# Parent Faculty Club (PFC) Agenda

**Date: 10/19/2026 @ 6:00 PM**

**Location: Parkview LMC in person and Virtual**

**Meeting ID: Join with Google Meet**

**Attendees:** ( ✓ )

| Standing Members: | | | |
|---|---|---|---|
| Kris Hucek (Principal) | | Sarah Allen (President) | |
| Alissa Davis (Assoc Principal) | | Ashley Horn (Vice President) | |
| Drew Meinel (Faculty) | | Megan Vitrano (Secretary) | |
| Jamie Lasee (Faculty) | | Katherine Trone (Treasurer) | |
| | | | |
| | | | |
| | | | |

| Attendees & Guests: | | | |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

**Mission/Vision**:

**The PFC exists to promote open communication and understanding between parents and staff of Parkview Middle School. Our united efforts serve to enhance and maximize the education of every student and thus, aid them in achieving their highest potential. The PFC holds fundraisers to obtain the monies necessary to provide our students with supplemental educational materials and experiences. It is our belief that the team effort of the PFC will offer the best possible learning opportunities and environment for our students.**

| Agenda Items | Agenda Leader | Est Time | Notes/Action Items |
|---|---|---|---|
| Welcome, Introductions | Sarah Allen<br>Kris Hucek | | ● Welcome!<br>  ● Idea to start a “Volunteer List” for parents to sign up and be contacted when a need arises.<br>  ● Sarah and Ashley will set the booth up again at conferences |
| What’s New at Parkview? | Kris Hucek<br>Alissa Davis | | ● What’s Happening at Parkview? |
| Secretary’s Report | Megan Vitrano | | ● Link to September Minutes |
| Treasurer’s Report | Katherine Trone | | Notes:<br>● Balance in Account:<br>● Upcoming Expenses<br>  ○ Parent/Teacher Conference Meals<br>  ○ October 27 - $390 for Texas Roadhouse for baked potato bar with toppings, house salad, and fresh baked bread for 85 people. Ashley will contact Festival Foods to see if there are meat options in budget.<br>  ○ October 28 - $200 Marco’s Pizza - 4:30 and 5:15<br>  ○ Sign-up Genius - desserts, protein, vegetable & fruit trays? |

| Agenda Items | Agenda Leader | Est Time | Notes/Action Items |
|---|---|---|---|
| Security Camera Update? | Kris Hucek & Alissa Davis | | ● 19 new cameras were installed |
| Fundraisers | Megan Vitrano<br>Ashley Horn<br>Sarah Allen | | Takeout Tuesdays - Help fund Parent/Teacher Conference Meals: 1X/month<br>Upcoming Take Out Tuesdays<br>● Smart Cow: 9/22/26 - profit still TBD (Megan)<br>● Panera: 10/20/26 (Megan)<br>● Chipotle: 11/17/26 (Megan)<br>● Red Robin: 12/15/26 (Megan)<br>● Panda Express: 1/19/26 (Megan)<br>● Other possible ideas: Dave's Hot Chicken, Noodles, Taste of India, Riverside Pizza, Qdoba. Many can't be scheduled sooner than 120 days prior.<br>● Sara's Gelato: 5/04 and/or 5/05: Band/Choir concert nights - (Megan)<br><br>Other possible fundraisers:<br>● Village Roasters - may no longer be participating in fundraisers (Johanna)<br>● Staff Soda Vending Machine - Ashley will purchase soda and refill the vending machine.<br>● Jag Jog - More info to come; will need many volunteers to lead various committees.<br>● Other ideas? |
| Family Night | | | ● UWGB Game - Sarah Allen is working to secure a date for Parkview - possibly a day game on December 31, 2026 |
| 2026-2027 Potential Purchases | Kris Hucek<br>Alissa Davis<br>Sarah Allen<br>Ashley Horn | | ● Field Trips (throughout the year)<br>● PBIS Supplies (throughout the year)<br>● Conference Meals (Oct. 27 & 28; March 3 & 4)<br>● Staff Appreciation (May)<br>● 8th Grade Event Support (May Dates TBD)<br>● Jag Jog Supplies (May Date: Potentially 5/07)<br>● What will Jag Jog fund? Field Trips for sure and will get input from students<br>● Feedback from staff & students throughout the year? |
| Meeting Adjourned | | | ● |
| List Agenda Items for future meetings | | | ● Next meeting is November 16 @ 6:00 p.m. in person or virtual<br>● Future Meetings: 11/16, 12/21 (if needed), 1/18, 2/15, 3/15, 4/19, 5/17<br>● Begin to discuss Jag Jog in November |

If you are interested in helping the PFC at any time, please contact Megan Vitrano @mvitrano@ashwaubenonk12.org OR Kris Hucek @ khucek@ashwaubenonk12.org.

Thank you for your support!!