

Kashmere High School SDMC Meeting Minutes

Quarter 1 | October 14, 2026

Meeting time	4:45–5:45 p.m.
Participants	Teri Hampton, Principal; Audrey Clark, School Nurse; Soraya Vega, Teacher; Griselda Gonzalez, Office Manager; Liliana Guerra, Office Manager; Audrey Haynes, Copy Clerk; Clarence Ford, Community Member; Ada Wicks, parent
Location	Kashmere High School
Purpose	Review campus data, attendance, instruction, student support, family engagement, upcoming events, and program planning.

Meeting overview. The committee discussed enrollment and staffing, low student attendance, instructional performance, tardiness and discipline, family engagement, testing, vacancies, and a proposed early college program. Follow-up priorities include strengthening attendance outreach, improving instructional consistency, and completing the early college application.

Campus data and accountability

- Enrollment was reported at approximately 471 students compared with a projection of about 600. The recording described the gap as roughly 130–150 students.
- Four teaching positions were removed during staffing adjustments: two were vacant and two were filled. The principal stated that no additional personnel reductions are expected at this time.
- The campus is currently rated B at 89. The principal’s goal is a 92 and an A rating. English language arts was identified as the lowest content area; the campus also needs to raise Meets and Masters performance.

Attendance, tardiness, and student support

- Student attendance is approximately 88%. The principal is working with counselors to increase consistent calls to families and identify ways to improve attendance. The committee discussed recognizing students with strong or perfect attendance, engaging extracurricular groups, and strengthening campus climate and belonging.
- The district reportedly said automated absence calls are not currently available through the campus ParentSquare access. The principal asked the district about enabling attendance notifications. Members also suggested exploring Title I funding for a family communication system and using phone calls or home visits, including possible alumni support.
- Attendance-related loss of course credit is already affecting students, including some who are passing academically. Students may recover credit; the campus is working to implement the district’s credit-recovery plan and communicate it to students.
- Classroom disruption, skipping, late arrival, and tardiness were identified as discipline concerns. The principal reported that students who arrive about 30 minutes into a 90-minute class may be marked absent. Tardy passes have been discontinued. The campus is preparing an ISS process for students with repeated tardies, with implementation expected within the next week.
- Staff attendance and punctuality were also discussed. The principal has reminded staff of district attendance expectations and plans to notify staff members as they approach absence thresholds.

Instruction and accountability measures

- The first IRT score was 10 out of 18. A recent instructional round across approximately 12 classrooms scored 12. The next IRT begins November 2, with a campus target of at least 13.
- The most consistent growth areas across IRTs and walkthroughs were monitoring and adjusting instruction in response to student understanding and maintaining appropriate pacing. The principal emphasized consistent implementation from day to day.
- The district Focus Four areas discussed were writing, listening and speaking, pacing, and teaching to the DOL. The principal reviewed the reported spot-form cap: a zero in any one Focus Four area, or partial credit in two, caps the spot score at 8.
- A professional development session on October 15 will review the full spot form, clarify indicators and scoring, and connect expectations to instruction. PLCs and Demo Days will continue.
- The campus has one BSC program. Approximately three students are served in a self-contained setting, with other students supported in general education as appropriate.

Family engagement, events, and testing

- An alumnus expressed interest in starting a PTO. The principal will connect the alumnus with the district Family and Community Engagement contact to determine the steps for establishing or restarting the organization.
- Upcoming events and assessments reported: Senior Night on October 15; TSIA boot camp at Madison High School on October 17; TSIA testing on October 19; SAT on October 27; ASVAB on October 28; and Homecoming the following week. PSAT testing took place October 14, and GT testing took place October 6.

Staffing and program planning

- Current vacancies include an assistant principal, campus testing coordinator, SPED co-teach teacher, and teacher apprentice. Because district leveling has just concluded, certified displaced staff must be placed before some positions can be filled externally.
- The principal is revising an application due October 15 to shift the campus proposal from a graphic-design-focused P-TECH to an early college high school model. The proposed associate degree pathways are Business Administration and Teaching. The program would begin with incoming freshmen next school year if approved. Members discussed marketing the opportunity locally; volunteers were invited to help with recruitment materials.
- Members discussed enrollment competition from other school-choice options and the value of communicating that students can earn an associate degree at Kashmere while participating in the traditional high school experience, including athletics.

Adjournment. The meeting adjourned at 5:22 p.m. No formal motions or votes were recorded.