

**Art Instructional Aide****Position Title:** Instructional Aide Art**Position No:** 10369060**Position Type:** Part Time, 10 Months**Classified Salary Schedule:** Group 2**Funding Source:** Proposition 28 – Arts and Music in Schools (AMS)**Reports To:** Superintendent/Principal

# Spencer Valley School District

**Position Summary**

Under the direction of the Superintendent or designee, the Art Instructional Aide In plans, prepares, and provides engaging, age-appropriate art instruction and activities for students. The position supports the District's arts education program by encouraging creativity, artistic expression, and an appreciation for the visual arts through hands-on learning experiences. This position is funded through Proposition 28, the Arts and Music in Schools (AMS) Funding Guarantee and Accountability Act.

**Essential Duties and Responsibilities**

- Plan, prepare, and facilitate weekly art lessons and activities for students in assigned grade levels.
- Introduce students to a variety of artistic techniques, materials, and creative processes.
- Provide age-appropriate instruction in drawing, painting, mixed media, crafts, and other visual arts.
- Encourage student creativity, self-expression, participation, and appreciation of art.
- Adapt activities to accommodate varying ages, abilities, and skill levels.
- Prepare, organize, distribute, and maintain art supplies and instructional materials.
- Ensure the safe and appropriate use of art materials, equipment, and tools.
- Maintain a clean, organized, and safe instructional environment.
- Assist students with art projects and provide guidance and encouragement.
- Coordinate with administration regarding schedules, activities, and student needs.
- Monitor art supply inventory and recommend purchases within established budget guidelines.
- Assist with displaying student artwork and supporting school art projects or special events as requested.
- Maintain documentation of art instruction, activities, and services provided, as necessary to support District reporting and accountability requirements associated with Proposition 28 funding.
- Follow District policies and procedures regarding student safety, conduct, and confidentiality.
- Perform other related duties as assigned.

## **Knowledge and Abilities**

### **Knowledge of:**

- Basic visual art techniques, materials, and processes.
- Age-appropriate art activities for elementary and middle school students.
- Safe handling and storage of art supplies and equipment.
- Basic classroom management and student supervision practices.

### **Ability to:**

- Plan and facilitate engaging art activities for students of varying ages and abilities.
- Communicate effectively and positively with students and staff.
- Encourage creativity and provide a supportive learning environment.
- Organize and maintain supplies, equipment, and instructional materials.
- Work independently and collaboratively with District staff.
- Maintain appropriate student behavior and a safe instructional setting.

## **Education and Experience**

Any combination of education, training, and experience demonstrating the knowledge and ability to perform the duties of the position. Experience in visual arts, arts education, or working with school-age children is desirable.

## **Physical Requirements**

Ability to stand, walk, bend, reach, and assist students during art activities; handle art supplies and equipment; and lift and carry materials of reasonable weight.

## **Funding**

This position is funded through Proposition 28 (Arts and Music in Schools) funds and supports the District's efforts to expand arts education opportunities for students. Continued funding of the position is contingent upon the availability of Proposition 28 funds and applicable District staffing decisions.

## **Work Schedule**

Part-time, once per week during the school year, with specific hours and assignments determined by the District.