Philomath School District 17J

Regular Board Meeting

Date and Time

Tuesday October 20, 2026 at 7:00 PM PDT

Location

Philomath High School Community Conference Room

Agenda

		Time
I.	**Opening Items**	**7:00 PM**
A.	Call the Meeting to Order	
B.	Open Session	5 m

1. Pledge of Allegiance
2. Approval of Consent Agenda
3. Request for Agenda Modifications
4. Public Comment: To comment, please arrive before the meeting begins and complete a request card, and turn it in to the board secretary prior to the start of the meeting. For virtual sharing or to email a comment, email michele.mcrae@philomath.k12.or.us by 3:00 pm on the day of the meeting.

		Time
II.	**REPORTS**	**7:05 PM**
A.	Dick Powell Memorial Contribution to PMS Woodshop Program	5 m
B.	Association Reports	5 m

- PEA
- OSEA
- ASB

C.	Superintendent's Report	8 m
D.	Financial Report	5 m
III.	**DISCUSSION ITEMS**	**7:28 PM**
A.	Board Planning Session Follow Up	10 m

- 26-27 District Objectives and Vision
- Questions and Comments

B.	PERS Side Account	10 m
C.	Schedule Semi-Annual Work Session with KVCS	5 m
IV.	**Action Items**	**7:53 PM**
A.	Field Trip Policy and Proposed Costa Rica Trip	10 m
B.	Surplus Property-No Action	5 m
C.	Oregon Department of Education Division 22 Standards	5 m
D.	OSBA Resolutions	10 m
E.	Integrated Guidance - 25-26 Final Report	8 m
F.	Resolution 2627-01: Transfer Appropriations Between Funds for Fiscal Year 2026-27	5 m
G.	Budget Committee Application Review	5 m
V.	**Closing Items**	**8:41 PM**

		Time
A.	Next Meeting Agenda Items	5 m
	November Meeting Agenda Items a. District Objectives b. Set Town Hall c. December Meeting Date	
B.	Board Recognition, Thanks and Requests	5 m
C.	Adjourn Meeting	

Coversheet

Open Session

Section:	I. Opening Items
Item:	B. Open Session
Purpose:	Vote
Submitted by:	
Related Material:	Consent Agenda.pdf September 9, 2026 Policy Committee Mtg. Minutes.pdf September 17, 2026 Regular Board Meeting Minutes.pdf October 6, 2026 Board Work Session Minutes.pdf WIBC Trip Request.pdf

Philomath School District 17J

CONSENT AGENDA

October 20, 2026

Updated: 10/13/26 3:33 PM

A. Minutes:
1. September 9, 2026 Policy Committee Meeting Minutes
2. September 17, 2026, Regular Board Meeting Minutes
3. October 6, 2026 Board Work Session Minutes

B. Out of State Travel:
Western International Band Clinic in Seattle Washington. November 20, 2026 – November 23, 2026

C. Leave of Absence Requests: None

D. Personnel/Staffing Adjustments
1. **Retirements:** None
2. **Resignations:**
   a. Troy Woosley Philomath High School Wrestling Coach
3. **New Hires**
   a. Ruth Chadd PHS Instructional Assistant
4. **Staff Reassignments/Changes in FTE/Adjustments:** None
5. **Coaches:** None
6. **Extra Duty Assignments:** None

POLICY COMMITTEE MEETING

Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath, OR

9/9/2026

I. OPEN SESSION

A. **Call to Order**: The Policy Committee Meeting was called to order at 3:14 pm on September 9, 2026 at the District Office located at 1620 Applegate Street. Those in attendance included Philomath School District Board of Director Tom Klipfel, Superintendent Susan Halliday, Diana Barnhart, and Executive Assistant Michele McRae.

B. **Policies Reviewed:** The following policies were reviewed and moved forward for adoption at the September 17th Board Meeting:

1. **CBG: Evaluation of the Superintendent**
2. **EBB: Integrated Pest Management**
3. **GBA: Equal Employment Opportunity**
4. **GBA-AR: Veteran and State Servicemember Preference**
5. **KNA: Immigration Enforcement on District Property**
6. **KNA-AR1: Interactions with Immigration Enforcement**
7. **KNA-AR2: Federal Immigration Enforcement Request Log**
8. **IKH: Credit for Proficiency**
9. **IKH-AR: Credit for Proficiency**

II. **Adjourn:** The meeting was adjourned at 4:30 pm.

_____

Board Chair

_____

Superintendent

_____

Date

REGULAR BOARD MEETING

Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J
Philomath High School Community Conference Room
2054 Applegate Street, Philomath

9/17/2026 07:00 PM

I. REGULAR SESSION

A. **Call to Order**: The Regular Session of the Philomath School District Board of Directors was called to order by Board Chair Tom Klipfel at 7:07 pm on September 17, 2026 at the Philomath High School Community Conference Room located at 2054 Applegate Street. Those in attendance included Philomath School District Board of Directors Tom Klipfel, Erin McMullen, Sandi Hering, Ryan Cheeke and Erin Gudge; Superintendent Susan Halliday; Business Manager Jennifer Griffith; Executive Assistant Michele McRae.

B. **Open Session**

1. **Pledge of Allegiance**: Director Gudge led us in the Pledge of Allegiance.
2. **Approval of Consent Agenda**: Director McMullen moved to approve the Consent Agenda as presented. Director Hering seconded the motion, and the Board approved it unanimously. Motion passed 5-0.
3. **Request for Agenda Modifications**: Superintendent Halliday said that item B under Action Items is on hold until they get more information.
4. **Public Comment**: No public comments tonight.

II. REPORTS

A. **Association Reports**

1. **PEA:** Emily Helpenstell, the PEA Vice-President, thanked the Board, and especially Director Hering, for the back to school lunch. Each classroom has a safety flipbook, and she thanked everyone for them. She encouraged everyone to come into the schools for events to become familiar with staff and students. Director Hering went to most of the open houses last night, and she said that she heard really good things in each of the schools.
2. **OSEA:** No report tonight.
3. ASB: No report tonight

B. **Summer Learning Program:** Abby Moser presented the details from the new Summer Learning Program, which took place this summer. She shared the curriculum and some of the activities and field trips that they participated in. She sent out surveys to staff and parents about the program, and shared the results.

C. **Piper Sandler - PERS Bond Presentation and Discussion:** Brendan Watkins, from Piper Sandler, explained how Pension Obligation Bonds work. He explained how jurisdictions

generally save money if investment returns exceed the borrowing rate. He gave the timeline for approving a resolution, and purchasing the bonds. He advised the Board and staff to decide what their risk tolerance level might be which will help inform their decision.

D. **Superintendent's Report:**
i. Superintendent Halliday reported her scheduled meetings for each department to keep the administration group cohesive.
ii. Back to School Open House took place last night.
iii. The Transportation Safety Action Plan will be discussed at the Board Planning Work Session, and Superintendent Halliday gave a summary of the subject. She wanted to bring it to the Board's attention because the city has released a plan for crossing Main Street safely.
iv. ParentSquare has been rolled out to families and staff.
v. She reviewed the current inter-district transfer data, and she summarized the enrollment changes over the last year.

E. **Financial Report:** The financial reports were included in the Board packet, and Jennifer Griffith, the District's Business Manager, reported that there is an opening on the Budget Committee. There were no questions from the Board.

F. **English Learners in Oregon Annual Report:** The report was included in the Board Packet, and the Board briefly discussed it and acknowledged it.

III. DISCUSSION ITEMS

A. **Board Planning Session/Retreat Agenda:** Director Klipfel said that there will be structure for the list of topics at the first Board Planning session in October. There will be information sharing and maybe some action will be taken. At the second session, there will be planning action.

B. **Superintendent's Evaluation:** Director Klipfel passed out an outline of the Superintendent Evaluation Process. He outlined who would evaluate the different standards. He is expecting to have an executive session on October 14th before the planning session. The October 13th planning session was moved to October 14th, and the Regular Board Meeting was moved to October 20th. Director Gudge moved to approve the Superintendent's Evaluation as presented. Director Cheeke seconded the motion, and the Board approved it unanimously. Motion passes 5-0.

C. **Board Self-Evaluation:** Director Klipfel said that the Board will do their self-evaluation from OSBA's Board Self-Evaluation, and it will be sent out via Google Form. Director McMullen moved to approve the Board Self-Evaluation as presented. Director Cheeke seconded the motion, and the Board unanimously approved it. Motion passes 5-0.

D. **Field Trip Policy and Proposed Costa Rica Trip:** Superintendent Halliday reported that WorldStride would host the proposed trip to Costa Rica, if approved. Superintendent Halliday said that she compared two current policies: IGDK: Non-School Sponsored Study and Athletic Tours, Trips and Competitions, and IICA: Field Trips and Special Events. One policy is too restrictive, and the other is too lax. Director Klipfel summarized an ideal policy that will allow teachers to advertise the trip at school, hold meetings at school, and make contact with students and parents from school. Director Cheeke moved to have Director Klipfel blend the current policies, and work with the lawyer, and then bring it back. There was no second on the motion. Director Gudge wanted consideration in the policy for

allowance of fundraising in school. Director Klipfel's hope is that the Board adopts the policy at the October Board Meeting.

E. OSBA Regional and Annual Meetings: The Regional Meeting is at the Linn Benton Lincoln ESD on October 15th, and the Annual Convention is November 12-14 in Portland, and the Board members were invited to attend.

IV. ACTION ITEMS

A. **Second Reading Policies:** Director McMullen moved to adopt the policies as presented. Director Gudge seconded the motion, and the Board unanimously approved them. Motion passes 5-0.
CBG: Evaluation of the Superintendent
EBB: Integrated Pest Management
GBA: Equal Employment Opportunity
GBA-AR: Veteran and State Servicemember Preference
KNA: Immigration Enforcement on District Property
KNA-AR1: Interactions with Immigration Enforcement
KNA-AR2: Federal Immigration Enforcement Request Log
IKH: Credit for Proficiency
IKH-AR: Credit for Proficiency

V. CLOSING ITEMS

A. **Next Meeting Agenda Items**: Division 22 Assurances, District Objectives, December Meeting Date, PERS Bond, Board Review of Settlement Policy, Surplus Property. Director Klipfel suggested a tracking sheet for policy due dates.

B. **Board Recognition, Thanks and Requests**: Director Cheeke commended the Philomath Pop Warner coaches and students for their action during a football game when a student from an opposing team was seriously injured.
Director McMullen said that the communication and care during the first weeks of school was amazing.
Director Klipfel thanked everyone for their work on the back to school staff lunch.

C. **Adjournment**: Board Chair Tom Klipfel adjourned the meeting at 9:13 pm.

_____
Board Chair

_____
Superintendent

_____
Date

BOARD WORK SESSION

Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J
Philomath High School Community Conference Room
2054 Applegate Street, Philomath
10/6/2026 6:00 PM

The Board Work Session was called to order at 6:04 pm

Present: Tom Klipfel, Erin McMullen, Sandi Hering, Ryan Cheeke, and Erin Gudge; Superintendent Susan Halliday, and Executive Assistant Michele McRae.

Director Klipfel proposed that for this meeting, the Board discuss their self-evaluation, the attendance data for the attendance objective, and then decide which district objectives they would like to focus on in future meetings.

Board Self-Evaluation
The Board reviewed and discussed the self-evaluation data that they submitted. They reviewed the mission and vision statements.
They reviewed themselves on Policy and Governance. Director Klipfel suggested that the policies to be reviewed be made available to the staff and public before the Policy Committee Meetings.
Communications: The Board talked about different ways to engage with stakeholders. They talked about having a semi-annual meeting, open house or town hall meeting to present what they have been working on.
Cultural Responsiveness: The Board discussed this topic.
Accountability Performance: The Board should work on focusing on important items like attendance and things that the Board could help change.
Board Meetings: Comments were - too much information in Board meetings, Zoom volume, lock down agenda and packet at least 5 days before the meeting.
Board Operations and Communications: Director Gudge is concerned about conversations outside of Board meetings.
Board/Superintendent Relations: No concerns.

Board Objectives

The Board looked at student attendance data including the reasons why students are absent. Director Cheeke requested attendance data at every Board meeting or every other Board meeting, so that they can track attendance patterns throughout the school year. Director Klipfel said that he wants attendance set by building.

Next Meetings

The Board will look at data for facility planning, connecting every student with an adult (at a Board meeting or work session), and creating a more broad career plan at the secondary levels and successful transitioning after graduation.

The next work session is Wednesday, October 14th at 6:00 pm.

The meeting was adjourned at 8:02 pm.

_____
Board Chair

_____
Superintendent

_____
Date

Philomath High School
'Home of the Warriors'
Athletic Team/Club Overnight Request and Supervision Plan

Auditions are due Oct 9. won't know who is accepted till end of October

Team/Club: Band

Head Coach/Advisor: Hall

Destination: ~~Double Tree~~ Seattle, WA **Event:** Western International Band Clinic (WIBC)

Departure Date: 11/20/26 **Return Date:** 11/23/26

Transportation Mode (bus, car, etc.): car

Account charged:

Parent Permission

a) Blanket permission _____ b) Specific forms _____ (attach form if applicable) ~~on Family ID~~/ ~~Arbiter~~ paper Form or parent square

Supervision Requirements and Plan

General Requirements

1. Supervisors must be Philomath School District a) employees or b) approved volunteer (over 21 years old).
2. Co-ed activities require male and female supervisors (at least 1 must be a PSD employee).
3. Annually all supervisors must complete supervision training and mandatory reporter training.
4. Ratio of 1 supervisor to 10 students. Exceptions must be pre-approved by principal.
5. At the end of all events, supervisors are to remain until all students are picked up.

Daytime Supervision

1. Supervisors will review daily student behavior expectations and address any issues as they arise.
2. Zones of supervision will be established based on the specific logistical and situational needs of the event(s).
3. Supervisors will actively supervise, be proactive, and move strategically through the supervision zones.
4. Reasonable supervision is expected at all times.
5. Bus / vehicle supervision: No supervisor will transport student alone (1 on 1). In large vehicles (i.e. buses) there must be at least 1 adult in addition to the bus driver. Supervisors need to spread out throughout the bus, with the primary position in the back observing all students in front of them.

Nighttime Supervision

Same standards apply as daytime, additionally:

1. In hotel rooms: a) male and female students sleep separately. b) Supervisors sleep separate from students unless adult is a parent of student(s) in the room. c) Blue tape placed on doors (from supervision training) d) Periodic room checks throughout night; male supervisors check male rooms / female supervisors check female rooms. d)Reasonable lights out times established
2. Large space / sleepover style (rented house, gym): a) Supervisors DO sleep in large area, NOT in separate room. b) Supervise sleep at strategic locations- in between points and at exits. c) Separate males and females by space / rooms / or floors. d)Reasonable lights out times establish.

Supervision Requirements and Plan, Continued

Reporting

1. Contact school administration in cases of health issues and violations of student conduct code (as discussed in training).
2. Mandatory Reporters: As a supervisor of Philomath School District, you are a mandatory reporter. You must report any abuse or neglect concerns immediately to DHS, local law

Philomath High School
'Home of the Warriors'
Athletic Team/Club Overnight Request and Supervision Plan

enforcement, and school administration. Do not wait to alert DHS or law enforcement, inform school administration as soon as you are able.

Important Contact Numbers

1. Benton County Sheriff: 541-766-6858
2. Philomath Police: 541-766-6925
3. Corvallis Police: 541-766-6925
4. DHS: 855-503-7233
5. Principal and/or Athletic Director (numbers provided to trip leaders)

Special Supervision Needs

In the space below (or attach) please add any additions to the supervision plan that are unique:

The WIBC staff handle all supervision. NO additional chaperones are needed.

See attached

By signing below I acknowledge that:

1. I am responsible for meeting the requirements of the supervision plan.
2. I am responsible for following PHS policies and procedures.
3. I am responsible for helping to enforce school and district policies.
4. I am responsible for the health and well-being of all students under my care.
5. I will provide reasonable / adequate supervision throughout the duration of the event.
6. I understand that failure to meet any of the criteria named above may lead to disciplinary action up to, and including, dismissal.

Staff / Coach

	Print name	Sign name
1.	Erica Hall	Erica Hall
2.		
3.		
4.		

Philomath School District Approved and Trained Chaperone/Supervisor

1.		
2.		
3.		
4.		

APPROVED	DENIED	APPROVED	DENIED	APPROVED	DENIED
M.G.K		10-18-26			
PRINCIPAL		SUPERINTENDENT		PSD BOARD (Out of State ONLY)	

Coversheet

Superintendent's Report

Section: II. REPORTS
Item: C. Superintendent's Report
Purpose: FYI
Submitted by:
Related Material: Superintendent's Report.pdf
Inter-District Transfers.pdf

Philomath School District 17J
Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

Graduate EVERY student and transition each into a job, training, or college.

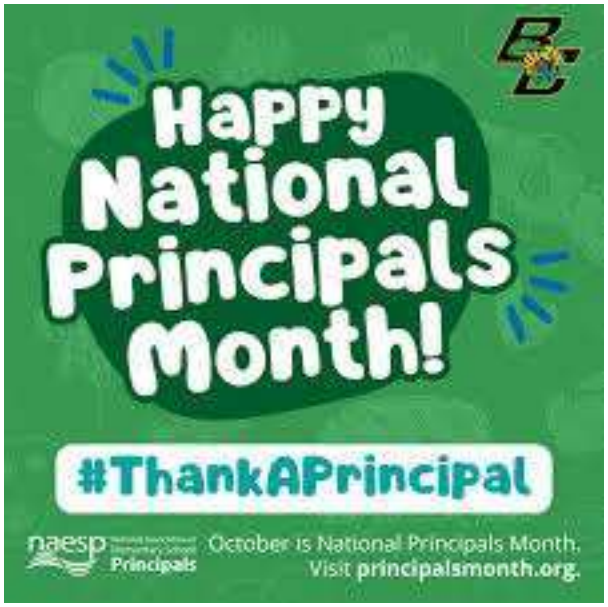
Philomath School District 17J
Board of Directors
Superintendent Report
October 20, 2026

National Principals' Month:

- Eric Beasley, Blodgett and Philomath Elementary Schools
- Steve Bell, Philomath Middle School
- Garth Gerot, Philomath Academy
- Mark Henderson, Philomath High School
- Abby Moser, Clemens Primary School

October is National Principals Month! We want to express our heartfelt gratitude to these individuals who lead our schools. Their dedication, passion, and commitment shape the educational experiences of our students and foster positive school cultures.

Evey day, our administrators inspire staff and students to strive for their best. They navigate challenges with grace, creating environments where students can thrive. Please join us in recognizing and thanking these awesome leaders.



PS – We are not forgetting our Assistant Principals. We will celebrate them in April!

Parent Teacher Conferences:
As you know, fall conferences were split into two different timeframes to attempt to best accommodate the unique needs of our students and schools. Conferences were held at Philomath Middle and High Schools on October 9-10, 2026. Upcoming conferences are scheduled for the following:

- **October 29-30, 2026:**
  Specific Times Announced by Each School:
  - Blodgett Elementary School
  - Clemens Primary School
  - Philomath Academy
  - Philomath Elementary School

Philomath Citizens Academy:
Along with the Philomath Community Library, the Philomath School District shared information with the Philomath Citizens Academy on Thursday, October 1, 2026. The meeting took place at the Philomath Community Library.

OSBA Fall Regional Meeting:
Our local regional session took place on Thursday, **October 15, 2026** at Linn Benton Lincoln Education Service District (LBL) in Albany. Tom Klipfel and I represented Philomath at this session.

OSBA Annual Convention:
This annual event is scheduled for **November 12-14, 2026** at the Portland Marriott Downtown Waterfront. Schedule is as follows:

- November 12 (Thursday): Pre-Conference
  - 7:30am Registration and Breakfast
  - 9:00am Session
  - 12:15pm Networking Lunch
  - 1:30pm Session
  - 4:00pm Welcome Social
- November 13 (Friday): Convention Day #1
  - 7:30am Registration and Breakfast
  - 9:00am Sessions and Workshops
  - 5:30pm Garrett Hemann Robertson P.C. Reception
    First Student Reception and Dinner
- November 8 (Saturday): Convention Day #2
  - 7:30am Breakfast
  - 9:00am Sessions and Workshops

Turf Project:
Be sure to check out the Philomath High School baseball field. The turf is ready to go in! Thanks to Levi Webber for leading the charge and to many members of the Philomath community for donating supplies and services. What a great community!

Dates to Remember:

- October 20, 2026 (T) — Philomath Rotary SOM Lunch (Noon @ Philomath City Hall)
  PHS Volleyball vs. Cascade (4:30pm)
  PSD School Board Meeting (7:00pm @ PHS)
- October 22, 2026 (Th) — PHS Girls Soccer vs. Central (3:30pm)
  PHS Volleyball vs. Central (4:30pm)
- October 23, 2026 (F) — PHS Volleyball vs. Newport (6:00pm)
- October 24, 2026 (S) — Haunted Halls (7:00pm-9:00pm @ PHS)
- October 26, 2026 (M) — PMS GBX Practice Starts
  PHS JV Football vs. Stayton (5:00pm)
- October 27, 2026 (T) — PHS Boys Soccer vs. Stayton
  PHS Fall Concert (7:00pm)
- October 29, 2026 (Th) — No School for Students
  - Elementary and PA: Parent Teacher Conferences
  - Secondary: Teacher Workday
- October 30, 2026 (F) — No School for Students
  - Elementary and PA: Parent Teacher Conferences
  - Secondary: Teacher Workday

  Trunk or Treat (3:00pm-5:00pm Downtown Philomath)
  PHS Football vs. Estacada (7:00pm)
- November 2-14, 2026 — High School Sports State Playoffs
- November 2, 2026 (M) — Beginning of Q2 @ Philomath Middle School
- November 9, 2026 (M) — PHS Veteran's Day Assembly (11:45am-12:27pm)
  PHS Winter Sports Parent Meeting (7:00pm @ PHS)
- November 10, 2026 (T) — CPS Hearing Screenings
  PA Picture Re-Take Day
  Veterans Day Assemblies
  - CPS (TBD)
  - PES/ Blodgett (1:00pm-1:45pm)
  - PMS (8:10am-9:00am)
- November 11, 2026 (W) — No School for Students and Staff – Veterans Day
- November 13, 2026 (F) — PMS Turkey Bingo (5:00pm-8:00pm @ PHS)
- November 17, 2026 (T) — PHS ASB Blood Drive (7:30am-2:30pm)
  PHS Fall Sports Awards (7:30pm @ PHS)
- November 19, 2026 (Th) — Philomath Chamber SOM Lunch (11:45am @ Peace Lutheran)
  PSD School Board Meeting (7:00pm @ PHS)
- November 20, 2026 (F) — PHS Fall Play: The Greek Mythology Olympiaganza (7:00pm)
- November 21, 2026 (S) — PHS Fall Play: The Greek Mythology Olympiaganza (1pm & 7pm)
- November 24, 2026 (T) — PA Hearing Screenings
- November 25-27, 2026 (W-F) — No School for Students or Staff – Thanksgiving Break
- November 30, 2026 (M) — No School for Students – End of Trimester #1

Philomath School District 17J

Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

Graduate EVERY student and transition each into a job, training, or college.

Philomath School District 17J
Board of Directors
Interdistrict Transfer Activity Report
October 20, 2026

School	Allocated Slots	Approved as of 10/16/2026	Available Slots for Approval
Blodgett Elementary	2 slots per grade level (K-4)	0 slots	Initially Allocated Numbers
Clemens Primary	10 slots for Kinder 10 slots for 1st	10 slots for Kinder 1 slot for 1st	0 slots for Kinder 9 slots for 1st
Philomath Academy	5 slots for 9th 5 slots for 10th 2 slots for 11th 2 slots for 12th	1 slot for 9th 1 slot for 10th 1 slot for 11th 0 slots for 12th	4 slots for 9th 4 slots for 10th 1 slot for 11th 2 slots for 12th
Philomath Elementary	8 slots for 2nd 2 slots for 3rd 4 slots for 4th 5 slots for 5th	1 slot for 2nd 2 slots for 3rd 3 slots for 4th 5 slots for 5th	7 slots for 2nd 0 slots for 3rd 1 slot for 4th 0 slots for 5th
Philomath High	4 slots for 9th 2 slots for 10th 10 slots for 11th 10 slots for 12th	4 slots for 9th 2 slots for 10th 0 slots for 11th 0 slots for 12th	0 slots for 9th 0 slots for 10th 10 slots for 11th 10 slots for 12th
Philomath Middle	7 slots for 6th 10 slots for 7th 4 slots for 8th	7 slots for 6th 5 slots for 7th 3 slots for 8th	0 slots for 6th 5 slots for 7th 1 slot for 8th

*Pending = still awaiting resident district signature.
**Waiting = no more spaces or unique situation(s).

