MINUTES
Kenneth Divich Elementary School
School Organizational Team Meeting
Room 113
October 6, 2026
3:45 PM

Members Present:
Wendy Falla, Support Staff Member
Jennifer Munoz, Licensed Staff Member
Erin Pavlik, Licensed Staff Member
Courtney Schoen, Parent Member
Crystal Singleton, Parent Member
Veronica Sullivan, Parent Member
Ronald Kamman, Principal

Members Absent:
Sharlene Meyer, Parent Member

1.0 Welcome & Roll Call

2.0 New Items

2.1 Functions of the School Organizational Team. Comments from the principal regarding the function of the School Organizational Team and scope of the team's advisory authority.
2.2 First Meeting of the School Organizational Team Guide. Principal shared and discussed.
2.3 Public Comment Guidelines. Principal shared and discussed.
2.4 School Organizational Team Training & Resources. Principal shared and discussed.
2.5 Establishing Team Norms. Discussion on norms that the team will establish to guide behavior of members and the public.
2.6 Parliamentary Procedure Guide. Discussion of procedures that the team will follow during meetings.
2.7 Selection of Chair. Erin Pavlik was nominated by Jennifer Munoz, seconded by Courtney Schoen. Unanimously elected.
2.8 Selection of Vice Chair. Jennifer Munoz self nominated, seconded by Courtney Schoen. Unanimously elected.
2.9 Selection of Secretary. Veronica Sullivan self nominated, seconded by Ron Kamman. Unanimously elected.
2.10 Community Members. Discussion on possibly adding a financial advisor.

3.0 General Discussion

3.1 2025-2026 Nevada School Performance Framework Rating. Principal shared and discussed.
3.2 2026-2027 School Improvement Plan. Principal shared and discussed.
3.3 Preliminary Zoning Consideration Focus Area E1 for Elementary Schools. Principal shared and discussed.
3.4 Chronic Absenteeism Update. Principal shared and discussed.
3.5 2026-2027 Enrollment, Staffing, and Budget. Principal shared and discussed, team approved plan.
3.6 Agenda Planning.
- 3.6.1 Current Supply Budget Expenditures
- 3.6.2 Historical Carry Forward Amounts
- 3.6.3 Actual vs. Average Salary costs

4.0 Information

4.1 Next Meeting: Tuesday, November 17, 2026, 3:45 PM, Room 113