CMAS & CoAlt Spring 2027 Testing Irregularity or Security Breach

Mathematics, English Language Arts, Science, and Social Studies

This form is for use by districts in reporting major misadministrations and security breaches.

Instructions:

1. Call the appropriate contact in the CDE Assessment Division as soon as possible if a major misadministration or security breach occurs or is suspected to have occurred.
2. Complete form and add incident to the *Test Incident Report* (TIR) spreadsheet (download from https://coassessments.com/test-administration-resources/). Submit the completed form and spreadsheet to CDE through the **CDE Assessment Syncplicity** account. Place the documents in the **Assessment Forms** folder, then email CDE when available for review (do not email the completed form). All forms and TIR spreadsheets are **due by Friday, April 30, 2027**.
3. Maintain a copy of the submitted form in school/district files. Maintain this record for three years.

Program	Contact	Phone	Email
CMAS	Emily Hunter	720-316-3065	hunter_emily@cde.state.co.us
CoAlt	Arti Sachdeva	720-316-7184	sachdeva_a@cde.state.co.us

Notes:

- If the incident involves more than a single student, include a list of all student names and SASID numbers in the description of the test incident. Separate forms do **NOT** need to be completed for each student, but each student is to be listed on a separate line on the TIR spreadsheet.
- **Do not** discuss, transmit, or reproduce secure test materials on this form or in preparation of this report.

District Name:	**District Code:**
School Name:	**School Code:**
DAC Name:	
DAC Phone and Extension:	**DAC Email:**

Test Administration Information: ❒ CMAS ❒ CoAlt

Date of Incident: _____ **Date Report Submitted:**_____

Test Format: Computer-based ❒ Accommodated paper-based ❒

Content Area: Science ❒ Social Studies ❒ Math ❒ ELA ❒ CSLA ❒

Section: 1 ❒ 2 ❒ 3 ❒

Student Grade: 3 ❒ 4 ❒ 5 ❒ 6 ❒ 7 ❒ 8 ❒ 11 ❒

Test Session Name (if online):	**Test Administrator's Name:**
Student Name:	**SASID:**

If multiple students are impacted, attach a sheet with names and SASIDs.

Detailed Description of Incident:

Investigation Steps Taken:

Actions Taken by Staff:

Proposed Solution:

Was the incident resolved in a manner that allowed the student to continue testing? Yes ❒ No ❒

If incident was related to a particular item, please provide the item number:
Note: Only students are allowed to read test content.