Coversheet

Financial Report

Section: II. REPORTS
Item: D. Financial Report
Purpose: FYI
Submitted by:
Related Material: Board Report.pdf
PSD Cash Flow 26-27.pdf
Appropriations.pdf
PES ASB.pdf
PMS ASB.pdf
PHS ASB.pdf
Enrollment Totals.pdf

Philomath School District 17J
Benton County School District No. 17J, 1620 Applegate Street, Philomath, OR 97370 (541) 929-3169

October 20, 2026

Board Members:

Audit work for 2025-26 is wrapping up this month, the fieldwork was conducted on October 7th & 8th. One discussion item the board needs to address is GASB 103: Establishing a Level of Significance for Accounting Changes and Error Corrections. This new GASB regulation states that organizations need to set a level of significance for explaining significant variances between the original budget, final budget and actual results in the annual audit document. Our recommendation is to set this level at 25% or $25,000 per budgeted line item for all funds. No resolution is necessary; the board just needs to agree to this limit.

Enrollment is just above 1600 as of October 12, 2026. This matches the estimate we provided to ODE for 2026-27 State School Fund calculation purposes. At this point our SSF is calculated using Extended ADMw (the higher of this year or last year). We will not be updating our estimate at this time.

We have one application for the Budget Committee included in the Board packet. We also received requests from 2 of the committee members with expiring terms to reappoint for a new term. If the board chooses to appoint all 3 of these to the Budget Committee, all vacancies will be filled.

We included one resolution for the Board's review and adoption. This resolution moves appropriations within the Trust & Agency funds based on actual encumbrances for the year.

Also included in the packet is a draft PERS Bond Resolution for the Board to review. If the Board chooses to pursue a new PERS Pension Side Account Bond, the interest rate needs to be set and the decision to engage with a Municipal Advisor. Resolutions need to be completed in November for the next cycle of Bond sales if we choose to be included in the larger School District Pool.

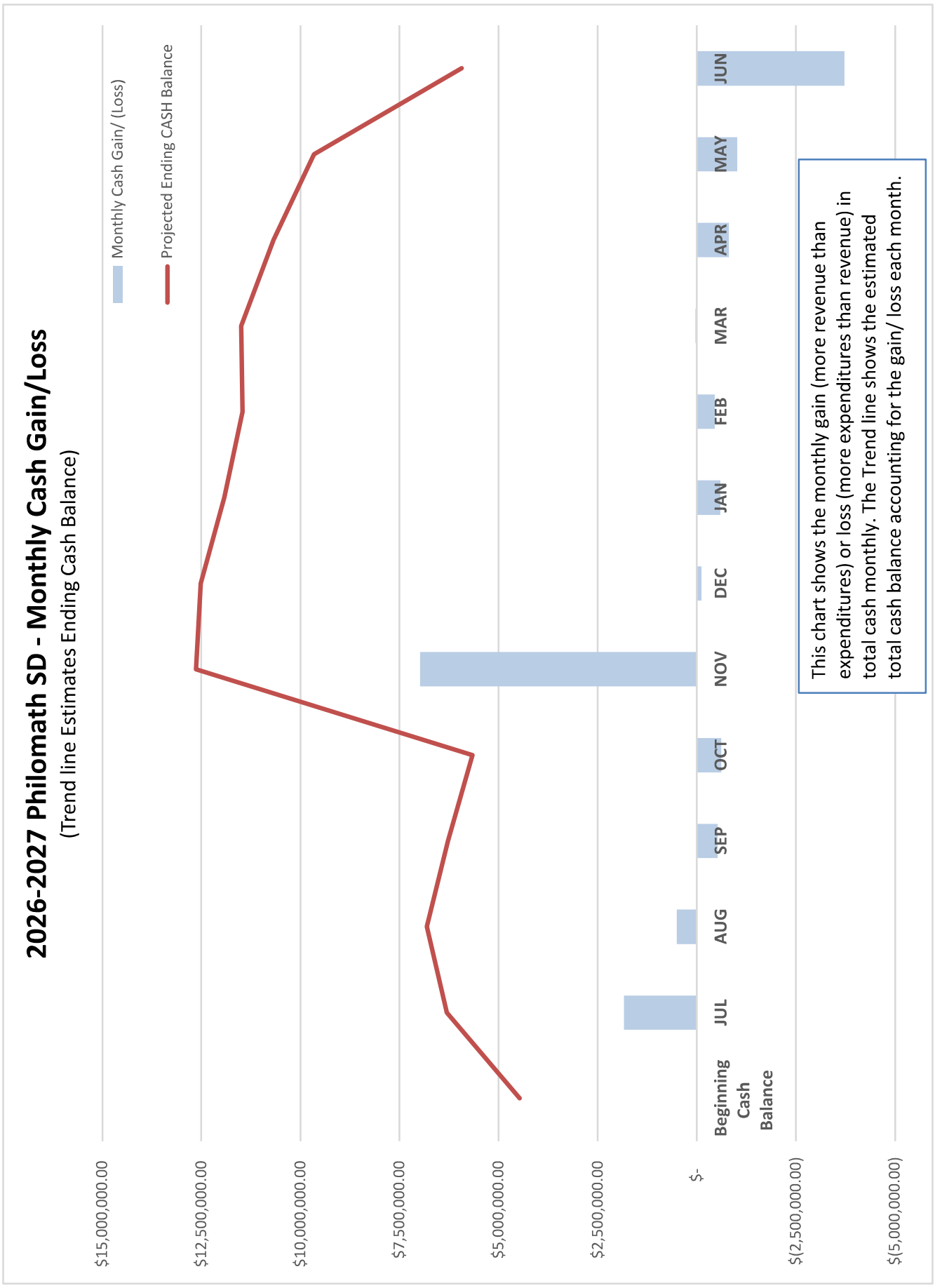
Included in the board packet are the following financial reports:

- Appropriations
- Cash Flow
- ASB Student Activities reports

September 2026 General Fund Expenditures totaled $1,565,470. Expenditures that exceeded $25,000 are as follows:

• Pacific Power	$ 26,113	(August power bill)
• CTL CORPORATION	$ 54,360	(Chromebook purchase)
• FIRST STUDENT INC	$ 73,207	(July Transportation invoice)
• PERS	$ 110,078	(August PERS payments)
• Oregon Educators Benefit Board	$ 206,216	(August Insurance premiums OEBB)
• Kings Valley Charter School	$ 272,433	(September SSF payment to KVCS)

Respectfully Submitted,
Jennifer Griffith
Business Manager


2026-2027 Philomath SD - Monthly Cash Gain/Loss
(Trend line Estimates Ending Cash Balance)
Monthly Cash Gain/ (Loss)
Projected Ending CASH Balance
$15,000,000.00
$12,500,000.00
$10,000,000.00
$7,500,000.00
$5,000,000.00
$2,500,000.00
$-
$(2,500,000.00)
$(5,000,000.00)
Beginning Cash Balance
JUL
AUG
SEP
OCT
NOV
DEC
JAN
FEB
MAR
APR
MAY
JUN
This chart shows the monthly gain (more revenue than expenditures) or loss (more expenditures than revenue) in total cash monthly. The Trend line shows the estimated total cash balance accounting for the gain/ loss each month.

PHILOMATH SCHOOL DISTRICT, 17J
Appropriations, Budget vs. Actual
Fiscal Year 2026-2027

		Appropriations	Resolutions	Expenditures	Encumbrances*	Expenditures	Under Budget
General Fund (100)	1000 Instruction	17,002,908	-	2,063,947	13,499,231	15,563,178	1,439,730
	2000 Support Services	9,896,590	-	2,128,710	6,878,790	9,007,500	889,090
	3000 Enterprise & Commun.	1,000	-	-	-		1,000
	4000 Facilities	5,000	-	-	-	-	5,000
	5200 Transfers	470,000	-	-	-	-	470,000
	6000 Contingency	385,000	-	-	-	-	385,000
	Sub Totals	27,760,498	-	4,192,657	20,378,021	24,570,678	3,189,820
Local/State/Federal Programs Funds	1000 Instruction	3,444,495	-	483,139	1,460,900	1,944,039	1,500,456
Special Revenue Fund (200)	2000 Support Services	1,640,929	-	129,560	293,473	423,033	1,217,896
(includes Pool Ops and ASB Funds)	3000 Community Services	1,257,360	-	103,845	817,408	921,253	336,107
	4000 Facilities	165,000	-	-	-	-	165,000
	5200 Transfers	-	-			-	-
	Sub Totals	6,507,784	-	716,544	2,571,781	3,288,325	3,219,459
Debt Service Funds (300)	5100 Debt Service	21,911,005	-	-	1,094,400	1,094,400	20,816,605
Capital Improvement Funds (400)	2000 Support Services	280,000	-	56,483	188,078	244,561	35,439
	4000 Facilities	518,217	-	10,294	1,675	11,969	506,248
	5100 Debt Service	-	-	-	-	-	0
	Sub Totals	798,217	-	66,777	189,753	256,530	541,687
Unemployment Fund (600)	2000 Support Services	50,000	-	2,265	630	2,895	47,105
Trust & Agency Funds (700)	1000 Instruction	107,216	*(3,600)*	7,089	77,873	84,962	18,654
	2000 Support Services	147,987	-	5,748	13,943	19,691	128,296
	3000 Community Services	2,400	*3,600*	300	3,300	3,600	2,400
	Sub Totals	257,603	-	13,137	95,116	108,253	149,350
						-	
						-	
Total Appropriations		**57,285,107**	**-**	**4,991,380**	**24,329,701**	**29,321,081**	**27,964,026**
Total Unappropriated		4,066,245	-	-	-	-	**4,066,245**
Total Adopted Budget		**61,351,352**	**-**	**4,991,380**	**24,329,701**	**29,321,081**	**32,030,271**

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BENTON COUNTY SCHOOL DISTRICT 17J

Student Activities Summary Report

Fiscal Year: 2026 - 2027

From Date: 7/1/2026 **To Date:** 6/30/2027

☐ Print Detail ☐ Page Break by Activity ☑ Subtotal By Journal

☐ Exclude Encumbrances ☑ Reverse Sign

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrance	Available Balance
284.0000.9701.097.797.810 PSD Food Pack Program	$16,975.30	$300.00	$0.00	$17,275.30	$0.00	$17,275.30
284.0000.9701.097.797.812 PES Blodgett	$4,802.98	$6.22	($256.76)	$4,552.44	$0.00	$4,552.44
284.0000.9701.097.797.815 CPS Donations	$691.58	$5,800.00	$119.00	$6,610.58	($1,941.39)	$4,669.19
284.0000.9701.097.797.816 PES Grants	$2,345.42	$4,336.00	($437.92)	$6,243.50	$0.00	$6,243.50
284.0000.9701.097.797.825 PES Playground Donations Fund Balance	$2,672.20	$100.00	$0.00	$2,772.20	($1,555.00)	$1,217.20
284.0000.9701.097.797.826 PES Field Trips	$10.00	$0.00	$0.00	$10.00	$0.00	$10.00
284.0000.9701.097.797.827 PES Library	$507.69	$0.00	$0.00	$507.69	$0.00	$507.69
284.0000.9701.097.797.828 PES Donations-Unrestricted	($2,237.74)	$8,516.95	$2,717.20	$8,996.41	$0.00	$8,996.41
284.0000.9701.097.797.830 PES Music	$833.97	$0.00	$0.00	$833.97	$0.00	$833.97
284.0000.9701.097.797.834 Falcon Swag Fund Balance	$202.89	$913.00	$0.00	$1,115.89	$0.00	$1,115.89
284.0000.9701.097.797.842 PES Social Committee	$793.07	$862.67	($494.00)	$1,161.74	$0.00	$1,161.74
284.0000.9701.097.797.846 PES Yearbook	$7,845.49	$0.00	($4,892.14)	$2,953.35	$0.00	$2,953.35
284.0000.9701.097.797.847 PES Students in Need	$26.42	$0.00	$0.00	$26.42	$0.00	$26.42
284.0000.9701.097.797.849 CPS Students in Need	$20.20	$0.00	$0.00	$20.20	$0.00	$20.20
284.0000.9701.097.797.850 PES School Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
284.0000.9701.097.797.851 CPS Cub Swag Fund Balance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Grand Total:	$35,489.47	$20,834.84	($3,244.62)	$53,079.69	($3,496.39)	$49,583.30

End of Report

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Philomath School District 17J - Regular Board Meeting - Agenda - Tuesday October 20, 2026 at 7:00 PM

BENTON COUNTY SCHOOL DISTRICT 17J

Student Activities Summary Report

Fiscal Year: 2026 - 2027

From Date: 7/1/2026 **To Date:** 6/30/2027

☐ Print Detail ☐ Page Break by Activity ☑ Subtotal By Journal

☐ Exclude Encumbrances ☑ Reverse Sign

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrance	Available Balance
285.0000.9701.098.798.500 PMS Apparel	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
285.0000.9701.098.798.501 PMS Art	$1,846.31	$285.00	$0.00	$2,131.31	$0.00	$2,131.31
285.0000.9701.098.798.502 PMS Athletics	$4,061.85	$120.00	$0.00	$4,181.85	$0.00	$4,181.85
285.0000.9701.098.798.503 PMS Band	$2,218.86	$0.00	($37.50)	$2,181.36	$0.00	$2,181.36
285.0000.9701.098.798.504 PMS Band Repair/Replace	$0.01	$0.00	$0.00	$0.01	$0.00	$0.01
285.0000.9701.098.798.506 PMS Choir Beginning Balance	$1,995.19	$0.00	$0.00	$1,995.19	$0.00	$1,995.19
285.0000.9701.098.798.507 PMS Donations	$1,408.00	$0.00	($1,489.00)	($81.00)	$0.00	($81.00)
285.0000.9701.098.798.508 PMS Drama	$23,324.46	$0.00	($774.55)	$22,549.91	($1,193.00)	$21,356.91
285.0000.9701.098.798.510 PMS Library	$145.47	$0.00	$0.00	$145.47	$0.00	$145.47
285.0000.9701.098.798.511 PMS Life Skills	$612.11	$0.00	$0.00	$612.11	$0.00	$612.11
285.0000.9701.098.798.512 PMS Lock Replacement	$1,710.17	$0.00	$0.00	$1,710.17	$0.00	$1,710.17
285.0000.9701.098.798.515 PMS Outdoor School	$17,079.91	$0.00	($17,079.91)	$0.00	$0.00	$0.00
285.0000.9701.098.798.516 PMS Sports/Pay-to-Play	$25.00	$0.00	$0.00	$25.00	$0.00	$25.00
285.0000.9701.098.798.519 PMS School Enhancement	$917.97	$931.67	($417.19)	$1,432.45	$0.00	$1,432.45
285.0000.9701.098.798.520 PMS Science	$512.14	$0.00	$0.00	$512.14	$0.00	$512.14
285.0000.9701.098.798.521 PMS Shop	$1,684.46	$630.00	($19.21)	$2,295.25	$0.00	$2,295.25
285.0000.9701.098.798.522 PMS Struxness - Helping Families	$1,493.01	$0.00	($36.00)	$1,457.01	$0.00	$1,457.01
285.0000.9701.098.798.523 PMS Student Body Fees	$2,400.62	$8,040.00	($538.16)	$9,902.46	($1,465.50)	$8,436.96
285.0000.9701.098.798.524 PMS Suspension Account	$755.19	$0.00	$0.00	$755.19	$0.00	$755.19
285.0000.9701.098.798.525 PMS Technology	$877.35	$0.00	$0.00	$877.35	$0.00	$877.35
285.0000.9701.098.798.527 PMS Textbook Damage/Replacement	$221.77	$0.00	$0.00	$221.77	$0.00	$221.77
285.0000.9701.098.798.529 PMS Student Wellness	$885.90	$4,000.00	$0.00	$4,885.90	$0.00	$4,885.90
285.0000.9701.098.798.530 PMS Oregon Research Institute	($12.23)	$0.00	$0.00	($12.23)	$0.00	($12.23)
285.0000.9701.098.798.531 PMS Trip Club	$225.08	$0.00	$0.00	$225.08	$0.00	$225.08
285.0000.9701.098.798.532 PMS Health/PE	$1,384.05	$0.00	$0.00	$1,384.05	$0.00	$1,384.05
285.0000.9701.098.798.533 PMS Elective Rotation fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
285.0000.9701.098.798.534 PMS Battle of the Books	$815.88	$300.00	$0.00	$1,115.88	$0.00	$1,115.88
285.0000.9701.098.798.535 PMS School Supplies	$10.00	$0.00	$0.00	$10.00	$0.00	$10.00
285.0000.9701.098.798.536 PMS Turkey Bingo	$700.00	$0.00	$0.00	$700.00	$0.00	$700.00
285.0000.9701.098.798.537 PMS Fitness	($28.10)	$0.00	$0.00	($28.10)	$0.00	($28.10)
285.0000.9701.098.798.538 PMS Engineering	$286.03	$150.00	$0.00	$436.03	$0.00	$436.03
285.0000.9701.098.798.539 MS Robotics PHRED FLL Fund Balance	$1,980.74	$1,750.00	($1,356.70)	$2,374.04	($1,050.00)	$1,324.04
285.0000.9701.098.798.685 PMS Lost or Damaged Technology	$490.00	$0.00	$0.00	$490.00	$0.00	$490.00
Grand Total:	$70,027.20	$16,206.67	($21,748.22)	$64,485.65	($3,708.50)	$60,777.15

End of Report

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Philomath School District 17J - Regular Board Meeting - Agenda - Tuesday October 20, 2026 at 7:00 PM

BENTON COUNTY SCHOOL DISTRICT 17J

Student Activities Summary Report

Fiscal Year: 2026 - 2027

From Date: 7/1/2026 **To Date:** 6/30/2027

☐ Print Detail ☐ Page Break by Activity ☑ Subtotal By Journal

☐ Exclude Encumbrances ☑ Reverse Sign

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrance	Available Balance
286.0000.9701.099.799.604 PHS Art	$1,358.74	$260.00	$0.00	$1,618.74	$0.00	$1,618.74
286.0000.9701.099.799.605 PHS Art Club	$411.42	$0.00	$0.00	$411.42	$0.00	$411.42
286.0000.9701.099.799.606 PHS ASB	$3,252.47	$4,219.14	($1,098.08)	$6,373.53	($600.00)	$5,773.53
286.0000.9701.099.799.607 PHS Athletic Officials	$17,337.48	$5,397.59	($22,191.85)	$543.22	$0.00	$543.22
286.0000.9701.099.799.611 PHS Athletics	$21,352.73	$2,389.59	($17,114.11)	$6,628.21	($775.00)	$5,853.21
286.0000.9701.099.799.613 PHS Baseball	$6,752.54	$0.00	($325.00)	$6,427.54	($4,254.00)	$2,173.54
286.0000.9701.099.799.616 PHS Botany	$1,734.60	$0.00	$0.00	$1,734.60	$0.00	$1,734.60
286.0000.9701.099.799.617 PHS Boys Basketball	$16,023.77	$2,350.00	($100.00)	$18,273.77	($500.00)	$17,773.77
286.0000.9701.099.799.618 PHS Cheerleading	$15,594.51	$965.00	($6,270.00)	$10,289.51	($14,103.02)	($3,813.51)
286.0000.9701.099.799.620 PHS Community Service Club-G. Lake	$455.06	$0.00	$0.00	$455.06	$0.00	$455.06
286.0000.9701.099.799.621 PHS Cross Country	$15,372.59	$2,450.00	($728.59)	$17,094.00	($660.00)	$16,434.00
286.0000.9701.099.799.622 PHS Dance Team	$11,947.57	$0.00	($1,330.00)	$10,617.57	$0.00	$10,617.57
286.0000.9701.099.799.625 PHS Donation	$2,206.87	$0.00	$0.00	$2,206.87	$0.00	$2,206.87
286.0000.9701.099.799.627 PHS Driver Education	$1,300.00	$6,825.00	$0.00	$8,125.00	$0.00	$8,125.00
286.0000.9701.099.799.633 PHS Robotics	$12,584.46	$1,250.00	$0.00	$13,834.46	($6,500.00)	$7,334.46
286.0000.9701.099.799.635 PHS Foods	$5,553.21	$575.00	$0.00	$6,128.21	$0.00	$6,128.21
286.0000.9701.099.799.636 PHS Football	$17,754.10	$0.00	($1,774.55)	$15,979.55	($857.85)	$15,121.70
286.0000.9701.099.799.637 PHS Forestry	$12,265.04	$0.00	$0.00	$12,265.04	$0.00	$12,265.04
286.0000.9701.099.799.639 PHS German Class	$946.77	$0.00	$0.00	$946.77	$0.00	$946.77
286.0000.9701.099.799.640 PHS Girls Basketball	$21,967.14	$0.00	($300.00)	$21,667.14	($500.00)	$21,167.14
286.0000.9701.099.799.641 PHS Health Occ/Anatomy	$1,273.90	$20.00	$0.00	$1,293.90	$0.00	$1,293.90
286.0000.9701.099.799.642 PHS Green Team	$289.83	$0.00	$0.00	$289.83	$0.00	$289.83
286.0000.9701.099.799.643 PHS Racial Equity/Culture Club	$50.18	$125.00	$0.00	$175.18	$0.00	$175.18
286.0000.9701.099.799.644 PHS Unified Basketball	$4,509.64	$0.00	$0.00	$4,509.64	$0.00	$4,509.64
286.0000.9701.099.799.645 PHS Book Replacement	$210.86	$0.00	$0.00	$210.86	$0.00	$210.86
286.0000.9701.099.799.646 PHS Lifeguard	$114.00	$96.00	$0.00	$210.00	$0.00	$210.00
286.0000.9701.099.799.648 PHS Life Skills	$580.63	$700.00	($439.37)	$841.26	$0.00	$841.26
286.0000.9701.099.799.649 PHS Mfg Technology	$6,971.76	$225.00	$0.00	$7,196.76	$0.00	$7,196.76
286.0000.9701.099.799.653 PHS Music Dept	$7,872.31	$1,000.00	$0.00	$8,872.31	$0.00	$8,872.31
286.0000.9701.099.799.654 PHS Music Choir	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
286.0000.9701.099.799.655 PHS Music Tour	$4,846.73	$0.00	$0.00	$4,846.73	$0.00	$4,846.73
286.0000.9701.099.799.656 PHS National Honor Society	$2,857.03	$15.00	$0.00	$2,872.03	$0.00	$2,872.03
286.0000.9701.099.799.657 PHS OWC Athletics Account	$3,640.02	$6,462.50	$0.00	$10,102.52	($2,984.32)	$7,118.20
286.0000.9701.099.799.658 PHS OWC Activities Account	$5,524.75	$2,000.00	$0.00	$7,524.75	$0.00	$7,524.75
286.0000.9701.099.799.659 PHS Parking/Student Safety	$1,027.24	$1,735.00	($640.30)	$2,121.94	$0.00	$2,121.94
286.0000.9701.099.799.660 PHS PE Fees	$380.60	$0.00	$0.00	$380.60	$0.00	$380.60
286.0000.9701.099.799.664 PHS PHS Pay to Play	$150.00	$17,300.00	$0.00	$17,450.00	$0.00	$17,450.00
286.0000.9701.099.799.665 PHS Preschool	$2,853.94	$2,100.00	($405.92)	$4,548.02	$0.00	$4,548.02
286.0000.9701.099.799.666 PHS Prom	$7,508.16	$0.00	$0.00	$7,508.16	($3,329.00)	$4,179.16
286.0000.9701.099.799.668 PHS Boys Golf	$2,221.54	$600.00	$0.00	$2,821.54	$0.00	$2,821.54
286.0000.9701.099.799.669 PHS Girls Golf	$1,568.42	$600.00	$0.00	$2,168.42	$0.00	$2,168.42
286.0000.9701.099.799.670 PHS Scholarship-Unrestricted	$0.00	$500.00	$0.00	$500.00	($500.00)	$0.00
286.0000.9701.099.799.674 PHS School Enhancement	$6,285.73	$118.00	($658.62)	$5,745.11	$0.00	$5,745.11

Powered by BoardOnTrack

Philomath School District 17J - Regular Board Meeting - Agenda - Tuesday October 20, 2026 at 7:00 PM

