2026-2027

Title I, Part A Parent & Family Engagement Plan (School PFEP)

I, Jennifer Holmgreen, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parent and family engagement, and will carry out programs, activities, and procedures in accordance with the definition:
- Engage the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent and family engagement are spent.
- Jointly develop/revise with parents the school Parent & Family Engagement Plan (PFEP) and distribute it to parents of participating children and make available the PFEP to the local community.
- Engage parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school's Parent and Family Engagement Plan (PFEP) and the joint development of the School Improvement Plan (SIP).
- Use the findings of the PFEP review to design strategies for more effective parent and family engagement, and to revise, if necessary, the school's PFEP.
- If the plan for Title I, Part A, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan.
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading.
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.

Signature of Principal or Designee **Date Signed**

****Please use the data from the school's survey(s) to complete this Parent & Family Engagement Plan!**

(Each section with a table should have multiple entries, please add rows as needed).

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Mission Statement (optional)

Parent & Family Engagement Mission Statement

Response: We, the Indian River faculty, staff, students, and parents respectfully encourage each other to excel with enthusiasm, excitement, and energy as we responsibly explore the world around us.

Engagement of Parents & Families

Describe how the school will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs **including involvement in the decisions regarding how funds for parent and family engagement will be used.**

Response: The School Advisory Council (SAC) meets every month and is responsible for the planning, review, and improvement of the Title I program. All parents are invited to be members of the Indian River Elementary SAC. SAC members provide input on the Parent and Family Engagement Plan and the Title I Budget, Parent Teacher Student Compact as well as all other plans related to school improvement. Parent surveys are also used to solicit parent input. Comments from parents are documented on SAC meeting minutes.

Coordination and Integration

Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

	Program	Coordination
1	Title X, Homeless	Title X Coordinator provides services to families to ensure that students have school supplies, community resources, and transportation.
2	VPK	VPK works with our school staff to coordinate transition plans for students entering kindergarten.
3	School Tutoring	Parents receive information and are offered after school tutoring on a 6 to 1 ratio.

Title I Parent Meetings

Describe the specific steps the school will take to conduct at least two Title I meetings designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity. **Meeting should be offered a minimum of two times on different dates/times to accommodate parents' schedules. One in the fall and one in spring is suggested.**

	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Establish Annual Title 1 Meeting dates and activities	Principal	September 2026	Surveys, parent participation- sign in sheets
2	Parents receive information and are offered after school tutoring on a 6 to 1 ratio.	Principal and SAC	October 2026	PM and attendance Sheets, achievement progress on assessments

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3	Gather information on Annual Title I meetings such as brochures and PowerPoint outlining services	SAC Chairman	September 2026	Information prepared for distribution.
4	Train teachers about plans/goals of Annual Title I Parent Meeting	Principal, Assistant Principal	September 2026	Faculty meeting minutes and comments, sign in sheets.
5	Advertise Annual Title I Parent Meeting	Principal and Teachers	September 2026	Number of attendees, news on fb page, flyers, school website, Parent Square.
6	Prepare agenda for first Annual Title 1 Meeting to be used for all dates.	Principal and SAC	September 16, 2026 @5:00	Completion of agenda.
7	Advertise 2nd Annual Title 1 meeting	Principal	September 16, 2026 @6:15	Flyers and Parent Square notification
8	Establish 3rd Annual Title 1 Meeting dates and activities	Principal and Teachers	August 2026	Date set on school calendar.
9	Advertise 3rd Annual Title 1 meeting	Principal	February 2026 @730 am	Parent Square message, FB post

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening

Response: Workshops and meetings will be scheduled at different times to accommodate parents' varying schedules and availability. Meetings may be scheduled in the morning, afternoon, or evening. For example, activities such as Open House and school wide family activities are held in the evening. Generally, SAC meetings are held in the mornings and some evenings. Childcare may be provided for SAC. Input for the School Improvement Plan and Parent and Family Engagement Plan is solicited from parents; we schedule input times in the morning, afternoon, and evening to ensure that parents can participate. Teachers schedule conferences at different times to accommodate parents' varying schedules and availability. School Social Worker is utilized for home visits to provide parents without transportation access to information or documents which require signature.

Parent & Family Engagement Activities (Building Capacity)

Describe how the school will implement activities that will build the capacity for strong parent and family engagement, in order to ensure effective engagement of parents and families and to support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's **academic achievement.** Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request. A minimum of three academically focused activities are required.

