

**VERMILION LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES OF THE REGULAR MEETING JULY 14, 2025
6:00 PM VHS COMMONS**

The Regular meeting was called to order at 6:00 PM.

ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye

Mrs. Innes led the Pledge of Allegiance.

Public Participation on Agenda Items Only - None

SUPERINTENDENT'S REPORT AND/OR RECOMMENDATIONS

58.25 Mrs. Innes motioned for the Board to approve Summer Burris, VHS Assistant Principal to a 3-year contract beginning August 1, 2025-July 31, 2028, Step 9.

Mrs. Stepp seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

59.25 Mr. Habermehl motioned for the Board to approve the revisions of District policies as recommended for the first read.

- Policy 1240 Evaluation of the Superintendent
- Policy 1330 Evaluation of the Treasurer

Mr. Benson seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

60.25 Mrs. Russell motioned for the Board to approve the annual review of District Policies:

- 2261.01 Parent and Family Member Participation in Title I Program
- 5111.01 Homeless Student
- 5113 Inter-District Open Enrollment
- 113.01 Intra-District Open Enrollment
- 5630.01 Behavior Intervention and Supports and Limited Use of Restraint and Seclusion

Mrs. Stepp seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

61.25 Motioned for the Board to approve the Special Project Rate of \$34.00 per hour for the new teacher orientation from August 11 to August 14, 2025 for Jessica Benson

seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, abstain; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

TREASURER'S REPORT AND/OR RECOMMENDATIONS

62.25 Mrs. Innes motioned for the Board to approve a resolution determining to proceed with submitting the question of the issuance of school improvement bonds in the aggregate principal amount

of \$47,000,000 to the electors of the school district pursuant to section 133.18 of the revised code, at an election to be held on November 4, 2025.

Mr. Benson seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

63.25 Mr. Habermehl motioned for the Board to approve the Financial Report for June 2025. Mr. Benson seconded. Mr. Benson seconded.

ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

64.25 Mr. Benson motioned for the Board to approve the FY2025 Final Appropriations and Transfers. Mr. Habermehl seconded.

Mr. Habermehl asked what the typical average transfer to athletics has been. Mr. Klingshirn stated it typically around \$30,000. Mrs. Stepp mentioned that we had a ton of rain for football games and that is perhaps the reason for our gates were down this year. Mr. Benson seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

65.25 Mrs. Stepp motioned for the Board to approve the Ritter Library 2026 Initial Tax Budget. Mrs. Russell seconded. Mr. Benson seconded.

ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

66.25 Mrs. Innes motioned for the Board to approve the Student Activity Program Purpose, Goals and Budgets for the 2025-2026 school year. Mr. Benson seconded.

Mr. Benson seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

67.25 Mrs. Innes motioned for the Board to formally recognize District Support Organizations per Board Policy 9211 the Vermilion Choral Boosters for the 2025-2026 school year.

Mrs. Russell asked if this was the second year doing this which Mr. Klingshirn confirmed.

Mrs. Innes stated that not providing this information or having insurance is a liability issue.

Mr. Habermehl asked how many organizations do we have. Mr. Klingshirn stated we have band boosters, athletic boosters, choral boosters, prom to dawn, FFA Boosters, and VES, SMS, and VHS PTO.

Mrs. Russell confirmed with Mr. Klingshirn that this was sent to the principals and the athletic director.

Mr. Benson was surprised we only received one response for District support organizations information.

Dr. Hile confirmed that if they vote tonight, they are approving Choral Boosters to run fundraisers on behalf of the district but no others.

Mr. Habermehl seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

68.25 Mr. Habermehl motioned for the Board to approve the Settlement Agreement. Mrs. Stepp seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

69.25 Mrs. Stepp motioned for the Board to approve a then and now invoice for transportation services with Amherst Exempted Village Schools in the amount of \$9,976.00. Mr. Habermehl seconded.

ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

CONSENT AGENDA

The Superintendent and Treasurer recommend that the Board of Education approve the Consent Agenda items. Action by the Board of Education in "Adoption of

the Consent Agenda" means that all items are adopted by one vote unless a member of the Board, the Treasurer, or the Superintendent requests that any such item be removed from the Consent Agenda and voted on separately.

70.25 Mrs. Stepp motioned for the Board to approve the following items on the **Consent Agenda**:

A. Approve the minutes of June 9, 2025.

B. Approve the 2025-2026 Student Handbooks Preschool, Vermilion Elementary School, Sailorway Middle School and Vermilion High School and the Coaches Handbook.