Student Activities Summary Report

Fiscal Year: 2026 - 2027

From Date: 7/1/2026 **To Date:** 6/30/2027

☐ Print Detail ☐ Page Break by Activity ☑ Subtotal By Journal

☐ Exclude Encumbrances ☑ Reverse Sign

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrance	Available Balance
286.0000.9701.099.799.675 PHS School of Business	$356.76	$0.00	$0.00	$356.76	$0.00	$356.76
286.0000.9701.099.799.676 PHS Science	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
286.0000.9701.099.799.678 PHS Soccer Boys	$6,920.84	$1,010.00	($4,062.64)	$3,868.20	($1,819.00)	$2,049.20
286.0000.9701.099.799.679 PHS Soccer Girls	$1,505.84	$4,061.36	($1,217.00)	$4,350.20	($3,095.50)	$1,254.70
286.0000.9701.099.799.680 PHS Softball	$2,392.43	$134.66	$0.00	$2,527.09	$0.00	$2,527.09
286.0000.9701.099.799.681 PHS Spanish Class	$358.41	$5.00	($29.97)	$333.44	$0.00	$333.44
286.0000.9701.099.799.682 PHS Youth Transition Program	$1,194.06	$0.00	$0.00	$1,194.06	$0.00	$1,194.06
286.0000.9701.099.799.684 PHS Student Body Fee	$1,620.00	$15,320.00	$0.00	$16,940.00	$0.00	$16,940.00
286.0000.9701.099.799.685 PHS Lost or Damaged Technology	$200.00	$140.00	$0.00	$340.00	$0.00	$340.00
286.0000.9701.099.799.686 PHS Swim Team	$119.76	$0.00	$0.00	$119.76	$0.00	$119.76
286.0000.9701.099.799.687 PHS Boys Tennis	$4,602.78	$600.00	$0.00	$5,202.78	$0.00	$5,202.78
286.0000.9701.099.799.688 PHS Girls Tennis	$4,795.00	$600.00	$0.00	$5,395.00	$0.00	$5,395.00
286.0000.9701.099.799.689 PHS Theatre	$10,884.48	$0.00	($407.83)	$10,476.65	$0.00	$10,476.65
286.0000.9701.099.799.690 PHS Track	$2,790.60	$1,800.00	$0.00	$4,590.60	$0.00	$4,590.60
286.0000.9701.099.799.692 PHS Boys Volleyball	$927.38	$0.00	$0.00	$927.38	$0.00	$927.38
286.0000.9701.099.799.693 PHS Girls Volleyball	$8,839.21	$4,469.65	($2,190.43)	$11,118.43	($1,035.10)	$10,083.33
286.0000.9701.099.799.695 PHS Warrior Wellness	$2,617.33	$0.00	$0.00	$2,617.33	$0.00	$2,617.33
286.0000.9701.099.799.696 PHS Wrestling	($543.26)	$1,600.00	$3,500.00	$4,556.74	$0.00	$4,556.74
286.0000.9701.099.799.697 PHS Yearbook	$7,223.30	$17,590.00	($882.81)	$23,930.49	($1,198.00)	$22,732.49
286.0000.9701.099.799.698 PHS Lagestee PTP Waiver Scholarship-Restricted	$10,758.40	$0.00	$0.00	$10,758.40	$0.00	$10,758.40
286.0000.9701.099.799.705 HS Student Transcript Fees	$306.05	$0.00	$0.00	$306.05	$0.00	$306.05
Grand Total:	$314,777.71	$107,608.49	($58,667.07)	$363,719.13	($42,710.79)	$321,008.34

End of Report

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Philomath School District 17J - Regular Board Meeting - Agenda - Tuesday October 20, 2026 at 7:00 PM

2026 / 2027 SCHOOL YEAR
ENROLLMENT FIGURES as of: October 20, 2026

	District	CPS	PES	BL	PMS	PHS	Academy	Part Time	KVCS	Part Time
Kindergarten	85	59		5			0	0	21	
1st	107	91		6			0	0	10	
2nd	95		74	4			0	0	17	
3rd	132		108	5			0	0	19	
4th	117		96	4			0	0	17	
5th	131		114				0	0	17	
6th	152				132		0	0	20	
7th	119				99		0	0	20	
8th	130				113		0	0	17	
9th	150					129	3	0	18	
10th	147					127	6	0	14	
11th	123					103	14	0	6	
12th	120					89	13	5	13	
Totals		150	392	24	344	448	36	5	209	

TOTAL FULL-TIME ENROLLMENT - All Schools 1,603

Philomath School District 17J - 2026-2027 School Year - Summary of Enrollment

School	09/17	10/20	11/19	Dec	01/21	02/18	03/11	04/15	05/20	06/17
CPS	149	150								
PES	397	392								
BL	27	24								
PMS	345	344								
PHS	461	448								
Academy	31	36								
KVCS	207	209								
SubTotal	1,617	1,603	0	0	0	0	0	0	0	0
Part-time students	5	5					0	0		
Total Enrollment	1,622	1,608	0	0	0	0	0	0	0	0

Philomath School District 17J - 2025-2026 School Year - Summary of Enrollment

School	09/11	10/09	11/13	12/11	01/08	02/19	03/12	04/16	05/21	06/18
CPS	157	157	157	152	156	155	156	154	156	156
PES	398	390	388	396	398	394	395	399	398	398
BL	26	25	24	24	24	24	24	23	23	23
PMS	347	340	338	339	337	338	338	333	333	331
PHS	462	452	447	432	432	426	426	427	426	426
Academy	55	61	62	69	65	64	65	66	67	60
KVCS	201	204	208	207	207	207	205	204	196	195
SubTotal	1,646	1,629	1,624	1,619	1,619	1,608	1,609	1,606	1,599	1,589
Part-time students	0	2	2	2	2	2	0	0	2	2
Total Enrollment	1,646	1,631	1,626	1,621	1,621	1,610	1,609	1,606	1,601	1,591

Coversheet

Board Planning Session Follow Up

Section: III. DISCUSSION ITEMS
Item: A. Board Planning Session Follow Up
Purpose: Discuss
Submitted by:
Related Material: Objective #3.pdf

Objective #3:
Connect every student with an adult in the district to check in with them at least once per week.

Current Processes:

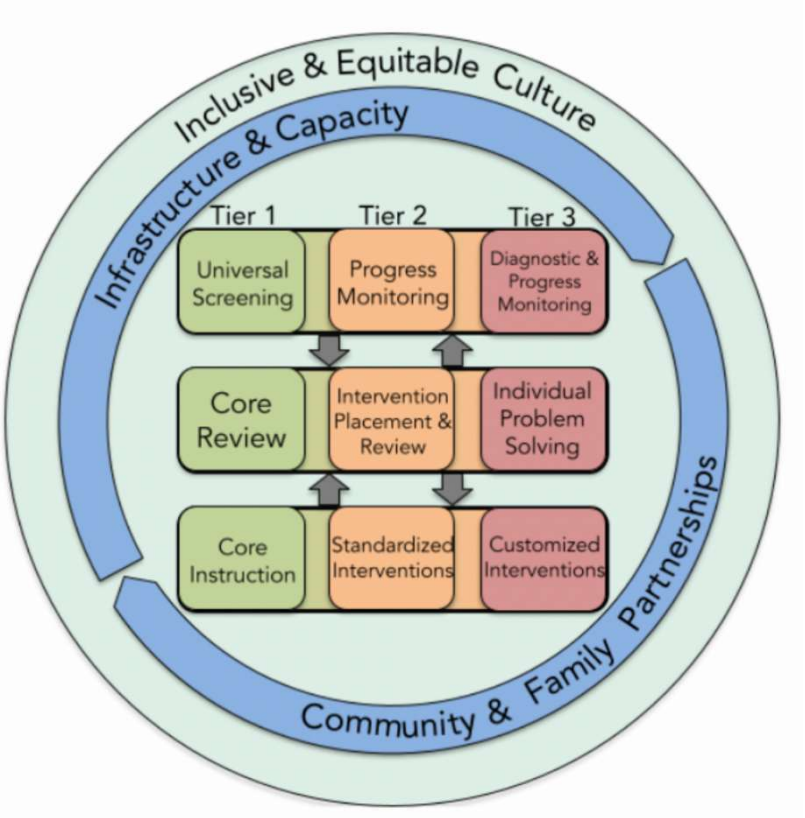
1) Each student assigned a specific staff member who is consistent for students throughout the full school year.
    a. Elementary (K-5): Assigned Classroom Teacher
    b. Secondary (6-12): Assigned Homeroom/ Advisor Teacher
2) When assignment is not making a positive connection, student may self-select another safe individual on their own (no class changes).
3) When assignment is not making a positive connection, MTSS processes consider the following:
    a. Consider student strengths and needs to provide another caring individual to touch base with student (no class changes).
    b. Ask student if there are specific adults that are considered trusting or caring.
    c. Change in classroom teacher or advisor/ homeroom.
4) When student is not receptive, utilize MTSS processes to surround student with care and connection.

About MTSS:
MTSS, or Multi-Tiered System of Supports, is a comprehensive framework used to provide targeted support to students. It focuses on the early identification and support of students with varying academic, behavioral, attendance, and social emotional needs to support the whole child.

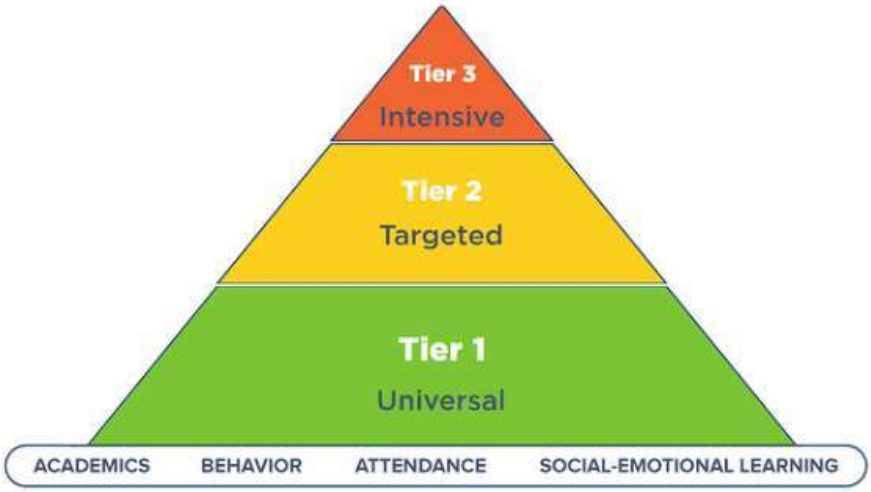
The MTSS system serves these purposes:

1. To review school-wide academic, attendance, behavior, and social-emotional learning (SEL) data in order to evaluate the effectiveness of core programs.
2. To screen and identify students needing additional skill based academic, attendance, behavior, and/or SEL interventions or supports.
3. To plan, implement, and modify interventions for these students. Depending on each student's response to instruction and intervention, a formal referral for special education evaluation **may** result.

The Multi-Tiered Systems of Support (MTSS) system will help provide targeted, effective instruction to meet the needs of ***all students*.** The focus is on early interventions in academics (literacy, math), attendance, positive behavior, SEL and the use of evidence-based practices. In the Philomath School District, MTSS will be implemented at Clemens Primary School (CPS), Philomath Elementary School (PES), Blodgett Elementary School (BES), Philomath Middle School (PMS), and Philomath High School (PHS).



Philomath School District
October 20, 2026



Philomath School District
October 20, 2026

Coversheet

PERS Side Account

Section: III. DISCUSSION ITEMS
Item: B. PERS Side Account
Purpose: Discuss
Submitted by:
Related Material: PERS Bond Side Account Resolution.pdf

RESOLUTION NO. 2627-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF PHILOMATH SCHOOL DISTRICT NO. 17J, BENTON AND POLK COUNTIES, OREGON, AUTHORIZING PARTICIPATION IN THE OREGON EDUCATION DISTRICTS PENSION BOND PROGRAM; AUTHORIZING A FULL FAITH AND CREDIT PENSION BOND AND RELATED FULL FAITH AND CREDIT PENSION OBLIGATIONS, TO BE ISSUED IN ONE OR MORE SERIES.

WHEREAS, the Board of Directors of Philomath School District No. 17J, Benton and Polk Counties, Oregon, is authorized by Oregon Revised Statutes ("ORS") 238.692 to 238.698, including any amendments thereto (the "Act"), to issue revenue bonds under ORS Chapter 287A to finance its pension liability;

WHEREAS, the Act and ORS 287A.315 permit the District to pledge its full faith and credit and taxing power within the limitations of Sections 11 and 11b of Article XI of the Oregon Constitution to pay those bonds;

WHEREAS, school districts and education service districts have a pooled unfunded pension liability to the Oregon Public Employees Retirement System ("OPERS") and, based on the District's portion of the total school district and education service district payroll, the District's allocated portion of the unfunded pension liability (the "Pension Liability") is estimated to be $18,169,602 as of December 31, 2025;

WHEREAS, ORS 238.697 requires that the District (1) obtain a statistically based assessment from an independent economic or financial consulting firm regarding the likelihood that investment returns on bond proceeds will exceed the interest cost of the bonds under various market conditions and (2) make a report (the "Report") available to the general public that (a) describes the result of the assessment and (b) discloses whether the District has retained the services of an independent SEC-registered advisor;

WHEREAS the Report is attached hereto as Exhibit A and the District has obtained an assessment (the "Assessment"), dated June 11, 2026, from ECONorthwest, an independent economic consulting firm, which is attached to the Report;

WHEREAS, current interest rates in the bond market may be low enough to create the opportunity for the District to finance all or a portion of its unfunded pension liability and potentially reduce its costs;

WHEREAS, the Oregon Education Districts Full Faith and Credit Pension Bond Program (the "Program") is a structure whereby Oregon public school districts and education service districts electing to participate in the Program (the "Participating Districts") may simultaneously issue their full faith and credit pension bonds and, collectively, provide for the issuance, sale and delivery of Full Faith and Credit Pension Obligations, Series 2027A (the "Program Obligations") representing proportionate interests of the registered owners of the Program Obligations in the aggregate amount of full faith and credit pension bonds of the Participating Districts; and

WHEREAS, the Program provides that each Participating District will be responsible solely for its obligations under its pension bond and/or bonds, and not for the obligations of any other Participating District under any other pension bond and/or bonds, except to the extent assumed as a surviving district; now therefore,

THE BOARD OF DIRECTORS OF PHILOMATH SCHOOL DISTRICT NO. 17J, BENTON AND POLK COUNTIES, OREGON RESOLVES:

Section 1. Definitions.

Unless the context clearly requires otherwise, the following terms shall have the following meanings:

"Additional Charges" means the fees and other charges of the Program Trustee, as defined in the Program Trust Agreement and any indemnity payments due under Section 6(3) hereof.

"Bond" means the District's Full Faith and Credit Pension Bond, Series 2027A that is authorized by Section 2 of this Resolution.

"Bond Payment Date" means a date on which a Bond Payment is due.

"Bond Payments" means the principal and interest payments, including accreted interest under any deferred interest bond, due under the Bond, and any prepayment premium which is due if Bond principal is prepaid.

"Business Day" means any day other than a Saturday, Sunday or a day on which the Trustee is authorized by law to remain closed.

"District" means Philomath School District No. 17J, Benton and Polk Counties, Oregon, or its successors.

"Event of Default" refers to an Event of Default listed in Section 9(1) of this Resolution.

"Government Obligations" means direct noncallable obligations of the United States of America or noncallable obligations the principal of and interest on which are unconditionally guaranteed by the United States of America.

"Intercept Agreement" means the Intercept Agreement dated as of October 31, 2002, as amended and supplemented.

"Intercept Payment" means the amount paid by the State to the Program Trustee on behalf of the District under the Intercept Agreement.

"Participants" or "Participating Districts" means school districts and education service districts that participate in the Program.

"Program Obligations" means the Full Faith and Credit Pension Obligations issued by the Program Trustee under the Program Trust Agreement which represent proportionate and undivided interest into right to receive Bond Payments and similar pension bond payments made by the other Participants in the Program.

"Program Trust Agreement" means a trust agreement between the Program Trustee and the Participants, in which the Program Trustee agrees to hold the Bond and distribute the Bond Payments to the owners of Program Obligations.

"Program Trustee" means U.S. Bank Trust Company, National Association, as trustee under the Program Trust Agreement, or its successors.

"Qualified Consultant" means an independent certified public accountant, an independent municipal advisor, and having experience and expertise in the analysis of defeasance escrows, who is selected by the District.

"Resolution" means this Resolution, including any amendments made in accordance with Section 7 of this Resolution.

"School District Official" means the Superintendent or Business Manager of the School District or the Superintendent's designee.

"Security Payments" means the payments, if any, the District is required to make under the Program Trust Agreement that are equal to the amount invoiced by the Program Trustee in order to meet the District's Bond payments, less payments received by the Program Trustee pursuant to the Intercept Agreement, plus any prepayments received by the Program Trustee pursuant to the Program Trust Agreement.

"Special Counsel" means Hawkins Delafield & Wood LLP, Portland, Oregon

"State" means the State of Oregon, or any agency thereof.

"State Education Revenues" means any state funding for school districts and education service districts legally available to pay debt service on the pension bonds. Currently, such funds are appropriated each biennium and designated as the "State School Fund".

"Underwriter" means Piper Sandler & Co., Portland, Oregon and any co-managers to be determined at their discretion.

Section 2. Bond Authorized.

(1) The District hereby authorizes the issuance, sale and delivery of its Bond, in accordance with this Resolution and in an amount which does not exceed the amount necessary to produce net proceeds equal to the District's Pension Liability as reported by the OPERS's actuary as of the expected date of the lump sum payment, plus the costs of issuing and selling the Bond and the District's allocated share of the costs of issuing and selling the Program Obligations.

(2) Bond proceeds shall be used to pay all or a portion of the District's Pension Liability to OPERS and to pay costs of issuing and selling the Bond and the District's allocated share of the costs of issuing and selling the Program Obligations. The District may direct that a portion of the Bond proceeds be directly paid to OPERS after closing and a portion be retained by the Program Trustee for payment to OPERS over time as directed by the School District Official. The issuance of the Bond and participation in the Program shall not obligate the District to pay any portion of another school district's liability.

(3) The Bond shall be a "federally taxable bond" which bears interest that is not excludable from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended. Interest will, however, be exempt from Oregon personal income taxation.

(4) OPERS currently charges the District a rate of 6.90 percent per annum on its unfunded liability because that is the assumed rate of return that OPERS expects, over the long term, to earn on its investments. Issuing Bonds at a lower rate of interest and depositing proceeds at OPERS in a Side Account ("Side Account") may reduce costs for the District if the rate of return on the Bond proceeds deposited in the Side Account exceeds the borrowing costs. To maximize the potential for the rate of return on the OPERS fund to exceed the rate of interest on the Bond, the Bond shall not be sold at a true interest cost of more than 4.60% per annum.

(5) The School District Official shall compare the cash flows required to pay the Bond to the payroll rate credit currently estimated from the Side Account and determine a Bond structure which the School District Official estimates will be advantageous to the District.

(6) The School District Official is authorized to execute a letter to be sent to OPERS requesting the necessary payoff figures and to pay any fees required in connection therewith or, if such letter has been executed prior hereto, the Board hereby ratifies such action.

Section 3. Delegation.

The School District Official may, on behalf of the District, and without further action by the Board:

(1) Participate in the preparation of, authorize the distribution of, and deem final any official statement or other disclosure documents relating to the Bond or the Program Obligations.

(2) Establish the final principal amount, Bond Payment schedule, interest rates, sale price and discount, prepayment terms, payment terms and dates, and other terms of the Bond.

(3) Negotiate the terms of, and enter into a bond purchase agreement which provides for the acquisition of the Bond by the Program Trustee and, if required, execute a letter of intent prior to the sale.

(4) Execute and deliver the Program Trust Agreement, which authorizes the Program Trustee to issue the Program Obligations, and any other agreements or documents which may be required for participation in the pension bond program.

(5) Execute and deliver the Bond to the Program Trustee, provided the Bond shall also be executed with the facsimile signature of the Chair of the Board of Directors of the District.

(6) Undertake to provide continuing disclosure for the Bond and the Program Obligations in accordance with Rule 15c2-12 of the United States Securities and Exchange Commission.

(7) Apply for ratings on the Bond or the Program Obligations and purchase municipal bond insurance or obtain other forms of credit enhancements for the Bond or the Program Obligations, enter into agreements with the providers of credit enhancement, and execute and deliver related documents.

(8) Execute and deliver the Intercept Agreement and any related documents, including a certificate demonstrating that the State Education Revenues distributed to the District in each of the three most recently completed fiscal years are not less than two (2.0) times the average annual debt service on the Bond and any other outstanding pension bonds issued under the Intercept Agreement.

(9) Execute and deliver any agreements or certificates and take any other action in connection with the Bond, the Program Obligations, the Intercept Agreement and OPERS administrative rules which the School District Official finds is desirable to permit the sale and issuance of the Bond and the Program Obligations in accordance with this Resolution.

Section 4. Security for Bond.

(1) The District shall pay the amounts due under the Bond from any and all of its legally available taxes, revenues and other funds as authorized by the Act. The District hereby pledges its full faith and credit and taxing power within the limitations of Sections 11 and 11b of Article XI of the Oregon Constitution to pay the amounts due under the Bond pursuant to ORS 287A.315.

(2) To provide additional security for the Bond, the District agrees to enter into the Intercept Agreement.

(3) In the event funds under the Intercept Agreement are insufficient or unavailable or the Intercept Agreement is not in full force and effect for any reason, the District shall make Security Payments to the Program Trustee in accordance with the terms of the Program Trust Agreement.

(4) This Resolution shall constitute a contract with the Program Trustee, and the owners of the Program Obligations shall be third-party beneficiaries of that contract.

Section 5. Prepayment.

The principal component of Bond Payments shall be subject to prepayment on the dates and at the prices established by the School District Official pursuant to Section 3(2) and in accordance with the Program Trust Agreement.

Section 6. Covenants.

The District hereby covenants and agrees with the Program Trustee for the benefit of the owners of the Program Obligations as follows:

(1) The District shall promptly cause Security Payments and the principal, premium, if any, and interest on the Bond to be paid as they become due in accordance with the provisions of this Resolution and the Bond.

(2) The District covenants for the benefit of the Program Trustee to pay the Additional Charges reasonably allocated to it by the Program Trustee, in accordance with the invoices for such Additional Charges which are provided by the Program Trustee.

(3) To the extent permitted by law, the District covenants and agrees to indemnify and save the Program Trustee harmless against any loss, expense or liability which is reasonably allocable to the District and which the Program Trustee may incur arising out of or in the exercise or performance of its duties and powers under the Program Trust Agreement relating to the Bond, including the costs and expenses of defending against any claim or liability, or enforcing any of the rights or remedies granted to it under the terms of the Program Trust Agreement in connection with the Bond, excluding any losses or expenses which are due to the Trustee's breach of fiduciary duties, negligence or willful misconduct. The obligations of the District under this Section 6(3) shall survive the resignation or removal of the Program Trustee under the Program Trust Agreement and the payment of the Program Obligations and discharge under the Program Trust Agreement. The damages claimed against the District shall not exceed the damages which may be allowed under the Oregon Tort Claims Act, Oregon Revised Statutes Section 30.260, et seq., unless the provisions and limitations of such act are preempted by federal law, including, but not limited to the federal securities laws.

(4) The District covenants not to merge, consolidate or dissolve unless the District's Bond has been defeased or the obligation for payment of the Bond has been assumed by the successor entity.

Section 7. Amendment of Resolution.

The District may amend this Resolution only with the consent of the Program Trustee.

Section 8. State Intercept Agreement.

The School District Official is hereby authorized to negotiate and enter into the Intercept Agreement with the State whereby appropriations from the State that would otherwise be paid to the District are diverted to the Program Trustee for the purpose of payment of debt service on the Bond. Any such agreement with the State does not relieve the District of its liability to make payments on the Bond.

Section 9. Default and Remedies.

(1) The occurrence of one or more of the following shall constitute an Event of Default under this Resolution:

(A) Failure by the District to pay Bond principal, interest or premium when due (whether at maturity, or upon prepayment after principal components of Bond Payments have been properly called for prepayment);

(B) Except as provided in Section 9(1)(A) above, failure by the District to observe and perform any other covenant, condition or agreement which this Resolution requires the District to observe or perform for the benefit of Program Trustee, which failure continues for a period of 60 days after written notice to the District by the Program Trustee specifying such failure and requesting that it be remedied; provided however, that if the failure stated in the notice cannot be corrected within such 60 day period, it shall not constitute an Event of Default so long as corrective action is instituted by the District within the 60 day period and diligently pursued, and the default is corrected as promptly as practicable after the written notice referred to in this Section 9(1)(B); or,

(C) The District is adjudged insolvent by a court of competent jurisdiction, admits in writing its inability to pay its debts generally as they become due, files a petition in bankruptcy, or consents to the appointment of a receiver for the installment payments.

(2) The District's failure to make Bond Payments or Security Payments constitutes an Event of Default as set forth above independently of whether or not the State complies with the provisions of the Intercept Agreement.

(3) The Program Trustee may waive any Event of Default and its consequences, except an Event of Default described in Section 9(1)(A).

(4) If an Event of Default occurs and is continuing the Program Trustee may exercise any remedy available at law or in equity; however, the Bond Payments shall not be subject to acceleration, and the District shall be responsible solely for its Bond Payments and any Additional Charges reasonably allocated to it.

(5) No remedy in this Resolution conferred upon or reserved to the Program Trustee is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Resolution or now or hereafter existing at law or in equity, including allowing the State to withhold future payments. No delay or omission to exercise any right or power accruing upon any default shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. To entitle the Program Trustee to exercise any remedy reserved to it, it shall not be necessary to give any notice other than such notice as may be required by this Resolution or by law.

Section 10. Defeasance.

