



Board of Directors:

Josh Seek
Rob Serviss
Shaunna Ballas
Sherri Larkin
Sarah Adams

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SCHOOL BOARD MEETING MINUTES

Wednesday, September 23, 2026

Resource Service Center

Board Work Session – 5:00pm Regular Meeting – 6:00pm

The Board meeting on September 23, 2026, was held in-person and also used the Zoom meeting platform.

ZOOM BOARD MEETING INVITE:

Join from PC, Mac, iPad, or Android:

<https://snohomishsd.zoom.us/j/99313858554?pwd=ZDXgL4q8bxKGeUaipqtaKIOvqiPTSf.1>

Passcode:5112Fq

Phone one-tap:

+12532050468,,99313858554# US

Join via audio:

+1 253 205 0468 US

Webinar ID: 993 1385 8554

International numbers available: <https://snohomishsd.zoom.us/j/99313858554?pwd=ZDXgL4q8bxKGeUaipqtaKIOvqiPTSf.1>

WORK SESSION – The Board was introduced to Steve Mirakami who is the facilitator for the Citizens Facility Advisory Committee (CFAC). Ms. Bauer reviewed the School Improvement Plans for AIM, Re-Entry and Emerson Elementary.

PLEDGE OF ALLEGIANCE

Vice President Mr. Serviss called the regular meeting of the Board of Directors of Snohomish School District No. 201 to order at 6:00pm with the Pledge of Allegiance. In attendance were Ms. Ballas, Ms. Larkin and Ms. Adams. President Seek was excused.

PUBLIC COMMENT – There were no general discussion public comments.

APPROVAL OF MINUTES

A motion to approve minutes from the Regular Board Meeting on September 9, 2026, and Board Workshop on September 16, 2026, was made by Ms. Ballas and seconded by Ms. Adams. The motion carried 3-0.

AGENDA REVISION

Revised Consent Agenda:

(b) Request Approval of the Revised Personnel Report

A motion to approve the agenda revision was made by Ms. Adams and seconded by Ms. Ballas. The motion carried 3-0.

CONSENT AGENDA

(a) Request Approval of Warrant Issued August 31-September 15, 2026:

FUND	DIST. DATE	WARRANT FROM	WARRANT TO	DIST. TOTAL
GENERAL				
ACCOUNTS PAYABLE	09/15/26	653259	653327	\$43,350.73
Accrual	09/15/26	653328	653351	1,028,734.26
	09/15/26	653352	653366	36,891.62
Accrual	09/15/26	653367	653453	585,702.84
	09/15/26	653454	653498	314,749.47
Electronic Transfer	09/04/26	250000086	250000086	98,603.27
Electronic Transfer	08/31/26	250000087	250000087	246,607.64
Cancel Warrant	09/14/26	642777	642777	(108.00)
TOTAL ACCOUNTS PAYABLE				<u>\$2,354,531.83</u>
TOTAL PAYROLL				<u>\$0.00</u>
TOTAL ALL FUNDS				<u>\$2,354,531.83</u>
	TOTALS BY FUND			
GENERAL FUND	Checks			\$909,354.00
	Electronic Transfers			<u>331,975.28</u>
TOTAL GENERAL FUND				<u>\$1,241,339.28</u>
CAPITAL PROJECTS	Checks			\$1,041,146.76
	Electronic Transfers			<u>4,957.48</u>
TOTAL CAPITAL PROJECTS				<u>\$1,046,104.24</u>
ASB	Checks			\$58,810.16
	Electronic Transfers			<u>8,278.15</u>
TOTAL ASB				<u>\$67,088.31</u>
TOTAL PRIVATE PURPOSE TRUST				<u>\$0.00</u>
TOTAL TRANSPORTATION VEHICLE				<u>\$0.00</u>
TOTAL ALL FUNDS				<u>\$2,354,531.83</u>

(b) Request Approval of the Revised Personnel Report

EMPLOYEE	ASSIGNMENT	LOCATION	EFFECTIVE DATE
CERTIFIED			
<u>Appointment (Non-Continuing)</u>			
Shayla Hetletvedt	1.0FTE Music	Valley View Middle	09-21-26

CONSENT AGENDA (Continued)

