



SEPTEMBER 9, 2026 CSD VOTING MEETING MINUTES

09/09/2026 [07:00 PM-08:00 PM] @ Alice Schafer Annex Gym

SEPTEMBER 9, 2026 CSD BOD VOTING MEETING MINUTES

1. Open of Meeting

Minutes

Board President Steve Nader opened the meeting at 7:00 PM.

2. Moment of Silence

3. Flag Ceremony

4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

5. Call to Order

Minutes

It is noted the following board members were present;

J. Burnham, R. Burnham, GW Hall on Teams, R. Klink, T. McQuiston, S. Nader, D. Schaef.

Adam Horne and Ed Williamson were absent.

The following administrators were present;

Dr. Adam Jardina, Yvonne Teed, Christine Krankota, Jody Welcheck, Rick Kelly, District Solicitor Jordan Shuber, Doug Parks, Troy Messerall and Ed Pietroski.

6. *Visitor Recognition on Agenda Items

*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

No one approached the podium.

7. Approval of Agenda with Addition

Request the Board to approve the Agenda with Addition.

Minutes

Motion by Mr. Klink, second by Mr. Schaef.

J. Burnham-no R. Burnham-yes GW Hall-yes A. Horne-absent R. Klink-yes T. McQuiston-yes S. Nader-yes D. Schaef-yes E. Williamson-absent

8. Approval of Minutes

Request the Board to approve the following Minutes;

August 5, 2026 CSD BOD Work Session Meeting Minutes

August 12, 2026 CSD BOD Voting Meeting Minutes

Minutes

Motion by Mr. Klink, second by Mr. McQuiston.

J. Burnham-yes R. Burnham-yes GW Hall-yes A. Horne-absent R. Klink-yes T. McQuiston-yes S. Nader-yes D. Schaef-yes E. Williamson-absent

9. TREASURERS REPORTS - available at voting meeting

10. FINANCIALS - BILLS

10.a. Approve August, 2026 Bills Fund 10 in the amount of \$1,900,318.80

Approve Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$1,900,318.80

Minutes

Motion by Mr. Klink, second by Mr. McQuiston to approve items 10.A and 10.B.

J. Burnham-yes R. Burnham-yes GW Hall-yes A. Horne-absent R. Klink-yes T. McQuiston-yes S. Nader-yes D. Schaef-no E. Williamson-absent

10.b. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$27,924.23

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$27,924.23

11. INVESTMENT REPORT - as information available at voting meeting

12. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.

12.a. General Fund Report - Revenues/Expenditures - August, 2026 available at the voting meeting

12.b. Student Activity Fund Reports - July, 2026

As information the Student Activity Fund Reports for, as per detailed backups on Agenda Manager;

Conneaut Area Senior High School - July, 2026

Conneaut Area Middle School - July, 2026

12.c. Food Service Operating Statement - not at this time.

12.d. Cyber Report - as information

13. OTHER FINANCIALS

13.a. Approve Academic Initiative/Academic Intramural Proposals

Request the Board to approve the following returning academic initiative/academic intramural proposals;

Conneaut Area Senior High School

1. Chloe Shade to conduct Envirothon starting September, 2026 to June, 2027 up to 30 hours at \$24/hour = \$720.00. This program had 20 students involved in it last year.

Minutes

Motion by Mr. Klink, second by Mr. McQuiston to approve 13.A. through 13.F.

J. Burnham-yes R. Burnham-yes GW Hall-yes A. Horne-absent R. Klink-yes T. McQuiston-yes S. Nader-yes D. Schaef-yes E. Williamson-absent

13.b. Approve First National Insurance Agency, LLC. Insurance Coverage(s)

Request the Board to approve the Insurance Coverages from First National Insurance Agency, LLC for Property, Inland Marine, Crime, General Liability, Educators Legal Liability, Automobile and Umbrella Insurance Premium coverages effective September 1, 2026 through August 31, 2027, as per detailed backup on Agenda Manager.