(1) The District may defease all or any portion of the Bond Payments in accordance with this Section 10. The District shall be obligated to pay any Bond Payments that are defeased in accordance with this Section 10 solely from the money and Government Obligations which are deposited in escrow pursuant to this Section 10, unless the amounts available in escrow are

insufficient to make the Bond Payments. Bond Payments shall be deemed defeased if the District:

(A) irrevocably deposits money or noncallable Government Obligations in escrow:

(i) with an independent trustee or escrow agent which mature and pay interest in amounts which are calculated to be sufficient, without reinvestment, to make all the Security Payments associated with the Bond Payments which are to be defeased on their maturity dates, and to make any prepayments of Bond Payments described in Section 5 on the dates those prepayments are required to be made if any principal components of defeased Bond Payments are to be prepaid; or

(ii) with the Program Trustee, which mature and pay interest in amounts which are calculated to be sufficient, without reinvestment, to make when due all the Bond Payments which are to be defeased on their maturity or prepayment dates; and,

(B) provides irrevocable notice of any prepayments which are to occur in connection with the defeasance to the Program Trustee at least 50 days prior to the prepayment; and,

(C) files with the escrow agent or trustee an opinion from a Qualified Consultant to the effect that the money and the principal and interest to be received from the Government Obligations are calculated to be sufficient, without further reinvestment, to pay the Security Payments and prepayments of Bond Payments described in Section 10(1)(A).

(2) The District shall notify the Program Trustee promptly of any defeasance of Bond Payments.

Section 11. Rules of Construction.

In determining the meaning of provisions of this Resolution, the following rules shall apply unless the context clearly requires application of a different meaning:

(1) References to section numbers shall be construed as references to sections of this Resolution.

(2) References to one gender shall include all genders.

(3) References to the singular shall include the plural, and references to the plural shall include the singular.

Section 12. Effective Date.

This resolution shall take effect on the date of its passage by the District.

ADOPTED by the Board of Directors of Philomath School District No. 17J, located in Benton and Polk Counties, Oregon this 20th day of October, 2026.

Philomath School District No. 17J
Benton and Polk Counties, Oregon

By: _____
Chair

ATTEST:

By: _____
Superintendent

Exhibit A

Report on Pension Bonds

Prior to the issuance of pension obligation bonds, the Philomath School District No. 17J (the "District") has obtained a statistically based assessment from ECONorthwest entitled "Issuance of Pension Obligation Bonds – A Risk/Reward Analysis" dated as of June 11, 2026 (the "Assessment") pursuant to ORS 238.697(1)(a).

The District has prepared this report pursuant to ORS 238.697(1)(b) (the "Report").

In connection with the issuance of pension obligation bonds, the District has not retained the services of an independent municipal advisor registered with the Securities and Exchange Commission.

The Assessment is attached to this Report as Exhibit 1. Results of the Assessment are as follows:

ECOnorthwest

DATE:	June 11, 2026
FROM:	ECOnorthwest
SUBJECT:	Pension Obligation Bond Analysis Executive Summary

Introduction

ECOnorthwest recently conducted an analysis to evaluate the risks and rewards of issuance of Pension Obligation Bonds (POBs) by public employers that are part of the Oregon Public Employee Retirement System (OPERS).[1] For this analysis, we assumed that officials of governmental entities receiving our report are in a position to finance such bonds. Proceeds from the POBs would be added to, or used to create, side account balances to be managed in the same way as other PERS assets, by the Investment Division of the Oregon Treasury under the guidance of the Oregon Investment Council (OIC). This executive summary outlines the motivation for issuing POBs, our analytic methodology, and findings from our analysis. Additional details about the analysis are presented in our main report.

Background

Like many other states, Oregon's PERS has seen a growing gap between the cost of PERS benefits promised to participating public employees and the funding available for those benefits, resulting in an unfunded actuarial liability (UAL). Resolving the UAL will require increasing contributions from participating public employers over a long period of time. Pension obligation bonds, if issued in an economical manner and invested in a higher yielding portfolio, can potentially improve the ability of employers to pay their share of PERS obligations to the OPERS fund. Whether or not issuance of POBs makes sense in this setting will depend upon the likely evolution of side account returns relative to true interest cost (TIC) of the POBs.

Employers may benefit if the TIC of a bond issue is low relative to the potential return opportunities of a PERS side account over the same future period as the bond issues. However, this outcome is by no means assured. The true interest cost of carrying the POB debt would be known, but the employer also must consider the risks associated with the fact that the future rate of returns to side account deposits are not known with certainty. This

[1] The analysis provided in this document was developed by ECONorthwest for informational purposes only. All possible professional care was taken to prepare a realistic emulation of the likely POB side account behavior, and the OPERS procedures for accommodating POBs. State of the art modeling and statistical software was employed in this exercise. It should be recognized, however, that there are practical limits to the precision with which market and agency behavior can be modeled. The generic nature of the modeling performed may or may not be relevant to the circumstances of any one public employer. Additionally, nothing herein should be construed as offering investment advice or fairness opinions for the purpose of issuing securities. For this, interested parties should seek out professional counsel.

uncertainty may have consequences for future expenses of the PERS system and revenues needed to pay the POB debt.

Portfolio allocation and other decisions made by the OIC influence the performance of the OPERS assets, as can the timing of the issuance of POBs. The primary determinants of the risk to POB issuers are (1) uncertainty in the performance of the asset classes that comprise the side account, (2) asset allocation choices made by the trustees of that account, and (3) the interactions of these factors with the POB strategy of the public employer(s).

To quantify these risks, our analysis models side account performance over time under various market conditions and bond issuance scenarios. The results quantify the potential risks and rewards of POBs under the assumed conditions.

Methodology

The model simulates side account performance using portfolio allocation targets obtained from OIC documents, and on forecasts of anticipated asset returns, based on reports from Oregon Treasury Investment Division staff, their consultants, and OPERS actuaries. We combine this information with assumptions about side account management. Specifically, we assume:

1. Side account balances are amortized at a constant share of payroll over the remaining life of the side account (assumed to expire on 12/31/2046, during fiscal year 2047).
2. Funds equal to the relevant percent of payroll are removed from the account as employer rate relief.
3. Earnings on side account deposits are credited annually.

To characterize the distribution of potential benefits to employers of POB issuance, we conduct 10,000 simulations of side account performance over the life of the account for each of four assumed POB TICs, three of which amortize over 20 years (4.25 percent, 4.75 percent, and 5.25 percent) and one which amortizes over 15 years (4.50%). Each simulation represents a different, potential future path of account returns over time. For each simulation, we compare the benefits provided to employers in the form of rate relief to the cost of bond repayment. In doing so, we quantify two important measures of risk and reward:

- **The net present value (NPV) of POB issuance.** This measure identifies the current value to employers of future benefits of POB issuance (the extent to which rate relief obtained exceeds bond repayments).



- **The probability that NPV is greater than zero.** This measure of risk identifies the likelihood, given the assumptions in the model, that the current value of POB issuance would prove beneficial to the employer (if NPV falls below zero, POB issuance is more costly to the employer than not issuing bonds).

Summary of findings

The findings presented below refer to an initial side account deposit of $1 million. The results can be scaled to approximate the potential risks and rewards of larger or smaller deposits. For example, a $2 million deposit would generate a benefit or loss of two times the dollar amounts shown in the charts and tables below. The probability that the NPV is greater than zero depends on the TIC, not on the size of the initial deposit.

Our analysis assumes a maturity date for the bonds in fiscal year 2047. **The projected annualized geometric mean return over the term of the bonds is 7.3 percent**,[2] with a 5th percentile annualized return of 4.3 percent and a 95th percentile annualized return of 10.6 percent.

Figure 1 shows the probability that the net present value of POB issuance is greater than zero. As the chart demonstrates, this probability declines as the TIC increases for a given amortization period (e.g., 20 years). Figure 2 illustrates the range (5th percentile, median, and 95th percentile) of net present values obtained from the simulations for each TIC. This distribution shifts downward as TIC increases, for a given amortization period.

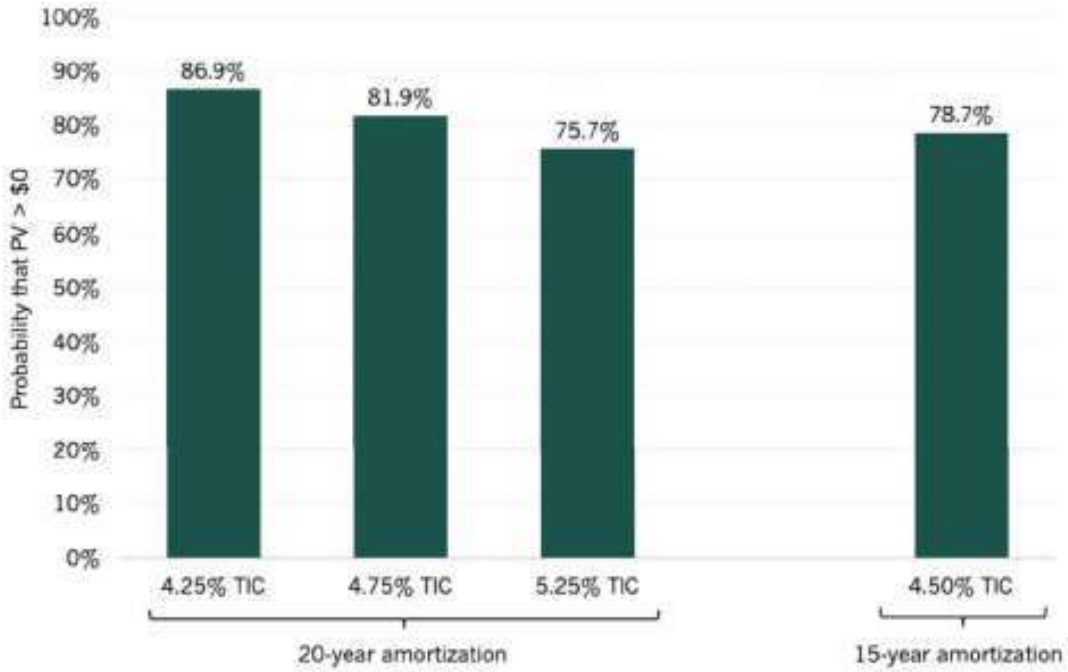
The 5th percentile net present value falls below zero at every TIC, rising as a share of the initial deposit as the TIC increases for a given amortization period. For example, with a TIC of 4.25 percent, the 5th percentile net present value is 9.7 percent of the initial deposit, rising to 17.4 percent at a TIC of 5.25. These values, in combination with the probabilities described above, quantify some of the financial risks of POB issuance.

Figure 3 provides additional detail about the distribution of outcomes. As illustrated in earlier figures, outcomes at every point in the distribution are more positive at lower TICs for a given amortization period. Net present values are also somewhat more volatile at lower TICs, as evidenced by the higher standard deviation of the calculated net present value.

[2] The geometric mean return is a required statistic that borrowers will need to supply annually to the State Treasurer under ORS 238.697.



Figure 1: Probability that the net present value of POB issuance is greater than zero, various TICs



Source: ECOnorthwest.

Figure 2: 5th percentile, mean, and 95th percentile net present value, various TICs



Source: ECOnorthwest.

Figure 3: Distribution of net present value and probability of a positive net present value, various TICs

No. of Tranches	1	1	1	1
Rate (TIC)	4.25%	4.75%	5.25%	4.50%
Amortization	20-year	20-year	20-year	15-year
Mean	$338,760	$273,625	$212,860	$223,001
Standard Deviation	$331,749	$311,615	$292,967	$277,432
Maximum	$2,852,079	$2,624,188	$2,412,621	$2,313,506
Minimum	-$360,859	-$385,237	-$408,140	-$350,110
95th percentile	$948,944	$845,451	$752,073	$740,996
90th percentile	$772,437	$681,309	$597,553	$588,324
75th percentile	$513,522	$439,198	$369,087	$374,365
50th percentile	$286,353	$224,666	$166,977	$180,804
25th percentile	$102,273	$51,484	$5,132	$26,369
10th percentile	-$29,659	-$73,001	-$113,778	-$88,167
5th percentile (VaR)	-$96,997	-$136,849	-$173,674	-$147,281
Zero Bound percentile	86.9%	81.9%	75.7%	78.7%

Source: ECONorthwest.

For the modeled scenarios, the expected value to employers of a POB strategy is positive in net present value terms, with the expect value being a non-trivial proportion of POB funding under the scenarios modeled in this summary. However, there is also a non-trivial probability that the net present value of POBs is zero or less. This probability increases as the TIC increases.

In determining whether to pursue a POB issue, employers should also assess the potential effect of several additional considerations on the anticipated benefits:

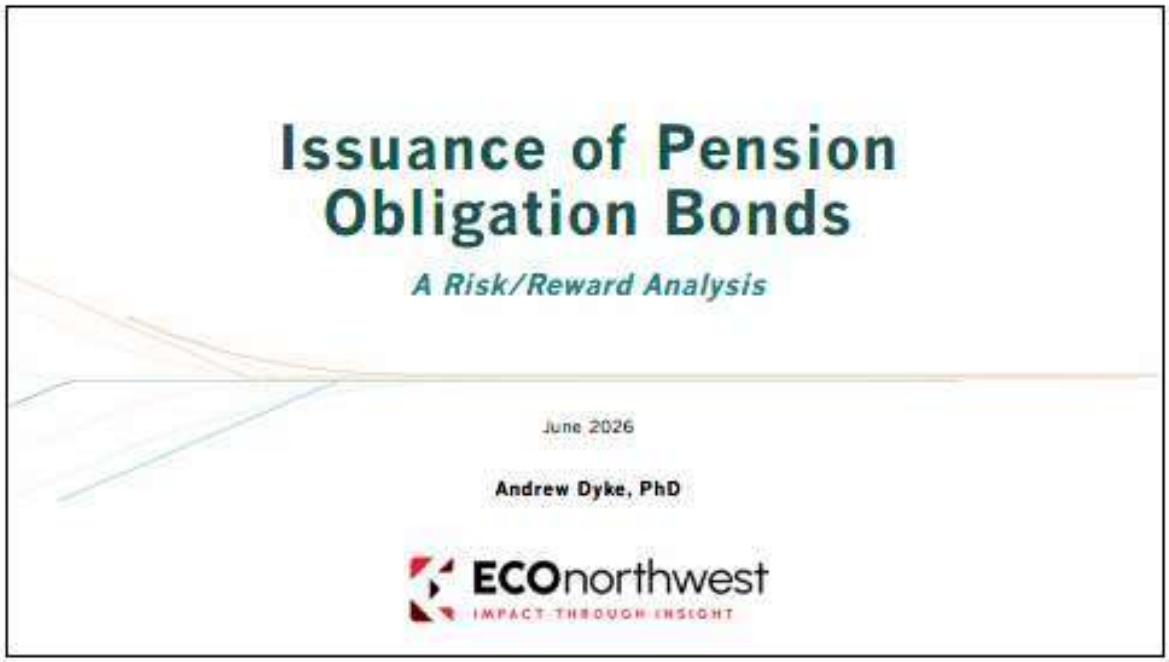
- Actual issuance TIC may differ from those in the scenarios
- The TIC does not capture some issuance costs
- The employer's payroll growth rate may differ significantly from that assumed by the PERS actuary[3]

[3] As of June 2026, the assumed payroll growth rate was 3.4 percent. This assumption was retrieved from the Oregon PERS Board Meeting held on May 20, 2025, which can be accessed here: *https://www.oregon.gov/pers/Documents/Board-Meetings/2025/05-30-2025-PERS-Board-Meeting-Packet.pdf.*



Exhibit 1 to the Report

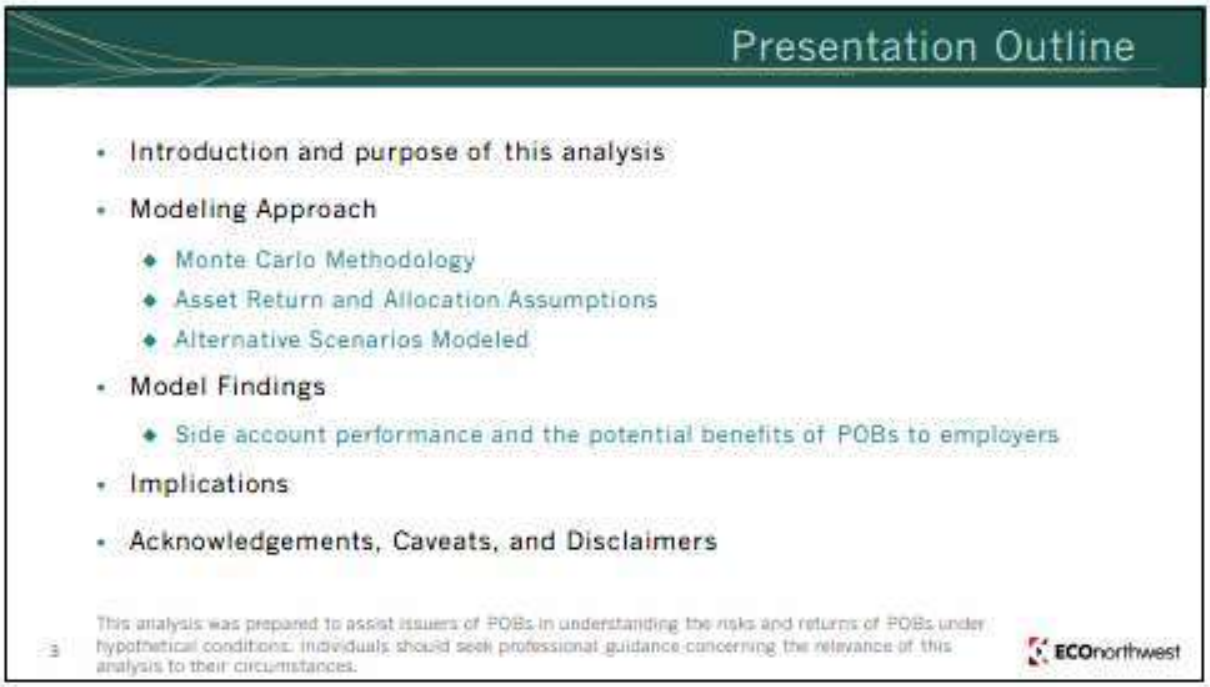
Assessment



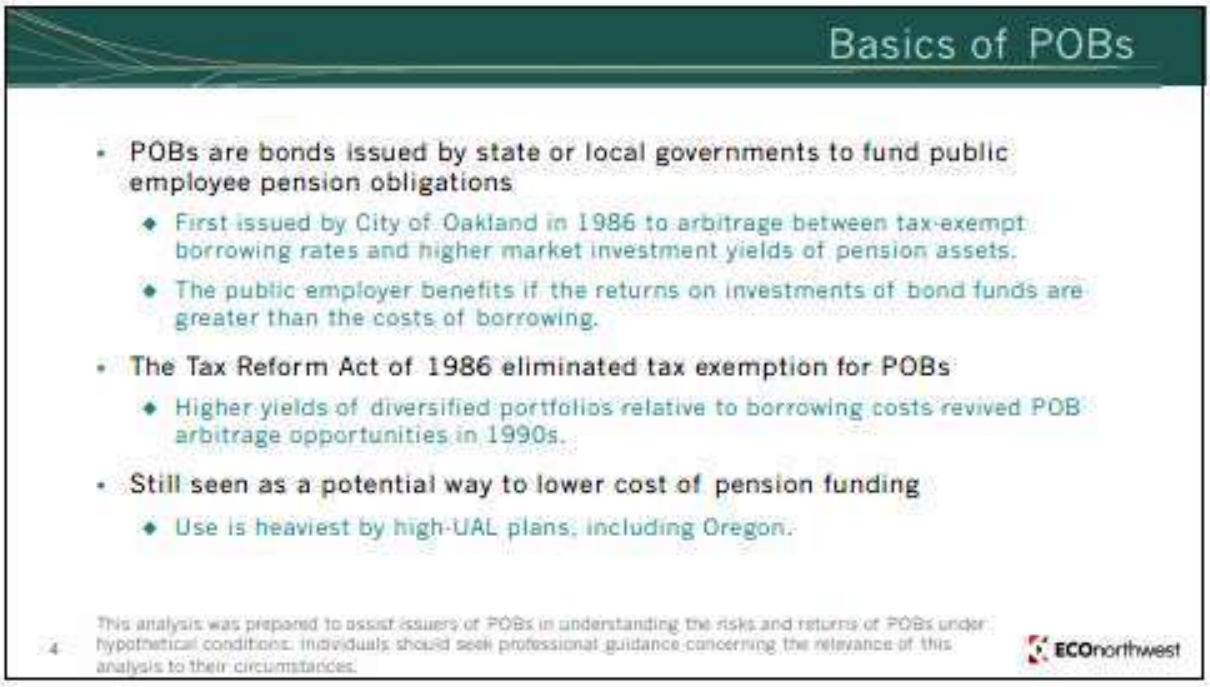
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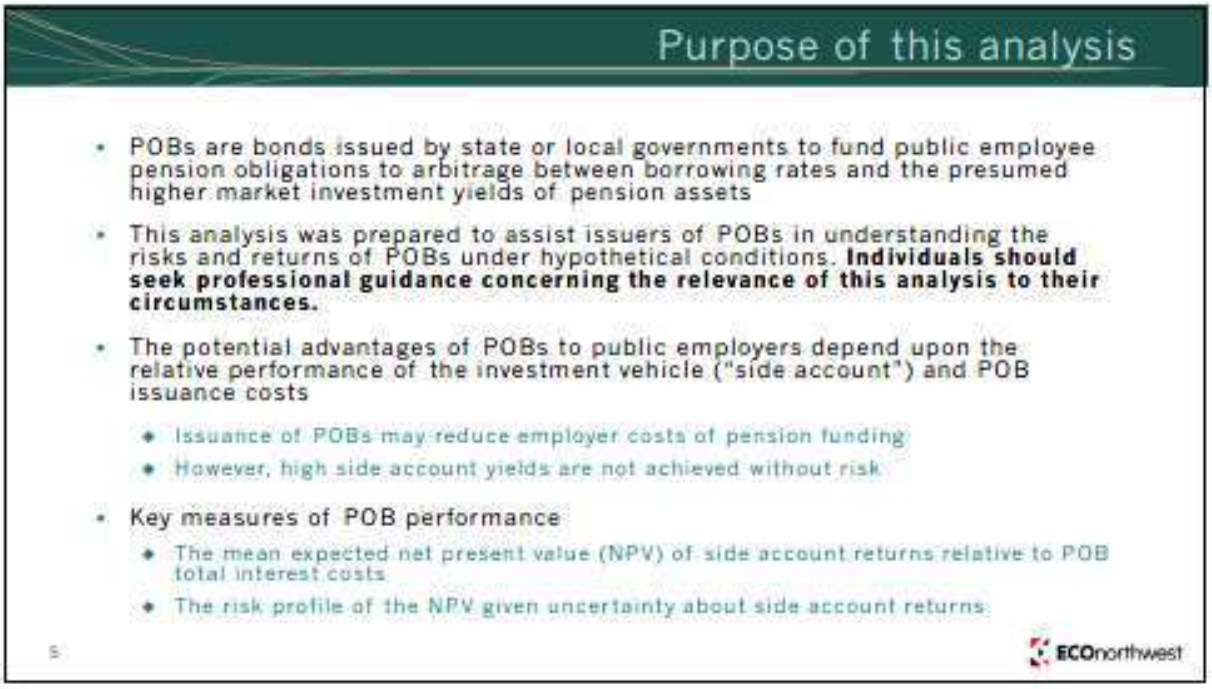
2


Presentation Outline
Introduction and purpose of this analysis
Modeling Approach
Monte Carlo Methodology
Asset Return and Allocation Assumptions
Alternative Scenarios Modeled
Model Findings
Side account performance and the potential benefits of POBs to employers
Implications
Acknowledgements, Caveats, and Disclaimers
3
This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.
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Basics of POBs
POBs are bonds issued by state or local governments to fund public employee pension obligations
First issued by City of Oakland in 1986 to arbitrage between tax-exempt borrowing rates and higher market investment yields of pension assets.
The public employer benefits if the returns on investments of bond funds are greater than the costs of borrowing.
The Tax Reform Act of 1986 eliminated tax exemption for POBs
Higher yields of diversified portfolios relative to borrowing costs revived POB arbitrage opportunities in 1990s.
Still seen as a potential way to lower cost of pension funding
Use is heaviest by high-UAL plans, including Oregon.
4
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Purpose of this analysis
POBs are bonds issued by state or local governments to fund public employee pension obligations to arbitrage between borrowing rates and the presumed higher market investment yields of pension assets
This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.
The potential advantages of POBs to public employers depend upon the relative performance of the investment vehicle ("side account") and POB issuance costs
Issuance of POBs may reduce employer costs of pension funding
However, high side account yields are not achieved without risk
Key measures of POB performance
The mean expected net present value (NPV) of side account returns relative to POB total interest costs
The risk profile of the NPV given uncertainty about side account returns
5
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5


Approach
6
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6


Approach
Quantifying advantages to issuers is complex
The future path of asset yields is not known precisely
Side account management and actuarial treatment of POB contributions must be emulated
ECOnorthwest uses Monte Carlo techniques to simulate uncertainty in side account performance
Individual asset class returns are stochastic
Rebalancing behaviors are linked to asset returns paths
ECOnorthwest POB model also emulates POB and Plan features
Alternative True Interest Cost (TIC) of the POB issue
Actuarial treatment of POB contributions
7
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7


The Model
Scenarios:
Three issuance cost (TIC) assumptions with a 20-year amortization: 4.25%, 4.75%, and 5.25%
One issuance cost assumption with a 15-year amortization: 4.50%
Our analysis uses the portfolio target and assumed asset returns characteristics current as of April 2026.
Initial portfolio allocation based on OPERF assets as of 04/30/2026.
All analyses assume a $1M total POB contribution to facilitate scaling.
Net present value calculations include calculated earnings through December 2046 (assumed end of the side account) and bond costs through June 2047.
8
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Asset Return and Allocation Assumptions

Asset Class	Future Returns and Volatility		Portfolio Allocation		
	Mean	Std. Dev.	Range	Target	Current *
Public Equity	6.9%	17.1%	22.5 - 32.5%	27.5%	24.4%
Real Assets	8.0%	14.0%	2.5 - 10.0%	7.5%	10.3%
Diversifying Strategies	5.7%	6.0%	2.5 - 10.0%	7.5%	5.4%
Fixed Income	4.4%	4.7%	20.0 - 30.0%	25.0%	18.7%
Private Equity	9.6%	22.0%	15.0 - 27.5%	20.0%	24.1%
Real Estate	6.7%	14.0%	7.5 - 17.5%	12.5%	13.1%
Credit	6.7%	9.5%	–	–	4.0%

Source: ECOnorthwest from OIC data.