C. Approve the 2025-2026 School Fees for VES, SMS and VHS.

D. Approve the 2025-2026 Independent Contractor Agreement between Vermilion Local School District Board of Education and the Ohio Schools Council.

E. Approve the 2025-2026 Project SEARCH Memorandum of Understanding with Mercy Health - Lorain Hospital a transition program for students with developmental disabilities.

F. Approve the 2025-2026 Ohio Developmental Supports Transportation Contract for transportation to PEP Prentiss at \$237.00 per trip plus a van aide at \$47.00 per trip.

G. Approve the hourly rate increase of the following classified substitute positions:

- Bus Driver, \$17.00 hr.
- Bus Aide, \$11.00 hr.
- Food Service \$12.00 hr.
- Playground/Cafeteria Monitor \$11.00 hr.

H. **Approve the Employment Action:**

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- **Retirement:**

- Carol McCauley effective August 31, 2025

Resignation:

- Lauren Seeley, Intervention Specialist, effective July 9, 2025

I. Approve the Two (2) year Classified Limited Contract for the 2025-2026 school year to the following:

- Jules Bartlome, Educational Aide to SMS Food Service, Step 3
- Brianne Lasch, Educational Aide to General Administrative Assistant, Step 3

J. Approve the Summer Student Contract for:

- Andrew Perry, Bus Garage, \$15.00/hr.

K. Approve the One (1) Year Classified Substitute Contract for the Summer of 2025 and the 2025-2026 school year to:

- John West, Maintenance/Custodian, \$18.00/hr.

L. Approve the Special Project Rate Contract for the Summer of 2025 at \$34.00/hr. for:

- Laura Moyer up to 20 additional hour for Preschool evaluations
- Shelly Wentworth up to 10 additional hours for Preschool evaluations
- Kristen Schon up to 10 additional hours for Preschool evaluations

M. Approve the Per Diem Rate Contract for the Summer of 2025 to:

- Brooke Spafford up to 20 additional hours for Preschool evaluations
- Claire Vilagi, up to 40 additional hours for FFA

N. Approve the One (1) Year Certified Teachers Salary increase due to education level to Master's degree to:

- Cassiopia Brunow, from Level 1 to Level 4

O. Approve the change in the Supplemental Level from Level 8 to Level 9 to Summer Silvieus, Percussion Instructor for 2024-2025.

P. Approve the One (1) Year Additional Duties Contract for the 2025-2026 school year to the following:

- Jeffrey Olsen, Girls Golf Head Coach, Level 22, Step 6
- Stacie Smith, Girls Assistant Golf Coach, Level 15, Step 3

