



WEST LINN-WILSONVILLE SCHOOL DISTRICT
DEPARTMENT OF OPERATIONS
2755 SW Borland Rd, Tualatin, OR 97062
503.673.7995

District Safety Committee – Employee Safety Minutes
July 15, 2026; 7:00 AM, WLWVSD via Microsoft Teams

A. ATTENDEES:

Name	Location/Title	Present	Absent
Jeff Chambers	Director of Operations	X	
Officer John Rimington	West Linn HS, SRO		X
Officer Zach Keirse	Wilsonville HS, SRO		X
Andrea Waddell	OSEA Representative	X	
Jessica Lambert	OSEA Representative	X	
Jeremy Nichols	Safety & Transportation Supervisor	X	
	Environmental Technician		X
Karen Pyeatt	District Nurse		X
Mindy Schmitz	Community Services Coordinator	X	
Shyla Waldern	Director of Human Resources	X	
Andre Abraham	WWEA Representative		X
Sue Bynum	WWEA Representative		X

B. MINUTES REVIEW:

The minutes from all meetings are available on the website: <http://www.wlww.k12.or.us/Page/16137>

C. EMPLOYEE SAFETY EXISTING ITEMS:

	Responsible Party	Status (Due by)
Injury Reports 6.17.2026 - Four injury reports were reviewed. An employee was running and tripped; rolled ankle in response to helping a student. Nothing was found to be in the way of the employee who tripped. - An employee was injured when a handle gave way while moving a rack of chairs. Chair racks should be inspected on a regular basis. The Maintenance department is in the process of replacing broken chairs and racks. - An employee had bruised elbows after repairing the walls and trim that were damaged from ground water intrusion. Elbow pain has returned while repairing cabinets. PPE is always available to prevent injury at work. - An employee injured their thumb while cleaning an oven. There were no contributing factors in this incident. 7.15.2026 - There were no new injury reports to review.	<i>Jeff Chambers, Jeremy Nichols & Shyla Waldern</i>	<i>Ongoing</i>
Employee Safety Concerns 6.17.2026 - There is no update for the safety concerns at the intersection near Willamette PS. - When setting up risers at Wood MS, staff needs to call maintenance and ask for help. The risers are heavy and moving them is not a one-person job. - The covered area and concrete surface become extremely slippery in rainy weather; rain pours in from leaky gutters (rain pours down like waterfalls in several locations) and causes an unsafe play area for students. Playgrounds are inspected annually during the summer months, and building engineers conduct daily walkthroughs to identify potential safety concerns. When an item requires repair or maintenance, staff are encouraged to submit a work order to ensure the issue is documented and addressed promptly. - An anonymous complaint was submitted to OSHA, and an investigation was conducted on June 8th to determine roof safety at Stafford Primary. The OSHA inspector has interviewed members of the maintenance staff. The district implemented a roof access SOP prior to this complaint. 7.15.2026 - There is still no update to the safety concerns at the intersection near Willamette PS. - Walkway and gutter repairs will be communicated to maintenance and custodial staff in safety training. A work order should be added for these items to be repaired. - The OSHA complaint is still ongoing and interviews are still being conducted. On 7/2/2026 an email was sent to all Operations staff letting them know that no one is allowed to access roofs until further notice.	<i>Jeremy Nichols</i>	<i>Ongoing</i>

NEW EMPLOYEE SAFETY ISSUES/DISCUSSION:

- 1.
- 2.

D. DISTRICT SAFETY EXISTING ITEMS:

	Responsible Party	Status (Due by)
Safety, Security, and Technology Upgrades/Safe and Welcoming Schools 6.17.2026 - New surveillance camera equipment is being installed at Wilsonville High School. 7.15.2026 - Camera upgrades are still ongoing at the district high schools. - New ADA-compliant door openers with push-button access are being installed on five entrances at West Linn High School to improve accessibility and ease of access. Card readers are also being installed and will provide ease of access for accessibility. - Additional gate upgrades are scheduled and will build upon current safety measures. The upgraded gates will feature a more secure push-bar latch positioned at the top of the gate, preventing access by younger students while ensuring staff can readily open the gates during emergency situations.	<i>Jeff Chambers & Jeremy Nichols</i>	<i>Ongoing</i>
Standard Response Protocol 6.17.2026 - All schools have completed all drills for the 2025-26 school year. 7.15.2026 - Nothing new to report.	<i>Jeremy Nichols</i>	<i>Ongoing</i>
Environmental Testing 6.17.2026 - Water testing results were received for Riverside HS. Some fixtures were over the action limit and have been replaced. Retesting has concluded and the new results are under the action limit. 7.15.2026 - A food service warming fixture at Riverside High School will be taken out of service and permanently capped. The fixture was previously used to keep food hot during meal service. - The required six-year lead-in-water testing cycle is completed. - Vent hood testing has also been completed.	<i>Jeremy Nichols</i>	<i>Ongoing</i>

NEW DISTRICT SAFETY ISSUES/DISCUSSION:

- 1.
- 2.

NEXT MEETING: August 19, 2026 – via Microsoft Teams at 7:00 AM

Meeting Minutes were prepared by Mindy Schmitz (schmitzm@wlwv.k12.or.us). Please submit in writing any corrections to the West Linn-Wilsonville District Safety Committee prior to the next meeting date; otherwise, the minutes will stand as reported.