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Training for SAC	SAC Chair, Principal	Increased parent knowledge of school's expectations, academic	August 2026	Sign-in sheets,

			focus, and foster parent school partnership.		Agenda
2	5th Grade Parent Night	Principal, 5th grade teachers	Provide information to parents on curriculum, grading, behavior, school, and classroom expectations as students transition.	September 15, 2026	PPT, Sign-in sheets
3	Title 1 Annual Mtg. Open House Book Fair	Principal, School Staff	Provide information to parents on curriculum, grading, behavior, school and classroom expectations and rules, schedules.	September 2026	Sign In Sheets & Title 1 Survey
6	Publix Math Night	Title 1 Liaison, Teachers, Academic Coach	Provide parents and students with real-life, fun math activities to improve student success	November 5, 2026	Parent exit surveys, sign in sheets
7	PTA Fall Festival	PTA, staff	Families spend time with children and engage in games and activities promoting positive/healthy relationships among family members	November 14, 2026	Sign in sheets, surveys
8	Cookies with Santa	PTA, Parents, Staff	Provide and familiarize parents with the love of the holiday while learning through play. And offer hands on activities and materials to take home to help their child at home.	December 2026	Pictures, Flyers, surveys
9	Holiday Parade	Faculty PTA Community Families	Faculty and families, will participate in the local Christmas parade to foster the spirit of our school and showcase our clubs.	December 2026	Pictures
10	Science Night	Principal, School Staff, Museum of Arts and Sciences	Provide and familiarize parents with the standards of the science curriculum and offer real-world hands-on activities and materials to take home to help their child at home.	February 2027	Parent exit surveys, Sign in sheets
11	Heart of A Mantee	5K Board & Staff Community, Families	Promote health and wellness awareness for all stakeholders. Provide a connection and participation of school employees, families, community, businesses, and students done virtually on the honor system.	Feb/March 2027	Enrollment sign up, pictures
12	Media Literacy Night (Reading Under the Stars)	Media Specialist, Principal, Academic Coach	Provide families opportunities to foster a love for reading w/ their child.	March 2027	Parent exit surveys, Sign in sheets
14	Trading Card Night	PTA, Art Mrs. Preston	Provide parents with exposure of the local artists and for families to create their own art.	March 2027	Sign in sheets

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15	Curriculum Night Primary & Intermediate 2 separate evenings	Principal, School Staff	Provide parents and families information on curriculum, Vportal, PBIS, SEL and testing.	April 2027	Sign in sheets, Title 1 surveys
16	End of the Year Art Show/Book Fair	Mrs. Preston & Mrs. Halcomb	This evening event invites families to showcase artwork from every student in our school and promotes them as artists while we promote summer reading through the school book fair and literacy activities.	May 2027	Pictures

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, administrators, and other staff in **how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent and family engagement programs, and build ties between parents and schools. Staff Training focusing on "Building Capacity"**

	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title 1 Program Overview	Principal	Teachers will gain knowledge and strategies to make use of Title 1 programs and services.	September 2026	Agenda, presentation materials, sign-in sheets
2	Training - Building Capacity	Principal	Teachers will gain knowledge and strategies for involving families and learning how important it is.	October 2026	Presentation, sign in sheets
3	Title 1 Ongoing Information	Principal	Teachers will gain knowledge of any new resources or information.	School year 2026 - 2027	Agenda and presentation
4	Collaborative Partnering and Shared Decision Making	Principal and SAC Chairman	Teachers and SAC members will learn the importance of making decisions by collaborating with parents to enhance student achievement.	TBD	Agenda, presentation, and sign in sheets
5	Volunteers and Business Partners	Administration/VIP Coordinator	Teachers will gain knowledge on utilizing volunteers and business partners to enhance student achievement.	October 2026	Agenda and presentation

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Communication

Describe how the school will provide parents and families of participating children the following:

- Timely information about the Title I programs;
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
- If the schoolwide program plan is not satisfactory to the parents of participating children, the school will submit the parents' comments with the plan that will be made available to the local education agency.

Response: Information about Title I programs will be provided through newsletters, booklets/brochures, and an informational PowerPoint shown during Annual Title 1 Meetings. The Title I Parent and Family Engagement Plan brochure and Title I booklet are distributed at our Annual Title 1 Meetings. Curriculum and assessment information is shared by teachers at Open House, during parent teacher conferences, Pinnacle SRG system, and through newsletters. Assessment information is sent home to parents via backpack and is also available on our website. Parents may provide input to the school via SAC and PTA meetings, interim reports, conferences, and climate survey. Parents can access information via the school web site, marquee, and through Parent Square/ Focus communication texts to each home.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand.