- Joseph Schneid, Head Boys Golf Coach, Level 22, Step 6
- Kenneth Ryan, Assistant Boys Golf Coach, Level 15, Step 6
- Seth Lyons, VHS Assistant Football Coach, Level 24, Step 6
- Michael D'Egidio, Head Coach 8th Grade Football, Level 16, Step 6
- Kurt Innes, Head Boys Soccer Coach, Level 24, Step 6
- Jason Bosch, Assistant Boys Soccer Coach, Level 15, Step 0
- Anjeanette Caffarel, Assistant Girls Volleyball Coach, Level 16, Step 6
- Rebecca Balduff, Assistant Girls Volleyball Coach, Level 16, Step 6
- Anjeanette Caffarel, Head 8th Grade Volleyball Coach, Level 14, Step 6
- Brett Colahan, Weight Room Coordinator, Level 14, Step 6
- Daniel Walther, Co-Fall Faculty Manager, Level 18, Step 6
- Anjeanette Caffarel, Co-Fall Faculty Manager, Level 18, Step 6
- Michael Palm, Co-SMS Athletic Director, Level 40, Step 6
- Matthew Pisano, Co-SMS Athletic Director, Level 40, Step 5
- Michael Palm, SMS Assignor of Officials, Level 5, Step 4
- Kenneth Ryan, SMS Boys Intramurals 1st Semester, Level 7, Step 6
- Shawn Stillman, SMS Girls Intramurals 1st Semester, Level 7, Step 6
- Emily Rich, VHS Head Football Cheer Advisor, Level 11, Step 1
- Caitlyn Arendt, BHS Broadcast Journalism, Level 10, Step 6
- Kellie Pancost, VHS Yearbook, Level 14, Step 6
- Patricia Graves, English Department Chair, Level 13, Step 6
- Devon Snook, Math Department Chair, Level 13, Step 6
- Christine Reynolds, Social Studies Department Chair, Level 13, Step 0
- Joseph Schneid, Science Department Chair, Level 13, Step 6
- Marlayna Jacinto, Special Education Department Chair, Level 13, Step 6
- Stacey Webb, Electives Department Chair, Level 13, Step 6
- Sarah Kairis, Kindergarten Team Leader, Level 12, Step 6
- Julie Youskievicz, 1st Grade Team Leader, Level 12, Step 6
- Kelli Collins, 2nd Grade Team Leader, Level 12, Step 0
- Meeghan Costanzo, 3rd Grade Team Leader, Level 12, Step 0
- Allison Keating, 4th Grade Team Leader, Level 12, Step 5
- Janelle Molenaar, 5th Grade Team Leader, Level 12, Step 2
- Nicole DeKam, 6th Grade Team Leader, Level 12, Step 6
- Kendra Snook, 7th Grade Team Leader, Level 12, Step 6
- Michael Palm, 8th Grade Team Leader, Level 12, Step 6
- Katie Cseh, Special Education Team Leader Grades K-3, Level 12, Step 6
- Jessica Nardi, Special Education Team Leader Grades 4-7, Level 12, Step 6
- Anjeanette Caffarel, Senior Class Advisor, Level 26, Step 6
- Cara Habermehl, Assistant Senior Class Advisor, Level 12, Step 6
- Christine Reynolds, Junior Class Advisor, Level 4, Step 6
- Rebecca Dubber, Sophomore Class Advisor, Level 4, Step 3
- Shawna Stillman, SMS Student Council Advisor, Level 6, Step 6
- David Funk, 8th Grade Student Council Advisor, Level 7, Step 1
- David Funk, 8th Grade Washington DC Advisor, Level 3, Step 0
- Anjeanette Caffarel, DC Trip Overnight Chaperone, Level 0, Step 3
- David Funk, Chess Club Advisor, Level 4, Step 1
- Christen Schneid, Co-Educational Fair (Art Show) Coordinator Level 5, Step 2
- Rachel Kidd, Co-Educational Fair (Art Show) Coordinator, Level 5, Step 1
- David Funk, Educational Fair (Career Fair) Coordinator, Level 5, Step 1
- Christen Schneid, VHS Art Club Advisor, Level 9, Step 6
- Andrea Askins, SMS Art Club Advisor, Level 9, Step 6
- Michael D'Egidio, Co-National Honor Society Advisor, Level 8, Step 6
- Kellie Pancost, Co-National Honor society Advisor, Level 8, Step 6
- Kimberly Judd, VHS Drama Club Advisor, Level 12, Step 6
- Olivia Eldridge, SMS Drama Club Advisor, Level 11, Step 1
- Rebecca Dubber, VHS Academic Advisor, Level 14, Step 6
- Jason Bosch, VHS Assistant Academic Advisor, Level 7, Step 2
- Devon Snook, Speech and Debate Advisor, Level 18, Step 6

- Rebecca Dubber, Co-Friday School Advisor, Level 10, Step 2
- Jennifer Higley, Co-Friday School Advisor, Level 10, Step 1
- Kimberly Judd, VHS Marching Band, Level 29, Step 6
- Grace Robinson, VHS Assistant Marching Band, Level 14, Step 3
- Grace Robinson, VHS Pep Band, Level 6, Step 3
- Olivia Eldridge, VHS Performing Choirs, Level 10, Step 1
- Olivia Eldridge, SMS Performing Choirs, Level 0, Step 1
- Kimberly Judd, VHS Performing Band, Level 10, Step 6
- Grace Robinson, VHS Assistant Performing Band, Level 7, Step 3
- Grace Robinson, SMS Performing Band, Level 1, Step 3
- Kimberly Judd, VHS Sailor Jazz Band, Level 6, Step 6
- Olivia Eldridge, Soundsation, Level 6, Step 1
- Kimberly Judd, Director Major Musical, Level 22, Step 6
- Andrea Askins, Public Performance Art K-12, Level 0, Step 4
- Christen Schneid, VHS Building Tech. Coordinator, Level 25, Step 6
- Kenneth Ryan, SMS Building Tech. Coordinator, Level 25, Step 3
- Brian Hayes, VES Building Tech. Coordinator, Level 25, Step 6
- Patricia Graves, Faculty Gifted Coordinator, Level 23, Step 6
- Patricia Graves, AP English, Level 4, Step 6
- Jordan Fahr, AP College Bound, Level 4, Step 1
- Patricia Graves, CCP English, Level 4, Step 6
- Devon Snook, CCP Pre-Calculus, Level 4, Step 6
- Christin Reynolds, CCP Psychology, Level 4, Step 6
- Cara Habermehl, CCP, Level 4, Step 1
- Angela Dewitt, Teacher Directed Seminar (History Day), Level 2, Step 6
- Leia Innes, Teacher Directed Seminar (History Day), Level 2, Step 6
- Christen Schneid, Independent Study, Level 1, Step 6
- Michael Palm, Leo Club Advisor, Level 7, Step 6
- Caitlyn Arendt, Library, Level 18, Step 6
- Cara Habermehl, Co-Credit Flexibility Facilitator, Level 14, Step 1
- Jordan Fahr, Co-Credit Flexibility Facilitator, Level 14, Step 1
- Jason Bosch, Robotics Advisor, Level 18, Step 4
- Beth Lambert, Program Coordinator Mentors, Level 4, Step 6
- Beth Lambert, RESA Facilitator, Level 3, Step 6
- Kelly Frederick, Experienced Teacher Mentor, Level 1, Step 2
- Shawna Stillman, Experienced Teacher Mentor, Level 1, Step 0