Note: (*) Current allocation as of 04/30/2026.

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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Asset Return and Allocation Assumptions

Asset Class Returns Correlation over Time

Asset Class	Public Equity	Fixed Income	Private Equity	Real Estate	Real Assets	Diversifying Strategies	Credit
Public Equity	1.00	0.27	0.91	0.53	0.69	0.12	0.77
Fixed Income	0.27	1.00	0.00	0.26	0.26	0.17	0.17
Private Equity	0.91	0.00	1.00	0.47	0.54	0.09	0.71
Real Estate	0.53	0.26	0.47	1.00	0.64	0.03	0.52
Real Assets	0.69	0.26	0.54	0.64	1.00	0.04	0.61
Diversifying Strategies	0.12	0.17	0.09	0.03	0.04	1.00	0.13
Credit	0.77	0.17	0.71	0.52	0.61	0.13	1.00

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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Asset Return and Allocation Assumptions

Asset Class	Expected Annual Return (Current Market Assumptions as of...)			Difference (percentage points)	
	October 2021	May 2025	April 2026	2026 vs. 2021	2026 vs. 2025
Public Equity	6.5%	6.8%	6.9%	0.4	0.1
Real Assets	7.5%	7.9%	8.0%	0.5	0.1
Diversifying Strategies	4.4%	5.6%	5.7%	1.3	0.1
Fixed Income	1.7%	5.1%	4.4%	2.7	-0.7
Private Equity	8.5%	9.5%	9.6%	1.1	0.1
Real Estate	6.2%	6.5%	6.7%	0.5	0.2
Risk Parity	5.2%	NA	NA	NA	NA
Opportunity Portfolio	--	NA	NA	NA	NA
Credit	NA	NA	6.7%	NA	NA

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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Account Amortization

- Side account balances are influenced by amortization procedures
  - Balances amortized as a constant percent of payroll over remaining life of the side account (the account is assumed to end on 12/31/2046)
  - Each year, the percent of payroll that is determined by the amortization is taken out of the modeled side account balance for employer rate relief
  - Assumed earnings rate of 6.9% and 3.4% payroll growth rate are used in amortization
- Current plan procedures are incorporated:
  - Credited earnings and deducted transfers to the Employer Reserve for rate relief are accommodated
- Earnings are credited annually at the simulated portfolio rate of return
  - Applied to the beginning balance for the year minus one half of the amount taken out for rate relief

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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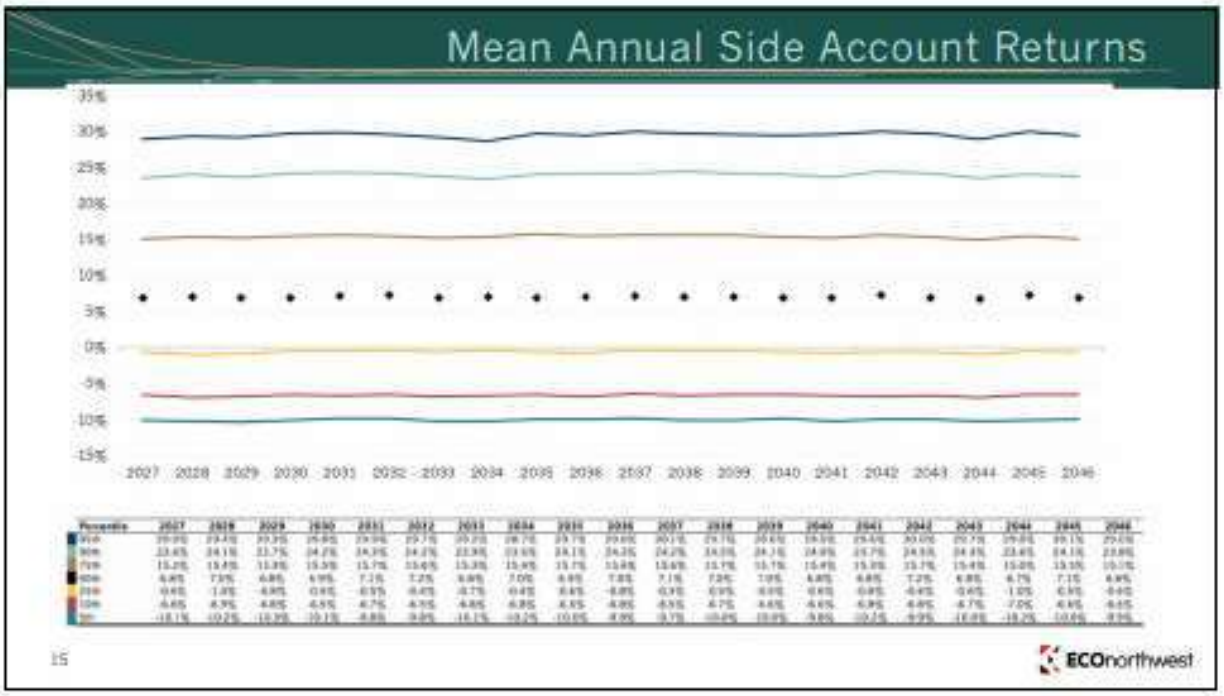
12


Model Results
13
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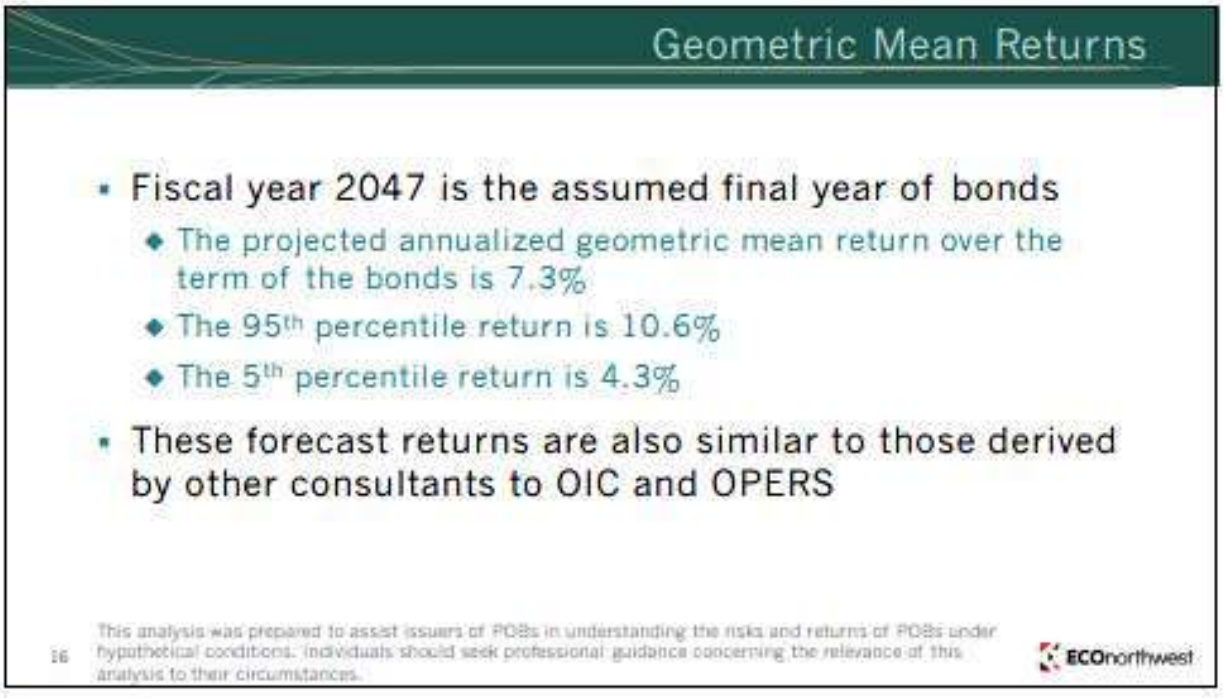
13


Mean Annual Side Account Returns
The forecast extends to fiscal year 2047, the last year the side account exists
Trend in mean annual return: Stays constant at 6.8% in 2027, varying slightly through the end of the forecast horizon
Trend in 95th percentile return: Increases from 29.0% in 2027 to 29.6% as of the forecast horizon
Trend in 5th percentile return: Increases from -10.1% in 2027 to -9.9% as of the forecast horizon
Trends are similar to recent forecasts by consultants to OIC/OST and OPERS
14
This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.
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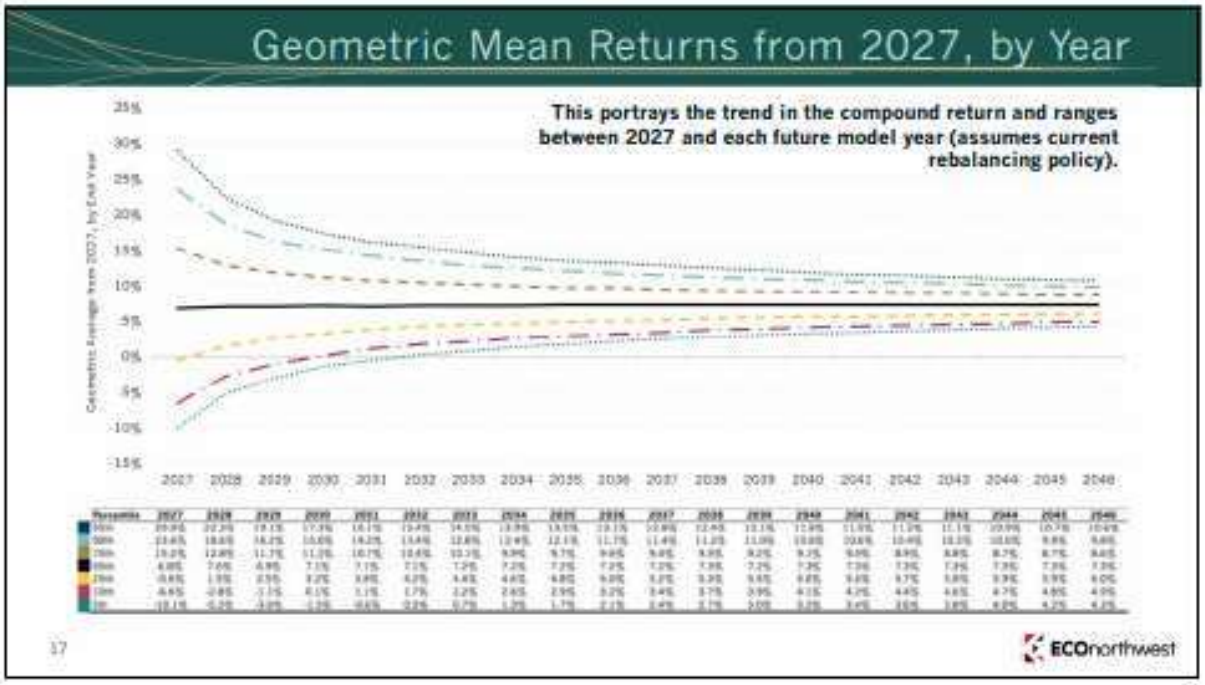
14


Mean Annual Side Account Returns
35%
30%
25%
20%
15%
10%
5%
0%
-5%
-10%
-15%
2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046
15
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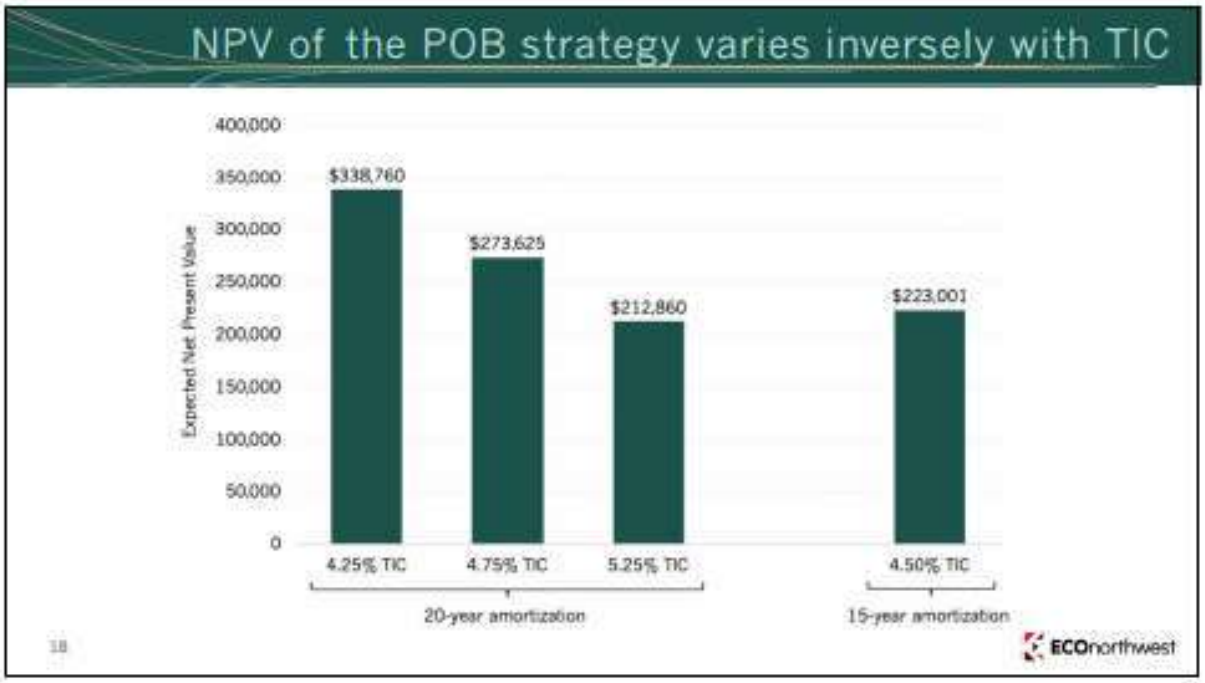
15


Geometric Mean Returns
Fiscal year 2047 is the assumed final year of bonds
The projected annualized geometric mean return over the term of the bonds is 7.3%
The 95th percentile return is 10.6%
The 5th percentile return is 4.3%
These forecast returns are also similar to those derived by other consultants to OIC and OPERS
16
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Geometric Mean Returns from 2027, by Year
This portrays the trend in the compound return and ranges between 2027 and each future model year (assumes current rebalancing policy).
35%
30%
25%
20%
15%
10%
5%
0%
-5%
-10%
-15%
2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046
17
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17


NPV of the POB strategy varies inversely with TIC
400,000
350,000
300,000
250,000
200,000
150,000
100,000
50,000
0
Expected Net Present Value
$338,760
$273,625
$212,860
$223,001
4.25% TIC
4.75% TIC
5.25% TIC
4.50% TIC
20-year amortization
15-year amortization
18
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Measuring the risk of POBs

- Value at risk (VaR) provides a useful measure for the risk of POB issuance
- The 5th percentile VaR identifies the NPV that the model indicates would be exceeded with a 95 percent probability
- In other words, there is a 95 percent chance the net present value will be positive or reflect a smaller loss than the VaR and a 5 percent chance the NPV will be a larger loss.

19 This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.
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The Effect of TIC on NPV of POBs



20 This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.
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POB Probability of Success: NPV > $0

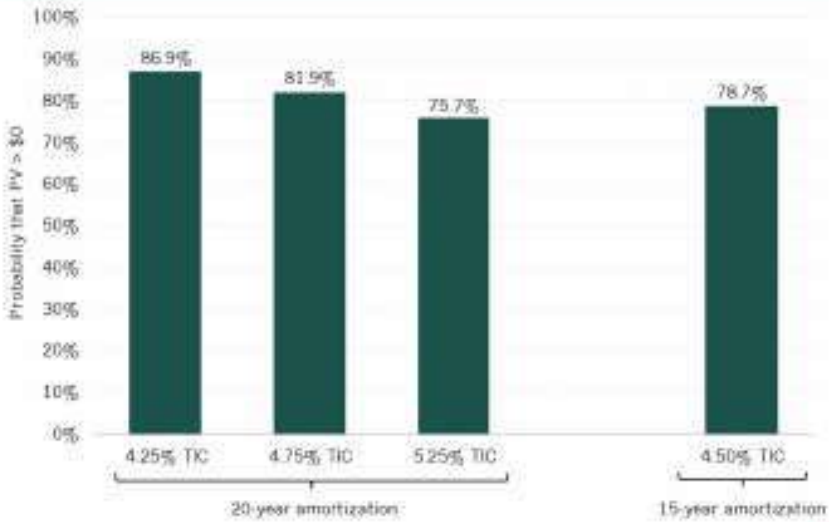
- The "probability of success" is another perspective on risk
  - The VaR measures the 5th percentile dollar value at risk
  - The "probability of success" or zero-bound identifies the overall probability that the NPV benefit is greater than zero (i.e., a success)
- Model results
  - The probability of a positive NPV is lower for higher TICs
  - Probabilities of being above zero range from a high of 86.9 percent (TIC 4.25%) to 75.7 percent (TIC 5.25%).

21 This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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21

Probability that NPV is More than $0

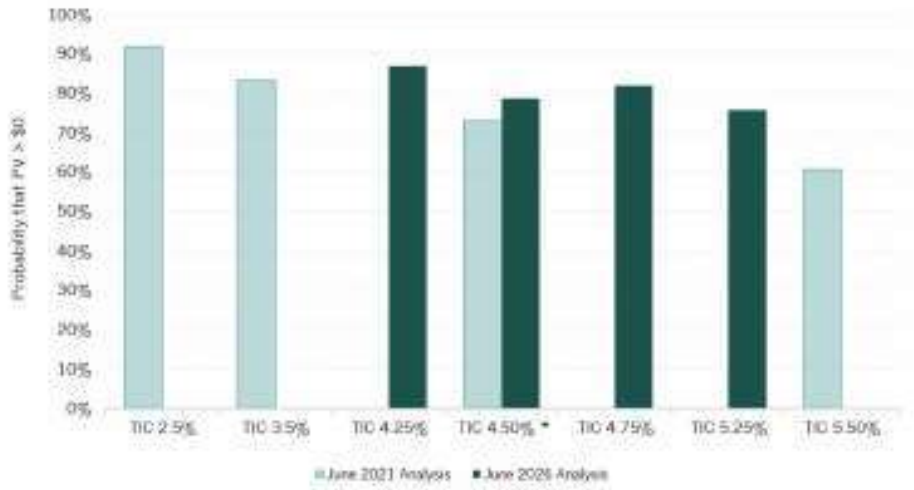


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Probability that NPV is More than $0



23

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Summary Statistics, by Scenario

No. of Tranches	1	1	1	1
Rate (TIC)	4.25%	4.75%	5.25%	4.50%
Amortization	20-year	20-year	20-year	15-year
Mean	$338,760	$273,625	$212,860	$223,001
Standard Deviation	$331,749	$311,615	$292,967	$277,432
Maximum	$2,852,079	$2,624,188	$2,412,621	$2,313,506
Minimum	-$360,859	-$385,237	-$408,140	-$350,110
95th percentile	$948,944	$845,451	$752,073	$740,996
90th percentile	$772,437	$681,309	$597,553	$588,324
75th percentile	$513,522	$439,198	$369,087	$374,365
50th percentile	$286,353	$224,666	$166,977	$180,804
25th percentile	$102,273	$51,484	$5,132	$26,369
10th percentile	-$29,659	-$73,001	-$113,778	-$88,167
5th percentile (VaR)	-$96,997	-$136,849	-$173,674	-$147,281
Zero Bound percentile	86.9%	81.9%	75.7%	78.7%

This table summarizes the simulations of the net present value of potential gains from implementing a POB strategy. All dollar amounts are per $1 million of POB funding.

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Conclusions

- The expected value to employers of a POB strategy is positive in net present value terms
  - The expected value is non-trivial proportion of POB funding under the scenarios modeled (from 21 to 34 percent)
- However, there is also a non-trivial probability that the net present value of POBs is zero or less, and the probability increases with TIC
- Important considerations for individual employers
  - The actual issuance TIC
  - Some issuance costs are not included in TIC
  - Whether the employer's payroll growth rate is the same as currently assumed by the PERS actuary
  - Systematic deviation of OPERS investment decisions and/or market outcomes from those embedded in the model will reduce model accuracy

25 This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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25

Acknowledgements, Caveats, and Disclaimers

The authors wish to acknowledge the kind assistance of staff of the Oregon State Treasury, Investment Division for their kind assistance and generous provision of capital market assumptions. We also wish to thank Carol Samuels of Piper Sandler & Co. for her assistance in providing insight into muni market conditions. None of the statements or analysis herein should be attributed to anyone other than ECONorthwest staff.

The analysis provided in this document was developed by ECONorthwest for informational purposes only. All possible professional care was taken to prepare a realistic emulation of the likely POB side account behavior, and the OPERS procedures for accommodating POBs. State of the art modeling and statistical software was employed in this exercise. It should be recognized, however, that there are practical limits to the precision with which market and agency behavior can be modeled. The generic nature of the modeling performed may or may not be relevant to the circumstances of any one public employer. Additionally, nothing herein should be construed as offering investment advice or fairness opinions for the purpose of issuing securities. For this, interested parties should seek out professional counsel.

This analysis takes the narrow perspective of measuring the potential benefits of POB issuance to current employers and taxpayers. Whether use of pension obligation bonds is good public policy is a matter of professional debate and is not addressed herein.

26 This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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Coversheet

Field Trip Policy and Proposed Costa Rica Trip

Section: IV. Action Items
Item: A. Field Trip Policy and Proposed Costa Rica Trip
Purpose: Vote
Submitted by:
Related Material: Policy IICA - Draft.pdf

Philomath School District 17J

Code: IICA
Adopted: 10/21/2019
Revised/ Readopted: 10/20/2026
IGDK (02/24/2020); IICA (10/21/2019)

District Student Travel, Field Trips, and Special Events

Overview and Purpose:
The district recognizes the value of field trips, special events, and extended learning opportunities in enhancing the total educational program. Students are encouraged to participate in and profit from carefully planned learning experiences that happen during or extend beyond the standard school program and school day.

Beyond home-to-school transportation, all other travel involving district students falls under one of three distinct categories:

1. District-Sponsored Activities
2. District-Acknowledged Activities
3. Non-School-Sponsored Activities

District-Sponsored Field Trips and Special Events:
A. Authorization and Approval
Field trips and other curricular or co-curricular activities involving travel may be authorized by the Superintendent or designee when they directly contribute to the achievement of desirable educational, social, or cultural goals.

- Overnight Travel: All overnight trips must receive prior approval from the Superintendent.
- Out-of-State Travel: All out-of-state travel requires prior Board approval. Board approval is predicated on an acceptable plan covering travel arrangements, parental involvement, orientation of students and supervisors, and the explicit support of the appropriate administrator(s).

B. Planning and Supervision
In planning and authorizing district-sponsored travel, primary consideration will be given to:

1. Educational values derived from the experience.
2. Safety, health, and welfare of participating students.
3. Adherence to community standards of conduct and behavior.
4. Selection of appropriate adult supervision, drawn either from school staff or approved parent/community volunteers.

DRAFT

C. Parental Permission and Documentation
Written parental permission must be obtained for all district-sponsored trips and special events prior to departure. The signed permission form, which includes parental approval and acknowledgment of student conduct guidelines, will be maintained on file by the district for a period of one year.

D. Conduct and Safety Standards
The administration will establish rules to ensure both students and adult supervisors are thoroughly acquainted with conduct standards while representing the district. These rules will reinforce district policy regarding:

- Zero tolerance for alcohol, tobacco, and unlawful drug use.
- Standard procedures for medical emergencies, accidents, or sudden illness.
- Clear communication channels with administrators and parents in emergencies or disciplinary situations.

District-Acknowledged Field Trips and Special Events:
A. Scope and Definition
District-Acknowledged Activities are trips or events organized by affiliated third parties, parent-teacher organizations, or approved student clubs where the district recognizes the educational or enrichment value to students, but does not assume legal sponsorship, liability, direct management, or financial underwriting.

