

**Board of Education
Town of Windsor Locks
Regular Meeting - October 8, 2026 6:00 pm
Minutes**

These minutes are not official until approved at a subsequent meeting.

Members Present: Alba Osorio, Greg Guyette, Lindsay Cutler & Amber Mortensen-Hurdle

Member(s) Absent: Dennis Gragnolati

Administrators Present: Shawn Parkhurst, Rebecca Bissonnette, and members of the Leadership Team

Call to Order: Chairwoman Osorio called the meeting to order at 6:01 pm in the Windsor Locks High School Library Media Center.

Roll Call: Superintendent Parkhurst conducted roll call with four (4) Board members present.

Pledge of Allegiance: All stood for the Pledge of Allegiance.

Board of Education and Superintendent Communications:

Lindsay Cutler commented on the successful Dollars of Scholars Music Bingo Fundraiser. Amber Mortensen-Hurdle highlighted the Homecoming events with the double header soccer game and noted that she appreciated so many parents signing up to assist and help. Greg Guyette commented and shared his thanks to the Dollars for Scholars group and their recent fundraiser; he shared that he attended the girls soccer game during homecoming, was part of the Homecoming Parade and appreciated more participation this year. He further commented on the kickoff meeting of the Long Range Planning task form and noted that there was rich discussion at that meeting. Alba Osorio commented that she attended all the Open Houses and had a chance to visit classrooms during that time, she attended the book fair and was impressed with the lower level events at WLHS; she commented on Homecoming Events and how much Volleyball has improved. Superintendent Parkhurst shared his thanks to all the planning that went into Homecoming and publicly thank Amber Mortensen-Hurdle for her coordination, shout out to Whitsons for their Ct Grow Week events coming up in all of the schools, visit to PreK for the First Friday Pizza Delivery from Chef Mike, thanks new WLHS Culinary Teacher on a successful luncheon for the volunteers that were part of the College Fair. He also shared that WLPS is the recipient of a highly competitive grant of \$50,000 to provide High Dosage Tutor in the area of mathematics with a focus on 6th grade. Mr. Parkhurst also shared that if you have had a chance to see any of the MS Sports, you should as they have some very impressive athletes; in particular the girls volleyball team and cross country are ones not to miss this season.

Student Board Representative(s) - None present at this time.

Public Audience (only on Agenda Items) - None at this time

Approval of Minutes:

- September 24, 2026 Regular Meeting: A motion was made by Lindsay Cutler; seconded by Amber Mortensen-Hurdle; passed 3-0 with Greg Guyette abstaining due to not being present.

Human Resources Report: A motion was made by Greg Guyette to accept the resignation of Matthew Braddock and the retirement of Rob Howe; seconded by Lindsay Cutler; passed unanimously.

Board of Education Meeting Calendar 2027: After a brief discussion, a motion was made by Greg Guyette to approve the 2027 BOE meeting calendar with the following amendments: 3/25, 8/19 and 10/28 will be Public Forums; seconded by Amber Mortensen-Hurdle; passed unanimously.

Policy

- Review and Discuss Fundraising Policy
 - a) After a brief discussion, the consensus was to bring to a future BOE meeting a revised brief policy but a detailed regulation related to fundraising.

Finance Report

- Discussion of Athletic Funds
- Greg Guyette provided an overview of the Finance Subcommittee meeting.

2026 Student Performance Presentation

Dr. Bissonnette gave a presentation on the Spring and EOY academic assessments. There was discussion on the scores and how the School Improvement Plans address the areas of need.

A motion was made by Greg Guyette to add an agenda item *CSDE ED099 Authorized Signature Change*; second by Amber Mortensen Hurdle; passed unanimously.

Superintendent Parkhurst outlined the need to add Lawrence Juhasz, Director of Finance and Grants, to be an authorized signer; motion was made by Amber Mortensen-Hurdle; seconded by Lindsay Cutler; passed unanimously.

Old Business

- **Pay to Participate Update**
Superintendent Parkhurst provided an update on Fall Sports.
- **Community Wellness & Athletic Complex - CIF Update**
Superintendent Parkhurst provided an update and shared a key to the process is the planning for the use of the facility meeting which will take place on October 15, 2026.
- **Long Term Educational and Facilities Planning Task Force**
Superintendent Parkhurst provided an update and shared that the Task Force directed the school administrators on the task force to bring back to the October 21, 2026 meeting scenario(s) that may be considered for further study and discussion.

Public Audience (only on Agenda Items): Crystal Benware made a public comment related to the policy on fundraising and specifically spoke to the use of the funds in the year they were raised.

Executive Session: To adjourn the meeting to Executive Session as permitted by Connecticut General Statutes Section 1-225(a) for the following purposes as allowed by Section 1-200(6), that is:

- Superintendent of Schools Goals
- That attendance in the Executive Session shall be limited to:
- Members of the Board of Education
 - Superintendent

A motion was made by Greg Guyette; seconded by Lindsay Cutler to enter into Executive Session at 7:14 pm; passed unanimously.

Action, if any, on Executive Session item: The Board returned from executive session at 8:29 pm. A motion was made by Greg Guyette to accept the Superintendent’s Goals as discussed; seconded by Amber Mortensen-Hurdle; passed unanimously.

Adjourn Meeting: A motion was made by Lindsay Cutler to adjourn the meeting; seconded by Greg Guyette; passed unanimously; meeting adjourned at 8:30 pm.

Respectfully submitted,
Shawn Parkhurst
Superintendent of Schools