P. Approve the One (1) Year Non-Teaching Supplemental Contracts for 2025-2026 to the following:

- William DiFucci, VHS Head Football Coach, Level 44, Step 6
- Larry (Curt) Cooper, VHS Assistant Football Coach, Level 24, Step 4
- Adam Garcia, VHS Assistant Football Coach, Level 24, Step 4
- David Domonkos, VHS Assistant Football Coach, Level 24, Step 6
- Terrence Anders, Head Girls Tennis Coach, Level 22, Step 6
- Molly Anders, Assistant Girl Tennis Coach, Level 15, Step 4
 - Jordan Luce, VHS Assistant Flag Corp Advisor, Level 5, Step 3
- Kristen Meyers, VHS Assistant Football Cheer Advisor, Level 7, Step 0
- Preston Watkins, Esports Advisor, Level 18, Step 0
- Adam Panas, VHS Percussion Instructor, Level 9, Step 0

Q. Approve the One (1) Year Non-Teaching Supplemental Contracts for the 2025-2026 to the following:

- William DiFucci, VHS Head Football Coach, Level 44, Step 6
- Larry (Curt) Cooper, VHS Assistant Football Coach, Level 24, Step 4
- Adam Garcia, VHS Assistant Football Coach, Level 24, Step 4
- David Domonkos, VHS Assistant Football Coach, Level 24, Step 6
- Terrence Anders, Head Girls Tennis Coach, Level 22, Step 6
- Molly Anders, Assistant Girl Tennis Coach, Level 15, Step 4

- Jordan Luce, VHS Assistant Flag Corp Advisor, Level 5, Step 3
- Kristen Meyers, VHS Assistant Football Cheer Advisor, Level 7, Step 0
- Preston Watkins, Esports Advisor, Level 18, Step 0
- Adam Panas, VHS Percussion Instructor, Level 9, Step 0

R. Approve 5 additional hours of training for:

- Nicole West, Educational Aide
- Zalia Wallrabenstein, Educational Aide

S. Approve the Special Project Rate of \$34.00 per hour for New Teacher Orientation August 11 to August 14, 2025 to the following:

- Cassiopia Brunow
- Ashley Caruloff
- Sarah Moore
- Brooke Meyer
- Cecilie Reich
- Emily Rich
- Angela Sanzenbacher
- Sawyer Schafer

Items removed from the Consent Agenda: None

Mr. Benson seconded. ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.

Dates and location of upcoming Board Meetings. Meetings will be held in the Vermilion High School Commons, 1250 Sanford St. Vermilion at 6:00 PM, unless otherwise noted.

- Regular Meeting - Monday, August 11, 2025
- Regular Meeting - Monday, September 8, 2025
- Regular Meeting - Monday, October, 13, 2025

PUBLIC PARTICIPATION - None

71.25 ADJOURNMENT TO EXECUTIVE SESSION

Mrs. Russell motioned for the Board to move into Executive Session Pursuant to Ohio Revised Code Section 121.22 (G)(1), I hereby move that the Board adjourned to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. Mr. Benson . ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye
Time into executive session: 6:33 pm Time out of executive session: 7:53 pm.

72.25 ADJOURNMENT

Mr. Habermehl motioned for the Board for the regular meeting be adjourned. Mr. Benson seconded.
ROLL CALL: Mrs. Innes, aye Mr. Benson, aye; Mr. Habermehl, aye; Mrs. Stepp, aye; Mrs. Russell, aye; Miss Dodge, aye.