B. On-Campus Fundraising Guidelines

- Permitted Use: Students and approved groups participating in District-Acknowledged activities are permitted to conduct fundraising activities on school grounds and use school communications/channels, provided prior approval is granted by the principal or site administrator.
- Accounting and Identification: All fundraising materials must explicitly state that funds raised are intended for the specific trip/event and not for general district or school operational funds.

C. Clear Disclaimer and Branding Requirements

- Promotions & Notices: All flyers, permission slips, fundraising requests, and trip communications must include a prominent disclaimer stating that the trip is *District-Acknowledged* rather than *District-Sponsored*, and that the district assumes no liability or financial responsibility.
- Use of School Name: The school or district name may be used solely to identify the participating student group, but materials must clearly identify the primary organizing sponsor as an independent or affiliated group.

D. Supervision and Approvals

- On-campus fundraising and logistical coordination must be approved in advance by the Superintendent or designee.
- The district reserves the right to revoke permission for on-campus fundraising or acknowledgment if the trip fails to maintain safety standards or aligns poorly with district values.

Non-School-Sponsored Study, Athletic Tours, Trips, and Competitions:

A. Disclaimer of Endorsement and Sponsorship

When using this designation, the district does not sponsor, endorse, or financially contribute to any outside-sponsored study, athletic tour, trip, or competition available to students. The district does not recruit for, nor have any input into, the selection of these programs (many of which are not open to all students). Such travel and activities operate under the sole guidance, control, and responsibility of the sponsoring third-party organization or group.

B. Use of District Name, Materials, and Facilities

- Fundraising: Students raising funds for personal participation in non-sponsored travel may not conduct fundraising on school grounds, nor represent themselves as fundraising on behalf of the school or district.
- District Branding: Neither the district nor individual school names may be used in promotional or fundraising materials unless the communication clearly and explicitly identifies the sponsor as an outside entity completely unaffiliated with the school.
- Facilities and Supplies: Students and organizers may not use school supplies, materials, or facilities for non-school-sponsored trips or their associated fundraising activities.

C. Staff Restrictions and Responsibilities

- Recruitment Prohibition: Staff members are strictly prohibited from using their contact or relationship with students to advertise or recruit for summer, holiday, or private travel involving their supervision of students.
- Advising: Staff members will not advise parents regarding the selection or quality of outside trips or tours for their children.
- Informational Pamphlets: School offices may keep third-party informational pamphlets available as a self-service resource for parents seeking general information about outside tours.

D. Parental Responsibility

Parents are advised to carefully evaluate any non-sponsored activities offered by outside entities. Parents have an obligation to ensure that community members and district patrons do not mistakenly assume such private activities are sponsored, endorsed, or funded by the school district.

Coversheet

Oregon Department of Education Division 22 Standards

Section: IV. Action Items
Item: C. Oregon Department of Education Division 22 Standards
Purpose: Vote
Submitted by:
Related Material: Division 22 Assurances.pdf

Philomath School District 17J
Report on Compliance with Public School Standards
2025-26 School Year

By November 1 of each year, school district superintendents are required by OAR 581-022-2305: District Assurances of Compliance with Public School Standards to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of Philomath School District's compliance with each of the requirements of Oregon's administrative rules found in DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS during the 2025-26 school year. For each rule reported as out of compliance, **Philomath School District** has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2027-28 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level Rules at a Glance summary. For specific, comprehensive requirements, use the links below for each individual rule.

Category: High-Quality Learning Experiences for All Students

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Certificate of Attendance	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2050 Human	**In compliance**		

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Sexuality Education		The district has met all of the requirements for this rule.	Not applicable
581-022-2055 Career Education	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Elementary Grades	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements *Middle Grades	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	**Out of compliance**	The district has met all of the requirements for this rule.	Evaluating all adoptions to determine any independent adoptions and reporting to ODE by June 30, 2027.
581-022-2355 Instructional Materials Adoption	**In compliance**	The district has met all of the requirements for this rule.	Evaluating all adoptions to determine any postponements and reporting to ODE by June 30, 2027.
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	**Out of compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students- **Sections (1) and (2) TAG**	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

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Plan Requirements			
581-022-2500 Programs and Services for TAG Students – **Sections (3) and (4): Instruction Requirements**	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2505 Alternative Education Programs	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Category: Aligned and Focused Educational Systems

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2025 Credit Options	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2030 District Curriculum	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2100 Administration of State Assessments	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	**Waived through the end of 2027-28 school year**	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential	**In compliance**	The district has met all of the	Not applicable

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Skills: Local Performance Assessment Requirement		requirements for this rule.	
581-022-2120 Essential Skill Assessments for English Language Learners	**Waived through the end of 2027-28 school year**	Not applicable	Not applicable
581-022-2250 District Improvement Plan	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2260 Records and Reports	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2315 Special Education for Children with Disabilities	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2323 Preserving Student Instructional Time	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

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Students			
581-022-2335 Daily Class Size	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2400 Personnel	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Category: Engaged Partners and Communities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2005 Veterans Diploma	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2307 Educational Equity Advisory Committees	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2330 Rights of Parents of TAG Students	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

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Category: Safe & Inclusive Schools

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2045 Substance Use Prevention and Intervention Plan	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2205 Policies on Reporting of Child Abuse	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2223 Healthy and Safe Schools Plan	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

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581-022-2310 Equal Education Opportunities		The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2515 Menstrual Dignity for Students	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

Category: Committed and Supportive Staff

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2405 Personnel Policies	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	**In compliance**	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

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581-022-2420 Educational Leadership - Administrator Standards	**In compliance**	The district has met all of the requirements for this rule.	Not applicable

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Coversheet

OSBA Resolutions

Section: IV. Action Items
Item: D. OSBA Resolutions
Purpose: Vote
Submitted by:
Related Material: OSBA Governance Change Executive Summary.pdf
OSBA Governance Change Resolution.pdf

2026 OSBA BYLAWS BALLOT MEASURE

OSBA Governance Changes

A summary for member boards: what would change, why, and what comes next

To OSBA member boards,

In 2026, OSBA's Board Governance Committee led a review of how the association is governed. On September 19, 2026, the OSBA Board of Directors adopted a resolution to amend the OSBA Bylaws and referred it to you, our members, for a vote during the 2026 election cycle.

This summary explains what the amendments would change, why, and what would stay the same. The bylaws set the overall framework. Many supporting details would be worked out afterward through Board policy and operating procedures, with input from the people most affected. Each section lists those open details and who will decide them.

Each member board will vote on the amended bylaws as a single ballot measure. Approval requires two-thirds of returned ballots. The full text of the Board's resolution is included in the voting packet.

We encourage every member board to read the "At a Glance" page and discuss it before voting.

OSBA Board Governance Committee

At a Glance

The ballot measure contains four central changes, plus several smaller technical updates described later in this summary.

THE FOUR CENTRAL CHANGES

1

Ex-officio advisor seats. Would end the standing list of named,non-voting advisors on the Board. The Board could still invite advisors when needed.

2

Caucuses. Caucuses would advise the executive director instead of the Board. The executive director would establish caucuses using criteria the Board sets in policy. Today, adding or removing a caucus requires a member vote to amend the bylaws.

3

Caucus Council. Would create a new Caucus Council, with one representative from each caucus, to advise the Board. The two caucus seats on the Board would become two seats filled by the Board on the Council's recommendation. The Council would also have new pathways to additional leadership.

4

Legislative Policy Committee (LPC). Board members would choose whether to serve on the LPC instead of being required to. The Caucus Council would also have LPC seats (number determined in policy).

WHAT IS NOT CHANGING

Board size. The Board would keep up to 25 voting directors: up to 22 elected by region, plus 2 recommended by the Caucus Council.

Caucus seats during the transition. The two established caucuses would keep their Board seats until the new Caucus Council directors are appointed, or until the end of 2027, whichever comes first.

Caucus voice in governance. Caucuses would continue to have a path to leadership through the two Caucus Council seats and committee seats.

Board oversight of funding. The Board would continue to set caucus funding through the annual budget.

Why these changes

Members told us that the Board's size, unclear roles, and confusion between governance and advocacy are the biggest barriers to an effective Board. These changes are a first, measured step. The Governance Committee will review their impact after one year before recommending anything further, including any change to Board size.

Background

How the review was done

As part of OSBA's regular governance review cycle, the Board engaged Coraggio Group in 2026 to assess OSBA's governance structure. The assessment gathered input from:

> 188 survey respondents, 12 stakeholder interviews, and 7 focus groups, representing the Board, staff, member districts of every size, the caucuses, and the PRIDE Advisory Committee

> A review of school board association bylaws in more than 30 states

Coraggio Group reported its findings in June 2026. The Governance Committee then held a design retreat on August 3, recommended bylaws amendments on August 24, and the Board adopted and took action to refer them to the membership on September 19.

Guiding principles

Four principles, set at the start of the review, shaped which changes moved forward:

Efficiency

Design structures that make purposeful use of staff resources and board member time. Every committee, caucus, and process should add clear value.

Effectiveness

Ensure governance structures enable the board to fulfill its core responsibilities: strategic oversight, policy governance, fiduciary accountability, and organizational leadership.

Engagement

Ensure boards as entities have genuine opportunities to participate and inform decisions without creating administrative burden or unnecessary complexity.

Representation

Balance representation between boards as fundamental units and districts serving larger student populations, ensuring all member voices carry appropriate weight while maintaining geographic practicality.

What we heard

Board size was named by every member group as the greatest opportunity to improve efficiency, and **69%** of Board and staff respondents named it as a structure that should be re-evaluated.

Confusion between governance and advocacy was the most-cited barrier to Board effectiveness (**29%** of all respondents), followed by unclear roles (**26%**).

Board and staff rated the Board's understanding of OSBA's Board work **2.6 out of 5**, though they rated orientation **3.9**.

The non-voting ex-officio seats were rated the least active and least impactful Board roles. **39%** of Board and staff respondents flagged them.

Both caucuses and the advisory committee received below-target effectiveness ratings. Members of each group flagged their own group's structure for re-evaluation: **69%** of advisory committee respondents, **63%** of Rural Caucus respondents, and **56%** of Members of Color Caucus respondents flagged their own body's structure for re-evaluation.

The Four Central Changes

1. Ex-officio advisor seats

TODAY

Up to 25 voting directors: 22 elected by region, plus one from the Oregon School Board Members of Color Caucus and one from the Oregon Rural School Board Members Caucus. The bylaws cap the Board at 25 voting persons (Sec. 3.3).

Five named, non-voting ex-officio advisors: an NSBA director elected from Oregon; the executive director of the Coalition of Oregon School Administrators; the chair-elect of the Oregon Association of Education Service Districts; the board president of the Oregon Community College Association; and the chair of the State Board of Education.

WHAT WOULD CHANGE

The named list of ex-officio advisors would be removed.

The Board could designate non-voting ex-officio advisors as needed (Sec. 3.5.4).

WHY

The ex-officio role and its relationship to the Board were never clearly defined. These seats were rated the least active and least impactful Board roles, and 39% of Board and staff respondents flagged them. Peer state associations seat 14 to 19 voting directors; OSBA seats up to 25.

2. Caucuses would advise the executive director

TODAY

Two caucuses are named in the bylaws: the Oregon School Board Members of Color Caucus and the Oregon Rural School Board Members Caucus.

Each holds a guaranteed Board seat and LPC seat and advises the Board directly.

A caucus can be created or eliminated only by a bylaws amendment approved by members.

The PRIDE Advisory Committee is not named in the bylaws. It advises the Board and has no guaranteed Board or LPC seat.

WHAT WOULD CHANGE

The executive director would establish caucuses that support OSBA's vision, mission, and goals, following criteria the Board adopts in policy.

Caucuses would advise the executive director instead of the Board. The Caucuses would no longer be approved by the membership.

The two current caucuses would no longer be named in the bylaws. The expectation is that they would be re-established under the new framework, but that would happen through policy, not through this ballot measure.

The PRIDE Advisory Committee is not addressed in the bylaws, so this measure has no immediate effect on its status. Any change would come through Board policy.

Staff support would be defined in caucus operating procedures and an executive director framework rather than in the bylaws.

The Board would continue to evaluate the executive director, providing accountability for groups that report to that position.

WHY

Today the two caucuses and the advisory committee have different budgets, seats, authority, and resources. A single framework would give every caucus the same pathway and the same rules.

Reporting to the executive director would connect caucuses more directly to OSBA staff and day-to-day operations, providing greater flexibility in how they conduct their work while supporting effective coordination and implementation.

STILL TO BE DECIDED

- Criteria and safeguards for establishing a caucus, grounds for dissolving one, and an appeal to the Board if a caucus request is denied or is dissolved (OSBA Policy Committee)
- How caucus leaders are selected, how long they serve, and how leadership rotates (caucus operating procedures)
- What staff provide to caucuses and how staff take part in their meetings (caucus operating procedures and executive director framework)
- How Oregon public meetings law applies to caucus meetings (OSBA Policy Committee, with legal review)

3. A new Caucus Council, and caucus seats on the Board

TODAY	WHAT WOULD CHANGE
Each of the two caucuses designates one voting director to the Board and Legislative Policy Committee. Each caucus manages its own budget. Adding a caucus adds a seat on both the Board and the LPC.	A new Caucus Council, advisory to the Board, composed of one Board-approved representative from each caucus, (Sec. 4.4.4). The Council would recommend two people for the Board to appoint as full voting directors (Secs. 3.5, 3.5.3). These replace the two current caucus seats. The Council would have the option to recommend a Finance Committee member, LPC members, and members to other Board committees. Recommendations would be subject to the approval of the Board. The Council would adopt operating procedures (Sec. 4.4.2), keep minutes, report at Board meetings, follow public meetings law (Sec. 4.5), and file a year-end report (Sec. 4.4.6). The Board would set the Council's budget (Sec. 4.4.5), as it sets caucus budgets today. New caucuses would join the Council without adding Board seats.

Filling seats and the transition

Officer overlap. If the president or immediate past president is a Caucus Council director, the Council would select an additional director for that term (Sec. 3.5.3).

Start date. The new structure would take effect July 1, 2027, to allow time to develop the supporting policies and procedures

Transition. The two current caucus directors would keep their seats until the Board appoints the two Council directors, or until the end of 2027, whichever comes first.

WHY

One Council would give every caucus, current and future, the same pathways to leadership. The Council structure allows new caucuses to be added without expanding the Board or revising the bylaws each time a caucus is created. This provides greater flexibility while addressing member concerns about Board size.

STILL TO BE DECIDED

- The Council's operating procedures, including how it selects candidates for its two Board seats (OSBA Policy Committee)
- How Caucus Council budget is distributed to individual Caucuses (Caucus Council)

4. Legislative Policy Committee (LPC)

TODAY

Members: all voting Board members, elected regional representatives (Sec. 4.1.3(c)–(e)), the President as an ex-officio voting member, and one designee from each caucus.

Board policy (Policy 2100) requires every director to serve on the LPC.

The bylaws set two-year terms for LPC seats, with terms starting in January 1 of even-numbered years.

WHAT WOULD CHANGE

Members: Board members who choose to serve; the president (ex officio, voting); all Executive Committee members (required to serve); elected regional representatives; and members recommended by the Caucus Council (Sec. 4.1.3(b)).

Two-year terms starting January 1 of even-numbered years, with members being limited to up to five consecutive terms, then eligible again after a two-year break (Sec. 4.1.3(f)).

WHY

Requiring every director to serve on the LPC blurred the line between governance and advocacy, the barrier to effectiveness respondents named most often. Voluntary service would place directors on the LPC who are ready and have capacity for the advocacy role. Term limits would create predictable rotation and new leadership pathways. Seating Council designees would keep caucus representation on the LPC through one consistent process.

STILL TO BE DECIDED

- How directors indicate interest in LPC service, and how seats are filled (OSBA Policy Committee)
- How many Caucus Council designees serve on the LPC (Board and Caucus Council)
- How current members, and directors who join mid-cycle, move into the new term cycle (OSBA Policy Committee)

Other Changes on the Same Ballot

These technical updates are part of the same ballot measure. Items already covered above are noted, not repeated.

CHANGE	WHAT IT DOES
Resolution deadline (2.5)	Moves the deadline for submitting resolutions to the Board from September 30 to September 15.
Region declaration (2.6.2)	Clarifies that if a member has a main administrative office in more than one region, the member must declare which region it intends to vote and shall only vote in that region.
Regional review (2.7)	Formal review of OSBA's regions would happen at least every five years instead of every three.
Annual meeting (2.8)	Keeps the annual members' meeting but drops the requirement that it be in person in November. OSBA would still report on its activities and finances at least once a year.
Quorum and approval (2.13, 2.14)	Blank ballots and abstentions would count toward quorum but would not count as "no" votes.
Board vacancies (3.6)	Clarifies that the Board would be able to fill any vacant director seat by appointment, except an extra seat created under Sec. 3.5.1(e) when the president or immediate past president is no longer from that region.
Contiguous regions (3.6)	Ends the option of appointing a director from a neighboring region. Directors would have to come from the region they represent.
Finance Committee term limits (4.1.2)	Members starting on or after January 1, 2027, would be able to serve five consecutive two-year terms, then return after a two-year break. Current members would not be affected.
Officer reelection (5.4)	Clarifies that an officer (other than the past president) whose Board seat is up for election would have to be reelected by their region to remain an officer.
Also on the ballot	Caucus director transition (3.5.3) and Finance Committee Council designee (4.1.2): see Change 3. LPC terms (4.1.3(f)): see Change 4.

Improvements Already Underway (No Vote Needed)

These improvements fall within the Board's and staff's existing authority. Several are already in progress.

AREA	WHAT IS CHANGING
Onboarding	Written role descriptions at recruitment, mentoring for new directors, and a check-in at six to eight months.
Board and LPC expectations	Written attendance and engagement expectations and a way to track them, applying equally to regional and Caucus Council directors.
Regional director role	Clarifies that regional directors are a point of contact for member boards, not their delegates, and owe their primary duty to the association as a whole as its fiduciaries.
Governance training	Ongoing training on Board, staff, and officer roles, fiduciary duty, and officer eligibility.
Member communication	Clear ownership of member communication, a regular governance digest and legislative updates, and roadshows redesigned for two-way dialogue.
Meetings	In-person sessions for complex decisions and more emphasis on preparation before meetings.

Timeline

June 2026	Coraggio Group delivered governance review report
August 3, 2026	Governance Committee design retreat
August 24, 2026	Governance Committee recommended bylaws amendments
September 19, 2026	Board adopted resolution and referred it to members
2026 election cycle	Member vote Oct. 15 – Dec. 15
January 1, 2027	New Finance Committee term limits apply to incoming members
July 1, 2027	New caucus and Caucus Council structure takes effect
By December 31, 2027	Caucus Council directors seated on the Board
One year after implementation	Governance Committee reviews impact

Resolution to Amend the 2024 OSBA Bylaws

WHEREAS, the Oregon School Boards Association (OSBA) was formed in 1946 as a volunteer association of locally elected public school boards;

WHEREAS, in 2017, through a vote of the OSBA membership, OSBA was incorporated under ORS chapter 65 as a public benefit non-profit corporation and the OSBA bylaws replaced the OSBA constitution;

WHEREAS, in 2018, through a vote of the OSBA membership, the OSBA bylaws were amended to expand the OSBA board of directors and legislative policy committee with representatives from the Oregon school board members of color caucus;

WHEREAS, in 2023, through a vote of the OSBA membership, the OSBA bylaws were amended to expand the OSBA board of directors and legislative policy committee with representatives from the Oregon rural school board members caucus and additional revisions to the bylaws;

WHEREAS, in 2024, through a vote of the OSBA membership, the OSBA bylaws were amended to include the following substantive changes:

- Allowing caucuses to have an additional director on the OSBA board of directors in the circumstance where the OSBA president or immediate president is a director from a caucus. This revision is intended to provide the same opportunity for representation for caucuses as is currently provided to regionally elected directors.
- Clarify that OSBA board of directors must comply with the Oregon government ethics laws with respect to conflicts-of-interest.
- Require OSBA caucuses to submit an annual year end fiscal report to the OSBA board of directors.
- Create officer eligibility criteria that requires candidates for officer positions and directors in officer positions to be voting members of the OSBA board of directors.
- Edits to grammar, punctuation, and language for readability.

WHEREAS, in 2026, the OSBA board reviewed its governing structure as per Bylaws 2.7 and proposes to amend the OSBA bylaws as reflected in the attached draft OSBA bylaws with changes highlighted in the attached summary document; and

WHEREAS, the substantive changes to the draft OSBA bylaws are the following:

- Change deadline for members or board directors to submit resolutions to the OSBA board from September 30 to September 15.
- Clarify that if a member has a main administrative office in more than one region, the member board must declare which region it intends to vote and shall vote only in that region.
- Change the requirement of an in-person annual meeting of the members in November to a requirement that the annual meeting be held on a date and time and in a manner fixed by the board of directors and stated in the notice of the meeting.

- Clarify that returned blank ballots will count towards establishing a quorum but will not count as a “yes” or “no” vote.
- Replace the current caucus structure with a Caucus Council composed of designated representatives from caucuses that report to the OSBA executive director. The Caucus Council will retain two director seats on the OSBA board, replacing the two current caucus seats. The current two caucus directors will remain in their seats until the Caucus Council designates their first positions, or until December 31, 2027, whichever occurs first. The Caucus Council will have the option of designating a representative to serve on the finance committee. The Caucus Council will have the option of recommending seats on the OSBA legislative policy committee.
- Eliminate ex-officio positions and replace them with the option of appointment of nonvoting advisors to the board of directors as determined by resolution of the board of directors.
- Allow the OSBA board of directors the option of appointing directors to all vacant director positions except for the additional directors created pursuant to Section 3.5.1(e) if the president or immediate past president is no longer from the region to which the position is assigned.
- Eliminate the ability to appoint a director from a contiguous region.
- Add term limits to the finance and legislative policy committee positions.
- Clarify that OSBA officers, other than the past-president, must be reelected by their regions to continue serving as OSBA officers.
- Change OSBA board director participation on the legislative policy committee from a requirement to optional participation except that executive committee members continue to be required to serve on the LPC.

THEREFORE, BE IT RESOLVED by the OSBA board of directors that the proposed draft OSBA bylaws be submitted to the membership for consideration during the 2026 OSBA election; and

BE IT FURTHER RESOLVED that the proposed draft OSBA bylaws, the draft OSBA bylaws summary document, and a copy of this resolution be forwarded to all OSBA member boards in accordance with the OSBA board of directors’ adopted elections calendar.

Submitted by: OSBA Board of Directors

OREGON SCHOOL BOARDS ASSOCIATION

BYLAWS

As Amended by the Membership: December 2024
Proposed Edits: September 19, 2026

SECTION 1 PURPOSE

The Oregon School Boards Association (the "Association" or "OSBA") exists solely to perform essential governmental functions and all of its income accrues to the State of Oregon or its political subdivisions as required under IRC Section 115. In particular, the Association's mission and purpose are as follows:

A. To work for the general advancement and improvement of the education of all public school children of the State of Oregon.

B. To gather and disseminate information pertinent to the successful operation of public schools.

C. To work for the most efficient and effective organization of public schools of this state. "Public schools" include local school districts, education service districts, the State Board of Education, and community colleges classified as a political subdivision.

D. To work for adequate and dependable financial support for the public schools of this state.

E. To study all legislation which affects the public schools of Oregon and to support and work for that which appears to be desirable and to keep members informed thereof. To propose and work for the enactment of proper educational legislation.

F. To encourage the establishment and maintenance of best practices and high standards in the conduct and operation of the public school educational system.

G. To study and interpret educational programs and to relate them to the needs of pupils.

H. To promote public understanding of the role of school boards and school board members in the improvement of education.

I. To conduct seminars, conferences, and research projects in the various aspects of education for the benefit of members.

J. To endeavor to implement the policies, beliefs, and resolutions of the Association members and board of directors.

K. To do such other things as the member boards or board of directors may deem appropriate for the accomplishment of these and other purposes which tend to improve public education.

L. To enter into such cooperative agreement with members for the pooling of resources and the provision of services as may result in the more efficient utilization of district resources and accrue to their financial advantage.

SECTION 2 MEMBERS

2.1 Admission. All members must qualify as (1) a "political subdivision" as defined under Treas Reg § 1.103-1(b) and Revenue Ruling 78-276, 1978-2 CB 256 and (2) as one of the following:

2.1.1 School District as defined under ORS Chapter 332;
2.1.2 Education Service District as defined under ORS Chapter 334;
2.1.3 Community College District as defined under ORS Chapter 341;
2.1.4 State Board of Education as defined under ORS Chapter 326; and
2.1.5 Any other governmental educational organization qualifying as a political subdivision, as approved by resolution of the board of directors.

2.2 **Dues.** Annual dues shall be set by majority vote of the members and shall be based on resident Average Daily Membership (ADMr) as of December 31 of the preceding year as reported to the Oregon Department of Education. Dues shall be payable on July 1 of each year and shall become delinquent on September 1 of each year. Member status shall automatically terminate for members failing to pay dues by September 1 unless an extension is requested and granted by the board of directors.

