



Staff Evaluation Closeout & Reporting



Attn: DDC, District Admins

Multiple Due Dates See Below

ESB Helpdesk: DWTShelp@esboces.org
 NYSED Eval Office: EvalData@nysed.gov

2025-26 Educator Evaluation Closeout Process

- Implementation certification, data collection, and reporting

Superintendent's Statement of Staff Evaluation Implementation

- **Opens June 15, 2026 - Final Deadline August 28, 2026**
- The certification form can be found on the [NYSED Application Business Portal in the Monitoring & Vendor Performance System](#) in the Educator Quality folder
 - [NYSED Quick Guide to MVPS](#)

Educator Evaluation Implementation Data Reporting

- **Opens: July 6, 2026, Final Deadline: October 22, 2026**
 - [Target Submission Date August 20, 2026 \(Encouraged but not required\)](#)
- SIRS reporting requires each teacher/principal to have one set of scores
 - Student Performance Score (REQSP)
 - [See your District APPR Plan](#)
 - Observation/School Visit (REQOB)
 - Observation evaluation completed by the district
 - A composite score that follows the HEDI rubric (REQOC)
 - [Current HEDI Rubric](#)

Superintendent's Confirmation of Staff Evaluation

- **Due Date October 22, 2026**
- The certification form can be found on the NYSED Application Business Portal in the Monitoring & Vendor Performance System
 - [NYSED Quick Guide to MVPS](#)

Due Dates	August 28, 2026 - Final Date Implementation Certification (Superintendent) August 20, 2026 - Target Date for Data Submission (DDC) October 22, 2026 - Final Date for Data Submission (DDC) October 30, 2026 - Final Certification (Superintendent)
Next Steps	☐ Check your APPR Software, and verify that the correct export is in place ☐ Review your district's APPR Plan ☐ Finalize Staff Evaluation Data ☐ Load Staff Evaluation Data to Level 0 ☐ Use SIRS 331 (below) to verify your data ☐ L2RPT > Content > Team Content > District > SEDDAS > Staff > SIRS 331 ☐ Correct errors in the source system and reload to Level 0 ☐ Complete certification in the Monitoring & Vendor Management Page
Support Documents	• Staff Reporting Presentation • 2025-26 Educator Eval Timeline • 3012-d Evaluation NYSED Guidance • 3012-e Evaluation NYSED Guidance

Data Refresh Date: Oct 22, 2024
Education Law 3012-d

SIRS 331 Staff Evaluation Rating Verification Report

Row Number	-a-	Count -b-	Rating -c-
1	Total Number of Educators Reported in Staff Evaluation Rating Table in SIRS	504	
2	Total Number of Educators Reported with Required Student Performance Subcomponent (0 to 20)	504	
5	Total Number of Educators Reported with Required Teacher Observation/Principal School Visit Subcomponent (0.00 or 1.00 to 4.00)	502	
6	Total Number of Educators Missing the Required Teacher Observation/Principal School Visit Subcomponent (0.00 or 1.00 to 4.00)	2	
8	Total Number of Educators Reported with Overall Rating	502	
9	Total Number of Educators Missing the Overall Rating	2	
10	Educators Reported with Overall Rating	404	Highly Effective
11	Educators Reported with Overall Rating	97	Effective
12	Educators Reported with Overall Rating	1	Developing