



Cache County School District

Policy Series 3000: Students

Policy 3400 P2

Attendance Prevention, Intervention, and Support

The district shall implement a tiered attendance support process designed to promote attendance and reduce truancy.

Early Intervention

Schools shall review attendance data at least monthly and identify students exhibiting attendance concerns.

Interventions may include support actions such as:

- 1) Parent contact and attendance conferences;
- 2) Counseling services;
- 3) Student success plans;
- 4) Attendance contracts;
- 5) Academic supports;
- 6) Schedule modifications;
- 7) Student Assistance Team (SAT) recommendations;
- 8) Behavioral and mental-health supports;
- 9) Referrals to community resources;
- 10) Home visits when appropriate;
- 11) Transportation problem-solving;
- 12) Attendance mentoring; and
- 13) Other evidence-based interventions reasonably designed to improve attendance.

Schools shall document intervention efforts.

Attendance Review Team

Schools may convene an attendance review team, or student assistance team meeting, consisting of administrators, counselors, teachers, social workers, attendance specialists, and other appropriate personnel to review attendance concerns and recommend interventions.

Parent Collaboration

Parents and guardians shall be encouraged to participate in attendance planning meetings and collaborate with school personnel to resolve attendance barriers. Parent participation shall be mandatory in cases of habitual truancy.

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