EMPLOYEE	ASSIGNMENT	LOCATION	EFFECTIVE DATE
Brandie Nordstrum	0.4FTE MLL	Valley View Middle	09-15-26
<u>Appointment (Continuing)</u>			
Whitney Corsi	0.8FTE PE	Valley View Middle	09-14-26
<u>Request for Revision of Dates of Previously Approved Leave of Absence</u>			
Janae Schuh	1.0FTE Kindergarten	Emerson Elem.	09-08-26 through 05-03-27
<u>Request for Leave of Absence</u>			
Emily Devine	1.0FTE Grade 1	Little Cedars Elem.	01-04-27 through 06-14-27
Christine Generous	1.0FTE SLP	Special Education	09-28-26 through 12-18-26
Amanda Hansen	1.0FTE Counselor	Glacier Peak High	03-12-27 through 06-14-27
CLASSIFIED			
<u>Appointment</u>			
Emilie Knitz	4hr Para B	ECEAP	09-11-26
Peyton McDonald	4.75Para A	Emerson Elem.	09-21-26
Andrea Whitman	5hr Para A	Little Cedars Elem.	09-02-26
<u>Request for Leave of Absence</u>			
Claudia Gallardo-Ibarra	7hr Para B	Cascade View Elem.	Intermittently 26-27 SY
Anna Osterwalk	6.5hr Bus Driver	Transportation	09-01-26 through 10-30-26
Hailey White	6.5hr Para A	Little Cedars Elem.	09-07-26 through 04-14-27
Jennifer Whitney	6hr Para A	Snohomish High	09-10-26 through 11-10-26
Diane Acker	6.5hr Para B	ECEAP	09-29-26 through 04-29-27
<u>Resignation</u>			
Liam Aaron	6.5hr Para B	Emerson Elem.	06-15-26
Erin Ivankovich	3.5hr Para B	Totem Falls Elem.	09-18-26
Ploy Kaminske	6hr Para A	Glacier Peak High	09-30-26
Shannon O'Boyle	7hr Bus Driver	Transportation	10-02-26

A motion to approve the revised consent agenda was made by Ms. Ballas and seconded by Ms. Adams. The motion carried 3-0.

NEW BUSINESS

(a) School Improvement Plans (AIM, Re-Entry, & Emerson)

Ms. Bauer, Executive Director of Teaching and Learning, said that the School Improvement Plans for AIM, Re-Entry and Emerson have to be approved by the Board in order to qualify for a grant since they are Tier 3 schools. The content in them is what the state requires for data. Ms. Larkin asked what type of things the grant money would be used for. Ms. Bauer said that it is for targeted professional development including release time for Special Education teachers to work with the general education teachers.

A motion to approve the School Improvement Plans for AIM, Re-Entry and Emerson was made by Ms. Ballas and seconded by Ms. Adams. The motion carried 3-0.

NEW BUSINESS (Continued)

b) Curriculum Adoptions for 26-27

Ms. Bauer reviewed the curriculum adoption process with the Board. The goal is to choose curriculum that provides strong instruction. The adoption team is made up of staff from the Teaching and Learning department, teachers and administrators. The team begins with a shared vision to choose curriculum that meets the needs of the students. The team members look far and wide at what curriculum is available and what other districts are using. The team evaluates the curriculum to make sure it aligns to state standards, while documenting the curriculum's strengths and weaknesses. Once the team gets down to a couple of choices they field test the curriculum in the classroom. They will field test two curriculums on most subjects. Classes that are very specific may conduct only one field test if there are not many choices out there like Chinese for instance. Once the field testing is completed, input will be received from teachers, students and families. The community will also have a period of time to review the materials. The curriculum and documents are then brought to the Instructional Materials Committee (IMC) to confirm that the process has been followed. Finally, the chosen curriculum will come to the Board for two readings and approval to formally adopt the curriculum. The procedures were also revised to follow up with an implementation update after a semester of use in the classrooms. Mr. Serviss asked when do we check in with the teachers after they begin using the curriculum? Ms. Bauer said we have already started checking in with the teachers on the curriculum that was implemented last year. At the end of the month, we are also providing some follow-up training.

This coming school year we are going to go through the adoption process for elementary music and world languages. Ms. Ballas asked how are the world languages determined that we want to invest in. She hears from students that they would like to learn American Sign Language (ASL). Dr. Kultgen said that it is hard to change languages once established in a school because we already have teachers hired to teach specific languages. Changing class offerings adjusts the class sizes too.

(c) Request Approval to Purchase (3) Ten Passenger Vans in the Amount of \$260,958 plus WSST from Northwest Bus Sales

The state just came out with new transportation changes that allow districts to use other vehicles than just school buses to provide transportation for some students. These vehicles will be on a ten year depreciation schedule. This will be a cost savings for the district.

A motion to approve the purchase of (3) ten passenger vans in the amount of \$260,958 plus WSST from Northwest Bus Sales was made by Ms. Adams and seconded by Ms. Larkin. The motion carried 3-0.

(d) Request Approval of Resolution 08-26 to Surplus the Parkway Campus

Dr. Kultgen said approving this resolution is the first step so that the district can enter into a lease agreement. It does not lock us into anything. The building is officially empty, and all programs have moved to the Central Campus.

NEW BUSINESS (Continued)

A motion to approve Resolution 08-26 to surplus the Parkway Campus was made by Ms. Ballas and seconded by Ms. Adams. The motion carried 3-0.

OLD BUSINESS

(a) Maintenance Summer Projects Re-cap

Mr. Sage, Executive Director of Operations, thanked his team of employees for all of the hard work they did over the summer. Mr. Sage said the Board was able to meet Steve Murikami tonight who is heading up the Citizens Facility Advisory Committee (CFAC). He was able to tour all of the schools this summer to get an assessment of the buildings.

