



HINTGEN ELEMENTARY

Summer 2026 Newsletter



DREAM
BELIEVE
ACHIEVE



EMPOWER
EVERY
CHILD,
EVERY DAY.

IMPORTANT DATES

JULY 1 - JULY 27

**PARENTS COMPLETE ONLINE STUDENT INFO UPDATE
IN SKYWARD FAMILY ACCESS**

WEDNESDAY, JULY 29

PICTURES & REGISTRATION DAY
1:00-7:00 PM



MONDAY, JULY 30

**LAST DAY OF SUMMER SCHOOL FOUNDATION
CLASSES**
8:00 AM - 12:00 PM

MONDAY, AUGUST 17

HINTGEN OPEN HOUSE
5:30 - 6:45 PM



THURSDAY, AUGUST 20

FIRST DAY OF SCHOOL FOR GRADES KG-5
7:20 AM - BREAKFAST & PLAYGROUND BEGINS
7:35 AM - ALL STUDENTS SHOULD BE AT SCHOOL
7:45 AM - ALL CLASSES START

THURSDAY, AUGUST 20

PRESCHOOL ORIENTATIONS
BY APPOINTMENT ONLY - PRESCHOOL STARTS AUG. 24

FRIDAY, SEPTEMBER 4

GR. 4 & 5 - KINDNESS RETREAT
8:00 AM - 2:00 PM

MONDAY, SEPTEMBER 7

NO SCHOOL -LABOR DAY (HOLIDAY)

WEDNESDAY, OCTOBER 7

PICTURE RETAKE DAY
8:15 AM - 12:00 PM



★ **LABOR** ★
★ **DAY** ★

A MESSAGE FROM THE PRINCIPAL



Welcome to Hintgen Elementary School!

Whether you are a returning family or a new family to our school we want to welcome you to the 2026-27 school year and to the Hintgen family! Throughout the year you will have the opportunity to stay informed, connected and engaged with us to make this the best year yet for your child at school.

Please review this packet of information including the letter to parents about the 2026-27 school year. It contains the information you will need to get the school year started.

Your partner in education,

Amy Oliver
Principal

SUMMER BUILDING HOURS

- FREE-Breakfast and Lunch will be served in the Hintgen cafeteria, through AUGUST 7.
 - Breakfast Hours: 7:30 - 8:30 AM & Lunch: 11:15 AM - 12:15 PM
 - Parents can eat for a very low fee!
- The Hintgen office will be open Monday-Friday, 7:30am-3:00pm on most days.
 - If you need to come in to the Hintgen office, please call ahead or send a Parent Square message to be sure someone is in the office. Mary will be off on a few days in July and August.
 - Office number: 608-789-6801, email: hintgen@lacrossesd.org
- Mrs. Oliver will be working in and out of the building during the summer as she is not required to be here. Please know that Mrs. Oliver will be checking email frequently so if you should have any needs please feel free to email her at aoliver@lacrossesd.org.

NEED BUSING? SIGN UP ONLINE ASAP!

To register your child for the 2026-27 school year busing:

- Go to lacrosseschools.org
- Click on Enrollment
- Scroll down to 'Transportation'
- Scroll down and click on 'Register for School Year Elementary School and 4K'
- Complete the online form
- Questions? Call the Hintgen office, 608-789-6801 or GoRiteway, 608-881-6370
- **COMPLETE ONE APPLICATION FOR EACH CHILD!!**
- DEADLINE: AUGUST 1st
- Eligible bus riders will be notified in early August with bus stops, times, etc.

GET READY FOR PICTURES & REGISTRATION DAY ON **JULY 29TH**

What to do...

BY JULY 25TH

- Complete your online student info update in family access
 - *All families are encouraged to complete the Free & Reduced Meals Application*
- Make your appointment for pictures & registration in Family Access
 - *Need only **1 appointment per family***

BRING THE FOLLOWING FORMS ON JULY 29TH

- Cover sheet w/ child's name on it
 - **Pink:** normal/early close-after school plan form
 - **Yellow:** parent input form
- ***Please keep forms stapled together.***

PAYMENTS NEEDED

See attached flyer for fees. All fees can be paid online, with cash, or with a check made payable to "School District of La Crosse" and reason for payment on the memo line. CASH PAYMENTS MUST BE FOR EXACT AMOUNT - NO CHANGE GIVEN.

