

Operations Committee Meeting

Monday, October 5, 2026

(Prepared and submitted by Mary Fay, Chairperson on October 7, 2026)

1. CALL TO ORDER

A. Meeting called to order at 4:33 p.m.

Present: Mary Fay, Chairperson; Betty Burrows, Dr. Genelle Morris, Rene' Garrison, Cathy Young.

Excused: Alex Calbi, Jen Mahar, Jenny Bilotta, Jen Mahar

2. DISCUSSION ITEMS

A. Staff Training Schedule for the Year (from Code of Conduct)

Fay thanked Dr. Morris for sharing the details and links for the two Annual Health & Safety Training Workbooks: Administrators, Teachers, Assistants and Professional Service Providers and the one for Support Staff – Instructional and Clerical. Dr Morris explained the links are provided for training. Fay asked about the District Safety Plan training and Dr Morris explained that was accomplished on September 1st – Staff Development Day for all staff.

B. Attendance Report Dated September 15, 2026

Fay asked questions regarding details of difference in the reporting format and data compared to the June 1st Report including the change in numbers of students at the various buildings. Especially noted was the reduction in “Olean Residents Parent Placed in Other Districts” category from 285 in June to 255 in September. Dr. Morris also explained the difference in reporting of Attendance Rate Percentages in this report vs the Chronic Absenteeism reported to the State.

C. Discipline Report

Zero data for September report as it is “Previous Month’s Suspensions” – October will show the September suspensions.

D. Other

Discussion revolved around an agenda item requested by Fay for the 5th Grade vs the 7th grade proximity for classrooms at the OIMS building. Dr. Morris explained the location of the classrooms in the building by grade level, the teacher’s requests for specific rooms, etc. Fay discussed research from NYSBBA about grouping of grade levels and quoted an On Board article April, 2018 “the needs of middle school students are very different than those of elementary and high school students”. Cathy Young mentioned that Olean is the only school district in the state that has fourth and fifth graders in the middle school. We also are the only school district in the state that has eighth graders in the high school. However, Dr. Morris clarified that Olean places grades 4 and 5 in the middle school, we are not the only district in New York with this configuration. For example, Seneca Intermediate School in Salamanca serves grades 4–7. Similarly, several New York districts use an 8–12 high school model, including Salamanca, Cazenovia, and Kenmore East and West, among others. Therefore, Olean is not unique in this regard.

Dr Morris and Cathy Young elaborated on the future Strategic Plan to address the proximity of the various grade level classrooms as our space in the district buildings is limiting

3. ADJOURNMENT

A. Adjournment at 5:10 p.m.

The next meeting is scheduled for Monday, November 9th at 4:30 p.m. in the BOE Conference Room.