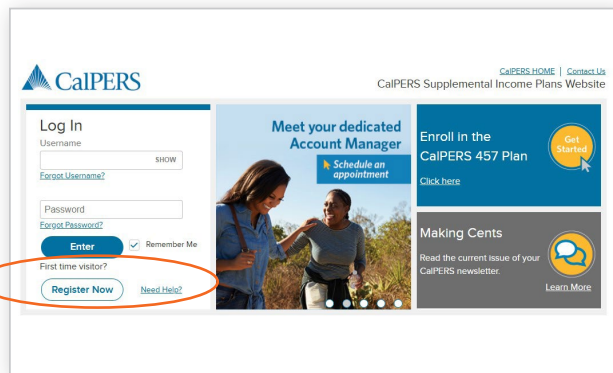
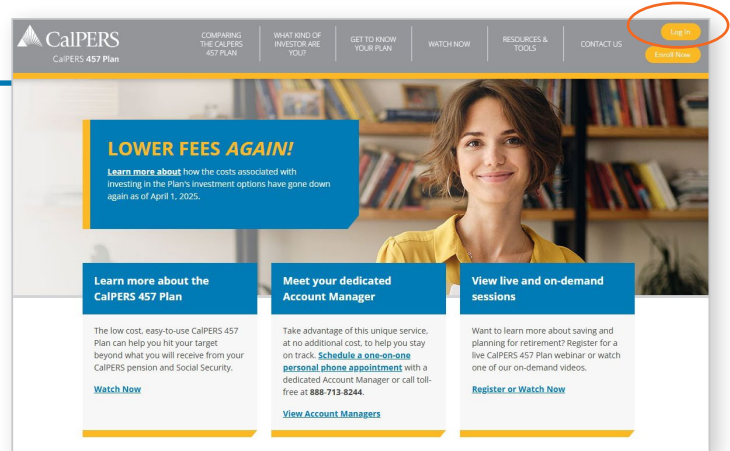


How to update your CalPERS 457 Plan contributions online

Visit calpers457.com

You'll need a couple minutes to update your contributions online. Visit calpers457.com and click **Log In** in the top right corner to get started.

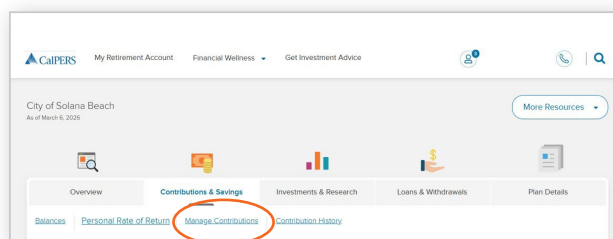
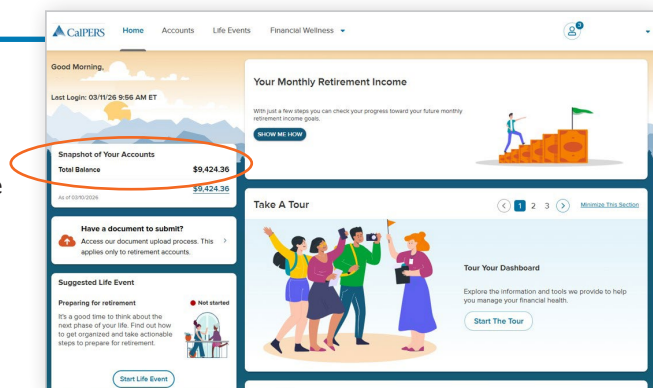


Register your account

If you've never logged in to your account, click **Register Now** to get started. Provide your name, Social Security number, and date of birth to receive a code to complete the registration process for your unique username and password.

Access your account

After you've logged in, go to the Snapshot of Your Accounts section in the upper left corner of the homepage, click the balance for your CalPERS 457 Plan account, and then click **Go To Account**.