- Field trip activity fee - *Required*
- iPad insurance - *Optional*
- Yearbook fee - *Optional (late fee if paid after October 1st)*

OTHER ITEMS TO BE TURNED IN

- Medical forms (KG Packet - yellow)
- Immunization form updates
- Medication permission form
 - OTC meds (***signed by parent***)
 - Prescription meds (***signed by parent and doctor***)
 - *Meds & forms can also be dropped off during Open House, August 17th.*

If you have forgotten your Family Access Password, please contact Mary at the Hintgen Office.

608-789-6801 | hintgen@lacrossesd.org

HINTGEN OPEN HOUSE – MONDAY, AUGUST 17

- 5:30–6:45 PM (Doors will not be open before 5:25)
- Meet your child's teacher
- Drop off school supplies
- Drop off medications in the office
- Visit our Community Partners in the Gym
- Get a treat from the Hintgen PTO! Please consider joining!

Preschool parents can come to the Open House if they wish to visit with the Community partners and let their child have a chance to see the whole building. Orientations with the teacher, parents, and students will be on AUGUST 20, by appointment in Family Access. Supplies can be brought to the 45-minute Orientation meeting.

MEDICATIONS AT SCHOOL

If you need to have medications for your child administered during the school day for your child, you will need:

- **Prescription medications**
 - Have the physician complete and sign the top and bottom sections of the 'School Medication/Procedure form.
 - Parent signs the middle section of the form.
 - Bring the medication (with the prescription label attached) to the school nurse or health assistant for verification.
- **Over the Counter medications**
 - Parent will complete and sign the Medication/Procedure form.
 - Medication needs to be in the bottle or package it was sold in.
 - Medication must be appropriate for the age and size of your child.

NEIGHBORHOOD OUTREACH COORDINATOR

If you need support during the summer, you may contact your Neighborhood Outreach Coordinator, Sheng Vang. He will continue to be at Hintgen on Tuesdays and Thursdays, from 8:00 a.m. – 12:00 p.m. throughout the summer and may also be reached by phone (608-386-4420) or email (shvang@lacrossecounty.org) at your convenience. He can provide supports related to housing, transportation, employment, mental health, academics, recreation, and other basic needs (food, clothes, healthcare, etc.)

2026-27 SCHOOL YEAR INFORMATION

CLASSROOM ASSIGNMENTS

Classroom assignments will be available on Family Access starting August 7th. Class lists will not be posted in the school building.

SCHOOL BEGINS

Kindergarten – Gr. 5 – School begins on THURSDAY, AUGUST 20th.

- School hours will be 7:45 am–2:25 pm.
- On the first day of school, all doors will be open for students to find their classrooms.
- Students eating breakfast at school:
 - Please arrive at school by 7:20 a.m.
 - Go to the cafeteria for breakfast.
 - When the first bell rings at 7:35, go to your classroom.
 - Be ready to start the day in the classroom at 7:45 a.m.
- Students NOT eating breakfast at school:
 - Please arrive by 7:20 each day and walk on the sidewalk to the playground.
 - Students will have recess from 7:20–7:34 with the first bell ringing at 7:35
 - Be ready to start the day in the classroom at 7:45 a.m.

Preschool – This coming school year, we will again have ALL DAY preschool at Hintgen. Students will come for an assigned visitation time on either Thursday, August 20th. The FIRST regular day of preschool will be MONDAY, AUGUST 24th.

END OF DAY



- BUS DEPARTS HINTGEN AT 2:35 PM
 - Students will board the buses from 2:25–2:35 pm on the back playground.
 - Parents are asked to NOT drive on the back playground from 2:25–2:45 pm or anytime after 7:15 a.m.
- PARENT PICK-UP IS IN FRONT OF SCHOOL
 - Please refer to the handout in this newsletter regarding proper Drop Off and Pick Up Procedures.
 - By following our safety guidelines, you can help ensure that there are no accidents or injuries.

HINTGEN PTO NEEDS YOUR HELP!!

Please consider joining the Hintgen PTO. The PTO is open to anyone who wants to help out our students and school! Please see the attached flyer for more information and to sign up.

DISTRICT REGISTRAR & WELCOME CENTER

The school district Registrar's Office is located in the Welcome Center at the Hogan Administrative Center, 807 East Ave. S.

- All new students will need to register online at lacrosseschools.org.
- Click on "Enroll in Our Schools". Select new family or existing family and follow the steps.
- Birth Certificate and proof of address can be uploaded when prompted.
- Student information will be collected by the registrar's office and then communicated to the school the student will be attending.
- Additional information will be given to the parents when the child begins attending their school.

