OLEAN CITY SCHOOL DISTRICT
Board of Education Regular Meeting
Tuesday, October 13, 2026 –6:30 p.m.
Washington West Elementary Cafeteria
1626 W. Washington Street + Olean, NY 14760
Generated by Jackie Reed on Wednesday, October 14, 2026

1. ATTENDANCE
A.Members present: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson
Excused: Alex Calbi, Elizabeth Burrows
Guests: Jen Mahar, Lauren Stuff, Mike Martel

2. OPENING ITEMS
A. Call to Order at 6:31 p.m.
B. Pledge of Allegiance led by Mary Fay
C. Silent Prayer or Moment of Personal Reflection
D. Approve the Agenda
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented or amended.
Motion by Lee W Filbert, second by Aubree Malick.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

3. COMMUNICATIONS, COMMENDATIONS AND WELCOME
A. Communications
The BOE reported on information that Cari Matejka, 5th Grade Teacher at OIMS, shared with them about her activities over the past year. Thank you Cari for your contributions!
B. Commendations - Jazmyne Brantley, OHS Senior was named Youth of the Week by the Cattaraugus County Youth Bureau. Congratulations Jazmyne!
C. Introduction of New or Tenured Employees - None

4. PUBLIC COMMENT - None

5. STUDENT MEMBER'S REPORT
Lina Chauhdry:
The Tennis Team competed at the Sectional Tournament in Buffalo and placed 3rd out of 32 teams.
Homecoming's "Grease" theme was successful and fun, despite the football team's loss.

Simran Chahal:
The 33rd Annual Homeless Huskies will be held on Friday, 11/6/26. Students will be soliciting donations and the proceeds will be returned to the community in various agencies who provide services to local residents such as the Genesis House, Olean Food Pantry, etc.

The music students will be participating in All State the same weekend.

6. BOARD REPORT - Cathy Young, BOE President
Cathy Young thanked Lauren Stuff, WW Principal, for the building tour. WW has a theme of Future Trailblazers (camping) that was present throughout.
Ms. Stuff reviewed student expections the Code of Conduct that is used at the elementary level.
The new Playground is almost complete.
Fresh Applesauce made by Mrs. Bohrer's class. Thank you.

Cathy Young will represent OCSD at the NYSSBA Voting Delegates meeting on 10/15/26 via Zoom.

7. SUPERINTENDENT'S REPORT - Dr. Genelle Morris
Homecoming was a great week with lots of events and activities offering an opportunity to show school spirit.

Thank you to BPO who shared an engaging performance with students in the OHS auditorium on September 30th.

Dr. Morris attended the NYSCOSS Conference in September in Saratoga Springs. Many good discussions including:

- NY Inspires Framework - what does it mean transition away from Regents Diploma - how District's can prepare for next stages of instructional requirements
- Advocacy for advocacy eRate funding and Federal Tax Credit from Districts
  Superintendent wellness
- Leadership and innovative district practices across NYS

Dr. Morris will be attending the upcoming NYSSBA Conference and Expo in Buffalo.

Discussion: The Board would like the Federal Tax Credit reviewed at Audit & Finance when it becomes available.

8. DISCUSSION ITEMS
A. Drescher & Malecki LLP June 30, 2026 External Audit Report
Luke Malecki, Engagement Partner on External Audit, met with Audit Committee on September 10th with a detailed presentation of the audit findings.

Summary: An External audit was conducted to test info that comes out of the Business Office to assure it reflects accuracy.
Conclusion: Olean City School District has a strong Business Office and the financial statements are accurate and reliable for reporting to the state, taxpayers, and bond holders.
No deficiencies in internal control over financial reporting that are considered to be material weaknesses were identified.

A detailed packet of the presentation was shared with BOE members and is on file in the Business Office and the Financials are attached to the BOE agenda on BoardDocs.

B. Phase 1 Capital Project Bids - Jenny Bilotta

Phase 1:
Bids solicitations were put out to the public, reviewed, and they will be put before the BOE today for acceptance.

