LENNOX SCHOOL DISTRICT
CABINET
MONTHLY UPDATES

OCTOBER
2026



MRS. GABBY TAVITIAN
SUPERINTENDENT

THIS MONTH WE CELEBRATE:

OCTOBER

1-Conference Day (Pupil Free Day)
2-Pupil Free Day
5- World Teachers' Day
8-Lennox Leadership Academy
10-World Mental Health Day
12 Indigenous People's Day
12-16 National School Lunch Week
12-18 School Administrator Week
13-Regular Board Meeting@6pm
15-Hispanic Heritage Month Ends
17-Classified Staff Development Day
24-5th Grade Open House @ LMS
31-Halloween

This month we also observe...
Character Education Month
Filipino American History Month
National Hispanic Heritage Month

HAVING THE COURAGE TO CLIMB HIGHER!

Dear Lennox Staff,

We are officially a few months into our journey On the Trail to Success! We have enjoyed wonderful Back-to-School Nights, our students are learning their classroom routines and schedules, and our teachers and staff are settling into new assignments, new sites, and the rhythm of a new school year. Like any worthwhile journey, our trail has already included some rough terrain. Challenges are part of the climb, but they also give us an opportunity to stop, reflect, and recognize the progress and growth we are making. When we are not seeing the progress we hoped for, that is our signal to adjust our path, try something different, and keep moving forward.

🏔️ October: Be Courageous!

"Courage doesn't always roar. Sometimes courage is the quiet voice at the end of the day saying, 'I will try again tomorrow." — Mary Anne Radmacher

As we begin October, I encourage you to ask yourself: How can I climb higher in my daily work? Perhaps it means trying a new approach, strengthening a relationship, supporting a colleague, tackling a difficult conversation, bringing renewed energy to your work, or simply not giving up. Take a moment to recognize what you have accomplished so far—but don't stop there. Look for opportunities to climb higher, lead stronger, and become an even better colleague and leader. The climb may not always be easy, but imagine the view when you reach the top!

🍂 Fall Parent Conferences: Strengthening the Partnership

This month also brings our Fall Parent Conferences, an important opportunity to strengthen the partnership between home and school. Conferences are about more than sharing grades or academic progress—they are an opportunity to establish open, honest, and ongoing lines of communication with our families. Strong partnerships begin when families know that we see their child's strengths, care about their success, and value them as partners in the journey. Good luck with your conferences! Thank you for taking the time to build relationships, listen, communicate, and strengthen the home-school connection on behalf of our students.

🥾 On the Trail to Great Attendance!

We have officially completed our 1st month of our Districtwide Attendance Campaign! Thank you to everyone who has helped communicate the importance of attendance, motivated our students, connected with families, monitored attendance, and celebrated progress. Now it's time to reflect: How did we do in September—as a District, as schools, and at the classroom level? Where did we make progress? Where do we need to adjust our approach? Let's learn from our first month and keep the momentum going **On the Trail to Great Attendance**! Every day matters, every student counts, and every one of us plays a role. Congratulations to our **September Attendance Trailblazers** listed on page 2! Several of our schools were very close. Keep it going!

Thank you, Lennox Trailblazers, for continuing the journey together. 🏕️
One Team. One Trail. One Mission.

With appreciation,
Gabriela Tavitian
Superintendent





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MONTHLY ATTENDANCE DATA RESULTS

ON THE TRAIL TO GREAT ATTENDANCE!

EVERY DAY MATTERS • EVERY STUDENT COUNTS • KEEP MOVING FORWARD!

TOGETHER, WE CAN REACH THE SUMMIT OF SUCCESS!

OUR GOAL: GREAT THINGS!

- BE PRESENT Every Day!
- BE PREPARED to Learn!
- BE KIND to Everyone!
- WE CAN REACH OUR SUMMIT!

MONTH	PRESCHOOL ATTENDANCE GOAL: 90%	BUFORD ELEMENTARY ATTENDANCE GOAL: 95%	HUERTA ELEMENTARY ATTENDANCE GOAL: 95%	JEFFERSON ELEMENTARY ATTENDANCE GOAL: 95%	MOFFETT ELEMENTARY ATTENDANCE GOAL: 95%	LMS LENNOX MIDDLE SCHOOL ATTENDANCE GOAL: 95%
	ACTUAL ATTENDANCE %	ACTUAL ATTENDANCE %	ACTUAL ATTENDANCE %	ACTUAL ATTENDANCE %	ACTUAL ATTENDANCE %	ACTUAL ATTENDANCE %
SEPTEMBER	85.01 %	94.78 %	95.70 %	94.48 %	94.95 %	95.88 %
OCTOBER	%	%	%	%	%	%
NOVEMBER	%	%	%	%	%	%
DECEMBER	%	%	%	%	%	%
JANUARY	%	%	%	%	%	%
FEBRUARY	%	%	%	%	%	%
MARCH	%	%	%	%	%	%
APRIL	%	%	%	%	%	%
MAY	%	%	%	%	%	%
JUNE	%	%	%	%	%	%

95%

95%

SMALL STEPS EVERY DAY LEAD TO BIG SUCCESS!

