



School Board Meeting Minutes, July 21, 2026

Starting at 5:00 p.m. – BHCS administration office, lower level

Present – Jennifer Rose Bass, Jenipher Hernandez, Joe Malsam, Paul Santos, Fr. Esquiliano, Ben Uhl, Fr. Brad Pelzel, Brent Olson, Fr. Randy Schon, Jacki Kelly and Rhonda Bridges

On the phone – Jessica Felix

Absent – Fr. Friedrichsen,

Opening Prayer – Fr. Brad Pelzel

Welcome new board member, Paul Santos, Cathedral Parish – introduced himself, Professor of Accounting at USD starting this fall. David – son – will be a senior. Board introduced themselves to Paul.

*Approval of July Board Meeting Minutes - Page 2 amendment “John to reach out to Klinger to let them know the vote on the proposal offer has been postponed.”

First – Fr. Schon as amended

Second – Fr. Brad Pelzel

All in favor - Aye

Committee reports

- A.** Academics – Joe Malsam – no report
- B.** Catholic Identity – Jacki Kelly – no report
- C.** Enrollment & Marketing – Jennifer Rose-Bass, see minutes attached.
 - Highlights
 - a. The Hoopla is August 26 – there is a need for volunteers.
 - b. August 12th is “Take What You Need” night at Bishop Heelan
 - c. New initiative – exploring a pancake breakfast using Dowling as the model.
- D.** Finance – Brent Olson and John Flanery
 - a. Tuition receivables – both reports attached for review
 - b. Parish receivables and financials – see attached
 - c. Parish Assessment – next meeting on July 22 at 6 pm
- E.** Leadership & Governance – Jessica Felix – no meeting. Working behind the scenes to get the meeting ready with by-laws, nomination forms, MOU’s for parishes.

President’s report

- A.** Advancement - 2025–2026 documentation for review.
 - 1. Gold Club brochure is in the mail
 - 2. Boji Bash is July 31 at West O

3. Gold Club Golf Outing is August 7 at Sioux City Country Club
4. Legacy Gala is on Thursday, September 17 at the Warrior
 - a. New format where alums and people will be honored under one of the following categories: Faith/Service, Family, Fine Arts and Knowledge
 - b. Honorees have been identified and contacted. More information is coming soon.
- B. Next Capital Campaign discussion and updates
 1. Steier Group has been hired for a feasibility study
 - a. Meetings and information sharing is happening
 - b. Target for the feasibility study is August 31-October 8
 - c. Brandi Holys of Steier Group is our assigned manager for the study
- Board question about current campaigns and financial commitments
 2. BCDM architectural firm update on the west wing proposal. Draft #1 around August 1 with 2nd draft by August 15
 3. Mike Neswick - Memorial Field draft drawings were shared and discussion over the plans ensued.
- Master plan for Bishop Heelan campus was discussed.
- Football staff– make them aware of the timelines.
- C. Enrollment update - report and capacity report attached
 1. ESA numbers – seem to be just shy of 1,400. Some are still pending and/or in review.
 2. Working with those families that have been denied on appealing the decision.
 3. Next steps to help them could include reaching out to an attorney and our state representatives.
- D. Teacher/staff updates for 2026-2027
 1. Campus Safety and Security - working to finalize an offer on this position
 2. Director of IT – 2 interviews tomorrow and 1 on Monday
 3. Director of Finance – position has been posted on our website as well as Indeed. Elite Staffing has been contacted.
- E. Southwest stairwell of O’Gorman Fieldhouse update – Klinger
 1. \$75,000 – BHCS commitment to the repairs
 2. We don’t want to be left on the short end of it.
 3. How do we feel about this? Costs of attorneys and engineers and work all make it a guess if we still would have liability and what that would mean.
 4. There are concerns about keeping the information in repository for future boards.
 5. Keep this in a file for the future.
- F. North lots – RFP due on August 27 – fleet barn, fine arts storage and auxiliary complex is what we are working with Mike Neswick to design.
- G. Pink house demolition update – July 29 is the projected date.
- H. 2026-2027 Meeting dates and times – confirmed in the packet
- I. 2026-2027 teacher professional development draft shared.
- J. Middle school – minutes for classes update including recess minutes
- K. Campus Ministry – faith formation day is Monday, July 27 – Dr. Nathan Kilpatrick from University of Mary.

Other business

Marisa O'Connell update August 26 is the likely return date. Her recovery seems to be going well.

6:31 p.m. Move to Executive session

Motion by Fr. Schon, seconded by Ben Uhl – all in favor, aye.

6:35 p.m. Move out of Executive session

Motion by Jacki Kelly, seconded by Jennifer Rose Bass – all in favor, aye.

6:35 p.m. Move to adjourn

Motion by Brent Olson, seconded by Ben Uhl – all in favor, aye.

Next Board meeting on Tuesday, August 18 at 5:00 p.m.