The Base Bid for Phase 1 includes:

<u>HS</u>
Auditorium sound and lighting updates
Exterior doors on 3rd and 4th street will be replaced (not front doors)
Exterior facade in gym
A/C in OHS gym
A/C in the CSE offices
New indows in the Industrial Arts area

<u>WW</u>
6 classrooms will be renovated
Many of the toilet rooms will be updated
Crawlspace mitigation (drainiage)
DDC Controls (HVAC)
Security film on windows

<u>OIMS</u>
Entry will be updated and secured
Terrazzo flooring will be repaired
Pool updates of regrout repair tiles and maintain sound panels

Extras (projects not included in the Base Bid)
Pool - regrout and retile entire pool, instead of patchwork
Acoustic baffling in pool area cannot be maintained, need to be replaced
WW - additional toilets - Contractors noted it would be much more cost effective if they were already working in there instead of starting over with a new capital project
HS Auditorium - sound and lighting upgrades, including additional video devices

Phase 2 - Will include work at EV and the OHS and District offices and OHS Front Doors
Phase 3 - HVAC work at OIMS

C. Revisions to Policy #5676 Privacy and Security for Student Data and Teacher and Principal Data
Discussion about the changes in wording recommended by NYS through Erie1BOCES Policy Services.

9. COMMITTEE CHAIR REPORTS
A. Health & Safety - Dr. Genelle Morris / Cathy Young
Chairperson Dr. Morris reviewed the minutes from the 9/24/26 Health & Safety Committee meeting.

B. Curriculum & Instruction - Aubree Malick
Chairperson Aubree Malick reviewed the minutes from the 9/30/26 Curriculum & Instruction Committee meeting.

C. Operations - Mary Fay
Chairperson Mary Fay reviewed the minutes from the 10/5/26 Operations Committee meeting.

10. CONSENT AGENDA
A. Meeting Minutes
B. CPSE Recommendations
C. CSE Recommendations
D. Surplus Item
E. Substitute List

SUBSTITUTES FOR BOARD APPROVAL - October 13, 2026			
POSITION DESCRIPTION	**EMPLOYEE NAME**	**CERTIFICATION/DEGREE**	**FINGERPRINT**
DISTRICT RETIRED SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	Casey, Elizabeth	N-6 & Reading	Yes
CERTIFIED SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	Morrow, Lisa	Pre K, K, and Grades 1-6	Yes
NON-CERTIFIED SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	Bartlett, Katie	Bachelors	Yes
SUBSTITUTE TEACHER	Kulsum, Ummee	Bachelors	Yes
SUBSTITUTE TEACHER	Smith, Isabella	Associates	Yes
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	Bartlett, Katie	n/a	Yes
SUBSTITUTE TEACHER AIDE	Cassidy, Lynzee	n/a	Yes
SUBSTITUTE TEACHER AIDE	Gardner, Lindsay	n/a	Yes
SUBSTITUTE TEACHER AIDE	Powell, Aleigha	n/a	Yes

F. Approval of Consent Agenda
Upon the recommendation Dr. Genelle Morris, Superintendent of Schools, to approve items A-E of the Consent Agenda.
Motion by Mary Fay, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

11. NEW BUSINESS
A. Approve Third-Party Air Monitoring and Testing Services
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with Paradigm Environmental Services Letter of Recommendation for Capital Project Phase I.
Motion by Kevin Stevens, second by Rene' Garrison.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

B. Accept Capital Project Phase 1 Bids
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the bid Capital Project Phase 1 Bids as recommended by Campus Construction Management Broup.
Motion by Aubree Malick, second by Stephen Carlson.

Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

C. Accept External Audit Report from Deschler & Malecki
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, and the Audit and Finance Sub Committee, to accept and place on file the Olean City School District's Audit Report for the 2025-26 school year as prepared by Drescher & Malecki, Certified Public Accountants.
Motion by Stephen Carlson, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

D. Approve Policy #5676 - Privacy and Security for Student Data and Teacher and Principal Data
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, waive the second reading and to approve the update as recommended by Erie 1 BOCES Policy Services and the Technology Committee of Policy #5676 - Privacy and Security for Student Data and Teacher and Principal Data.
Motion by Mary Fay, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

E. St. Bonaventure Affiliation Agreement MOU
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the MOU renewing the Affiliataion Agreement with St. Bonaventure University for Field Placement of Students retroactive from August 1, 2026 through January 21, 2030.
Motion by Aubree Malick, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson
Abstain: Rene' Garrison

F. Amy Brush Vision Consulting Contract 2026-27
Upon the recommendation of Dr. Genelle Morris to approve the contract between Amy Brush and the Olean City School District for Vision Consulting Services for the 2026-27 School Year.
Motion by Rene' Garrison, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

G. AnnaMaria Buono-Cavallo Speech Language Therapy Contract 2026-27
Upon the recommendation of Dr. Genelle Morris to approve the contract between AnnaMaria Buono-Cavallo and the Olean City School District for Speech Language Therapy Services for the 2026-27 School Year.
Motion by Aubree Malick, second by Mary Fay.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

H. Approve Volunteer Applications
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the volunteer applications for Classroom Assistance, School Events and Special Projects for: Kelly Keller, (EV, OIMS and OHS) Heather Kinnaird (EV), Lori Lee (EV and OIMS), Angela Livoto (EV) and Stephanie Aloi (EV).
Motion by Aubree Malick, second by Stephen Carlson.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

12. PERSONNEL

A. Personnel Consent Agenda
Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Personnel Consent Agenda:

	13-Oct-26									
	Resignations:									
	Last Name	First Name	Position	Effective				Comments		

1	Barroqueiro	Brianna	CSE Keyboard Specialist	10/9/2026				Resignation		
2	Katcher	Cassidy	Teacher Aide	10/16/2026				Resignation		
3	White	Caleb	Teacher Aide	10/2/2026				Resignation		
4	Finnefrock	Breeanna	Full-Time Building Substitute	10/14/2026				Resignation		
	Classified Appointments:									
	Last Name	**First Name**	**Position**	**Effective**	**Hours**	**Salary /Wages**	**Replacing**	**Certification Information**	**Building**	
1	Colf	Jennifer	Teacher Aide	10/14/2026	5.75 hours	$17.52/hour		Probationary	EV	
2	Brooks	Jason	Full-Time Substitute	10/13/2026	7.5 hours	$185/day		Probationary Appointment	OIMS	
	Certified Appointments:									
1	Hoffman-Hall	Julie	Substitute Administrator	9/23/2026		$350/day		School District Administrator Permanent Cert.	Per-diem Substitute	**Update from previous Board Agenda
	Coaching and Extra-Curricular Appointments:									
1	**Last Name**	**First Name**	**Address**	**Position**	**Effective**	**Hours**	**Salary/Wages**	**Replacing**	**Certification Information**	
2	Schwarzmueller	Sofia		4-7 Ski Club Advisor			Index .015			
3	Straub	Denise		Washington Club Grade 8 Advisor			Index .015			
4	Bowker	Chelsea		Washington Club Grade 8 Advisor			Index .015			
	Nedell	Madison		OIMS JR. Musical Choreographer			Index .020			

Motion by Rene' Garrison, second by Kevin Stevens.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

13. INFORMATIONAL MEETINGS

Audit & Finance for October 15th has been cancelled.

Day/Date	Committee	Time	Location
~~Thursday, 10/15/26~~	~~Audit & Finance~~	~~4:00~~	CANCELLED
Thursday, 10/29/26	Curriculum & Instruction	4:00	PLC Conference Room
Tuesday, 11/3/26	Buildings & Grounds	4:00	BOE Conference Room
Monday, 11/9/26	Operations	4:30	BOE Conference Room
Tuesday, 11/10/26	BOE Regular Meeting	6:30	EV Cafeteria BOE Building Tour – 5:30 p.m.

14. EXECUTIVE SESSION - None

15. ADJOURNMENT

A. Adjourn from Regular Meeting at 7:30 p.m.
Motion by Aubree Malick, second by Lee W Filbert.
Final Resolution: Motion Carried
Aye: Lee W Filbert, Rene' Garrison, Aubree Malick, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson

Respectfully submitted,



Jacqueline Reed
District Clerk