LENNOX SCHOOL DISTRICT
CABINET
MONTHLY UPDATES

AUGUST 2026



MRS. GABBY TAVITIAN
SUPERINTENDENT

THIS MONTH WE CELEBRATE:

AUGUST

10 -Welcome Back Breakfast@ Moffett
Teacher Work Day/Pupil Free Day
11 -Teacher Work Day/Pupil Free Day
Regular Board Meeting@6pm
12 -First Day of School!
26-Women's Equality Day



This month we also observe...
National Back to School Month



PACKING FOR SUCCESS IN 26-27

Dear Lennox Staff,

The trail is calling, and in just a few days we'll welcome a brand new group of campers—our students, who are counting on us to guide them on an incredible journey. The big question is...Is your campsite ready? Have you packed for success?

Just like every great camping adventure, a successful school year requires preparation, teamwork, and the right gear. As we begin our journey **On the Trail to Success**, be sure you've packed these essential items:

🎒 Backpack – Pack what you need to stay organized and take care of yourself along the way. Remember, you can't pour from an empty canteen!

🧭 Compass – Know your direction. Keep our mission and our students at the center of every decision!

🔭 Binoculars – Keep your vision clear. Understand your role, look ahead for opportunities, and never lose sight of the difference YOU make.

🍎 Trail Snacks – Fuel your mind, body, and spirit. Celebrate small victories, support one another, and don't forget to enjoy the adventure!

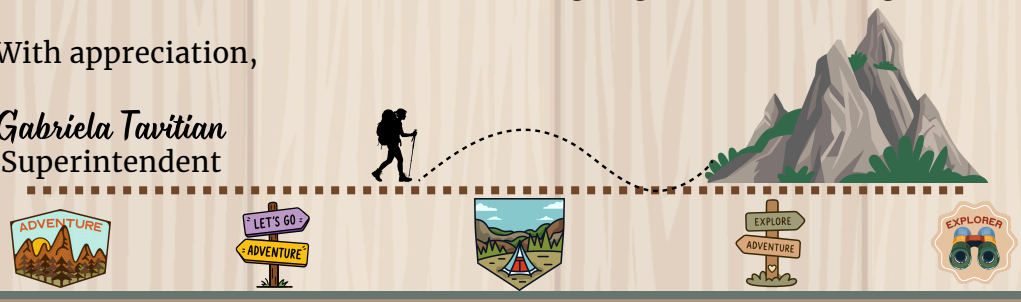
🔥 Campfire Spirit – Gather together, encourage one another, share ideas, and remember that the strongest teams are built around collaboration and trust.

Here's to a year filled with new adventures, meaningful connections, and unforgettable memories. Thank you for all that you will do for our Lennox students, staff, and families this school year.

Welcome back, Lennox Trailblazers! It's going to be an amazing year.

With appreciation,

Gabriela Tavitian
Superintendent



Congratulations to our Employees of the Year + Years of Service!

Congratulations to our Certificated Employee of the Year, Mrs. Glenda Alvarado from Buford Elementary and our Classified Employee of the Year, Miss Elizabeth Rosales from Moffett Elementary. We also recognize and thank all of our employees who were recognized for their multiple years of excellent service to the Lennox School District. Thank you to all who attended our Welcome Back Breakfast today--it was another great event!

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LENNOX TRAILBLAZERS OF THE MONTH AUGUST 2026



Classified

Mr. Jesse Negrete is an outstanding District bus driver. Jesse consistently goes above and beyond to ensure that students are driven in a safe manner using best practices. He delivers our most precious cargo, our students, safely to their destinations with a smile. Our staff and parents appreciate his care, dedication, professionalism and positive attitude. Thank you, Mr. Negrete!



Management

Ms. De La Torre is Buford Elementary's outstanding Principal who this past summer went above and beyond to help support and accommodate the summer move that needed to take place. Ms. De La Torre made herself available to open the campus, make changes to schedules, advocate for additional resources, etc. We appreciate her "CAN DO" spirit to ensure her staffs' needs were met!