The District asked First National Insurance Agency to seek quotes for these lines of coverage; three carriers responded, with Wright Specialty (incumbent) and CM Regent providing the most

reasonable options. Wright Specialty's blanket property limit is over \$3M more than CM Regent's, and their Educators Legal Liability coverage is broader than CM Regent's.

13.c. Approve Renewal of Constables Agreement

Request the Board to approve the renewal of the Constables Agreement effective September 10, 2026 through June 30, 2029, as per detailed backup on Agenda Manager.

13.d. Approve Disabled Vet Exemption Request

Request the Board to approve the two Disabled Vet Exemption Request, as per detailed backup on Agenda Manager.

13.e. Approve J CASAS & Associates Coaching Proposal for Year 2

Request the Board to approve the J CASAS & Associates, Jim Wichman Coaching Proposal for Year 2 2026/2027 school year, at a cost of \$17,000.00. Proposed onsite October 12, 2026 and October 13, 2026. No Cost to the District. All Costs Paid out of Title IIA Funds, as per detailed backup on Agenda Manager.

13.f. Approve Dental Hygienists for 2026/2027 School Year

Request the Board to approve Heidi Kelly as a Public Health Dental Hygiene Practitioner to work along side Deanna Harrison, the Dental Hygienist, for the 2026/2027 school year for a combined 300 hours @ \$50/hour.

14. BOARD CONCERNS

14.a. Student Board Representatives- CASH and FFA/Vo-Ag CC Fair Report

Minutes

The CASH student board representatives presented their report to the board.

14.b. Correspondence

14.c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative

Minutes

Mr. McQuiston provided his report.

14.d. Northwest Tri-County Intermediate Unit #5 Representative - Ed Williamson, IU Board

Minutes

Mr. Williamson was absent, no report.

14.e. Conneaut Education Association - Ranetta Cyphert, Co-President

Minutes

No report.

14.f. Conneaut Education Support Personnel Association - Jimmy Nix, President

Minutes

No report.

14.g. Committee Reports

15. OTHER

15.a. Approve PSBA Leadership Positions

Request the Board to approve the following PSBA Leadership Positions up for election for 2027;

2027 President-Elect (one year term) Matt Vannoy (Sharon School District)

2027 Vice President (one year term) Kristy Bolte (Northwestern School District)

2027 - 2029 PSBA Treasurer (three year term) David Hein (Parkland School District)

2027 Section W1 Advisor (one year term) Tracey Leyda (Franklin Area School District)

PSBA Insurance Trustee (three year term) Choose up to two candidates-

Marianne L. Neel and Dr. Michael Faccinetto

Minutes

Motion by Mr. Schaef, second by Mr. Klink.

J. Burnham-yes R. Burnham-yes GW Hall-yes A. Horne-absent R. Klink-yes T. McQuiston-yes S. Nader-yes D. Schaef-yes E. Williamson-absent

15.b. Approve Second Harvest Food Bank of Northwest Pa School Pantry Program Supplemental Agreement

Request the Board to approve Second Harvest Food Bank of Northwest Pennsylvania School Pantry Program Agreement as a supplemental for the Back to Back Food Program utilized through Conneaut Area Senior High School, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. McQuiston, second by Mr. Klink to approve 15.B. and 15.C.

Mr. Burnham asked for more information on 15.C., Dr. Jardina then addressed what this motion was.

J. Burnham-abstained R. Burnham-yes GW Hall-yes A. Horne-absent R. Klink-yes T. McQuiston-yes S. Nader-yes D. Schaef-yes E. Williamson-absent

15.c. Approve Multimodal Transportation Resolution

Request the Board to approve the Multimodal Transportation Fund (MTF) Program Resolution for the Conneaut School District Covered Walkway Safety Improvement Project , as per detailed backup on Agenda Manager.

16. PERSONNEL with Addition

16.a. Approve Anderson Bus Drivers List

Request the Board to approve the drivers names submitted by Anderson Bus Company, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Klink, second by Mr. McQuiston to approve 16.A. through 16.P.

