

Safety Audit Committee Agenda

Wednesday, September 16, 2026

4:30 pm - 6:00 pm

The College and Career Academy at Pruden (Venue Room)

Voting Members in Attendance (names highlighted): Dr. Adriane Bradley-Gray, Brittany Gainey (virtual), Danyelle Rue (virtual), Travis McKinney, Dr. Joanne Pereira, Dr. Patrick Doyle, Selena Thornton, Tiffany Watts (virtual), Timothy Kubinak, Natalie Karakla, Jasmine Fields, Jud Wilson (virtual)

Non Voting Members in Attendance (names highlighted): Cindy Devers, Della Jordan

A School Safety Audit Committee will be established to evaluate, the safety conditions in each public school to (i) identify and, if necessary, develop solutions for physical safety concerns, including building security issues and (ii) identify and evaluate any patterns of student safety concerns occurring on school property or at school-sponsored events. Solutions and responses shall include recommendations for structural adjustments, changes in school safety procedures, and revisions to the school board's standards for student conduct. The committee will be comprised of no more than twenty members and shall include representatives of parents, teachers, local law-enforcement agencies, judicial and public safety personnel, and the community-at-large. The Committee shall present its report to the School Board by June 1st of each year.

Agenda Items:

1. Mrs. Slingluff will meet with the committee to set the charge for the year.
 - a. *A School Safety Audit Committee will be established to evaluate, the safety conditions in each public school to (i) identify and, if necessary, develop solutions for physical safety concerns, including building security issues and (ii) identify and evaluate any patterns of student safety concerns occurring on school property or at school-sponsored events. Solutions and responses shall include recommendations for structural adjustments, changes in school safety procedures, and revisions to the school board's standards for student conduct. The committee will be comprised of no more than twenty members and shall include representatives of parents, teachers, local law-enforcement agencies, judicial and public safety personnel, and the community-at-large. **The Committee shall present its report to the School Board by June 1st of each year.***
2. Introduction of members - 12 voting members and 2 non-voting members.
3. Establish Norms- 7 members needed to have a quorum.
 - a. Team shared group norms to guide the meetings. Those norms were typed and will be grouped and reshared at the next meeting for approval of grouping.
4. Select a chairperson for our committee - Jasmine Fields (unanimous)
 - a. Moved to select a co-chair by Ms. Thornton and seconded by Mr. McKinney
 - b. Nominations for co-chair: Selena Thornton (unanimous)

5. Select a secretary for our committee
 - a. Tiffany Watts (unanimous)
6. Discuss open and closed sessions
 - a. Understanding of how we are regulated by code as to when we can go into a closed meeting (Mrs. Devers will contact Dr. Gordon, Board members and Mr. Waller regarding policy for going into a closed session) VA Code 2.2-37.11 & 2.2-37.12
 - b. Determine if we have the authority to go into a closed session.
 - c. Determine whether a quorum would still be had if we needed to go into a closed with virtual attendees not being able to attend. If quorum is not met with in person attendees, no closed meeting will occur.
7. Review of what was accomplished the previous year.
 - a. Reviewed last year's Safety Audit Report presented to the board in August as well as the 24-25 Safety Audit Report
 - i. Fencing at Oakland installed
 - ii. Camera at football field installed over the summer.
8. Review team goals for the year
 - a. Ms. Thornton suggested that while there may be many topics to discuss, as a team let's identify 10-15 action items (Ms. Watts - do we measure the priority of the goals? How are we able to measure the effectiveness of the recommendation?) Mr. McKinney stated that in the past a matrix has been created and shared and team members were able to add their ideas
 - b. When establishing our goals - identify what it would look like when implemented successfully (short term vs long term?) (What is needed at each level - elem, middle, high)
 - c. Student Handbook (review copy for each)
 - d. School Safety Inspection Checklist (bring forward)
 - e. Climate Survey - Teacher Safety, Student Safety, Parent Safety (Use these as a metric, but then ensure we are responding to what the surveys are stating so that more people may be inclined to complete surveys in the future)
 - f. Ensure we are holding true to our charge as a committee, particularly programming
 - g. Keeping ourselves focused on the actions identified and accountable to completing the work in between the meetings to be prepared.
 - h. What is our time frame in completing the goal (recognizing that some may not be completed in one year - presenting a possible timeline) SMART Goals
 - i. Leave the funding conversations to the board, not the committee
 - i. Evaluate policy, identify strengths/challenges, implementing or recommending (come up with a decision making process to help us identify what we have actions about versus something we are just discussing for the purpose of recommendation)
9. Set dates and times to meet for the remainder of the year.
 - a. Report is due to the board **NO LATER** than June 1, 2027

- b. 2nd Wednesday of each month @4:30 (Will reschedule November meeting due to Veteran's Day - November 4th)

10. Set the topic for our next meeting

- a. Review for next meeting: the student handbook, climate survey data, school safety inspection checklist, previous report that were provided, think about your concerns that brought you to this committee. We will have a roundtable discussion next meeting.
- b. We will then begin discussing what type of data we will need
- c. Dr. Gainey can provide a handout for our Decision Making Model
- d. Ms. Fields suggested a process for the year
 - i. 2nd meeting (review of the documents discussed in "a");
 - ii. 3rd meeting - discuss the data needed
 - iii. 4th meeting- determine if it is something that we would like to address as part of our 15 goals (recommended that we only have 12, but we will discuss further), review data and prioritize and assign teams to those issues. Assign teams to work on selected tasks
 - iv. 5th meeting - a first draft of the issues and potential resolution
 - v. 6th meeting - flush out the resolutions and hope to have a final draft by meeting 7.
 - vi. 7th meeting - finalize draft of board report
- e. Send out a committee member demographic table

11. Adjourned at 6:06