WEST LINN-WILSONVILLE SCHOOL DISTRICT
DEPARTMENT OF OPERATIONS
2755 SW Borland Rd, Tualatin, OR 97062
503.673.7995

District Safety Committee – Employee Safety Agenda

July 15, 2026; 7:00 AM, WLWVSD via Microsoft Teams

A. ATTENDEES:

Name	Location/Title	Present	Absent
Jeff Chambers	Director of Operations		
Officer John Rimington	West Linn HS, SRO		
Officer Zach Keirsey	Wilsonville HS, SRO		
Andrea Waddell	OSEA Representative		
Jessica Lambert	OSEA Representative		
Jeremy Nichols	Safety & Transportation Supervisor		
	Environmental Technician		
Karen Pyeatt	District Nurse		
Mindy Schmitz	Community Services Coordinator		
Shyla Waldern	Director of Human Resources		
Andre Abraham	WWEA Representative		
Sue Bynum	WWEA Representative		

B. MINUTES REVIEW:

The minutes from all meetings are available on the website: http://www.wlwv.k12.or.us/Page/16137

C. EMPLOYEE SAFETY EXISTING ITEMS:

	Responsible Party	Status (Due by)
Injury Reports **6.17.2026** • Four injury reports were reviewed. An employee was running and tripped; rolled ankle in response to helping a student. Nothing was found to be in the way of the employee who tripped. • An employee was injured when a handle gave way while moving a rack of chairs. Chair racks should be inspected on a regular basis. The Maintenance department is in the process of replacing broken chairs and racks. • An employee had bruised elbows after repairing the walls and trim that were damaged from ground water intrusion. Elbow pain has returned while repairing cabinets. PPE is always available to prevent injury at work. • An employee injured their thumb while cleaning an oven. There were no contributing factors in this incident. **7.15.2026** •	*Jeff Chambers, Jeremy Nichols & Shyla Waldern*	*Ongoing*
Employee Safety Concerns **6.17.2026** • There is no update for the safety concerns at the intersection near Willamette PS. • When setting up risers at Wood MS, staff needs to call maintenance and ask for help. The risers are heavy and moving them is not a one-person job. • The covered area and concrete surface becomes extremely slippery in rainy weather; rain pours in from leaky gutters (rain pours down like waterfalls in several locations) and causes an unsafe play area for students. Playgrounds are inspected annually during the summer months, and building engineers conduct daily walkthroughs to identify potential safety concerns. When an item requires repair or maintenance, staff are encouraged to submit a work order to ensure the issue is documented and addressed promptly. • An anonymous complaint was submitted to OSHA, and an investigation was conducted on June 8th to determine roof safety at Stafford Primary. The OSHA inspector has interviewed members of the maintenance staff. The district implemented a roof access SOP prior to this complaint. **7.15.2026** •	*Jeremy Nichols*	*Ongoing*

NEW EMPLOYEE SAFETY ISSUES/DISCUSSION:

1.
2.

D. DISTRICT SAFETY EXISTING ITEMS:

	Responsible Party	Status (Due by)
Safety, Security, and Technology Upgrades/Safe and Welcoming Schools **6.17.2026** • New surveillance camera equipment is being installed at Wilsonville High School. **7.15.2026**	*Jeff Chambers & Jeremy Nichols*	*Ongoing*

	Responsible Party	Status (Due by)
•		
Standard Response Protocol **6.17.2026** • All schools have completed all drills for the 2025-26 school year. **7.15.2026** •	*Jeremy Nichols*	*Ongoing*
Environmental Testing **6.17.2026** • Water testing results were received for Riverside HS. Some fixtures were over the action limit and have been replaced. Retesting has concluded and the new results are under the action limit. **7.15.2026** •	*Jeremy Nichols*	*Ongoing*

NEW DISTRICT SAFETY ISSUES/DISCUSSION:

1.

2.

NEXT MEETING: August 19, 2026 – via Microsoft Teams at 7:00 AM

Meeting Minutes *were prepared by Mindy Schmitz (schmitzm@wlwv.k12.or.us). Please submit in writing any corrections to the West Linn-Wilsonville District Safety Committee prior to the next meeting date; otherwise, the minutes will stand as reported.*