

Planning & Zoning Commission Hybrid Meeting Minutes
September 16, 2026 7:00 P.M.
Putnam Municipal Complex
Room 201 Second Floor
200 School Street
Putnam, CT 06260

Present: Patricia Hedenberg-Chairman, Douglas Taylor, Lisa-Jean Clifford, Elisabeth Thompson
Nick Huston

Regular Meeting:

Review the minutes of the June 17, 2026, meeting

Motion by Lisa-Jean Clifford to accept the minutes, second by Douglas Taylor. Liz Thompson abstained from voting as she was absent. Patricia Hedenberg, Douglas Taylor, Lisa-Jean Clifford and Nick Huston voted in favor.

Review the minutes of the August 19, 2026, meeting.

Motion by Liz Thompson to accept the minutes, second by Nick Huston. Lisa-Jean Clifford and Douglas Taylor abstained from voting as they were absent. Patricia Hedenberg, Liz Thompson and Nick Huston voted in favor.

Correspondence: None

New Business:

Update of on-site inspection at 1 Arch Street on August 25th at 7:00 P.M. The on-site inspection ended at 7.45 P.M.

John Barnes Jr-1 Arch Street – The planting of additional trees is not required.

Other Business:

Accepting of New Applications for public hearing on October 21, 2026.

2026-12 Strategic Commercial Realty Inc. – Gravel Removal -28, 44, & 48 Technology Park Drive

Motion by Nick Huston to accept for public hearing, second by Lisa-Jean Clifford. ALL WERE IN FAVOR.

2026-13 285 River Road LLC – Gravel Permit Renewal

Motion by Douglas Taylor to accept for public hearing, second by Nick Huston. ALL WERE IN FAVOR.

2026-14 508 Pomfret Street LLC – 2 Lot Subdivision – 508 Pomfret Street

Motion by Nick Huston to accept for public hearing, second by Douglas Taylor. ALL WERE IN FAVOR.

2026-15 John Gee -Special Permit – 124 Pomfret Street

Motion by Lisa Jean Clifford to accept for public hearing, second by Douglas Taylor. ALL WERE IN FAVOR.

ADU Regulation review.

Bruce Fitzback discussed the ADU Regulations verifying that the intent of the regulation was a total of 900 square feet. The Commission stated that was correct. Bruce Fitzback had received complaints that the basement should not be included and that was why he was asking. He suggested perhaps placing an amendment in the regulations for people to have the option to apply for a special permit if they wanted to add the basement as an additional 900 square feet. The Commission agreed.

Continue discussion and review of the Plan of Conservation and Development 2026. The Commission continued the review from page 48 "Guiding Principles" at the end of the first paragraph the Commission wants transportation added after Town residents to read Town residents, transportation and businesses.

The second paragraph removal of the " 's " after children when referred to the Boxcar Children Museum. No more addition or emission were stated throughout the remaining document.

Motion by Lisa-Jean Clifford to adjourn at 8:45 P.M., second by Douglas Taylor. ALL WERE IN FAVOR.

Respectfully submitted by Brenda Roy.