Cache County School District

Policy Series 3700: Building and Campus Safety and Security

Policy No. 3700 P1

Building and Campus Safety and Security Definitions

The purpose of the Definitions procedure is to establish clear, consistent, and standardized meanings for key terms used throughout the Cache County School District Building and Campus Safety and Security policy. Standard definitions prevent misunderstandings, ensures compliance, and unify actions. The following definitions are used throughout the Building and Campus Safety and Security policy and procedures for Cache County School District. Definitions are intended to be consistent with relevant state statutes and rules. In the case of discrepancy, the Utah Code shall prevail.

1) "Active Threat" means a situation involving an individual actively engaged in causing or attempting to cause death or serious bodily injury on school property or during a school-sponsored activity.
2) "Annual Classroom Response Training" means training administered pursuant to Utah Code 53-22-107 that includes: Classroom defense strategies; stationary defense concepts; safe firearm handling; safe firearm storage; firearm loading and unloading procedures; and carry procedures in a school setting.
3) "Annual Training" means the annual four-hour training approved by the State Security Chief and administered pursuant to Utah law.
4) "Biannual Training" means the twice-yearly training exercises and active threat response training required under Utah law.
5) "Biometric Gun Safe" means a firearm safe utilizing biometric access controls designed to prevent unauthorized access.
6) "Concealed Firearm Permit" means a valid permit issued pursuant to Utah's Concealed Firearm Act.
7) "Crisis" means an event that leads to physical, emotional, or psychological distress.
8) "Crisis Response" means a protocol for the actions to take and individuals to involve following a crisis event.
9) "Educator-Protector Program" means the statewide program established under Utah Code 53-22-107 that allows eligible school employees to voluntarily participate in annual classroom response training and responsibly carry or securely store firearms on school grounds consistent with Utah law.
10) "Emergency" means a natural or man-made disaster, accident, act of violence, hazardous condition, act of war, or other circumstance that could reasonably endanger the safety of students, staff, or visitors, or disrupt school operations.

11) "Emergency and Safety Response Plan" means a plan developed by the district or a school to prepare for, respond to, and recover from emergencies affecting students, employees, or school operations.
12) "Emergency Recovery Plan" means a component of the Emergency and Safety Response Plan that addresses the restoration of educational, operational, behavioral, and physical functions following an emergency incident.
13) "Evacuate" means the Standard Response Protocol action used to move students and staff from one location to another for safety purposes.
14) "Family Reunification Plan" means the process of ensuring that students are safely reunited with parents, guardians, or authorized emergency contacts following an emergency or evacuation.
15) "Hold" means the Standard Response Protocol action used when hallways must remain clear while instruction continues inside classrooms or occupied areas.
16) "Initial Training" means the in-person training approved by the State Security Chief and administered pursuant to Utah Code 53-22-105.
17) "Lockdown" means The Standard Response Protocol action used during the highest level of immediate threat or danger inside or near the school building. Lockdown is initiated when there is a significant concern for life safety.
18) "Reasonable Expectation of Privacy" means areas where individuals would reasonably expect privacy from visual or audio monitoring under applicable law.
19) "School Employee" means a district employee whose duties require physical presence on school campus while school is in session, as defined by Utah law.
20) "School Guardian" means a qualified school employee who voluntarily participates in the Utah School Guardian Program pursuant to Utah Code 53-22-105 and has been approved by the district and applicable law enforcement authorities.
21) "School Safety Personnel" means individuals designated by the district to support school safety operations, including school guardians, school resource officers, campus security personnel, and other authorized personnel.
22) "Secure" means the Standard Response Protocol action used to protect students and staff from a threat or hazard outside the building. During a Secure, all exterior doors are locked and normal classroom activities may continue inside the building.
23) "Secured" means a state in which a door or window is completely closed, locked/latched, and will prohibit entry.
24) "Shelter" means the Standard Response Protocol action used when students and staff must seek safety from environmental hazards such as severe weather, hazardous materials, or other safety concerns.
25) "Standard Response Protocol (SRP)" means a uniform, planned, and practiced all-hazards response system designed to provide consistent language and actions during emergency incidents.
26) "Visitor" means any person entering district property who is not: A student enrolled at the specific location; or A district employee regularly assigned to that location.

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