Access the Manage Contributions page

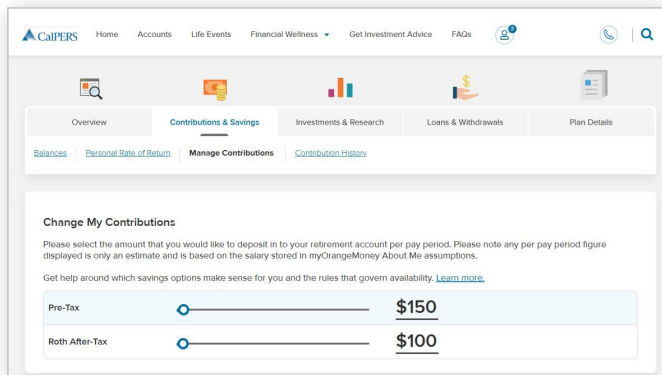
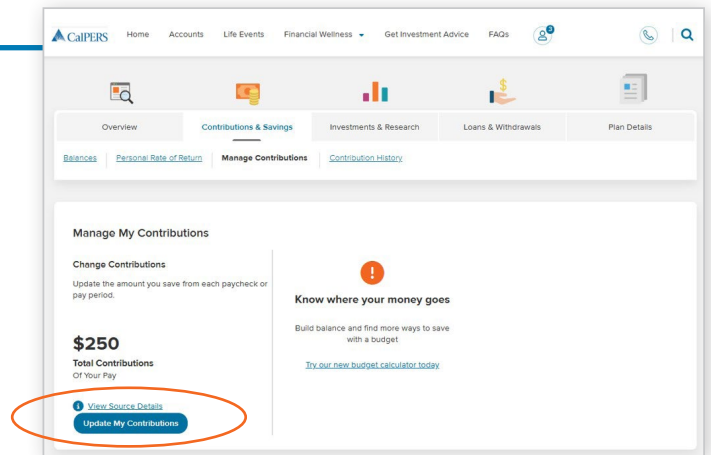
On your CalPERS 457 Plan account homepage above the orange money dollar bill, go to **Contributions & Savings > Manage Contributions**.



Manage My Contributions

Under the Change Contributions section, click **Update My Contributions** to update the amount you save from each paycheck.

Please note: Unless you enrolled in the CalPERS 457 Plan online, this section will display the amount you save from each paycheck or pay period as \$0 until you make a contribution change online. This is because your employer maintained your contribution amount in their records before online contribution changes were available for the Plan.



Change My Contributions

Step 1: Select your contribution type

On a dollar amount basis, you can see the types of contribution that you are able to make to the CalPERS 457 Plan. Use the sliders or type over the number shown to change contributions and set the value to \$0 for any type of contribution you don't wish to utilize.

Step 2: Review your amount to contribute

Review the changes to the amount of your pay you will contribute to the CalPERS 457 Plan each paycheck. Your total contributions cannot exceed the annual limit established by the IRS. This includes age-based catch-up contributions if you will be age 50 or older by the end of the year. Please visit voya.com/irslimits or contact a dedicated Account Manager for the CalPERS 457 Plan to determine your annual contribution limit based on your age and unique situation.

Step 3: Submit your changes

After reviewing the changes you've made to the contribution sources, click **Save Contribution Updates** to begin processing or click **Undo All Edits** to start over.

► **Please review your paystub to ensure the correct contribution amount was deducted from your paycheck.**

Please note: Online changes to your contribution amount will be forwarded to your employer to process. The contribution changes should reflect on the following pay period from when you made the change. Please review your paystub to ensure the correct contribution amount was deducted from your paycheck. Multiple online changes to your contribution amount in a short amount of time, for example, could further delay processing. In instances of multiple change requests, the last change made will stand as your contribution amount of record.



Would you like to discuss your retirement saving strategy before making a contribution change?

Schedule a one-on-one personal phone appointment to discuss your retirement saving strategy with a dedicated Account Manager¹ by calling 888-713-8244 or visiting calpers457.timetap.com.

¹ Information from registered Plan Service Representatives is for educational purposes only and is not legal, tax or investment advice. Local Plan Service Representatives are registered representatives of Voya Financial Advisors, Inc., member SIPC (VFA). Plan administration services provided by Voya Institutional Plan Services, LLC.