ATTEND TODAY, ACHIEVE TOMORROW!

ATTENDANCE CAMPAIGN INCENTIVES

ON THE TRAIL TO GREAT ATTENDANCE!

EVERY DAY MATTERS · EVERY STUDENT COUNTS · KEEP MOVING FORWARD!

GOLDEN BOOT INCENTIVES:

- 96% REACH 96% MONTHLY ADA AND EARN $1,000 IN YOUR DISCRETIONARY BUDGET.
- 95% REACH 95% MONTHLY ADA AND EARN $500 IN YOUR DISCRETIONARY BUDGET.

GOLDEN BOOT INCENTIVES

MOST IMPROVED ATTENDANCE INCENTIVES:

IMPROVEMENT OF 1% OR MORE A MONTH AND EARN $250 IN YOUR DISCRETIONARY BUDGET.

TOGETHER, WE CAN REACH OUR GOAL AND ACHIEVE GREAT THINGS!

Will your school win the Golden Boot Incentive? Or the Most Improved Incentive? Help your school win!

Congratulations GOLDEN BOOT WINNER!

YOUR SCHOOL HAS EARNED 96% AVERAGE DAILY ATTENDANCE or Better!

EVERY DAY MATTERS · EVERY STUDENT COUNTS · KEEP MOVING FORWARD!

GOLDEN BOOT WINNER

THANK YOU TO OUR STUDENTS, STAFF AND FAMILIES for working together on the trail to success!

LENNOX SCHOOL DISTRICT
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MONTHLY UPDATES

LENNOX TRAILBLAZERS OF THE MONTH OCTOBER 2026



Classified

Mrs. Yolanda Villalfana is an outstanding school secretary at Jefferson Elementary. She consistently demonstrates exceptional professionalism, accuracy, dedication, and attention to detail in her work. What I especially appreciate about Yolanda is that she is dependable and takes pride in her work. She is responsive when questions arise, willing to clarify information, and works hard to make sure student records are accurate.
Yolanda is a great example of how consistency, teamwork, and professionalism contribute to the success of our District. Thank you, Mrs. Villalfana!



Management

Mrs. Marvelyn Garcia is Huerta Elementary's amazing Principal. Her colleagues share that she is an exceptional leader who demonstrates professionalism, dedication, and genuine care for both students and staff. Her support, encouragement, and commitment to our Huerta community are truly appreciated. I am grateful for her leadership and all that she does to help our school succeed. Thank you, Mrs. Garcia!



Certificated

Mrs. Aura Martinez is an outstanding school counselor at Lennox Middle School. She goes above and beyond for students. She gives them plenty of room for them to be themselves, hears them out, and makes them feel welcomed. She connects so well with students that they consistently seek her out (despite their grade level!). Bundle her welcoming nature with her generous empathy – you get an amazing example of a counselor. Her welcoming nature also carries over to adults as well. She makes adults feel welcomed and heard, too. Her positive and happy nature is both inviting and infectious. Thank you, Mrs. Martinez!





Nominate a Lennox Trailblazer of the Month:
This year, I will be recognizing a Lennox Classified, Certificated, and Management Employee in this section of my Monthly Cabinet Update. I will select employees for this recognition in one of the two following ways: 1) Employee recommendation via this Google Form. Anyone can recommend any employee regardless of their classification or 2) through Superintendent Observation.

Trailblazer Candidates should/can be recognized for any of the following:
Leadership--Great Attendance--Growth--Performance--Kindness--Perseverance--Professionalism

Thank you in advance for nominating your outstanding colleagues throughout the year. I look forward to reading about the wonderful Trailblazers in our Lennox District this school year! Go Team Lennox!

LENNOX SCHOOL DISTRICT CABINET

October MONTHLY UPDATES

INSTRUCTIONAL SERVICES



Mrs. Becki Blanco

Assistant Superintendent of Instructional Services

PROFESSIONAL DEVELOPMENT
SATURDAY, OCTOBER 17





Inclusion Happens Everywhere



This school year we welcomed SDC classrooms onto our four elementary campuses. This transition gives us an incredible opportunity to build an inclusive school community where all students learn, socialize and play side-by-side.