J. Burnham-yes R. Burnham-yes GW Hall-yes A. Horne-absent R. Klink-yes T. McQuiston-yes S. Nader-yes D. Schaef-abstained E. Williamson-absent

16.b. Approve Nutrition Personnel List

Request the Board to approve the cafeteria personnel from Nutrition, Inc., as per detailed backup on Agenda Manager.

16.c. Approve ESS Substitutes

Request the Board to approve the substitutes submitted by ESS, as per detailed backup on Agenda Manager.

16.d. Approve Leave Request(s)

Request the Board to approve the Leave Request(s) as follows;

1. Clair Henley, teacher, Health Sabbatical, Monday, August 31, 2026 to Friday, January 22, 2027.

16.e. Approve Retirement

Request the Board to approve the following intent to retire;

1. Valerie Smith, CASH secretary, intent to retire effective January 4, 2027, as per detailed backup on Agenda Manager.

16.f. Approve Resignation(s) with Addition

Request the Board to approve the following resignation(s), as per detailed backups on Agenda Manager;

1. Paul VanDusen, instructional aide, effective June 5, 2026, as per detailed backup on Agenda Manager.
2. **Added..** Wyatt Lent, instructional aide, effective September 8, 2026, as per detailed backup on Agenda Manager.

16.g. Approve to Suspend Employee without Pay

Request the Board to approve the suspension without pay for employee #2442.

16.h. Approve Appointment(s)

Request the Board to approve the following appointment(s);

1. To hire Mark Hoegerl as a Part-Time Autistic Support Paraprofessional at Conneaut Area Senior High School, effective "retroactive" to Monday, August 31, 2026. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
2. To hire Jacob Steiger as a Full-Time Biology Teacher at Conneaut Area Senior High School effective August 31, 2025, at Step 4 of the Bachelor's Schedule \$60,204 as per current CEA Collective Bargaining Agreement. All wages and benefits are in accordance with the Collective Bargaining Agreement between Conneaut Education Association and Conneaut School District.

16.i. Approve Cyber Appointments

Request the Board to approve the following cyber appointment for up to 1 hour per day when students are in session outside of regular school hours at \$34/hour.

Cyber Middle School Special Education Liaison Grade 6-8 - Jamie Flores

16.j. Approve Conference Request(s)

Request the Board to approve the following conference request(s);

1. Melissa Flinchbaugh to attend the PHEAA - Financial Aid Workshop for Educators at PSU Behrend on September 15, 2026. CASH budget costs: mileage \$76.00.

16.k. Approve Student Field Trip(s)/Student Activity Requests

Request the Board to approve the following student field trips, as per detailed backups on Agenda Manager;

Conneaut Area Senior High School

1. Stephanie Hale, Katy Berry, Adriane Doubet, a school nurse and aide to take seven students to Finney's Chocolate Shoppe in Cambridge Springs, Pa on September 23, 2026. CASH Special Education budget costs: using the district van.
2. Stephanie Hale, Katy Berry, Adriane Doubet, a school nurse and aide to take eleven students on the Oil Creek Railroad in Titusville, Pa on October 7, 2026. CASH Special Education Department budget costs: registration \$144.00 and busing \$268.00. Total CASH Spec Ed Costs: \$412.00.
3. Stephanie Hale, Katy Berry, Adriane Doubet, a school nurse and aide to take seven students to the Finney's Chocolate Shoppe to work on job skills in Cambridge Springs, Pa on November 4, 2026. CASH Special Education Department budget costs: using the district van.
4. Donna Kullen and Alex Hoovler or one other teacher to take fifteen students to the Youngstown State University English Festival in Youngstown, OH on April 21, 2027. CASH Library budget costs: substitutes \$394.20, registrations \$150.00 and busing \$377.00. Total CASH Library budget costs: \$921.20.
5. Kaitlin Liszka to take six students to the National FFA Convention in Indianapolis, Indiana on October 21, 2026 through October 24, 2026. CASH FFA/Vo Ag budget costs: substitutes \$591.30, registrations \$541.00, mileage \$684.00. Parking \$120.00 and hotel \$1,680.00. Total CASH VoAg/FFA budget costs: \$3,816.30.
6. Krista Mathias and Emmalee Austin to take twenty five students to the Fall CDE Roundup Career Development Event at Pymatuning State Park on October 15, 2026. CASH Vo Ag budget costs: substitutes \$394.20, busing \$150.00. Total CASH Vo Ag budget costs: \$544.20.

