

ADMINISTRATIVE REPORT

DATE: October 22, 2026
TOPIC: 5.6-September 24, 2026 School Board Meeting Minutes
PRESENTER: Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE: Policy 204

A. PURPOSE OF REPORT

- a. Review School Board Meeting Minutes.

B. RECOMMENDATION

- a. Approval

C. CONNECTION TO STRATEGIC PRIORITY

- a. Operations, Staffing, and Finance

September 24, 2026

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, September 24, 2026. The meeting was called to order by Chair Katie Schwartz, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Elizabeth Bockman Eckberg, Ryan Clarke, Melinda Dols, Louise Hinz, Simi Patnaik and Katie Schwartz. Sharon Van Leer was absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda** It was moved by Simi Patnaik, seconded by Melinda Dols to approve the agenda. None opposed, motion carried.
- 4.0 **Comments to the Board:** None.



- 5.0 **Consent Items:** It was moved by Simi Patnaik, seconded by Melinda Dols to approve the consent agenda. All in favor, none opposed, motion carried.
- 5.1 Retirements, Resignations and Terminations
 - 5.2 Leaves of Absence
 - 5.3 New Employees/Change of Status
 - 5.4 Electronic Fund Transfers
 - 5.5 Resolution to Accept Gifts
 - 5.6 August 20, 2026 School Board Business Meeting Minutes
 - 5.7 September 10, 2026 School Board Workshop Meeting Minutes
 - 5.8 Cash Disbursements
 - 5.9 Student Teaching Agreement
 - 5.10 Student Teaching Agreement
 - 5.11 Workers Compensation Insurance Renewal
 - 5.12 Contract with H+U Construction
 - 5.13 Contract with KOMA
- 6.0 **Information Items:**
- 6.1 Cardiac Response Plan presented by Dr. Meghan Hickey, Executive Director of Student Support Services. She shared that each school has an AED and CERT Team who completed training to comply with statute.
- 7.0 **Action Items:**
- 7.1 Proposed Policy Changes presented by Ms. Julie Nielsen, Superintendent. Policy 520 has had some additional changes due to legal advice. The remaining policies are the same as the September 10, 2026 meeting. It was moved by Simi Patnaik, seconded by Louise Hinz to approve the changes. All in favor, none opposed, motion carried.
 - 7.2 Proposed Levy for Taxes Payable in 2027 presented by Ms. Kris Blackburn, Director of Business Services. It was moved by Melinda Dols, seconded by Simi Patnaik to approve the proposed levy. All in favor, none opposed, motion carried.
 - 7.3 Health Insurance presented by Ms. Abby Baker, Executive Director of Human Resources & Operations. It was moved by Simi Patnaik, seconded by Ryan Clarke to approve the Health Partners insurance plan for 2027. All in favor, none opposed, motion carried.



- 8.0 **Superintendent Report:** Ms. Nielsen reported on the Bus Driver shortage causing transportation disruptions next week. Reminded people there is no school for students on Monday. Highlighted the work on the 2027-28 school calendar with planned approval at the end of November. She shared information on the Minnesota Permanent School Fund and highlighted School Board Member Appreciation month.
- 9.0 **Future Meeting Dates:**
October 8, 2026 – School Board Workshop Meeting (DSC/6:00p.m.)
October 22, 2026 – School Board Business Meeting (DSC/6:00p.m.)
- 10.0 **Adjournment:** The meeting adjourned at 6:24pm.

