Operational Services

Free and Reduced-Price Food Services

Notice

The CEO or designee shall be responsible for implementing the School's free and reduced-price food services policy and all applicable programs.

Eligibility Criteria and Selection of Children

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, and family-size income standards, set annually by the U.S. Dept. of Agriculture and distributed by the Ill. State Board of Education.

Notification

At the beginning of each school year, the School shall notify parents/guardians of:

(1) eligibility requirements for free and reduced-price food service;

(2) the application process;

(3) the name and telephone number of a contact person for the program; and

(4) other information required by federal law.

Information will also be provided on the School's website and during the registration process regarding eligibility.

Nondiscrimination Assurance

The School shall avoid publicly identifying students receiving free or reduced-price meals and shall use methods for collecting meal payments that prevent the identification of children receiving assistance.

Appeal

A family may appeal the School's decision to deny an application for free and reduced-price food services or to terminate such services as outlined by the U.S. Dept. of Agriculture in 7 C.F.R. §245.7, Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools. The CEO or designee shall establish a hearing procedure for adverse eligibility

decisions and provide by mail a copy of them to the family. The school may also use these procedures to challenge a child's continued eligibility for free or reduced-price meals or milk.

During an appeal, students previously receiving food service benefits shall not have their benefits terminated. Students who were denied benefits shall not receive benefits during the appeal.

The CEO or designee shall keep on file for a period of three years a record of any appeals made and the hearing record. The School shall also maintain accurate and complete records showing the data and method used to determine the number of eligible students served free and reduced-price food services. These records shall be maintained for three years.

Board Adoption Date: June 07, 2021.

Revised: May 4, 2022.

Legal Reference: U.S. Dept. of Agriculture, Food and Nutrition Service, National School Lunch Program, 7 C.F.R. Part 210.

U.S. Dept. of Agriculture, Food and Nutrition Service, Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools, 7 C.F.R. Part 245.

105 ILCS 125/ and 126/.

23 Ill.Admin.Code §305.10 et seq.

Revised Approval Date: June 13, 2022