2.3 **Reserved Powers of the Members.** The following corporate actions require the consent and approval of the members:

2.3.1 Election and removal of directors except as set forth in Section 3.8;
2.3.2 Election and removal of the Legislative Policy Committee ("LPC") members except as set forth in Section 4.1.3(g);
2.3.3 Approval of resolutions to effectuate any of the following:

(a) Adoption, amendment, or restatement of the articles of incorporation or bylaws;
(b) Modification to the region descriptions set forth in Section 2.6.1; and
(c) Dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association's assets.

2.4 **Voting Power.**

2.4.1 Election of Directors and LPC Members. For the purposes of nominating and electing directors and LPC members, each member shall have one vote.
2.4.2 Resolution. For the purposes of approving a resolution, each member shall have one vote on all resolutions except as follows:

(a) K-12 Local Districts with an ADMr between 15,600 and 23,400 shall have two votes.
(b) K-12 Local Districts with an ADMr between 23,400.1 and 31,200 shall have three votes.
(c) K-12 Local Districts with an ADMr between 31,200.1 and 39,000 shall have four votes.
(d) K-12 Local Districts with an ADMr of 39,000.1 or more shall have five votes.

2.5 **Process of Approval of Member Resolutions.** Generally, members shall approve resolutions annually by ballot vote. Members or the board of directors may submit a resolution for member approval. Such resolutions shall be submitted to the board of directors no later than September ~~30~~15. The board of directors shall distribute all timely submitted resolutions, together with an official ballot, to the members no later than October 15. Members shall vote by ballot submitted to the board of directors no later than December 15.

2.6 Regional Election of Directors and LPC Members.

2.6.1 Regional Voting. For the purposes of nominating and electing the board of directors and LPC members, the Association members shall be organized into and represented by region:

(a) Eastern Region includes all of the members located in the counties of Baker, Grant, Malheur, Union, Wallowa, and Wheeler.
(b) Gorge Region includes all of the members located in the counties of Gilliam, Morrow, Sherman, Umatilla, and Wasco.
(c) Central Region includes all of the members located in the counties of Crook, Deschutes, and Jefferson.
(d) Southeast Region includes all of the members located in the counties of Harney, Klamath, and Lake.
(e) Southern Region includes all of the members located in the counties of Jackson and Josephine.
(f) Lane Region includes all of the members located in the county of Lane.
(g) Clackamas Region includes all of the members located in the counties of Clackamas and Hood River.
(h) Douglas/South Coast Region includes all of the members located in the counties of Coos, Curry, and Douglas.
(i) Linn, Benton, Lincoln Region includes all of the members located in the counties of Benton, Lincoln, and Linn.
(j) Marion Region includes all of the members located in the county of Marion.
(k) Yamhill, Polk Region includes all of the members located in the counties of Polk and Yamhill.
(l) North Coast Region includes all of the members located in the counties of Clatsop, Columbia, and Tillamook.
(m) Washington Region includes all of the members located in the county of Washington.
(n) Multnomah Region includes all of the members located in the county of Multnomah.

2.6.2 Members shall be assigned to the region in which their main administrative office is located. If a member~~'s district boundaries span~~ has a main administrative office in more than one region, the member board must declare which region it intends to vote and shall vote only in that region.

2.6.3 Regional elections shall be determined by a majority of votes cast by members within the region.

2.7 Modification of Regions. A formal review of the regional organizations described in Section 2.6.1 shall be conducted by the board of directors at least every ~~three~~**five** years commencing with 2017. Any recommended changes to the regional organization shall be submitted to the members in the form of a resolution in accordance with the provisions of Section 2.5.

2.8 Annual Meetings. ~~An annual meeting of members shall be held in November of each year unless a different date or time is fixed by the board of directors and stated in the notice of the meeting. Failure to hold an annual meeting on the stated date shall not affect the validity of any corporate action. At the annual meeting,~~ An annual meeting of members will be held each calendar year on a date and time and in a manner fixed by the board of directors and stated in the notice of the meeting. At the annual meeting, the president and secretary-treasurer of the board of directors

and any other officer or person whom the president may designate, shall report on the state of the Association, its activities, and its financial condition.

2.9 **Special Meetings.** A special meeting of members shall be held upon the call of the president or 25 percent of the board of directors. All members shall be officially notified of a special meeting by written notice, mailed via U.S. mail or electronic mail, to all members at least 15 days prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the members, the place and time of the meeting, and instructions describing the method by which members can participate by telephone or video. Notice shall also comply with all procedures and include any information as required by ORS Chapter 192.

2.10 **Telephonic/Video Meetings.** The board of directors may permit any member to participate in any annual or special meeting of the membership, or conduct the meetings through the use of any means of communication by which all persons participating may simultaneously hear each other during the meeting. A member participating in the meeting by this means is deemed to be present at the meeting.

2.11 **Place of Meetings.** Meetings of the members shall be held at any place, in Oregon, designated by the board of directors. If a meeting place is not designated by the board of directors, the meeting shall be held at the Association's principal office.

2.12 **Action by Written Ballot.** Any action required of the members will be taken by written ballot, and the Association will deliver a written ballot to every member entitled to vote on the matter. Once delivered, a written ballot may not be revoked.

2.13 **Quorum.** A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the Aassociation. If there is more than one item on a single ballot, the returned ballot will count towards establishing a quorum for each item on the ballot. A blank ballot or a ballot with an abstention counts for purposes of establishing a quorum if it is returned to the association.

2.14 **Approval.** With the exception of approving amendments to the Association's bylaws as outlined in Section 8.1, and with the exception of regional elections outlined in 2.6.3, approval of an item by written ballot is effective at the end of the voting period when:

(a) The number of votes cast by ballot equals or exceeds a quorum of the members A quorum is established pursuant to Section 2.13; and

(b) The number of approvals equals or exceeds a majority of the number of returned ballots"yes" votes exceeds the number of "no" votes for the item.

An abstention or a blank ballot returned to the association does not count as a "yes" or "no" vote.

SECTION 3 DIRECTORS

3.1 **Powers.** Except as provided under Section 2.3, all corporate powers shall be exercised by or under the authority of the board of directors. The board of directors shall adopt policies defining specific obligations of the board of directors.

3.2 **Qualifications.** Directors must serve on the board of a member of the Association throughout the duration of their term, with the exception of the director serving as past president.

3.3 **Number.** The board of directors shall consist of not fewer than three nor more than 25 persons. The number of directors may be fixed or changed periodically, within the minimum and maximum, by the members.

3.4 **Term.** Directors shall take office on January 1 and shall serve for a term of two calendar years or until their successors are elected and qualified. Terms shall be staggered as per the election calendar.

3.4.1 Directors who took office prior to January 1, 2018, and are re-elected may serve for any number of terms as long as they continuously remain members of the board of directors.
3.4.2 Directors taking office on or after January 1, 2018, may serve five consecutive two-year terms and, if eligible, may rerun after a two-year hiatus.
3.4.3 If a director serving as immediate past president requires additional time beyond the term limits outlined above, the term limits will be held in abeyance to allow the director to complete their term as immediate past president.

3.5 **Composition.** The board of directors will be comprised of up to 22 regionally elected directors and:

(a) Until June 30, 2027, ~~,~~ one designated director as defined in the bylaws of the Oregon School Board Members of Color Caucus, and one designated director as defined in the bylaws of the Oregon Rural School Board Members Caucus.
(b) Effective July 1, 2027, ~~and~~ two designated directors from the Caucus Council appointed pursuant to the operating procedures of the Caucus Council. Directors designated by the Oregon School Board Members of Color Caucus and the Oregon Rural School Board Members Caucus as of June 30, 2027, shall continue as directors until the Caucus Council designates its first two directors pursuant to this paragraph or until December 31, 2027, whichever occurs first.

3.5.1 Regional Elected Directors. Each region, as described under Section 2.6.1, shall elect one director except as follows:

(a) Clackamas Region shall elect two directors;
(b) Marion Region shall elect two directors;
(c) Washington Region shall elect three directors; and
(d) Multnomah Region shall elect three directors.
(e) If the president or immediate past president of the board of directors is a representative director from a region that elects only one director, that region shall elect an additional director or directors to serve for the duration of the president and/or the immediate past president's term.

3.5.2 Regional Election.

(a) The nomination and election of directors shall be in accordance with the elections calendar annually adopted by the board. The board of directors shall distribute notice

of position vacancies, candidate information packets, and official nomination forms to all incumbent directors and members in electing regions.

(b) Each regional candidate for a director position shall be nominated by a member within the region by means of a nomination form. To nominate a director candidate, one or more of the members in the region must timely submit to the board of directors a formal resolution or motion of the member and the completed nomination form(s). Nominations in regions where there is more than one open director position shall indicate the numbered position for which the nomination is being submitted.

(c) Each member in a region shall have one vote in the regional elections for the board of directors. The director candidate receiving a majority of the votes cast by the members within the region shall be elected.

(d) In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes cast, a second regional ballot shall be required between the two candidates receiving the highest number of votes; the one receiving a majority of the votes is elected.

3.5.3 Caucus Council Representatives. In accordance with their ~~bylaws~~operating procedures, the ~~caucuses of OSBA shall~~ Caucus Council may appoint ~~a~~ up to two representatives of the Caucus Council to serve as a directors of the Association. The representatives must be an elected or appointed member of any public board of education in Oregon that is an active member in good standing with the Association. All Association bylaws and policies shall apply to the designated representative serving as the Caucus Council~~'~~ directors of the Association.

If the president or immediate past president of the board of directors is a representative director from ~~a caucus~~ the Caucus Council, then the ~~c~~Caucus Council shall elect an additional director to serve for the duration of the president and/or the immediate past president's term.

3.5.4 ~~Ex-Officio~~Advisors. The board of directors may designate ~~following individuals or their designee may serve as ex-officio,~~ nonvoting, advisors to the board of directors by resolution, for such purposes and such duration as is specified in the resolution.~~:~~

~~(a) Any director of the National School Boards Association elected from Oregon;~~
~~(b) The Executive Director of the Coalition of School Administrators;~~
~~(c) The Chair-Elect of the Oregon Association of Education Service Districts;~~
~~(f) The board president of the Oregon Community College Association;~~
~~(g) The chair of the State Board of Education; and~~
~~(h) Any other person that the board of directors may appoint.~~

~~Ex-officio a~~Advisors do not vote and do not attend executive sessions of the board of directors unless they hold a separate position that entitles them to attend executive session, or they are invited to attend by the board of directors.

~~Ex-officio a~~Advisors are not eligible for travel reimbursement from OSBA unless they hold a separate position for which travel reimbursement is provided.

3.6 **Vacancies.** In the event that any director position~~, other than the president or immediate past president serving as a second director for a region as set out in Section 3.5.1(e),~~ is vacant during the term of office, the remaining directors may appoint an interim director from the same region to serve until December 31 of the same year. Notwithstanding the foregoing, a vacated director position will not be filled if it is an additional director position created pursuant to Section 3.5.1(e) and the president or immediate past president is no longer from the region or Caucus Council position to which the position is assigned.

~~If the board of directors cannot recruit a candidate from the region, they may appoint a person from a contiguous region to serve as director representing the open region. An individual appointed as a director from a contiguous region is not eligible to serve as an officer of the board.~~

All appointed interim directors must run for regional election during the next election cycle following appointment in order to be eligible to continue service on the board of directors past December 31 of the election year. The members shall elect, using the procedures in Section 3.5.2, an interim director to serve from January 1 of the next year until the end of the remaining term.

If there is a vacancy in an OSBA ~~c~~Caucus Council-designated director position, then the ~~c~~Caucus Council shall, as set forth in Section 3.5.3, appoint a new ~~caucus~~ representative to serve the remaining term.

3.7 **Resignation.** A director may resign at any time by delivering written notice to the president or the secretary. A resignation is effective when notice is effective under ORS 65.034 unless the notice specifies a later effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors.

3.8 **Removal.** A director may be removed for cause by vote of two-thirds majority of the directors. A director may be removed with or without cause by a majority vote of the members who elected the director. The board may provide guidance or adopt and amend policies regarding what types of actions the board considers to be sufficient cause for removal.

3.9 **Regular Meetings.** An annual meeting of the board of directors shall be held immediately after, and at the same place as, the annual meeting of members. The board of directors may schedule additional regular meetings to occur during a calendar year. All other meetings are special meetings.

3.10 **Special Meetings.** A special meeting of the board of directors may be called by the president or the president-elect or 20 percent of the board of directors. All directors shall be officially notified of a special meeting by written notice delivered personally, by telephone, or electronic mail at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. No matter may be considered at a special meeting other than the matter(s) specified in the notice.

3.11 **Place of Meetings.** The board of directors may hold annual, regular, or special meetings at any location in the State of Oregon.

3.12 **Telephonic/Video Meetings.** The board of directors may conduct meetings ~~through the use of~~using any means of communication by which all persons participating may simultaneously hear each other during the meeting. A director participating in the meeting by this means is deemed to be present at the meeting.

3.13 **Notice of Meetings.** All directors shall be officially notified of a special meeting by written notice delivered ~~personally,~~ by ~~telephone or~~ electronic mail to all directors at least 48 hours prior to the date of the meeting. Such notice shall include a description of all agenda items and any matters to be voted upon by the directors, the place and time of the meeting, and instructions describing the method by which directors can participate by telephone or video. Notice of meetings shall comply with all procedures and include any information as required by ORS Chapter 192.

3.14 **Waiver of Notice.** A director may at any time waive any notice required by these bylaws. A director's attendance at or participation in a meeting waives any required notice to the director of the meeting unless the director, at the beginning of the meeting or promptly upon the director's arrival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken at the meeting. Except as provided in the preceding sentence, any waiver must be in writing, must be signed by the director entitled to the notice, must specify the meeting for which the notice is waived, and must be filed with the minutes or the corporate records.

3.15 **Quorum.** A quorum of the board of directors shall consist of a majority of the number of directors in office at the time the meeting begins.

3.16 **Voting.** If a quorum is present when a vote is taken, the affirmative vote of a majority of the directors present when the action is taken is the act of the board of directors except to the extent that the articles of incorporation, these bylaws, or applicable law require the vote of a greater number of directors.

3.17 **Presumption of Assent.** A director who is present at a meeting of the board of directors when corporate action is taken is deemed to have assented to the action taken unless:

(a) The director objects at the beginning of the meeting, or promptly upon the director's arrival, to holding the meeting or transacting the business at the meeting; and
(b) The director's dissent from the action taken is entered in the minutes of the meeting.

3.18 **Compensation.** Directors and members of committees may receive reimbursement of such expenses as may be determined by resolution or policy of the board of directors to be just and reasonable. Directors shall not otherwise be compensated for service in their capacity as directors.

3.19 **Director Conflict of Interest.** The Association shall maintain a Conflict of Interest policy, the terms of which comply with ORS 65.361 and ORS Chapter 244. The board of directors shall annually review and notify the directors of the current Conflict of Interest policy.

SECTION 4 COMMITTEES AND CAUCUS~~ES~~ COUNCIL

4.1 Standing Committees. The board of directors shall maintain the standing committees described below:

4.1.1 Executive Committee. The executive committee shall consist of the five officers of the board of directors: the president as chair and as an ex-officio voting member pursuant to section 5.7.1 of the Bylaws, the president-elect, the vice president, the secretary-treasurer, and the immediate past president. The executive committee is delegated authority to act in place and instead of the board of directors between board meetings on all matters except those specifically reserved to the board under the terms of the bylaws. Actions of the executive committee shall be reported to the board of directors on a timeframe consistent with the seriousness and urgency of the matter and within two weeks if practicable. Additionally, executive committee actions will be reported at the next regular board meeting.

4.1.2 Finance Committee. The finance committee shall be appointed by the president and shall be composed of members from Oregon public school districts, education service districts, and community colleges with boards that meet all criteria to be Association voting members. The members shall include, but are not limited to, the President as an ex-officio voting member pursuant to section 5.7.1 of the Bylaws, the Association secretary/treasurer and vice president, one trustee from the PACE board, one district business official, and one at-large board member. Additionally, the Caucus Council may recommend one Caucus Council member to serve on the Finance committee pursuant to its operating procedures.

The trustee from the PACE board is recommended by the PACE Board of trustees, appointed by the President, subject to approval by the Board, and will serve a two-year term~~, with no term limits~~. The Caucus Council designee is recommended by the Caucus Council, appointed by the President, subject to the approval by the Board, and will serve a two-year term. The district business official and the at-large board member will be recommended by OSBA staff, appointed by the President, subject to approval by the Board, will serve two-year terms.~~,~~ Finance committee members taking office prior to January 1, 2027, shall have ~~with~~ no term limits, and staggered start dates starting in January. Finance committee members taking office on or after January 1, 2027, may serve five consecutive two-year terms and, if eligible, may be re-appointed after a two-year hiatus.~~,~~ Finance committee members shall have ~~and~~ staggered start dates starting in January.

The finance committee shall operate within the corporation's investment guidelines and the Finance Committee Operating Guidelines.

4.1.3 Legislative Policy Committee. The board of directors shall maintain a Legislative Policy Committee ("LPC").

(a) Purpose. The LPC shall develop legislative policies which are recommended to and approved by the members as a resolution proposed by the board of directors and voted on by the membership in accordance with Section 2.4 and 2.5. The LPC also advises the OSBA E~~e~~xecutive D~~d~~irector and staff during legislative sessions.

(b) Composition. The LPC shall be composed of the voting members of the board of directors who choose to participate, the President as an ex-officio voting member pursuant to section 5.7.1 of the Bylaws, the executive committee members, the regional representatives elected under the procedures defined in Section 4.1.3(c) - (e),

and ~~one~~ designated voting members as defined in the operating procedures ~~bylaws~~ of the ~~Oregon School Board Members of Color Caucus and one designated voting member as defined in the bylaws of the Oregon Rural School Board Members~~ Caucus Council pursuant to its operating procedures and this section 4.1.3(b). The board of directors will determine the number of members appointed by the Caucus Council. The Caucus Council appointees are recommended by the Caucus Council, appointed by the OSBA President, subject to the approval by the board of directors, and will serve two-year terms. ~~All committee members must be elected or appointed directors of a member as defined in Section 2.1.~~ The vice president of the board of directors shall chair the LPC.

(c) Qualifications. ~~LPC representatives must serve on the board of a member of the Association throughout the duration of their term.~~ All committee members must be elected or appointed directors of a member as defined in Section 2.1 for the duration of their service on the LPC.

(d) Nomination. The board of directors shall cause the nomination form to be distributed to all members in eligible regions. To nominate a candidate to the LPC, one or more of the members in the region must timely submit to the board of directors a formal resolution or motion and the completed nomination form(s). Nominations in regions where there is more than one representative position shall indicate the numbered position for which the nomination is being submitted. The nomination and election of the LPC representatives shall be in accordance with the elections calendar adopted by the board.

(e) Election. Each member in a region shall have one vote in the regional elections for the LPC representative. The LPC candidate receiving a majority of the votes cast by the members within the region shall be elected. Each region shall elect the number of LPC members as described in Section 3.5, without regard to Section 3.5.1(e). Such elections shall be held using the procedures described in Section 3.5.2.

(f) Term. Each committee member shall take office on January 1 in even numbered years and serve for a term of two years. Committee members may serve five consecutive two-year terms, and, if eligible, may be returned to the committee after a two-year hiatus.

~~(f)~~(g) Vacancies. In the event that there is a vacancy on the LPC, the board of directors may appoint an interim LPC member from the same region to fill the unexpired term of office. If the board of directors cannot recruit an LPC member from the region, they may appoint a person from a contiguous region to serve to represent the open region to fill the unexpired term of office.

4.2 **Other Board Committees.** The board of directors may create one or more committees of the board of directors and appoint directors and representatives of members to serve on such committee. The creation of a committee and the appointment of directors and member representatives to the committee must be approved by a majority of all directors in office when the action is taken. The provisions of these bylaws governing meetings, action without meetings, notice and waiver of notice, and quorum and voting requirements of the board of directors shall apply to committees and their members as well. Committees of the board of directors may, to the extent specified by the board of directors, exercise the authority of the board of directors, provided that no committee of the board of directors may:

(a) Authorize distributions, provided that this restriction does not apply to payment of value for property received or services performed or payment of benefits in furtherance of the Association's purposes;
(b) Approve or recommend dissolution, merger, or the sale, pledge, or transfer of all or substantially all of the Association's assets;
(c) Elect, appoint, or remove directors or fill vacancies on the board or on any of its committees; or
(d) Adopt, amend, or repeal the articles of incorporation or bylaws.

4.3 Advisory Committees. The board of directors may create one or more other committees. Members of these committees need not be members or directors, but at least one director shall serve on each such committee. These committees shall have no power to act on behalf of, or to exercise the authority of, the board of directors, but may make recommendations to the board of directors.

4.4 Caucus Councils. The Caucus Councils shall exist to enhance the work of the Association by addressing the unique needs of ~~member districts~~ school board members.

4.4.1 The Caucus Councils shall clearly articulate the vision, mission, and goals of the ~~Caucus~~Council.
4.4.2 The Caucus Councils shall adopt operating procedures ~~bylaws~~ for operating, programming, and governing within the context of the Association bylaws described herein.
4.4.3 The Caucus Councils shall comply with Association policies and guidelines.
4.4.4 The Caucus Council shall consist of one representative from each caucus established by the OSBA Executive Director. The OSBA Executive Director will establish caucuses based on criteria established by the OSBA Executive Director in support of OSBA's vision, mission, and goals. Each established caucus may recommend one member to serve on the Caucus Council subject to approval of the OSBA board of directors.~~es shall be added or eliminated to this provision through the bylaw's amendment process described in Section 8.1~~.
4.4.5 The Caucus Council budget shall be established by the board of directors.
4.4.6~~5~~ The Caucus Councils shall submit an end of fiscal year report to the board of directors that includes the following:

~~(a) The Caucus is meeting regularly;~~
(b) An accounting of the prior year's budget allocation;
(c) Identified officers and current ~~bylaws~~operating procedures;
(d) A summary of the Caucus Council's current goals, the prior year's Caucus Council activities that support those goals, and how the Caucus Council goals align with the mission, vision, and goals of OSBA.

The end of fiscal year report will be submitted to the board of directors at the first regularly scheduled board of directors meeting following the end of the fiscal year.

4.4.7 ~~The Oregon School Board Members of Color Caucus was established by a vote of the membership in 2018.~~
~~4.4.7 The Oregon Rural School Board Members Caucus was established by a vote of the membership in 2023.~~ The Caucus Council was established by a vote of the membership in 2026, effective ~~and shall take effect on~~ July 1, 2027.

4.5 **Administration.** Each committee and the ~~c~~Caucus Council shall prepare minutes of each of its meetings, and such minutes shall be kept on file at the Association's principal office and made available on request to any member of the board of directors. Each committee and the C~~c~~aucus Council shall also report on its activities at the regular meetings of the board of directors. Each committee and the C~~c~~aucus Council shall comply with the public meetings laws requirements ~~under~~ of ORS Chapter 192.

SECTION 5 OFFICERS OF THE BOARD OF DIRECTORS

5.1 **Eligibility.** Effective January 1, 2026, to hold an officer position on the board of directors other than the immediate past president, candidates and officers must be a voting member of the OSBA Board of Directors.

5.2 **Appointment.** The board of directors shall elect officers by majority vote prior to the November member meeting. In cases where there are more than two candidates nominated for any position, and none receives a majority of the votes, a second ballot shall be required between the two candidates receiving the highest number of votes. The one receiving a majority of the votes is elected.

5.3 **Designation.** The officers of the Association shall be a president, president-elect, past president, vice president, a secretary-treasurer, and such other officers as the board of directors may appoint.

5.4 **Term of Office.** Officer terms are one calendar year. No officer, except the secretary-treasurer, shall serve two consecutive terms in the same office, unless the director completes the term of another officer who was unable to complete their term, and is then voted into the same position the following year. The secretary-treasurer may serve up to two consecutive one-year terms. If an officer's position on the board is up for reelection by their region or redesignation by the Caucus Council, the officer must be reelected by their region or redesignated by the Caucus Council to continue serving in their officer position unless the officer position is the immediate past president. ~~Caucus Council directors serving in officer positions must continue to be recommended by the Caucus Council in accordance with their operating procedures.~~

5.5 **Compensation.** Officers may receive reimbursement of such expenses as may be determined by resolution of the board of directors to be just and reasonable. Officers shall not otherwise be compensated for service in their capacity as officers.

5.6 **Removal and Resignation.** Any officer may be removed, either with or without cause, at any time by action of the board of directors. An officer may resign at any time by delivering notice to the board of directors, the president, or the secretary-treasurer. A resignation is effective when the notice is effective under ORS 65.034 unless the notice specifies a later effective date. If a resignation is made effective at a later date and the Association accepts the later effective date, the board of directors may fill the pending vacancy before the effective date if the board of directors provides that the successor does not take office until the effective date. Once delivered, a notice of resignation is irrevocable unless revocation is permitted by the board of directors. No removal or resignation shall prejudice the rights of any party under a contract of employment.

