



School Administrative Unit #41

Hollis, Brookline & Hollis Brookline Cooperative School Districts

603 324 5999

4 Lund Lane, Hollis, NH 03049

Joint Loss Management Committee

October 13, 2026

HUES

Minutes:

1. Attendance: Carrie Marsh, Amy Cassidy, Tommy Bender, Emmie White, Sandy Van Sciver, Candi Fowler, Dan Molinari, Ed Hinckley, Ben Gidman

2. HUES Safety Inspection

- a. We will be traveling as a team with team members focused on specific standards
- b. Principal should announce that committee is in the building today as appropriate
- c. Materials and plan to walkthrough shared at meeting, please be on time so we can get started right away
- d. Remember to put in AESOP for School Related Business time to ensure you have a sub if needed

The committee inspected the classrooms in the 4th grade wing and main floor to start the meeting. These rooms included the classrooms, a conference room, storage closets, secretarial office spaces, the nurses office, utility rooms, the cafeteria, and the kitchen.

3. Debrief Safety Inspection

- a. Quick share out

Overall, results were quite positive! Many rooms had minor problems consistent with settling into the new school year/ settling into classroom spaces. All of which are expected to be remedied once the year continues. For example: storage on top of heaters/ over 6ft tall. Some consistent additional findings included: missing internal room number labels and outdated "6 responses" directives.

- b. Next Steps
- c. Location for next meeting - HBHS

Next inspection will be at the high school on November 12th.

4. Committee Members - Paula

- a. New Members
- b. Chair Position
 - i. 2 years (FY27/28)
 - ii. Management List
 - iii. Vote

Candi Fowler will be the next Chair as voted on by the committee.

5. Accident/Safety Reports - Jenn/Carrie

- a. Read attachment prior to meeting
- b. Report Link, Report Link (2) - No reports for September yet

Data is still being collected for the beginning of the school year.

6. Sub-Committee Reports and Goal Update

- a. SAU-Wide USDA Wellness Committee (Nutrition/Exercise Focus) – Amy/Emmie



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Wellness meets in two weeks for their first meeting. Over the summer, the admin team revamped a few processes including goal setting and completing triennial assessments.

- b. Health & Safety Committee – Dan/Patrick

Health and Safety meets for the first time later this afternoon with the expectation to be off to a good start. Many safety drills have already been run in the first month of school.

- c. Maps - Update Paula/Carrie

There is a hope to unify the presenting of maps across the schools using new tech.

- d. Manual - Lance, Sandy, Carrie

Work towards this manual will continue into the school year.

7. Training Report - Carrie

- a. Training Report Completes

No reports are completed yet as the due date is the end of October. However, standing appears to be quite good.

8. Administration Suggestions regarding Safety Inspections:

- a. Review Changes to Standards
- b. Input/Questions

Updated safety standards are not yet ready to be presented to the committee. They are nearly complete.

9. Next Meeting

- a. Date: November 12th
- b. Task: Complete HUES inspection
- c. Task: Review reports prior to meeting, be ready to report out

The committee wrapped at 2:30pm.