Certificated

Miss Desiree Garcia is our District Community Schools Coordinator. Desiree did an amazing job this summer securing resources for our students and families. With Desiree's efforts. students received backpacks filled with school supplies so that they start the year feeling prepared for success. She also secures food through planned Farmer's Markets and other high need items she makes available in the Community Center. Thank you, Ms. Garcia!





Nominate a Lennox Trailblazer of the Month:

This year, I will be recognizing a Lennox Classified, Certificated, and Management Employee in this section of my Monthly Cabinet Update. I will select employees for this recognition in one of the two following ways: 1) Employee recommendation via this Google Form. Anyone can recommend any employee regardless of their classification or 2) through Superintendent Observation.

Trailblazer Candidates should/can be recognized for any of the following:

Leadership--Great Attendance--Growth--Performance--Kindness--Perseverance--Professionalism

Thank you in advance for nominating your outstanding colleagues throughout the year. I look forward to reading about the wonderful Trailblazers in our Lennox District this school year! Go Team Lennox!

LENNOX SCHOOL DISTRICT CABINET

MONTHLY UPDATES

INSTRUCTIONAL SERVICES



Mrs. Becki Blanco
Assistant Superintendent of Instructional Services



Welcome Back, Trailblazers!

As we officially begin the 2026–2027 school year, I want to thank each of you for the energy, collaboration, and commitment you brought to our three days of professional learning. Together, we've packed our gear, studied the map, and prepared for the journey ahead.

This year's theme, "On the Trail to Success," reminds us that every great adventure begins with a single step. Like any memorable camping trip, this school year will include breathtaking views, unexpected obstacles, moments that challenge us, and countless opportunities to grow. The trail won't always be easy, but we won't hike it alone.

As our students arrive, they'll be looking to us for direction, encouragement, and inspiration. The relationships we build, the lessons we teach, and the belief we show in every child will leave footprints that last far beyond this school year.

Every trail tells a story, and this year's story will be written through the moments we share with our students and one another. Let's make each step count by leading with compassion, celebrating growth, and inspiring every learner to discover what's possible.

As you begin this year's trail, I also encourage you to bookmark the Instructional Services Digital Folder, your one-stop resource for curriculum documents, instructional guidance, assessment information, professional learning materials, and other tools to support you throughout the year.

Welcome back and let's hit the trail!



2026-27 Instructional Services Digital Folder

AI Handbook

A sincere thank you to our AI Committee for their outstanding work last spring in developing our AI Guidance Handbook. Their time, collaboration, and thoughtful leadership have provided our staff with a valuable resource to support the responsible and effective use of Artificial Intelligence in our school community.

We encourage everyone to explore the handbook and refer to it throughout the year as we continue learning and growing together. .



Access the AI Guidance Handbook here.

FOLLOW US ON INSTAGRAM! @ASSTSUPT_LENNOXSD

AUGUST
2026

LENNOX SCHOOL DISTRICT CABINET

MONTHLY UPDATES



MS. MARIA CASTELLANOS
ASSISTANT SUPERINTENDENT OF PERSONNEL SERVICES

Supporting Employees from Trailhead to Summit

This school year, our District theme, *On the Trail to Success,* reminds us that every journey begins with preparation, purpose, and the people who walk the trail together.

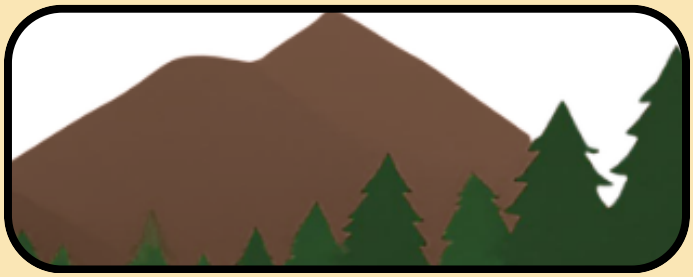
As your Personnel Services team, we are excited to begin this journey with you and remain committed to supporting you every step of the way. Whether you are joining Lennox School District for the first time or returning for another school year, our goal is to provide the guidance, resources, and support you need to help make this a successful year.

WE'RE HIRING!