HAVE YOU MOVED? CHANGE YOUR PHONE NUMBER? CHANGED YOUR EMAIL?

Please contact us immediately if you change your:

- Address
- Phone Number
- Email Address

This will prevent you from missing important information!!

EMERGENCY CONTACTS

It is EXTREMELY IMPORTANT that you have at least one or two Emergency Contacts listed in Skyward. Why? If your child is ill or injured and we are unable to reach you, we need to be able to contact someone else to come and pick up your child.

To add or change your emergency contacts, you can make the changes while completing the online Student Info Update in Family Access or by contacting the school.

FOOD SERVICE INFORMATION

GOOD NEWS!! ALL STUDENTS WILL BE RECEIVING FREE BREAKFAST & LUNCH AGAIN THIS YEAR AT HINTGEN DUE TO OUR SCHOOLWIDE CERTIFICATION!!

Do you have to pay for milk?

- If your child orders a meal the beverage will come with the meal at NO COST.
- If your child brings lunch from home and orders milk, there is a charge of 50 cents which needs to be paid that day. You may also pay ahead for milk.

Mid-July: District Nutrition office sends out the Free/Reduced Applications to families. You can complete the form online while doing your Online Student Info Update in Family Access. If you are unable to do the form online, you may complete the paper copy. We HIGHLY ENCOURAGE you to do the online form.

Why complete the form?

Our district, principals, and teachers are often applying for grants that benefit the students. One of the questions that is always asked is: "What percentage of students qualify for free/reduced meals?" That is why we encourage everyone to fill out the application even though everyone is already going to be receiving free meals. We rely on grants to offset reductions in our school budgets.

FRONT DOOR SECURITY—DURING SCHOOL YEAR

- The front doors will open when the bell rings at 7:35 a.m.
- Between the hours of 7:45–2:25, all outer doors to Hintgen will be locked.
- Our buzzer is located on the wall at the north set of doors (facing the circle drive) nearest to the main office.
- Simply press the button on the gray box (brick wall) and stand on the yellow line. You will be connected by both sight and sound with the office.
- Please let the office know your name and purpose for entering.
- Once they have confirmed with you, the door will be unlocked and you may enter directly into the office to sign in.

HINTGEN HANDBOOK

A folder of additional school information will be sent home at the Open House or on the first day of school. It contains all necessary school information for parents.

MESSAGES FOR STUDENTS & AFTER SCHOOL PLAN CHANGES

- Parents are encouraged to discuss with their child in advance what their after school plans are each day. It can be part of your morning routine.
- Parent messages for students may be sent:
 - By putting a note in your child's take home folder.
 - Calling the office at 608-789-7767, ext. 0.
 - Phone messages to the office **MUST BE RECEIVED BY 2:00 PM** to ensure the student and teacher get the message before dismissal.
- Calls to the office regarding changes in your child's after school plans for the day should be kept to a minimum and **ONLY** if plans have changed from previously discussed arrangements.
- Play dates with other students **MUST** be arranged in advance.
- Students who are not assigned on a bus route may **NOT** ride on the bus. **NO EXCEPTIONS!**

STUDENT DRESS

We ask parents to monitor closely the daily dress of their children prior to students leaving for school. This need for appropriate dress is an issue we try to spend as little time on as possible, but occasionally a situation will need to be addressed by the school principal. To maintain a safe learning environment, student dress cannot be a health and/or safety hazard, obscene, sexually explicit or discriminatory. Clothing that displays words or images that communicate a message that is racist, sexist, or otherwise derogatory is not permitted. Clothing that displays references to alcohol, chemicals, tobacco or other products that are illegal for use by minors is not permitted. The school principal, or designee, will determine what constitutes appropriate dress.

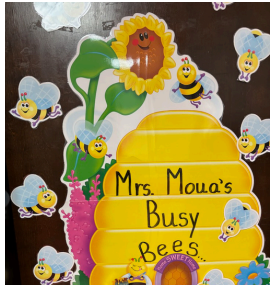
For more details on student dress, see the Student Handbook.

TELEPHONE AND VOICE MAIL PROCEDURES

- Follow the prompts when calling the school or your child's teacher.
- During the school day all teacher phones will be on "Do Not Disturb." You may leave a message for the teacher if needed.
- Please do not leave messages on teacher's extensions until August 15th. Teachers return on August 18th for inservice meetings and will try to respond as soon as they are able.

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SUMMER 2026 Newsletter



608-789-7767, ext. 0

Hintgen@LaCrosseSD.org

3505 S. 28TH St., La Crosse, WI 54601

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