Mrs. Rued: rued@west-fargo.k12.nd.us **English II**
Ms. Gorman: mgorman@west-fargo.k12.nd.us

PACKER PROCESS



P

PREPARE FOR LEARNING

Be in your seat when the bell rings. Phones are **out of sight.** Check the board for the day's activities and be prepared to listen to your teachers.

A

ASK FOR HELP

Raise your hand and don't be afraid to ask questions. Email is the best way to communicate with us. Check Schoology for necessary information and due dates.

C

COLLABORATE WITH OTHERS

Be kind and considerate when working with others. Listen to what others have to say and be respectful when you have different points of view.

K

KEEP TRACK OF ASSIGNMENTS & DEADLINES

Due dates will be posted on the board and in Schoology. There will be both online and physical copies of assignments. You must email both of us when an online assignment is late.

E

ENTER AND EXIT THE CLASSROOM APPROPRIATELY

Be in your desk when the bell rings. Use e-hall pass at appropriate times (not when we are teaching). Do NOT line up by the door at the end of the block.

R

RESPECT SCHOOL & CLASSROOM RULES

Return materials to the appropriate place before you leave the classroom. Clean up your workspace. Respect your classmates.

S

SUBMIT WORK

Online work must be submitted to Schoology by the stated due date. Physical copies of assignments are due when indicated. All late work must be submitted by the end of the quarter.