JOIN OUR TEAM! TO SEE ALL JOB OPPORTUNITIES GO TO EDJOIN:

HTTPS://WWW.EDJOIN.ORG/LENNOXSD

PERSONNEL DEPARTMENT WEBPAGE





Trail Check: Update Your Contacts

Watch your District email for a Google Form from the Personnel Department. The form will allow you to:

✔️ Update your Emergency Contact Information.
✔️ Designate a Workplace Emergency Contact as provided under California Labor Code § 1555, which allows employees to identify a person to be notified if they are arrested or detained at work.

Your emergency contact and designated workplace emergency contact may be the same person or different individuals.

Please submit your completed Google Form by September 11, 2026.

@ASST.SUPT.HR_LENNOXSD

FOR MORE INFORMATION CHECK OUT OUR PERSONNEL DEPARTMENT WEBPAGE: WWW.LENNOX.K12.CA.US

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LENNOX SCHOOL DISTRICT

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BUSINESS DEPARTMENT

August



Ms. Arleta Ilyas
Assistant Superintendent of Business Services



Business Department:

Ms. Sonia Martin
Executive Secretary, Business Services

Mr. Francisco Diaz
Dir. of Nutrition Services

Mr. Orlando Orozco
Dir. of Fiscal Services

Ms. Genia Baker
Dir. of Facilities

Mr. Raul Gomez,
Dir. of Technology

Facilities, Maintenance, & Operations

The Facilities & Maintenance Team have been busy this summer prepping for the school year from moving teacher items & furniture to their new school site to conducting repairs and refreshes to classrooms and sites. In addition, installing a new playground at Buford, undergoing stage construction at Jefferson, and installing a kitchen HVAC unit.





Technology

The Tech Team has been busy preparing the trail of technology in each classroom, especially the ones that teachers from Felton will be moving into. The team has also been making sure student devices are ready to go for the first day of school.

Nutrition Services

Nutrition Services has been working on increasing the serving capacity of Buford's kitchen by utilizing the kitchen space in a more efficient way, and installing some new equipment.





Fiscal Services

Fiscal Services has been hard at work, preparing the fiscal campsite for success by executing the intensive "year-end close" process, to prepare for the Unaudited Actuals financial report due to the County Office of Education by September 15. The Fiscal Team is also preparing for the new school year by making sure orders and items arrive to sites on time.

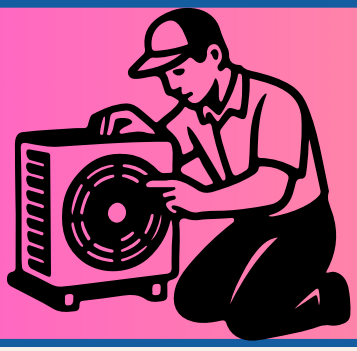
WE ARE iNSTAGRAM OFFICIAL! FOLLOW US @lennoxsd_BUSINESS

AUG 2026

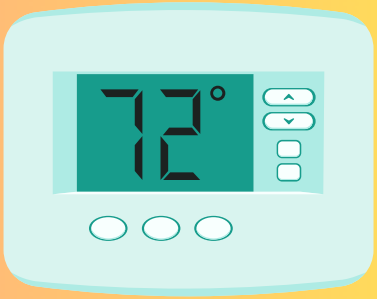
LENNOX SCHOOL DISTRICT

BUSINESS DEPARTMENT

FACILITIES UPDATES



LATEST NEWS



HVAC Updates:

Our Lennox Maintenance Department is aware of the issues surrounding our HVAC system. This page will provide monthly updates on the known issues from the system, and what is being done to address it.

Here are some updates for the month of **AUGUST:**

HVAC Projects Completed:

- Thermostat replacements at Huerta and LMS.
- Repairs to the 200 Buillding units at LMS.

In Progress:

- Installation of HVAC unit at Whalen Pre-K on July 24th
- Installation of HVAC unit at Buford Kitchen pending July 28th.

Reminder!

- For any issues - please have the clerk at your site enter a **work order**. (Without a work order, it is hard for our team to prioritize repairs.)