Sharing a campus is only the first step. True inclusion means creating meaningful opportunities for connection throughout the entire school day. Inclusion isn't limited to the classroom, it happens:

- In the cafeteria
- On the playground
- In the hallways
- During morning arrival and afternoon dismissal
- During assemblies, celebrations, and school-wide activities



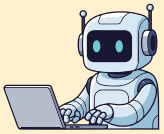
Every staff member plays an important part in shaping a school's culture.

A few simple reminders can make a meaningful difference:

- Look for opportunities for students to participate together during recess, lunch, activities, and school events.
- Create natural connections. Encourage games, conversations, classroom partnerships, and shared activities.
- Use inclusive language. Refer to students by name and as members of our school community. *Avoid language that defines students primarily by their disability or program.*
- Notice the small moments. A greeting in the hallway, an invitation to join a game, or a seat at the lunch table can help a student feel that they truly belong.

Our goal is more than students being in the same building. Our goal is for every student to feel known, welcomed, valued, and included. Each interaction is an opportunity to build the inclusive culture we want for our schools.

Technology with Purpose: Finding the Right Balance



As conversations continue around technology use in education, especially the use of devices in the primary grades, it may be a good time to pause and reflect on the role technology plays in our classrooms. Is the technology we are using improving access for students or making possible something that could not otherwise happen? When used purposefully, technology can remove barriers, expand learning opportunities, and enhance instruction. At the same time, it should not replace direct instruction, hands-on experiences, meaningful interaction, or the important relationships students build with their teachers and peers.

I'm sharing the article *"What's a Healthy School Tech Diet?"* as a resource and an opportunity to reflect on whether we are finding the right balance.

TECH ARTICLE

FOLLOW US ON INSTAGRAM! @ASSTSUPT_LENNOXSD

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LENNOX SCHOOL DISTRICT CABINET

MONTHLY UPDATES



MS. MARIA CASTELLANOS
ASSISTANT SUPERINTENDENT OF PERSONNEL SERVICES

It's that time of year again! The Lennox School District's Benefits Open Enrollment for the 2026 benefit year will run from **October 6 – October 27, 2026.** All changes will take effect **January 1 – December 31, 2026.**

All eligible employees must complete their enrollment in EASE by **October 27th.**

Each employee is required to log in to elect or decline **every coverage option,** even if no changes are being made.

A detailed District memo with step-by-step instructions will be sent to employees next week with additional details about the enrollment process.

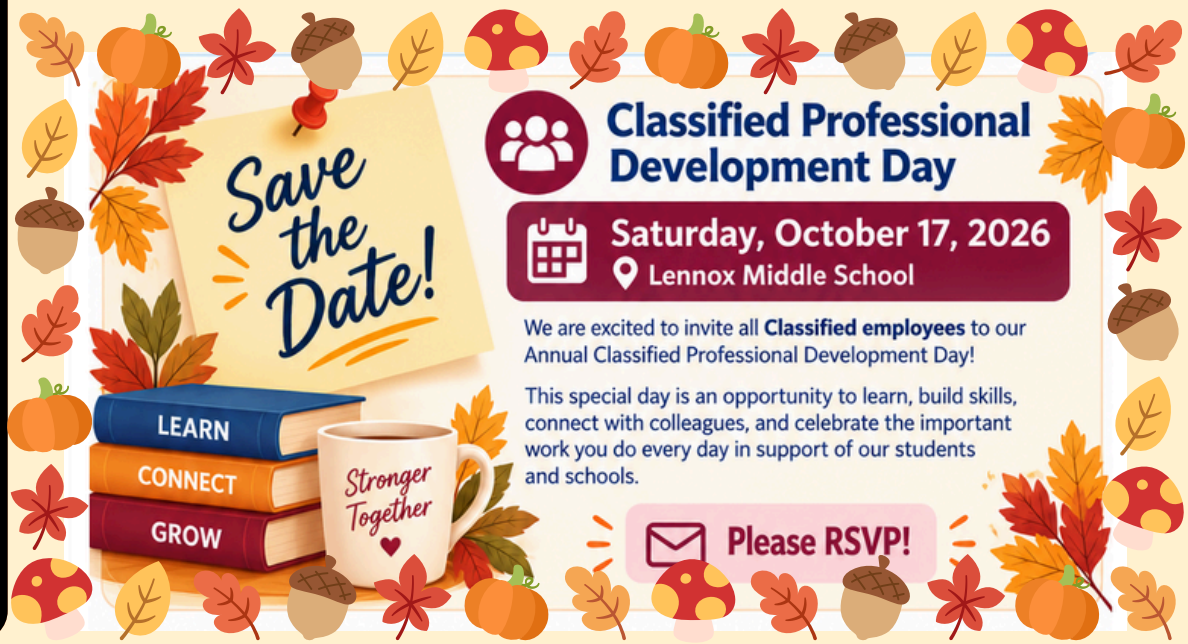


WE'RE HIRING!

