarding current school transportation concerns, including the reasons teachers may be required to remain after regular work hours, potential resolutions, and whether affected teachers will receive additional compensation.

Board President Cobb said he had heard that teachers were staying after school because the district was short on bus drivers. He asked whether teachers were being compensated and whether compensation would cover the prior month.

Mr. Heaton said that, according to the Transportation Department, buses were running on time. He noted that Mr. Dickie had ridden a couple of the buses and believed the additional time may be related to meetings for the reading program rather than transportation. Mr. Heaton said Mrs. Calton had asked him a few weeks earlier whether teachers could be compensated for those meetings through Classroom Site Fund (301) monies. He told her that the meetings could be compensated through Fund 301, but that meeting schedules would need to be adjusted if the available leadership hours were exceeded. Mr. Heaton did not recommend retroactive compensation because funds are limited and doing so would raise the question of compensation for similar work last year. He added that, once the funded hours are used, teachers are not contractually required to stay for additional meetings.

Board President Cobb asked whether any teachers had raised the issue directly with Mr. Heaton. Mr. Heaton said they had not; Mrs. Calton had contacted him. Board President Cobb requested that Mrs. Calton provide an update at the next meeting, including whether any teachers had requested retroactive pay.

Board Secretary Hogan left the meeting at 6:01 p.m.

Board Member Johnson asked whether the 301 committee had met and established a plan. She said she understood that the 301 had a remaining balance from last year. Mr. Heaton explained how the plan's funds are distributed. He noted that the district had not used the instructional support allocation in the past three or four years but planned to use it this year. He expressed concern that, if the levy does not pass next year, staffing reductions may be necessary.

Board Member Johnson said the district should improve its message to families. She noted that the district had lost many students to homeschooling and said its message should focus on reasons for families to choose the district's schools. Board President Cobb said the district should address teacher concerns and highlight efforts to retain teachers. He also suggested offering more activities for students. Board Member Wright said the district should identify the activities it wants to offer and how much parent participation would be needed.

Board President Cobb asked about the status of a third bus driver. Mr. Heaton said the district was waiting for paperwork to be completed. He added that a part-time driver is currently available but only on Wednesdays, Thursdays, and Fridays.

21. Discussion regarding the status of District grant applications, including grants that have been approved, denied, or remain pending.

Board President Cobb stated that he receives the email notifications and had received one regarding the cancellation of the building inventory. Mrs. Goessman explained that she had inadvertently entered a change and subsequently canceled it.

Mr. Heaton provided an update on the School Facility Board Grants. The HVAC systems for the elementary school have been ordered, with installation anticipated during Christmas break. The elementary school fire alarm project has been submitted, and the high school fire alarm project is in the process of being submitted. He also discussed the high school stands and bleachers. The high school roof project has been completed, and payment for the geothermal system has been made.

Board President Cobb asked about the COPS Grant. Mr. Heaton explained that the application was submitted approximately 30 minutes after the deadline due to a misunderstanding of the East Coast deadline time. He noted that the District is applying for other similar grants.

22. Consideration of approval of the Extracurricular Fee of $350 per semester for homeschooled students wanting to play sports.

Board Member Fagnan made a motion to approve the Extracurricular Fee of $350 per semester for homeschool students wanting to play sports, seconded by Board Member Wright. The motion passed unanimously.

Board President Cobb: Yes
Board Member Fagnan: Yes
Board Secretary Hogan: Absent
Board Member Johnson: Yes
Board Member Wright: Yes

Board Member Johnson asked if the student can do multiple programs. Mr. Heaton said yes, but he doesn't allow then to take more than one or two.

23. Consideration of approval of an Edgenuity online credit-recovery fee of $25 per quarter credit or $50 per semester credit.

Mr. Heaton explained that many students take an online credit recovery course in place of an elective. Some students do not take the coursework seriously and repeat the course multiple times, resulting in additional costs to the District. He stated that the District is considering charging students for repeated attempts.

Board President Cobb expressed support for the fee, provided parents are notified before being charged. Mr. Heaton stated that any fees must be provided in writing and acknowledged by a parent's signature. Board President Johnson suggested that no waivers be allowed for this fee.

Board Member Johnson made a motion to approve the Edgenuity online credit-recovery fee of $25 per quarter credit or $50 per semester credit, seconded by Board by Board Member Fagnan. The motion passed unanimously.

Board President Cobb: Yes
Board Member Fagnan: Yes

Board Secretary Hogan: Absent
Board Member Johnson: Yes
Board Member Wright: Yes

24. Discussion Regarding Governing Board Training Opportunities and Potential Dates.

Mrs. Goessman said she will send the trainings out to the board and for the board to select which trainings they are most interested in. They will schedule the training prior to the next board meeting.

25. Suggestions for Future Board Meetings.

Suggested items:

- Resignation of SPED Teacher, Sandra Andrus.
- Request to Waive Liquidated Damages, Sandra Andrus.
- 2nd reading of Policy Advisory #1067-#1068
- Pay for Performance Plan (301 Classroom Site Fund) for FY 2026-2027
- Discussion regarding Governing Board Self Evaluation per Policy BAA
- Discussion regarding the Superintendent Annual Evaluation per Policy CBI

Board Member Johnson said she would like an item on the agenda to report on the Community Unity Committee.

INFORMATION ITEMS

26. News articles about the schools.

27. Upcoming Governing Board Conferences:

    a. Webinar – I Won My Election! Now What? – November 17, 2026 (5:00 p.m.-6:00 p.m.)
    b. 2026 ASBA/ASA Annual Conference – December 16-18, 2026 at Westin Kierland Resort & Spa in Scottsdale, AZ.

28. Notification of Regulations/Exhibits in Policy Advisory #1066-#1068.
    a. Regulation DJ-R: Purchasing Ethics
    b. Exhibit BCB-E: Board Member Conflict of Interest
    c. Exhibit GBEAA-E: Conflict of Interest

29. School Calendar 2026/2027

30. Football Schedule

31. Volleyball Schedule

32. Next Meeting – October 8, 2026.

ADJOURNMENT

Board Member Fagnan made a motion to adjourn the meeting, seconded by Board Member Johnson. The motion passed unanimously.

Board President Cobb: Yes
Board Member Fagnan: Yes
Board Secretary Hogan: Absent
Board Member Johnson: Yes
Board Member Wright: Yes

The meeting adjourned at 6:28 p.m.

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Mark Cobb, Governing Board President

_____
Troy Heaton, Superintendent

Respectfully Submitted by:

_____
Sheree Goessman
Human Resources Director