Mr. Sage introduced Keith Stefanson, Director of Facilities, to update the Board on the summer projects completed. The Veterans Memorial Stadium turf was replaced this summer, and the stadium was also repainted. The turf at Glacier Peak also received an infill to extend the life of the field. The recoating of the G Building roof at Snohomish High School was completed. The cement board on the mechanical mezzanine at Snohomish High School was also replaced. The stage floor was refurbished at the Snohomish High School Performing Arts Center. Central Campus phase II projects were completed which included adding sinks in the art room along with power, an exhaust fan was added in the AIM science room, and a sidewalk was added to the exterior of the building for the ease of Transition students to access the building. For the Transition interior area, a wall was added for another classroom space, and a kitchen was added. Many of the interior spaces were painted at Central and more parking was added. Fencing was installed around the campus. The fire panels were upgraded to be in compliance at both Little Cedars and Glacier Peak. At Glacier Peak the gym floor was also repainted. The playground equipment was replaced at Totem Falls. We did a refresh on quite a few portables with roofing replacements, siding repairs and some carpet replacements. Some of the projects that are still in process are enclosing the covered play shed at Emerson. Today we broke ground on installing a covered area at Dutch Hill. Improvements are being made on the Snohomish High School Softball field including a new scoreboard installation.

As for maintenance projects, all HVAC filters were changed throughout the district, and kitchen equipment was serviced. The water tanks at both Centennial and Valley View Middle Schools were replaced. The solar panels were cleaned at Machias, Riverview and Valley View. The Veterans Memorial Stadium play lights were repaired. The drain field on the Cathcart play field was repaired. The portables at Seattle Hill and Dutch Hill were painted to match the main buildings. The DECA classroom at Snohomish High School was remodeled. Eye wash stations, fire systems were serviced and playground inspections and play chips were completed. All district-wide septic systems were maintained. Mr. Serviss said that all this work completed over the summer was fabulous. Ms. Adams said it is nice seeing things we have wanted done being accomplished.

Ms. Garcia, Custodial Supervisor, said that this was one of the busiest summers she has had. We have a great seasonal sub team and regular staff that helped get so much accomplished. The summer season really begins in May as our team helps with a lot of year end events and graduations. The custodial team provided support for Summer Academy held at Snohomish High

OLD BUSINESS (Continued)

School; and the summer food program. Some deep cleaning projects were completed too. Window washing, pressure washing, and high dust cleaning were contracted out. We also contracted out gym floor refinishing at Machias, Riverview, Centennial, Valley View and the Auxiliary gym at Glacier Peak. Her team helped out with a lot of large-scale moves including moving both the Transition and AIM programs over to the Central Campus. In total they did an additional 89 classroom moves. It was very generous of Chartwells to allow the district to use their box truck. Her team also helped with the Resource Service Center first floor moves as the carpet and cubicles were replaced. Basic reorganization occurred in the Central attic and under E Wing at Snohomish High School. Training was set up for floor striping, and a project was completed at Seattle Hill. A decal dot system was set up so it can be implemented at all of the schools so that they are more similar than different. All of the buildings received top to bottom cleaning. Ms. Adams said that all this work accomplished was amazing. She asked how big the summer team was? Ms. Garcia said that we had about 28 people for extra help, but 8-10 did the majority of the moving projects.

(b) Request Approval of Policy 3246 – Restraint and Isolation (Second Consideration)

A motion to approve Policy 3246 – Restraint and Isolation was made by Ms. Ballas and seconded by Ms. Adams. The motion carried 3-0.

SUPERINTENDENT'S REPORT

- Our 2nd CFAC meeting was held last night at Riverview. Mr. Murakami does a great job and values people. Our next meeting is October 6, at Seattle Hill. A recommendation will come to the Board in February.
- Next Golden Apple award nominations are due October 1. We will celebrate the winners the following week.
- The Annual Pumpkin Run is October 20 at Veterans Memorial Stadium. It is a fun event.

SCHOOL BOARD COMMENTS

- Ms. Ballas said that it was a great meeting tonight. It was great learning more about CFAC in the Board Workshop. She gave a huge shout out to the custodial and maintenance teams who worked so hard over the summer. They really keep things humming. She also appreciated all of the work being done around the curriculum process.
- Ms. Adams thanked the maintenance and custodial teams. It is amazing how hard our teams work to get everything ready for the start of school. We are off to a great start to the school year.
- Ms. Larkin said that what she heard today is how well the buildings are maintained despite their age. It is a great testament to the team we have.
- Mr. Serviss echoed what all of the other Board members said. He thanked the CFAC committee for their commitment. He is excited to hear from the folks at Central to see how they like their new home.

The regular meeting was adjourned 6:48pm.

Verified by:

Kent Kultgen, Ed.D.
Secretary to the Board of Directors

Josh Seek
President of the Board of Directors