Response: Information regarding parent participation is provided to parents via school website, automated phone messages/texts, newsletters, parent/teacher conferences, student backpacks, workshops, and meetings. District information is available in English and Spanish. When requested, the district will provide a translator if school staff are not able to assist. Books and videos in Spanish are available in the Media Center. The newsletter is translated into Spanish upon request. Parents with special needs are accommodated. Indian River Elementary is handicapped accessible.

UPLOADS

Parent and Family Engagement Plan

Per Florida DOE Title I compliance, all schools are required to complete a Parent and Family Engagement Plan in conjunction with the School Improvement Plan (SIP) goals. **A copy of the completed and signed PFEP must be uploaded to the Title I Compliance TEAMS folder.**

School-Parent Compact (Elementary school only)

As a component of the school-level PFEP, each school shall jointly develop, with parents for all children served under this part, a School-Parent Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. **Copies of completed and signed compacts must be uploaded to the Title I Compliance TEAMS folder.**

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Previous year's Parent & Family Engagement Plan (PFEP) Evaluation

Parent & Family Engagement summary (Building Capacity Summary)

Please make sure that the evaluation for last school year's activities is completed and turned in with this school year's PFEP. If an activity was proposed on last year's PFEP and did not take place do not evaluate or enter it. If an activity was not on last school year's proposed PFEP and took place, please evaluate it. The PFEP is a living document and changes with the school's needs.

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I Meetings.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	End of the Year Art Show	1	105	Provide families with the opportunity to experience all the different types of art that our school offers for all grade levels.
3	Kindergarten Orientation	1	55	Provide information to parents on curriculum, grading, behavior, school and classroom expectations as students transition.
4	Curriculum Carnival	1	86	Provide parents and families information on curriculum, Vportal, PBIS, SEL and testing.
5	Heart of a Manatee	1	180	Promote health and wellness awareness for all stakeholders. Provide a connection and participation of school employees, families, community, businesses, and students done virtually on the honor system.
6	Trading Card Night	1	300+	Provide parents with exposure of the local artists and for families to create their own art.
7	Cookies With Santa	1	275+	Provide and familiarize parents with the love of the holiday while learning through play. And offer hands on activities and materials to take home to help their child at home.
8	SE Volusia Literacy Fair	1	150+	SEV Literacy Fair is a community wide event uniting students for all schools in our southeast Volusia area through literacy. We have performances, book swaps, reading response exhibits as well as authors and Thespians to help stories come to life.
9	Publix Math Night	1	150	Provide parents and students with real-life, fun math activities to improve student success.
10	Parent Training for SAC	1	12	Increased parent knowledge of school's expectations, academic focus, and foster parent school partnerships.
11	Kindergarten Ice cream Social	1	58	Provide info. to parents on curriculum, grading, behavior, school and classroom expectations as students transition.
12	Christmas Parade	1	110	The Edgewater Christmas parade is a time for our students who participate in school extracurricular activities to bring cheer to our community as we walk through our town

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				and celebrate the season and our Teacher of the Year.
13	Annual Title 1 Meeting Information, Open House	7 (one for each grade level and VPK)	200+	Provide information to parents on curriculum, grading, behavior, school and classroom expectations and rules, schedules.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Program Overview	1	46	Teachers gained knowledge and strategies to make use of Title 1 programs and services. All information and procedures with training given through instructional emails.
2	Collaborative/ Shared Decision Making	1	46	Teachers and SAC team learned the importance of making decisions by collaborating with parents to enhance student achievement.
3	Building Capacity	1	46	Teachers gained knowledge on how to involve parents in their child's education. Faculty and Staff Were trained on Partnering with Parents.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background).

	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Time	Offer varied times for activities and meetings.
2	Transportation	Offer bus passes.
3	Child Care	Offer babysitting services at school.
4	No Face to Face	Provide enough information and support to connect virtually.

Best Practices (Optional)

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Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

	Content/Purpose	Description of the Activity
1		
2		

Submission Procedures:

1. **Please submit completed Parent & Family Engagement Plan (PFEP) to the Title I Parent & Family Engagement office.**

2. **Once the PFEP is approved by the Parent Facilitator and initialed, it will be returned for signature and the watermark will be removed. Upon receiving an approved copy PFEP, upload it to the Title I Compliance Teams folder that will be shared with you through the Title I Compliance office at the beginning of the school year and keep a copy for your records. If you have any questions about compliance, please call Kristie Long, Federal Program Compliance Specialist, extension 23512.**

3. **Please make a copy available for parents to review as needed.**

4. ***If you have any questions, contact Sheila Rees ext. 44740***

Approval check by PFE ☐

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