JOIN OUR TEAM! TO SEE ALL JOB OPPORTUNITIES GO TO EDJOIN:

HTTPS://WWW.EDJOIN.ORG/LENNOXSD

PERSONNEL DEPARTMENT WEBPAGE



@ASST.SUPT.HR_LENNOXSD

FOR MORE INFORMATION CHECK OUT OUR PERSONNEL DEPARTMENT WEBPAGE: WWW.LENNOX.K12.CA.US

OCT. 2026

LENNOX SCHOOL DISTRICT

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BUSINESS DEPARTMENT

October



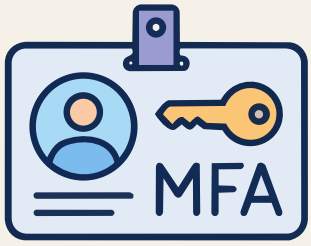
Ms. Arleta Ilyas
Assistant Superintendent of Business Services

Nutrition Services

Nutrition Services has received the Fresh Fruits and Vegetables Program Grant, where students are encouraged to try new fruits and vegetables at each of the sites. This program is at no cost to the District, and helps build healthy habits. Nutrition Services would like to give a big thanks to the volunteers on campus who support this program.



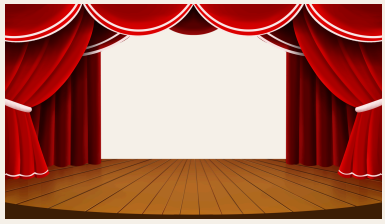
Technology



The Tech Team is finishing up the final touches on the new district website. The team is also working on implementing MFA for all users, which will reduce the phishing attempts on our email accounts. As a reminder, if you receive any suspicious emails, please report them to tech immediately.

Facilities, Maintenance, & Operations

In addition to HVAC issues (see 2nd page), the stage at Jefferson is almost complete for full use, it is just pending the wheelchair inspection.



Fiscal Services



Fiscal Services will be sending out the **Total Compensation Letter** out this week to staff outlining the total cost of an employee with Salaries and Statutory benefits. The Fiscal Team will also begin their budget meetings with site principals. The 3% retro and 2% off-schedule was also paid out to Classified staff this month, so a big shout out to the Payroll Team! As general reminders, please submit timesheets in a timely manner.



Business Department:

Ms. Sonia Martin
Executive Secretary, Business Services

Mr. Francisco Diaz
Dir. of Nutrition Services

Mr. Orlando Orozco
Dir. of Fiscal Services

Ms. Genia Baker
Dir. of Facilities

Mr. Raul Gomez,
Dir. of Technology

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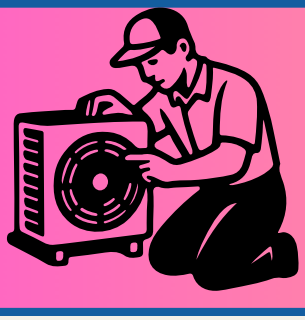
OCT. 2026

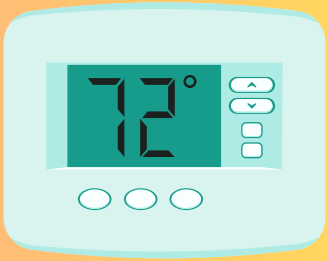
LENNOX SCHOOL DISTRICT

BUSINESS DEPARTMENT

FACILITIES UPDATES



LATEST NEWS



HVAC Updates:

Our Lennox Maintenance Department is aware of the issues surrounding our HVAC system. This page will provide monthly updates on the known issues from the system, and what is being done to address it.

Here are some updates for the month of **OCTOBER:**

Immediate actions

- De-humidifers provided to classrooms who put in work orders for high humidity

HVAC Repairs Completed:

- Units at Moffett & Buford have had their condensor fans replaced
- Blower motors have been replaced
- Refridgerant has been added to units
- Fan blades have been replaced
- Custodians cleaning classrooms with mold growth - If your classroom has mold due to the humidity, please report **immediately** to maintenance and the school site front office so we can send a custodian to clean the classroom.

Upcoming repairs:

- Re-wiring of units to thermostats
- District-wide filter change

Reminder!

- For any issues - please have the clerk at your site enter a **work order**. (Without a work order, it is hard for our team to prioritize repairs. Remind them to add your name and room number)
- If you have a work order in the system, please follow-up with the front office staff on the status and progress notes.

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