Conneaut Area Middle School

1. Jamie Kellogg to take twenty 7th graders to Creek Connections at Gibson Park through Allegheny College and the Symposium at Allegheny College. Dates for Gibson Park include September 23, 2026; October 21, 2026; November 18, 2026; December 16, 2026; January 13, 2027; February 10, 2027; March 10, 2027 and April 7, 2027. Date for Symposium at Allegheny Campus is April 16, 2027. CAMS Science Department budget costs: busing \$1,024.00.

Conneaut Lake Elementary School

1. Sarah Myers, Rebekah Shearer, Amanda Rossey and an aide to take the 5th grade students to present at the 5th Grade Ag Encounter at the Crawford County Fairgrounds on October 6, 2026. CLE budget costs: busing \$430.06.

16.l. Approve Fundraising Request(s)

Request the Board to approve the following fundraising request(s) as per detailed backups on Agenda Manager;

Conneaut Area Senior High School

1. Conneaut Area FFA to host a 5K run/walk with costumes and costume contest on the Spillway trail. Selling tickets \$20-\$30 from October 2, 2026 to October 31, 2026. Proceeds to be used for charity.
2. Conneaut Area FFA to sell Pee Jays fresh fruit from October 1, 2026 to December 8, 2026 at various prices. Proceeds to help pay for the Pa Farm Show trip.
3. Conneaut Area FFA to sell mums at \$10 each from September 15, 2026 to September 19, 2026. Proceeds to help pay for the National Convention trip.

16.m. Approve Supplemental Coach Resignation

Request the Board to approve the following supplemental coach resignation

1. Adam Bronson, resignation as Head Boys Baseball V/JV Coach, as per detailed backup on Agenda Manager.

16.n. Approve Supplement Appointment(s) for 2026/2027 SY

Request the Board to approve the following supplemental request for 2026/2027 school year;

Conneaut Area Senior High School

Emmalee Austin as Softball Head Coach

Traci Balsamo as Band Front

Cassidy Dygert as Spirit Club Advisor

Bing Bong Elizon as Girls Wrestling Head Coach

Alex Hoovler as National Honor Society Advisor

Kari Iliff as Softball Assistant Coach

Jennifer Klink as Student Council Advisor

Mary Morris as Drama Club Advisor

Jason Peters as Yearbook Managing Editor

Caitlyn Wensel as Girls V/JV Volleyball Assistant Coach

Conneaut Area Middle School

Derek Bidwell as 5th & 6th Grade Boys Basketball Assistant Coach

Mary Morris as Drama Club Advisor

16.o. Approve Volunteer Coaches for 2026/2027 SY

Request the Board to approve the following volunteer coaches for the 2026/2027 SY;

Conneaut Area Middle School

John Swick as 5th & 6th Grade Boys Basketball Volunteer Coach

16.p. Approve Superintendent to Hire

Request the Board to authorize the Superintendent to supervise the posting, interviewing and hiring for positions open or become open and bring name(s) to the next regular voting meeting.