5.7 **Officers.** The officers of the Association are as follows:

5.7.1 President: The president shall preside at all member meetings of the Association and of the board of directors; shall appoint any committee positions not otherwise designated in these bylaws or OSBA adopted policy, subject to the approval of the board of directors; shall call all regular and special meetings as provided herein; shall be an ex-officio voting member of all committees established under sections 4.1 and 4.2 of these bylaws. The president shall automatically serve as immediate past president for the following term. The president serves for a term of one calendar year.

5.7.2 President-elect: In the absence of the president, the president-elect shall assume the powers and duties of the president, and when a vacancy occurs in the office of president, shall serve in that capacity for the remainder of the term. The president-elect shall automatically serve as president for the following term, even if required to fill an uncompleted term as president. In addition, the president-elect shall assume duties related to the oversight of Association member elections and resolutions processes and such other administrative duties as are assigned by the president. The president-elect serves for a term of one calendar year.

5.7.3 Vice president: In the absence of the president-elect, the vice president shall assume the powers and duties of the president-elect. The vice president shall also serve as the chair of the LPC. The vice president serves for one calendar year.

5.7.4 Secretary-treasurer: The secretary-treasurer shall be responsible for keeping accurate minutes of all board of director meetings in electronic format in accordance with OSBA's record retention schedule; shall carry on official correspondence of the Association; shall arrange for proper banking facilities; shall receive, account for, and disburse funds in a businesslike manner as provided for by the board of directors; shall see that the minutes of the previous meetings are approved by the board of directors; and shall give an itemized and detailed report of the financial condition of the Association at each annual meeting and at such other times as may be required by the board of directors. Such duties of the secretary-treasurer as may be specified by the board of directors may be delegated to the OSBA E~~e~~xecutive D~~d~~irector or a designated member of the staff. The secretary-treasurer serves for a term of one calendar year.

5.7.5 Immediate past president: The immediate past president shall advise and counsel other officers. The immediate past president chairs the officer succession planning process. The past president serves for one calendar year.

SECTION 6 NONDISCRIMINATION

The Association shall not discriminate in providing services, hiring employees, or otherwise, upon the basis of gender identity, race, creed, marital status, sex, sexual orientation, religion, color, age, disability, or national origin.

SECTION 7 OSBA PROPERTY AND CASUALTY FOR EDUCATION TRUST

The board of directors shall appoint the trustees of the OSBA Property and Casualty Coverage for Education Trust ("PACE") as provided in the PACE Restated Trust Agreement. It is the policy of OSBA with respect to PACE trustees taking office on or after January 1, 2023, that such trustees will be appointed to no more than three consecutive three-year terms and, if eligible, may return after a one-year hiatus.

SECTION 8 GENERAL PROVISIONS

8.1 Amendment of Bylaws.

8.1.1 Amendments to the bylaws may be initiated by the board of directors or submitted by a member to the board of directors.
8.1.2 The board of directors shall provide written notice to the members containing a statement that the members will be asked to approve the amendment and a copy of the proposed amended bylaws.
8.1.3 Action by Written Ballot: The Association will deliver a written ballot to every member entitled to vote on the matter. The ballot shall set forth each proposed action and provide an opportunity to vote for or against each proposed action and specify a reasonable time by which a ballot must be received by the Association in order to be counted. Once delivered, a ballot may not be revoked.
8.1.4 Approval: Approval by written ballot shall be valid only when the number of votes cast by ballot equals or exceeds a quorum of the members, and the number of approvals equals or exceeds two-thirds majority of the number of the returned ballots.
8.1.5 Quorum: A quorum of the members shall consist of a majority of members in good standing at the time the ballots are to be returned to the Association.
8.1.6 Whenever an amendment or new bylaw is adopted, it shall be saved in electronic format in accordance with OSBA's record retention schedule with the original bylaws in the appropriate place. If any bylaw is repealed, the fact of repeal and the date on which the repeal occurred shall be stated in such book and place.

8.2 Inspection of Books and Records. All books, records, and accounts of the Association shall be open to inspection by the directors in the manner and to the extent required by law.

8.3 Checks, Drafts, Etc. All checks, drafts, and other orders for payment of money, notes, or other evidences of indebtedness issued in the name of or payable to the Association shall be signed or endorsed by such person or persons and in such manner as shall be determined by resolution of the board of directors.

8.4 Deposits. All funds of the Association not otherwise employed shall be deposited to the credit of the Association in those banks, trust companies, or other depositories as the board of directors or officers of the Association designated by the board of directors select, or be invested as authorized by the board of directors.

8.5 Loans or Guarantees. The Association shall not borrow money and no evidence of indebtedness shall be issued in its name unless authorized by the board of directors. This authority may be general or confined to specific instances. Except as explicitly permitted by ORS 65.364, the Association shall not make a loan, guarantee an obligation, or modify a pre-existing loan or guarantee to or for the benefit of a director or officer of the Association.

8.6 Execution of Documents. The board of directors may, except as otherwise provided in these bylaws, authorize any officer or agent to enter into any contract or execute any instrument in the name of and on behalf of the Association. Such authority may be general or confined to specific instances. Unless so authorized by the board of directors, no officer, agent, or employee shall have any power

or authority to bind the Association by any contract or engagement, or to pledge its credit, or to render it liable for any purpose or for any amount.

8.7 **Insurance.** The Association may purchase and maintain insurance on behalf of an individual against liability asserted against or incurred by the individual who is or was a director, officer, employee, or agent of the Association, or who, while a director, officer, employee, or agent of the Association, is or was serving at the request of the Association as a director, officer, partner, trustee, employee, or agent of another foreign or domestic business or nonprofit corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise; provided, however, that the Association may not purchase or maintain such insurance to indemnify any director, officer, or agent of the Association in connection with any proceeding charging improper personal benefit to the director, officer, or agent in which the director, officer, or agent was adjudged liable on the basis that personal benefit was improperly received by the director, officer, or agent.

8.8 **Fiscal Year.** The fiscal year of the Association shall begin on the first day of July and end on the last day of June in each year.

8.9 **Severability.** A determination that any provision of these bylaws is for any reason inapplicable, invalid, illegal, or otherwise ineffective shall not affect or invalidate any other provision of these bylaws.

* * * * *

The foregoing bylaws were approved by the membership of the Oregon School Boards Association on December 15, 2024. The original bylaws were duly adopted by the Board of Directors of OSBA on September 15, 2017, and approved by the membership on December 15, 2017, then amended and adopted on December 14, 2018; December 15, 2023; December 15, 2024.

Coversheet

Integrated Guidance - 25-26 Final Report

Section: IV. Action Items
Item: E. Integrated Guidance - 25-26 Final Report
Purpose: Vote
Submitted by:
Related Material: Integrated Guidance.pdf

Philomath School District 17J

Aligning for Student Success:

Integrated Guidance

Annual Report Narrative

2025-2026

Philomath School District

1620 Applegate Street

Philomath, Oregon 97370

541-929-3169

541-929-3991 (Fax)

https://www.philomathsd.net/

General Information

School Year:	**2025-2026**
School District Name:	**Philomath School District 17J**
Institution ID:	**1900**
Webpage:	https://www.philomathsd.net/
Contacts:	**Susan Halliday, Superintendent**
E-Mail:	**susan.halliday@philomath.k12.or.us**
Phone Number:	**541-929-3169**
	Jodi Dodd, LBL
E-Mail:	**jodi.dodd@lblesd.gov**
Phone Number:	**541-812-2600**
	Jennifer Griffith, Business Manager
E-Mail:	**jennifer.griffith@philomath.k12.or.us**
Phone Number:	**541-929-3169**

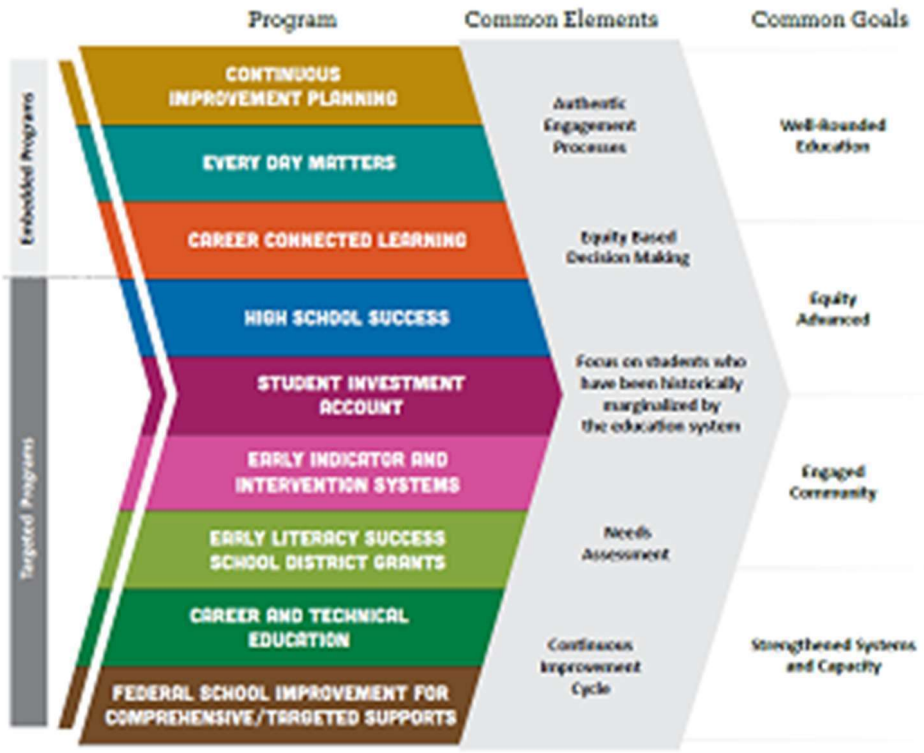
Philomath School District General Information

Philomath School District	
Susan Halliday	Superintendent
Jennifer Griffith	Business Manager
Kelsey Greydanus	Student Services Director
Mark Neville	Technology Director
Nicole Byerley	Nutrition Services Director
Joey DiGiovannangelo	Facilities Director
Rachel Baker	Library/ Media
Eugenia Moone	Clemens Pool Director
Blodgett Elementary School	
Eric Beasley	Principal
Clemens Primary School	
Abby Moser	Principal
Philomath Academy	
Garth Gerot	Principal
Philomath Elementary School	
Eric Beasley	Principal
Mike McDonough	Assistant Principal
Philomath High School	
Mark Henderson	Principal
DeeDee Collins	Assistant Principal
Philomath Middle School	
Steve Bell	Principal
Jamon Ellingson	Assistant Principal/ Athletic Director
Kings Valley Charter School	
Diana Barnhart	Facilities and District Relations
Michael Chung	Middle/ High Head Teacher
Wren Huff	Business Manager
Athena Lodge	Elementary Head Teacher

Philomath School Board	**Kings Valley Charter School Board**
Ryan Cheeke	John Corbin
Erin Gudge	Beth Hoinacki
Sandi Hering	Linda North
Tom Klipfel	
Erin McMullen	

Aligning for Student Success: Integrated Guidance

The Integrated Guidance Plan is a comprehensive application that aligns and integrates separately created funding investments focused on educational improvement and innovation.



Oregon Department of Education, Spring 2023.

Five of the programs connect to once-independent or new funding streams. These programs are highlighted in yellow in the chart below. The remaining three initiatives are embedded in goals that match common elements with the funded programs.

Funds are not new to the Philomath School District. In prior years, each component has been requested in independent applications. This plan combines all into a single application.

Program Title	Goals
Continuous Improvement Plan (CIP)	• Improve experiences and outcomes for all students. • Foster engagement in collaboration, data analysis, professional learning, and reflection. • Leverage multiple perspectives and equity-centered data analysis to identify strengths and areas of improvement

Program Title	Goals
Every Day Matters (EDM)	• Addressing chronic absenteeism through attention to student engagement, school culture, climate and safety, culturally sustaining pedagogy, and family and community involvement.
Career Connected Learning	• A framework of career awareness, exploration, preparation, and training that is both learner-relevant and directly inked to professional and industry-based expectations.
High School Success Act (HSS)	• Improve student progress toward graduation. • Increase high school graduation rates. • Increase equitable access to advanced coursework. • Improve HS graduates' readiness for college and career. ("job, training, or college")
Student Investment Account (SIA) within the Student Success Act (SSA)	• Meet students' mental or behavioral health needs. • Reduce academic disparities and increase academic achievement for traditionally underserved students.
Early Indicator Intervention Systems (EIIS)	• Gather, review, and analyze predictive data at the student level. • Identify strengths, assets, and areas to support individual students.
Early Literacy Success School District Grants	• Increase early literacy for children from birth to third grade. • Reduce literacy academic disparities for student groups that have historically experienced academic disparities. • Increase support to parents/ guardians to enable them to be partners in the development of their children's literacy skills and knowledge. • Increase access to early literacy learning through support that is research-aligned, culturally responsive, student-centered, and family-centered.
Career & Technical Education (CTE) (Perkins V) Funded through LBCC Regional Consortium	• Develop the academic knowledge and technical and employability skills of secondary education students. • Increase equitable access and inclusion in high-quality CTE and career-connected learning activities.

Annual Review Narrative

1) As you review your progress markers/ overall reflection responses and reflect on plan implementation, how do you see your progress contributing to the Outcomes and Strategies in your plan and your Longitudinal Performance Growth Targets (LPGT)/ Local Optional Metrics (LOM)? Discuss at least one Outcome where you have seen progress in implementation.

As we evaluate progress on our efforts with our Integrated Guidance Plan, we believe we have made strides forward in the interest of student success. While there is always room for improvement, success points can be noted in the following areas.

High School Success Supported Through Professional Learning Communities:
Philomath High School continues to embrace the work of Professional Learning Communities, receiving training in and embracing implementation through the Solution Tree program of Professional Learning Communities at Work. Teachers work primarily through grade-level teams to review data and educator practice to support student learning and growth. For Philomath High School, this has manifested to a 93.55% rate for cohort graduation in the 2025-2026 school year. Each student is 'known' by at least one caring staff member to encourage individual student engagement and participation. Other measures celebrating the work of Philomath High School include a >95% five-year cohort completion rate and an 89.5% rate for freshman on track to graduate on time.

The Philomath Academy also has reason to celebrate. The four-year cohort graduation rate for the Philomath Academy is currently 69.23% for the 2025-2026 school year, up from 57.14 % in the prior school year. In addition, the five-year completion rate is just below 90%. A big reason for this includes those students completing a GED instead of a full high school diploma. In an unadjusted cohort of 27 students, fifteen received a standard diploma and four earned a GED. In such instances when appropriate, the GED allows some students a clear path forward allowing them to return to earn a standard diploma or to move into a community college setting for additional education and training. This trajectory is celebrated for these students as an open-door path forward.

College and Career Exposure:
Philomath Middle School continually supports opportunities for students to learn more about themselves through exploration of aptitude and opportunity. In the spring of the 2025-2026 school year, all students—332 strong—participated in a school-designed Career Day, featuring both small and large group sessions from 46 local businesses. This activity takes place every other year at Philomath Middle School.

Eighth grade students from Philomath Middle School also were able to experience dedicated, focused visits to Oregon State University, the University of Oregon, and Linn-Benton Community College.

College-Ready Opportunities:
Both the Philomath Academy and Philomath High School provide access to a community college experience for some students. The opportunity provides students with a different learning experience and environment as they decide what future might be unfolding.

The Philomath School District also supports students through payment for AP (Advanced Placement) Testing for students. During 2025-2026, eighty students from Philomath High School participated in 100 AP exams with 70 students scoring at a level 3 or higher. Of all students in the class of 2026 from Philomath High School, 68.34% list a 4-year university, community college, or dual program enrollment as their plan for fall 2026.

Literacy Gains:
Significant progress continues to be made in literacy development across grades K–8. At the K–5 level, students have shown literacy gains supported by strong RTIi programming and targeted 'Science of Reading' instruction provided in partnership with LBL. As a result, we are looking forward to participate in the 'Science of Writing' professional learning also provided by LBL. Robust RTIi systems are in place through grade 8, incorporating both push-in and pull-out instructional models to address individual student strengths and needs. At the early learning level (K–1), the addition of an Oral Language Reading Assistant has provided focused language support for students whose needs impact literacy development but do not require special education services, ensuring early and effective intervention.

Professional Learning for All Staff:
Staff in the Philomath School District are provided an early-release day, without student contact, each Friday afternoon during the school year. Most specifically in the past three years, this time has been well-utilized by staff to grow and learn together. With a focus on student learning and educator collective efficacy, we believe that teachers are much more empowered and equipped to give their best to and for students.

Another positive has come from addressing focused professional learning for our classified staff members. With the increased responsibilities of our classified staff members—especially our instructional assistants—such focus on quality professional learning has been a great success.

2) Where have you experienced barriers, challenges, or impediments to progress toward your Outcomes and Strategies in your plan that you could use support with? Discuss at least one Outcome where you have seen challenges or barriers to implementation.

Student Attendance:
One of the most pressing barriers continues to be chronic absenteeism, which directly impacts student learning and growth. Helping students and families understand the importance of being in school every day remains critical, and we must continue to tell this story in ways that resonate across our community. Consistency of implementation across schools is another challenge, as expectations and practices could be more tightly aligned to ensure equitable support for all students. Additionally, the change in local benchmark and progress monitoring assessment tools at the end of the school year created transition hurdles, requiring staff and students to adjust quickly to new systems while maintaining focus on instructional priorities.

While we have increased communication with families about student attendance, our lack of bandwidth to provide home visits, when needed, takes away what we believe to be a positive element of support. We also know that fining families, as the law allows, is not the most productive way to encourage attendance and engage students in learning. With potential for reduced budgets in upcoming years, the burden does not get lighter.

Literacy and Numeracy:
While above the state averages, the Philomath School District has concerns about the percentage of students meeting state standards, most specifically in 3rd grade reading and 8th grade mathematics.

Reviewing 3rd grade reading data highlights a decline in the percentage of students meeting the state standard on the OSAT for the second consecutive year, from 47.4% to 44.7%. The proposed state target established under SB 141 for 3rd grade reading will be 52.6% by the end of the 2029-2030 school year. While the percent of students meeting the state standard in 8th grade mathematics improved to 34.1% in the 2025-2026 school year, the district remains concerned about a target established for SB 141 to be at 52.0% by the end of the 2029-2030 school year. These gaps underscore the need to more closely analyze the results alongside local benchmark assessment information to identify strategies that will support stronger gains.

Elementary students are now participating in STAR testing at the local level. Middle school students are participating in iReady for benchmark assessments. Additionally, the decreasing percentages of students participating in the OSAT further skew overall data, making it more difficult to obtain a fully accurate picture of student performance. We will continue our diligence in RTIi practices, reading interventions, professional learning, and creating a well-rounded and engaging education for all students.

A few items on which we will be focusing include the following:

- Districtwide MTSS (Multi-Tiered System of Support) Protocols:
  School team of administrators, teachers, and parents continuing work on alignment of consistent system of supports, including data sets to be considered.
- Ongoing Literacy Gain:
  Seeking to determine reasons for drop in student literacy performance in the 2024-2025 school year. Looking to strategies that will support success, including focused PLC cycles completed by staff and focus on whole-group ECRI administration at Clemens Primary School.
- Caring Adults to Encourage Students Attendance:
  My office door bears a sign stating, “Every kid is one caring adult away from being a success story.” (Josh Shipp) When each student has at least one caring adult responsible for engaging and inviting them into learning, the importance of school and self can change for that student.
- Celebration of Positive Gains:
  When the momentum moves in the direction we want, we must not forget to celebrate both the students and the win.

Longitudinal Performance Growth Targets
2025-2026

Metric	Target Type	2025-2026 Target	2025-2026 Actual
Four-Year Cohort Graduation	All Students	80.0%	89.17% 93.55% (PHS) 69.23% (PA) 85.71% (KVCS)
	Stretch Target	88.0%	
Five-Year Cohort Completion	All Students	>95%	94.74% >95.00% (PHS) 88.89% (PA) 50.00% (KVCS)
	Stretch Target	>95%	
9th Grade On-Track	All Students	87.7%	89.5% 92.9% (PHS) 66.7% (PA) 70.6% (KVCS)
	Stretch Target	91.0%	
3rd Grade ELA Proficiency	All Students	55.6%	44.7% (All) *% (BES) 42.1% (KVCS) 44.4% (PES) 98.3% Participation
	Stretch Target	59.0%	
8th Grade Math Proficiency	All Students	TBD	34.1% 10.0% (KVCS) * (PA) 37.1% (PMS) 95.8% Participation
	Stretch Target	TBD	
Regular Attenders	All Students	66.0%	68.2% 82.6% Blodgett) 78.0% (CPS) 54.9% (KVCS) 33.3% (PA) 80.7% (PES) 63.7% (PHS) 69.6 (PMS)
	Stretch Target	71.0%	

Coversheet

Resolution 2627-01: Transfer Appropriations Between Funds for Fiscal Year 2026-27

Section: IV. Action Items
Item: F. Resolution 2627-01: Transfer Appropriations Between Funds for Fiscal Year 2026-27
Purpose: Vote
Submitted by:
Related Material: Resolution No. 2627-01.pdf

Philomath School District 17J
Benton County School District No. 17J, 1620 Applegate Street, Philomath, OR 97370 (541) 929-3169

RESOLUTION NO. 2627-01

A RESOLUTION TRANSFERRING APPROPRIATIONS BETWEEN FUNDS FOR FISCAL YEAR 2026-27

Whereas, the Board of Directors has determined that an adjustment in appropriations in the Trust & Agency Fund is needed for the purpose of reclassifying previously appropriated costs.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PHILOMATH SCHOOL DISTRICT 17J:

The budget for fiscal year 2026-27 is hereby amended, and the amounts appropriated by the Board of Directors under Resolution 2627-01 for the Trust & Agency Fund is hereby amened as follows:

Appropriation Category	Original Budget	Increase/ (Decrease)	Amended Budget
Trust & Agency Fund:			
Instruction Services (1000)	$107,216	($3,600)	$103,616
Enterprise & Community Services (3000)	$2,400	$3,600	$6,000

Passed by the Board of Directors of Philomath School District this 20th day of October 2026.

By: _____
Tom Klipfel, Chairperson

By: _____
Susan Halliday, Superintendent

Coversheet

Budget Committee Application Review

Section: IV. Action Items
Item: G. Budget Committee Application Review
Purpose: Vote
Submitted by:
Related Material: Budget Committee Application.pdf

BUDGET COMMITTEE

CANDIDATE INFORMATION SHEET

Please fill out this form and return it to the Philomath School District Administration Office: 1620 Applegate St., Philomath, OR 97370 or email: jennifer.griffith@philomath.k12.or.us

APPLICATIONS ARE DUE BY 12:00 NOON, ON TUESDAY, SEPTEMBER 30, 2026

Qualifications for Appointment: Candidate must live in the district; be a registered voter in the district; and must not be an officer or employee of the school district. The School Board will review applications and make appointments at the October 15, 2026 Board meeting. Term of appointment is 3 years, unless otherwise noted in order to fill a vacancy.

NAME Lisa Celeste Miller DATE 09-23-2026

HOME ADDRESS [redacted] PHONE [redacted]

EMAIL ADDRESS [redacted]

OCCUPATION Financial Analyst/CPA - retired

NUMBER OF YEARS LIVING IN THE PHILOMATH SCHOOL DISTRICT 25

ARE YOU A REGISTERED VOTER? ☑ Yes ☐ No

Do you have children in the School District? ☑ Yes ☐ No ☑ Children Graduated from District

Which School(s) do your children attend:

- ☐ Clemens Primary
- ☐ Philomath Middle School
- ☐ Philomath Elementary
- ☐ Philomath High School
- ☐ Blodgett Elementary
- ☐ Philomath Academy
- ☐ Kings Valley Charter School

Have you worked on any school committees before? If yes, please list committee and responsibilities.

I have not worked on any school committees before.

Please list other community or Business activities you are involved with:

Assistant Treasurer for Benton County Master Gardeners Association. Secretary for Wren Hill Estates HOA.

What qualifications or interests do you have that will help you as a budget committee member?

I'm a retired Financial Analyst/CPA. I worked at Jacobs Engineering for 24 years. I retired two years ago and I'm looking to engage with my community.

What do you perceive the job of a budget committee member to be?

I perceive the job of a budget committee member to review budget initiatives and to perhaps offer other solutions. Other duties would be to prioritize line items and analyze those against the probability of income lines.

What would you hope to accomplish as a budget committee member?

I would like to use my expertise on developing tools to analyze financial scenarios. I've done this for many years for projects in the private sector and I think this would be useful to the committee. My primary tool for this is Excel.

How would you balance the needs of all students in the decisions you make as a budget member?

I would work with the community to develop weighted criteria on making decisions. Some examples would be the number of children impacted, the date range of the benefit of the item and perhaps how quickly the benefit would be felt. Weight those three with percentages and put that against the dollar investment needed.

Lisa C. Miller Digitally signed by Lisa C. Miller Date: 2026.09.23 11:09:37 -07'00'

Candidate Signature

9/23/2026

Date