PT Autistic Support Paraprofessional @ CVE

PT Emotional Support Paraprofessional @ CASH

PT Autistic Support Paraprofessional @ CASH

Long Term Substitute English Teacher @ CASH

PT Learning Support Paraprofessional @ CASH

17. CURRICULUM - NONE

18. BUILDINGS AND GROUNDS

18.a. Approve Facility Use Request with Fee Waiver Request(s)

Request the Board to approve the Facility Use Requests with fee waivers as follows;

Conneaut Lake Elementary School

1. Mark Ruttenberg, requestor for Margaret Shontz memorial Library, to use the gymnasium for the Library's Summer Reading Program in 2027 on June 16; June 23' June 30; July 7; July 14; and July 21, 2027. Asking for fees to be waived.

Minutes

Motion by Mr. Klink, second by Mr. McQuiston to approve 18.A and 18.B.

Mr. Burnham spoke noting you are going to get rid of this school that the public put 15.4 million dollars into to build, give it away. You have repeatedly given no criteria as to the value of what we have and are getting rid of just not a building but the community is a part of that building for 70 years and that will never be replaced. Once you do that the community of Valley loses one of the valued asses we have ever had. You are bound here and don't know that and don't seem to care. You have violated and discriminated me with the purchase of purchasing the land or a right of way. It is disgusting what you people and all I can do is sit here with you. It is really sad the thought process you have and have no ethics. Look in the mirror, nothing ethical in what you are doing to get rid of that with the investment of the community and state of Pennsylvania have put in that building, disgusting and despicable.

J. Burnham-no R. Burnham-no GW Hall-yes A. Horne-absent R. Klink-yes T. McQuiston-yes S. Nader-yes D. Schaef-yes E. Williamson-absent

18.b. Approve the Board to Authorize Solicitor to Prepare Resolution and Advertising

Request the Board authorize the solicitor to prepare a resolution and advertisement notices for the public auction sale of the Conneaut Valley Middle School building pursuant to the provisions of 24 P.S. Sec. 7-707.

19. TRANSPORTATION

19.a. Approve Revised and New Bus Routes

Request the Board to approve the Revised and New Bus Routes, available at the voting meeting.

Minutes

Motion by Mr. Klink, second by Mr. McQuiston.

J. Burnham-yes R. Burnham-yes GW Hall-yes A. Horne-absent R. Klink-yes T. McQuiston-yes S. Nader-yes D. Schaef-yes E. Williamson-absent

20. OLD BUSINESS

21. NEW BUSINESS

22. *Visitor Recognition

*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

23. BOARD CONCERNS

The next regular scheduled Board meeting will be;

October 7, 2026 - Buildings and Grounds Committee Meeting at CO Large Conference Room at 5:30 PM.

October 7, 2026 - Policy Committee Meeting in the Alice Schafer Annex gym at 6:00 PM

October 7, 2026 - CSD Board Work Session meeting in the Alice Schafer Annex gym at 7:00 PM

October 14, 2026- CSD Board Voting meeting to be held at Alice Schafer Annex cafeteria/gym, starts at 7:00 PM.

24. EXECUTIVE SESSION

The Board to conduct an EXECUTIVE Session after adjournment to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss real estate specifically the sale of the CVMS.

25. ADJOURNMENT

Minutes

Motion by Mr. Klink, second by Mr. McQuiston to adjourn the meeting at 7:27 pm.

26. INFORMATION as information only

(Items approved by the Superintendent and submitted as information to the Board of Education).

26.a. 3rd Day Enrollment...as information.

26.b. Post Conference Reports...as information

1. Kaitlyn Brooks for attending the Ukeru Train the Trainer in Erie, Pa on August 12, 2026.
2. Devin Campbell for attending the Ukeru Train the Trainer in Erie, Pa on August 12, 2026.
3. Deanna Goodman for attending the Ukeru Train the Trainer in Erie, Pa on August 12, 2026.

26.c. Facility Use Request...as information.

Facility Use Requests as information as follows;

Conneaut Valley Elementary School

1. Rick Askey, requestor for a Wednesday Night Basketball to use the gym starting on Wednesday, October 7, 2026 through Wednesday, April 28, 2027, as per detailed backup on Agenda Manager.



Christine Krankota, Board Secretary



Steve Nader, Board President